



**NORTHERN CALIFORNIA CITIES SELF INSURANCE FUND
CLAIMS COMMITTEE SPECIAL MEETING MINUTES
VIA TELECONFERENCE
APRIL 7, 2021**

COMMITTEE MEMBERS PRESENT

Jose Jasso, City of Rio Vista (**Chair**)
Jen Lee, City of Rio Vista
Stephanie Van Steyn, City of Galt
Jennifer Styczynski, City of Marysville
Yvonne Kimball, City of Jackson

CONSULTANTS & GUESTS

Marcus Beverly, Alliant Insurance Services Jenna Wirkner, Alliant Insurance Services
Dori Zumwalt, Sedgwick

A. CALL TO ORDER

Chair Jose Jasso called the meeting to order at 2:03 p.m. A roll call was made and the above mentioned members were present constituting a quorum.

B. ROLL CALL

Roll call was made and the above mentioned members were present constituting a quorum.

C. PUBLIC COMMENTS

No public comments were made.

**D. FY 20/21 WORKERS' COMPENSATION PROGRAM CLAIM AUDITS AND
SEDGWICK RESPONSE**

D.1. NORTH BAY ASSOCIATES – FOR PRISM

Yvonne Kimball joined the call at 2:08 p.m.

Mr. Beverly gave a brief overview on the North Bay Workers Compensation Audit for PRISM. PRISM does an audit every other year for Workers' Compensation. NorCal Cities also does a Workers' Compensation audit every other year. The PRISM Audit covers two programs, both NCCSIF and Napa County. Overall the Audit showed strong performance in most areas. Areas needing improvement were continued contact with injured employees, initial and subsequent excess reporting and timely payment of medical bills. Overall we were satisfied with the audit and services. Priority should be given to following up with employees on TD at least every 30 days and no more than five days after surgery or doctor visit in which the employee's work status may change or they reach maximum improvement.



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Dori Zumwalt from Sedgwick, discussed employer communication with injured workers. We encourage employers/supervisors to maintain contact with the injured worker. A simple check in just asking how things are going is sufficient. Well-being concerns are helpful to maintain the relationship with injured workers. Dori Zumwalt pointed out that they scored 100% on initial employee contact.

Mr. Beverly discussed having a best practices training on workers compensation claim handling.

Members discussed the idea of having a best practices training on Workers Compensation claim handling and would like to have the training.

D.2. ALC ANGELA MUDGE – FOR NOR CAL CITIES SIF

Mr. Beverly discussed the ALC Audit for NorCal Cities SIF. This is the first year we have used Angela Mudge for the Audit. Overall the scores and recommendations were similar to the PRISM Audit. While the overall score at 84.93% was just under the “good” rating of 85%, on balance the strengths in the most critical areas outweigh the improvement areas.

Mr. Beverly discussed possibly having another Workers’ Compensation Audit in the fall so we get back on track with the PRISM Audit. We do want to focus on following up with employees. We need a better recognition and process and engage the employer to keep the dialogue going. Areas of improvement to work on proper benefits letter sent and employee follow-up.

Dori Zumwalt mentioned sharing internal audits with Marcus and NCCSIF Members.

Members discussed if COVID-19 was a factor in getting employees into appointments and getting updates out. Stephanie Van Steyn from the City of Galt discussed the quarterly claim updates and how helpful they have been. Members discussed it not being necessary to have another audit this year. We would move up the audit to happen in the summer of 2023.

A motion was made to accept and file both the PRISM and ALC Audits.

Motion: Stephanie Van Steyn **Second:** Jennifer Styczynski **Motion Carried**
Ayes: Jasso, Van Steyn, Styczynski, Kimball
Nays: None

E.1. New Addition – Jeffrey Dunn, Best, Best and Krieger

Mr. Beverly discussed adding Jeffrey Dunn to the Liability Counsel List. The City of Folsom would like to add Mr. Dunn to defend a series of water-related claims against the City. Mr. Dunn is a specialist on water claims. He is a little higher than our preferred rate but he would be good for future water related claims.



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Members had no discussion.

E.2. New Addition – Eric Robinson Kronick Moskowitz Tiedemann and Girard

Mr. Beverly discussed that the City of Rio Vista requested Eric Robinson be added to the Liability Defense Counsel List.

Members had no discussion.

A motion was made to add Jeffrey Dunn and Eric Robinson to the Liability Council List.

Motion: Jose Jasso

Second: Stephanie Van Steyn

Motion Carried

Ayes: Jasso, Van Steyn, Styczynski, Kimball

Nays: None

F. ROUND TABLE DISCUSSION

Mr. Beverly discussed an important win for the City of Rio Vista regarding disclosures required by SB1421.

Dori Zumwalt discussed working on Workers' Compensation claims that can be settled by compromise and release. We're hearing that Cities don't want to settle by Compromise and Release for employees that are still employed by the City. Please reach out to Sedgwick if you have any questions. Mr. Beverly discussed including pros and cons of compromise and release in the Workers' Compensation training.

G. ADJOURNMENT

This meeting was adjourned at 2:56 p.m.

Respectfully Submitted,



Jennifer Styczynski, Secretary

6-10-2021
Date