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NORTHERN CALIFORNIA CITIES SELF INSURANCE FUND CLAIMS COMMITTEE MEETING VIA TELECONFERENCE

DATE / TIME: Thursday, May 26, 2022, at 9:00 a.m.

LOCATION: Zoom Teleconference
Call-in Number: (669) 900-6833
Meeting ID: 924 7823 2446
Passcode: 725319

A – Action
I – Information

1 – Attached
2 – Hand Out
3 – Separate Cover
4 – Verbal

This Meeting Agenda shall be posted at the address of the teleconference locations shown below with access for the public via phone/speaker phone.

1. City of Corning- 794 Third St. Corning, CA 96021
2. City of Ione – 1 East Main St. Ione, CA 95640
3. City of Oroville – 1735 Montgomery St. Oroville, CA 95965
4. City of Marysville – 526 C Street Marysville, CA 95901
5. City of Yuba City – 1201 Civic Center Boulevard Yuba City, CA 95993

MISSION STATEMENT

The Northern California Cities Self Insurance Fund, or NCCSIF, is an association of municipalities joined to protect member resources by stabilizing risk costs in a reliable, economical and beneficial manner while providing members with broad coverage and quality services in risk management and claims management.

A. CALL TO ORDER

B. ROLL CALL

C. PUBLIC COMMENTS

This time is reserved for members of the public to address the Committee on matters pertaining to NCCSIF that are of interest to them.

pg. 3 **D. CONSENT CALENDAR**

A 1

All matters listed under the consent calendar are considered routine with no separate discussion necessary. Any member of the public or the Committee may request any item to be considered separately.

pg. 4 1. Claims Committee Meeting Minutes – March 24, 2022



BACK TO AGENDA

**Northern California Cities Self Insurance Fund
Claims Committee Meeting
May 26, 2022**

Agenda Item D.

CONSENT CALENDAR

ACTION ITEM

ISSUE: The Claims Committee reviews items on the Consent Calendar, and if any item requires clarification or discussion a Member should ask that it be removed for separate action. The Committee should then consider action to approve the Consent Calendar excluding those items removed. Any items removed from the Consent Calendar will be placed later on the agenda in an order determined by the Chair.

RECOMMENDATION: Adoption of the Consent Calendar after review by the Committee.

FISCAL IMPACT: None.

BACKGROUND: Routine items that generally do not require discussion are regularly placed on the Consent Calendar for approval.

ATTACHMENT(S): Claims Committee Meeting Minutes – March 24, 2022



**MINUTES OF THE
NCCSIF CLAIMS COMMITTEE MEETING
ZOOM TELECONFERENCE
March 24, 2022**

COMMITTEE MEMBERS PRESENT

Kristina Miller, City of Corning
Jose Jasso, City of Rio Vista
Spencer Morrison, City of Yuba City
Michael Rock, City of Ione

COMMITTEE MEMBERS ABSENT

Jennifer Styczynski, City of Marysville

CONSULTANTS & GUESTS

Marcus Beverly, Alliant Insurance Services
Summer Simpson, Sedgwick
Devora Brainard, Sedgwick

Jenna Wirkner, Alliant Insurance Services
Shawn Millar, Sedgwick
Erik Baumle, Sedgwick

A. CALL TO ORDER

Chair Jose Jasso called the meeting to order at. A roll call was made and the above-mentioned members were present constituting a quorum.

B. ROLL CALL

C. PUBLIC COMMENTS

D. CONSENT CALENDAR

1. Claims Committee Meeting Minutes - September 16, 202
2. Claims Committee Special Meeting Minutes – November 9, 2021
- 3.

A motion was made to approve the Consent Calendar as presented.

Motion: Kristina Miller

Second: Spencer Morrison

Motion Carried

Ayes: Miller, Jasso, Morrison, Rock

Nays: None

E. CLOSED SESSION

Pursuant to Government Code Section 54956.95, the Committee recessed to closed session at 9 :02a.m. to discuss the following claims:

Jennifer Shultz left the Meeting 9:05 a.m.



Liability:

1. Stowe v. City of Rocklin
2. Open Claim Review

Summer Simpson left the meeting at 9:30 a.m.

F. REPORT FROM CLOSED SESSION

The Committee reconvened to open session at 9:30 a.m.

The Chair indicated that Committee met and provided direction on the above claims, but no reportable action was taken.

G. ADMINISTRATIVE ITEMS

G.1 FY 21/22 LIABILITY PROGRAM CLAIM AUDITS AND SEDGWICK RESPONSES

Mr. Beverly discussed the FY 21/22 Liability Program Audit that is done every other year. Ken Maiolini from Risk Management Services conducted the audit. We do have a good litigation team in place. They found a few reserve issues and a couple of suggestions. Mr. Maiolini mentioned an increased use of the captioned report would greatly enhance the claims handling process. Mr. Maiolini commented on good management of the statutory notice process. Mr. Maiolini found the claims handling to meet or exceed industry standards.

Sedgwick offered a response to the suggestions from Risk Management Services. Sedgwick is happy with the audit scores. Sedgwick has corrected the reserves and the other reserves were updated before the audit.

Summer Simpson discussed the replacement for Alex Davis and Sedgwick will strive to obtain the scores.

A motion was made to accept and file the audit and response.

Motion: Jose Jasso

Second: Spencer Morrison

Motion Carried

Ayes: Miller, Jasso, Morrison, Rock

Nays: None

G.2 NEW ADDITION – DERICK KONZ – ANGELO, KILDAY & KILDUFF

G.3 LIABILITY COUNSEL LIST REVIEW OF LEGAL PANEL & RATE CHANGES

Mr. Beverley reviewed the rate changes for the for the Liability Counsel List and added additional attorneys.

Members had no discussion.



A motion was made to approve the addition of Derick Konz and the updated Liability Counsel List.

Motion: Kristina Miller

Second: Michael Rock

Motion Carried

Ayes: Miller, Jasso, Morrison, Rock

Nays: None

G.4. SEDGWICK WORKERS' COMPENSATION CLAIMS ADMINISTRATION RENEWAL PROPOAL

Mr. Beverly discussed the Sedgwick WC Claims Administration Renewal Proposal. Members discussed ideas to enhance the Workers' Compensation Program. Sedgwick has offered options to address concerns. Option 1 will allow NorCal Cities to have a dedicated team of adjusters. We would also lower the pending claims from the standard of 150 to 125. We would allow a fluctuation of 5-10%. The issue over the short term has been the responsiveness.

Devora Brainard from Sedgwick review the proposal options for NorCal Cities. Sedgwick has filled the team lead position. Sedgwick believes this is a good fit for NorCal Cities. Once the team lead is set-up, Sedgwick will send out an updated contact information. Sedgwick believes a dedicated team is the best model for the group. Sedgwick has added an additional person without an additional charge to members. We have about 180 claims that are being worked through. Sedgwick has a team dedicated to working on the Covid claims. Sedgwick has also found a replacement for Kristin Farley.

We will review the contract and performance plan during the Executive Committee Meeting.

The motion will be voted on during the Executive Committee Meeting.

H. ROUND TABLE DISCUSSION

Members had no discussion.

I. ADJOURNMENT

The meeting was adjourned at 9:57a.m.

Respectfully Submitted,

Jennifer Styczynski, Secretary

Date



BACK TO AGENDA

**Northern California Cities Self Insurance Fund
Claims Committee Meeting
May 26, 2022**

Agenda Item E.

CLOSED SESSION TO DISCUSS PENDING CLAIMS

(Per Governmental Code Section 54956.95)

ACTION ITEM

ISSUE: Pursuant to Government Code Section 54956.95, the Committee will hold a Closed Session to discuss the following claims:

Liability:

1. William Sheffield v. City of Galt

Workers Compensation:

1. NCWA-374501 & NCWA-529899 v. City of Red Bluff
2. NCWA-557554 v. City of Red Bluff

FISCAL IMPACT: Unknown.

RECOMMENDATION: The Program Administrator cannot make a recommendation at this time, as the subject matter is confidential.

BACKGROUND: Confidential.

ATTACHMENT(S): None.



BACK TO AGENDA

**Northern California Cities Self Insurance Fund
Claims Committee Meeting
May 26, 2022**

Agenda Item G.

WORKERS' COMPENSATION CLAIMS ADMINISTRATOR RFP

ACTION ITEM

ISSUE: Members are presented the initial draft of a Request for Proposals for Workers' Compensation Claims Management Services for review and discussion.

Members are also asked to consider volunteers for an Ad Hoc Committee to review the proposals and make a recommendation to the Board.

RECOMMENDATION: Review and provide feedback and direction on content and timing of the RFP and composition of an Ad Hoc Committee to review the proposals.

FISCAL IMPACT: None from this item.

BACKGROUND: NCCSIF has never changed Third Party Administrators for Workers' Compensation, having Started with Bragg & Associates that was purchased by York and later Sedgwick Claims Management. Members have requested an RFP for a service period to begin July 1, 2023.

ATTACHMENT(S): Draft Workers' Compensation RFP- *under separate cover*



BACK TO AGENDA

**Northern California Cities Self Insurance Fund
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Agenda Item H.

ROUND TABLE DISCUSSION

INFORMATION ITEM

ISSUE: The floor will be open to the Committee for discussion.

RECOMMENDATION: None.

FISCAL IMPACT: None.

BACKGROUND: This is an opportunity for Committee members to ask questions or raise issue on risk exposures common to the members.

ATTACHMENT(S): None.