



**NORTHERN CALIFORNIA CITIES SELF INSURANCE FUND
RISK MANAGEMENT COMMITTEE MEETING MINUTES
ROCKLIN EVENT CENTER BALLROOM
APRIL 18, 2024**

COMMITTEE MEMBERS PRESENT

Christy White, City of Anderson
Ishrat Aziz-Khan, City of Colusa
Kim Stalie, City of Dixon
Allison Garcia, City of Folsom
Jennifer Styczynski, City of Marysville
Dave Warren, City of Placerville
Paul Young, City of Red Bluff
Marti Brown, City of Willows

Jen Leal, City of Auburn
Brant Mesker, City of Corning
Jim Ramsey, City of Elk Grove
Veronica Rodriguez, City of Lincoln
Elizabeth Ehrenstrom, City of Oroville
Crystal Peters, Town of Paradise
Jennifer Schultz, City of Rio Vista
Spencer Morrison, City of Yuba City

COMMITTEE MEMBERS ABSENT

Dalacie Blankenship, City of Jackson
Sean Grayson, City of Nevada City

Jodi Steneck, City of Ione
Tameka Usher, City of Rocklin

CONSULTANTS & GUESTS

Marcus Beverly, Alliant Insurance Services
Evan Washburn, Alliant Insurance Services
Shane Baird, Sedgwick
Sheleen Loza, City of Yuba City
Carl Simpson, City of Jackson

Jenna Wirkner, Alliant Insurance Services
Tom Kline, Sedgwick
Summer Simpson, Sedgwick
Gabriela Cousineau, City of Folsom
Conor Boughey, Alliant Insurance Services

A. CALL TO ORDER

Chair Elizabeth Ehrenstrom called the meeting to order at 10:02 a.m.

B. ROLL CALL

Roll call was made, and a majority of the members were present constituting a quorum.

C. PUBLIC COMMENTS

There were no public comments.

D. CONSENT CALENDAR

1. Minutes of the Risk Management Committee Meeting – October 19, 2023

A motion was made to approve the Consent Calendar as posted.



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MOTION: Dave Warren **SECOND:** Jim Ramsey **MOTION CARRIED
UNANIMOUSLY**

Ayes: White, Leal, Aziz-Khan, Mesker, Stalie, Ramsey, Garcia, Rodriquez, Styczynski, Ehrenstrom, Warren, Young, Schultz, Brown, Morrison
Nays: None

E. COMMITTEE BUSINESS

E.1. Trending Reports for Workers' Compensation Claims

Ms. Stacey Bean from LWP provided a report on Workers' Compensation claims.

Stacey Bean left the meeting at 10:15a.m.

E.2. NCCSIF FY 23/24 Program Year Risk Control Services Update

Crystal Peters joined the meeting at 10:15a.m.

E.3. Proposed Risk Control Service Plan for 2024/2025 Program Year

Mr. Shane Baird presented the proposed Risk Control Service Plan for the 2024/2025 program year. Members were reminded that the Workplace Violence Plan needs to be in place by 7/1/2024.

A motion was made to approve the FY 24/25 Risk Control Service Plan.

MOTION: Ishrat Aziz-Khan **SECOND:** Jennifer Styczynski **MOTION CARRIED
UNANIMOUSLY**

Ayes: White, Leal, Aziz-Khan, Mesker, Stalie, Ramsey, Garcia, Rodriquez, Styczynski, Ehrenstrom, Peters, Warren, Young, Schultz, Brown, Morrison
Nays: None

E.4. Safety Award

A motion was made to recommend to the Board of Directors for 1st place City of Anderson, 2nd place City of Jackson and 3rd place City of Placerville.

MOTION: Dave Warren **SECOND:** Kim Stalie **MOTION CARRIED
UNANIMOUSLY**

Ayes: White, Leal, Aziz-Khan, Mesker, Stalie, Ramsey, Garcia, Rodriquez, Styczynski, Ehrenstrom, Peters, Warren, Young, Schultz, Brown, Morrison
Nays: None



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E.5.a. Police Risk Management Committee Update

Mr. Tom Kline provided an update on the Police Risk Management Committee for 23/24.

Members discussed policy changes for Police. Focus on officer mental health and wellness. Recruitment and de-escalation. Grants for modern policing degree.

E.5.b. PRMC Grant Fund Usage Report and Request

Ms. Evan Washburn discussed the PRMC Grant Fund Usage Report and Request.

A motion was made to approve the PRMC Grant Fund Usage Report and Request.

MOTION: Dave Warren

SECOND: Kim Stalie

MOTION CARRIED

UNANIMOUSLY

Ayes: White, Leal, Aziz-Khan, Mesker, Stalie, Ramsey, Garcia, Rodriquez, Styczynski, Ehrenstrom, Peters, Warren, Young, Schultz, Brown, Morrison

Nays: None

E.6. FY 23/24 Risk Control Services Budget

Ms. Washburn discussed the FY 23/24 Risk Control Services Budget.

Members discussed the FY24/25 Risk Control Services Budget.

A motion was made to recommend the Board approve the FY 24/25 Risk Control Services Budget.

MOTION: Dave Warren

SECOND: Kim Stalie

MOTION CARRIED

UNANIMOUSLY

Ayes: White, Leal, Aziz-Khan, Mesker, Stalie, Ramsey, Garcia, Rodriquez, Styczynski, Ehrenstrom, Peters, Warren, Young, Schultz, Brown, Morrison

Nays: None

E.7. Sidewalk Risk Management Funding

Mr. Beverly discussed a possibility for Sidewalk Risk Management Funding. Mr. Beverly discussed having a matching program for members using precision concrete. Other members are considering a 50/50 program.



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The City Engineer should sign-off on design and sidewalks. Every intersection is an unmarked crosswalk. Members discussed other members not utilizing grant funds. Members would like to look at trip and fall claims.

A motion was made to recommend to table this motion and ask the Program Administrators to gather more information.

MOTION: Ishrat Aziz-Khan **SECOND:** Jennifer Styczynski **MOTION CARRIED
UNANIMOUSLY**

Ayes: White, Leal, Aziz-Khan, Mesker, Stalie, Ramsey, Garcia, Rodriquez, Styczynski, Ehrenstrom, Peters, Warren, Young, Schultz, Brown, Morrison

Nays: None

E.8. Round Table Discussion

Members discussed the Workplace Violence Plans. Members are using the Stop it app. It's a two-way anonymous reporting tool.

Mr. Beverly discussed the CJPRMA Risk Management Activities.

Information only. No motion was taken.

F. ADJOURNMENT

The meeting was adjourned at 11:36a.m.,

Next Meeting Date: October 17, 2024

Respectfully Submitted,



Jennifer Styczynski, Secretary

11-7-24

Date