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NORTHERN CALIFORNIA CITIES SELF INSURANCE FUND POLICE RISK MANAGEMENT COMMITTEE MEETING AGENDA

Date: Wednesday, May 2, 2018
Time: 10:00 a.m. - 1:00 p.m.
 Training Session at 11:30 a.m.
Location: Rocklin Community Center
 5480 5th Street
 Rocklin, CA 95677

A - Action
I - Information

1 - Attached
2 - Hand Out
3 - Separate Cover
4 - Verbal

MISSION STATEMENT

The Northern California Cities Self Insurance Fund, or NCCSIF, is an association of municipalities joined to protect member resources by stabilizing risk costs in a reliable, economical and beneficial manner while providing members with broad coverage and quality services in risk management and claims management.

- A. CALL TO ORDER**
- B. APPROVAL OF AGENDA AS POSTED** **A 1**
- C. PUBLIC COMMENTS**
This time is reserved for members of the public to address the Police Risk Management Committee on NCCSIF matters that are of interest to them.
- pg. 3 **D. CONSENT CALENDAR** **A 1**
All matters listed under the consent calendar are considered routine with no separate discussion necessary. Any member of the public or the Police Risk Management Committee may request any item to be considered separately.
- pg. 4 1. Police Risk Management Committee Meeting Minutes - February 1, 2018
- E. RISK MANAGEMENT**
- pg. 7 1. **FY 18/19 Grant Funding** **A 1**
The Committee may approve recommendation for Police Grant Funds and discuss the plan to allocate the funds.
- pg. 9 2. **Legislative Update** **I 4**
The Committee will receive an update about the current status of several bills and laws that affect police departments.



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pg. 10	3. Technology Discussion	I	4
	<i>The Committee will be asked to discuss their experiences with their department's body cameras, robots, drones or other new or innovative technology.</i>		
pg. 11	4. Round Table Discussion	I	4
	<i>The floor will be open to Police Risk Management Committee members for any topics or ideas that members would like to address.</i>		
pg. 18	F. INFORMATION ITEMS	I	1
pg. 19	1. NCCSIF 2018 Meeting Calendar		
	2. NCCSIF 2018 Organizational Chart		

G. ADJOURNMENT

UPCOMING MEETINGS

- Claims Committee Meeting - May 17, 2018
- Executive Committee Meeting - May 17, 2018
- Risk Management Committee Meeting - June 14, 2018
- Board of Directors Meeting - June 14, 2018
- Police Risk Management Committee Meeting - August 2, 2018

pg. 21	TRAINING SESSION at 11:30 a.m.		
	<i>Topic - Skelly Process, Peace Officer Bill of Rights and Brady Obligations, presented by Carl Fessenden</i>		

Per Government Code 54954.2, persons requesting disability related modifications or accommodations, including auxiliary aids or services in order to participate in the meeting, are requested to contact Raychelle Maranan at Alliant Insurance Services at (916) 643-2712.

The Agenda packet will be posted on the NCCSIF website at www.nccsif.org. Documents and materials relating to an open session agenda item that are provided to the NCCSIF Police Risk Management Committee less than 72 hours prior to a regular meeting will be available for public inspection and copying at 2180 Harvard Street, Suite 460, Sacramento, CA 95815.

Access to some buildings and offices may require routine provisions of identification to building security. However, NCCSIF does not require any member of the public to register his or her name, or to provide other information, as a condition to attendance at any public meeting and will not inquire of building security concerning information so provided. See Government Code section 54953.3.



BACK TO AGENDA

**Northern California Cities Self Insurance Fund
Police Risk Management Committee Meeting
May 2, 2018**

Agenda Item D.

CONSENT CALENDAR

ACTION ITEM

ISSUE: The Police Risk Management Committee (PRMC) reviews items on the Consent Calendar and, if any item requires clarification or discussion, a Member should be asked that it be removed for separate action. The PRMC should then consider action to approve the Consent Calendar excluding those items removed. Any items removed from the Consent Calendar will be placed later on the agenda during the meeting in an order determined by the Chair.

RECOMMENDATION: Adoption of the Consent Calendar after review by the PRMC.

FISCAL IMPACT: None.

BACKGROUND: The following items are placed on the Consent Calendar for approval. The PRMC may approve the Consent Calendar items as presented, or any individual may request that an item be removed for discussion and separate action may be taken during the meeting.

ATTACHMENT(S): Police Risk Management Committee Meeting Minutes - February 1, 2018



**MINUTES OF THE
NCCSIF POLICE RISK MANAGEMENT COMMITTEE MEETING
ROCKLIN EVENT CENTER, ROCKLIN, CA
FEBRUARY 1, 2018**

COMMITTEE MEMBERS PRESENT

Chief John Ruffcorn, City of Auburn
Chief Jeremiah Fears, City of Corning
Lt. Jeff Scott, City of Elk Grove
Chief Tod Sockman, City of Galt
Chief Dean Price, City of Gridley

Chief Doug Lee, City of Lincoln
Chief Tim Foley, City of Nevada City
Chief Dan Dailey, City of Rio Vista
Chief Chad Butler, City of Rocklin
Chief Robert Landon, City of Yuba City

OTHER MEMBERS PRESENT

Lt. Victor Pecoraro, City of Auburn
Jim Ramsey, City of Elk Grove
Gerard Tate, City of Marysville

Liz Ehrenstrom, City of Oroville
Lt. Gil Zarate, City of Oroville
Lt. Forrest Richardson, City of Rocklin

GUESTS & CONSULTANTS

Marcus Beverly, Alliant Insurance Services
Raychelle Maranan, Alliant Insurance Services
Dori Zumwalt, York Risk Services

Tom Kline, Bickmore
Dale Stockton, Guest speaker

A. CALL TO ORDER

Chief John Ruffcorn called the meeting to order at 10:07 a.m.

B. APPROVAL OF AGENDA AS POSTED

A motion was made to approve the Agenda as posted.

Motion: Dan Dailey

Second: Chad Butler

Motion Carried

C. PUBLIC COMMENTS

There were no public comments.

D. CONSENT CALENDAR

1. Police Risk Management Committee Meeting Minutes - November 2, 2017

A motion was made to approve the Consent Calendar as presented.

Motion: Dan Dailey

Second: Tod Sockman

Motion Carried

E. RISK MANAGEMENT

E.1. Workers' Compensation Claims Analysis

Ms. Dori Zumwalt from York provided an overview of police department claims analysis for the past five years. The report provided a better understanding of the nature and severity of injuries. The need to implement health and wellness programs were discussed that could help reduce workplace injuries and in turn, keep claims cost down. Ms. Zumwalt indicated that she can customize a report for each agency by request to provide to their respective City Council.

It was noted that some agencies use Savvy Fit Wellness Program. The Committee suggested a Wellness Program Presentation preferably by David Rowe from City of Roseville as future training topic.

Provided as information only.

E.2. Police Risk Management Grants

Mr. Marcus Beverly indicated the usage report tracks the grant funds over the life of the program. Overall most of the agencies have used their fund, but few have not taken advantage of the grants: Galt has not used any funds so far but is working to implement a Body-Worn Camera (BWC) program with Council approval; Willows recently outsourced their police department, but plans to remain in the program to fund their Lexipol Fire Policy Service annual fee; Nevada City and Jackson plan to use the funds for BWCs but has yet to request; and Anderson is taking a wait and see approach as management feels the drawbacks outweigh the benefits. Mr. Beverly encouraged members to use the grant.

E.3. Active Shooter Response

Chief Jeremiah Fears of Corning Police Department shared his department's experience with the recent active shooter incident in Tehama County. It is unfortunate that active shooter events are becoming the new norm and the need for a response plan is of paramount importance. Chief Fears indicated the ALICE (Alert, Lockdown, Inform, Counter, Evacuate) Training Institute provides a free training for all organizations on how to more proactively handle the threat of an aggressive intruder or active shooter event. The Committee suggested to invite ALICE Training Institute as future training topic.

E.4. Round Table Discussion

Lt. Jeff Scott of Elk Grove Police Department updated the Committee on the Narcan (Naloxone Hydrochloride) program the City is part of through Sacramento County pilot program. The hurdle to implement a program is finding a local medical doctor to issue the prescription.



The Committee agreed to move the May 3, 2018, meeting date to May 2 in order for Tom Kline to attend the Cal/OSHA Advisory meeting and provide latest update from Advisory meeting.

F. INFORMATION ITEMS

1. NCCSIF 2018 Organization Chart
2. NCCSIF 2018 Meeting Calendar.

These items were provided as information only.

The Committee recessed for lunch at 11:11 a.m.

*Chief Robert Landon left the meeting during lunch.
Lt. Jeff Scott left the meeting during lunch.*

Mr. Kline played a video of Transcend robotics tactical robot used by law enforcement for dangerous situations.

Training session was held at 11:40 a.m. on Below 100: A Commonsense Approach to Officer Safety presented by Dale Stockton. The five tenets of Below 100 are: 1) Wear Your Belt, 2) Wear Your Vest, 3) Watch Your Speed, 4) WIN - What's Important Now, and 5) Remember, Complacency Kills!

*Chief Doug Lee left the meeting at 11:50 a.m.
Jim Ramsey left the meeting at 12:15 p.m.*

Mr. Stockton noted the complacency videos on Below 100 website are free.

G. ADJOURNMENT

The meeting was adjourned at 12:53 p.m.

Next Meeting Date: May 2, 2018

Respectfully Submitted,

Astrida Trupovnieks, Secretary

Date



**Northern California Cities Self Insurance Fund
Police Risk Management Committee Meeting
May 2, 2018**

Agenda Item E.1.

FY 18/19 GRANT FUNDING

ACTION ITEM

ISSUE: The Risk Management Committee recommended a budget of \$50,000 for Police Risk Management (PRM) Grants for FY 18/19. This item is for members to discuss possible uses of the grant funds and make a recommendation to the Executive Committee. The Executive Committee will review and make a recommendation to the Board at their meeting on May 17, 2018. The Board will approve the final budget on June 14.

The Grant Funds Historic Usage Report is attached to ensure members are aware of the available grants for their agencies.

RECOMMENDATION: Review the use of grant funds and proposed fund allocation and make a recommendation to the Executive Committee.

FISCAL IMPACT: \$50,000 Budgeted.

BACKGROUND: The Board approved a FY 14/15 budget of \$50,000 for the purchase of body cameras for NCCSIF's police agencies. The funds were used to purchase a total of 58 cameras directly from VieVu at a quantity discount. Two members used the funds to purchase different cameras and two have yet to take advantage of the funds. The FY 15/16, FY 16/17, and FY 17/18 budgets of \$50,000 were allocated to the members to fund their body camera programs, or if the body camera program is fully funded member agencies have the option to use the funds for other risk management functions.

ATTACHMENT(S): PRM Grant Historic Usage Report

NCCSIF POLICE RISK MANAGEMENT GRANT FUNDS HISTORIC USAGE REPORT

Member	FY 14/15 \$50,000 Grant (Camera Allocation)	FY 15/16 \$50,000 Grant (Fund Allocation)	FY 16/17 \$50,000 Grant (Fund Allocation)	FY 17/18 \$50,000 Grant (Fund Allocation)	GRAND TOTAL	YTD Reimbursements Made	REMAINING FUNDS	Reimbursement Notes/Usage
1 Anderson	2	\$1,515.00	\$1,515.00	\$1,515.00	\$4,545.00		\$4,545.00	
2 Auburn	4	\$3,030.00	\$3,030.00	\$3,030.00	\$9,090.00	\$9,090.00		4/25/17 \$6,280.56 (12 VieVu LE4 mini body worn cameras) 9/8/17 \$2,809.44 (4 VieVu LE4mini & 1 multi-dock LE4)
3 Colusa	2	\$1,515.00	\$1,515.00	\$1,515.00	\$4,545.00	\$3,030.00	\$1,515.00	7/27/17 \$3,030 (concealable vests with load bearing carriers)
4 Corning	2	\$1,515.00	\$1,515.00	\$1,515.00	\$4,545.00	\$3,291.26	\$1,253.74	9/6/16 \$3,291.26 (4 VieVu LE4 body cameras)
5 Dixon	4	\$3,030.00	\$3,030.00	\$3,030.00	\$9,090.00	\$6,060.00	\$3,030.00	4/20/17 \$6,060 (30 Wolfcom Vision 1080p body camera with rotatable camera head and 32GB memory)
6 Elk Grove*	4	\$3,030.00	\$3,030.00	\$3,030.00	\$9,090.00	\$9,090.00		1/11/18 \$9,090 (WatchGuard Vista HD body cameras)
7 Folsom	5	\$3,787.50	\$3,787.50	\$3,787.50	\$11,362.50	\$7,575.00	\$3,787.50	10/5/16 \$7,576 (8 VieVu LE4 body camera and 1 multi-dock network station)
8 Galt	4	\$3,030.00	\$3,030.00	\$3,030.00	\$9,090.00		\$9,090.00	1/25/18 Plan to use fund /BWC program under consideration
9 Gridley	2	\$1,515.00	\$1,515.00	\$1,515.00	\$4,545.00	\$4,543.26	\$1.74	3/28/18 \$1,252 (one VieVu LE5 camera and seven Public Safety Vests) 9/6/16 \$3,291.26 (4 VieVu LE4 body cameras)
10 Ione	2	\$1,515.00	\$1,515.00	\$1,515.00	\$4,545.00	\$3,310.86	\$1,234.14	11/2/16 \$1,655.23 (2 VieVu LE4 body camera) 9/8/17 \$1,655.63 balance (2 VieVu LE4 body cameras and 2 LE4 Cradle)
11 Jackson	2	\$1,515.00	\$1,515.00	\$1,515.00	\$4,545.00		\$4,545.00	
12 Lincoln	4	\$3,030.00	\$3,030.00	\$3,030.00	\$9,090.00	\$6,548.50	\$2,541.50	10/5/16 \$6,060 (8 VieVu LE4 body cameras)
13 Marysville	3	\$2,272.50	\$2,272.50	\$2,272.50	\$6,817.50	\$4,919.87	\$1,897.63	8/18/17 \$4,919.87 (6 VieVu LE4 body cameras)
14 Nevada City	2	\$1,515.00	\$1,515.00	\$1,515.00	\$4,545.00	\$4,545.00		2/6/18 \$4,545 (Body Camera Storage and Equipment cost for 2015-2017)
15 Oroville	4	\$3,030.00	\$3,030.00	\$3,030.00	\$9,090.00	\$7,234.00	\$1,856.00	9/23/16 \$3,010 (Video Storage Buffalo Terastation) 10/5/16 \$3,050 (5 VieVu LE4 body cameras) 11/20/17 \$1,174.00 (1 Tactical Armor-Ballistic Vest)
16 Paradise	3	\$2,272.50	\$2,272.50	\$2,272.50	\$6,817.50	\$4,545.00	\$2,272.50	11/15/16 \$762.14 (5 flashlights) + \$1,477.28 (1 VieVu LE4 multi-dock station) 3/14/17 \$2,305.58 (Ballistic Vests)
17 Placerville*	2	\$1,515.00	\$1,515.00	\$1,515.00	\$4,545.00	\$3,970.32	\$574.68	12/28/17 \$3,970.32 (4 Tactical Armor-Ballistic Vests) 2/17/17 \$1,473.74 (Apex Body cam storage remediation) 10/18/17 \$3,071.26 (5 VieVu LE4 body cameras)
18 Red Bluff	3	\$2,272.50	\$2,272.50	\$2,272.50	\$6,817.50	\$4,545.00	\$2,272.50	1/25/18 Plan to use to purchase more BWC & future funds to replace old cameras
19 Rio Vista	2	\$1,515.00	\$1,515.00	\$1,515.00	\$4,545.00	\$4,241.15	\$303.85	11/16/17 \$4,241.15 (9 VieVu LE5 body cameras)
20 Rocklin	4	\$3,030.00	\$3,030.00	\$3,030.00	\$9,090.00	\$6,516.24	\$2,573.76	10/5/16 \$6,516.24 (4 VieVu LE4 body cameras, 1 LE4 multi-dock, 1 LE3 multi-dock)
21 Willows	2	\$1,515.00	\$1,515.00	\$1,515.00	\$4,545.00		\$4,545.00	Plan to use for Lexipol-Fire Policy Service annual fee.
22 Yuba City	4	\$3,030.00	\$3,030.00	\$3,030.00	\$9,090.00	\$6,060.00	\$3,030.00	5/5/17 \$6,060 (Data911 body-worn cameras)
TOTAL	58	\$49,995.00	\$49,995.00	\$49,995.00	\$149,985.00	\$99,115.46	\$50,869.54	

*Opted for Cash Allocation to purchase other than VieVu Camera
Fund Allocation is based on cost of camera at \$757.50 each



LEGISLATIVE UPDATE

INFORMATION ITEM

ISSUE: The following were introduced in the California Legislature 2018-2019 Regular Session bills that may affect police agencies:

1. Assembly Bill AB 931 - Weber: Criminal procedure: use of force by peace officers
2. Assembly Bill AB 1298 - Santiago: Public safety officers: procedural rights
3. Assembly Bill AB 1747 - Rodriguez: School Safety Plans
4. Assembly Bill AB 1749 - Daly: Workers' compensation: off-duty peace officer
5. Assembly Bill AB 2067 - Gallagher: School safety: armed school resource officers
6. Assembly Bill AB 2327 - Quirk: Peace officers: misconduct: employment
7. Senate Bill SB 21 - Hill: Law enforcement agencies: surveillance: policies
8. Senate Bill SB 347 - Jackson: State Remote Piloted Aircraft Act
9. Senate Bill SB 1086 - Atkins: Workers' compensation: firefighters and peace officers
10. Senate Bill SB 1186 - Hill: Law enforcement agencies: surveillance: policies
11. Senate Bill SB 1421 - Skinner: Peace Officers: Release of Records
12. Senate Bill SB 911 - Gaines: Police Animals: Offenses

The last day for bills to be introduced in the California Legislature for the 2018-2019 Regular Session was February 16, 2018.

RECOMMENDATION: None.

FISCAL IMPACT: None.

BACKGROUND: The Program Administrators continue to track the progress of these bills as they make their way through the legislative process.

ATTACHMENT(S): None



BACK TO AGENDA

Northern California Cities Self Insurance Fund
Police Risk Management Committee Meeting
May 2, 2018

Agenda Item E.3.

TECHNOLOGY DISCUSSION

INFORMATION ITEM

ISSUE: The Police Risk Management Committee members will be asked to discuss their experiences with their department's body cameras, robots, drones or other new or innovative technology.

RECOMMENDATION: None.

FISCAL IMPACT: None.

BACKGROUND:

ATTACHMENT(S): None.



Agenda Item E.4.

ROUND TABLE DISCUSSION

INFORMATION ITEM

ISSUE: The floor will be open to the Committee for discussion.

The Program Administrators have attached an article for discussion regarding a recent settlement of a police liability claim against the City of Lodi for discussion. Committee members in attendance will also receive a summary of the largest NCCSIF police claims in the last five years for review and discussion.

Also attached is a reminder regarding a May 10 webinar on De-Escalation hosted by Lexipol.

RECOMMENDATION: None.

FISCAL IMPACT: None.

BACKGROUND: Alliant and Bickmore have been directed to organize and continue the NCCSIF Police Risk Management Committee. These meetings will be held on a quarterly basis and members have directed Alliant and Bickmore to include a Round Table Discussion Item in the Agendas.

ATTACHMENT(S):

1. Sacramento Bee, April 24, 2018, Lodi to Pay \$2.6 million to family of veteran killed by cops
2. De-Escalation: When and How to Make it Work



Sacto 911

Covering crime, police and courts in the Sacramento region

NEWS

Lodi to pay \$2.6 million to family of veteran killed by cops

BY CYNTHIA HUBERT
chubert@sacbee.com

April 24, 2018 11:06 AM
Updated April 24, 2018 04:28 PM

The city of Lodi has agreed to pay \$2.65 million to the family of a mentally ill Gulf War veteran who police shot and killed in 2014.

The agreement settles a federal civil rights lawsuit the family filed after officers fatally shot Parminder Singh Shergill as he walked through his neighborhood. Police said Shergill charged at them with a knife, but witnesses disputed that account.

Sacramento civil rights attorney Mark Merin, who represented the family in the lawsuit, said the settlement allows Lodi to avoid a jury trial that might have resulted in an even bigger award to Shergill's family.

"In the past, jurors have tended to give officers the benefit of the doubt in these cases," Merin said. "But that edge is evaporating."

Breaking News

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Two recent California cases are examples of that trend, he said. Last year, a federal jury awarded \$6.5 million to the family of Johnathan Rose, a man with schizophrenia who was shot and killed in his home by a Sacramento County sheriff's deputy who had been called by Rose's parents to help their agitated son. In March, a jury in San Bernardino awarded \$33.5 million in damages to the family of Nathaneal Pickett, who deputies shot and killed after accusing him of trespassing.

Lodi agreed to settle with Shergill's family after U.S. District Court Judge Troy Nunley denied the city's efforts to dismiss the case.

The city of Lodi issued a press release Tuesday that said the officers "acted professionally and consistent with their training" when they responded to Shergill's family's 911 call on the January day that he died. Nevertheless, "settling this case is in the best interest of Lodi and its residents," City Attorney Janice D. Magdich said in a statement.

Shergill's sister, Kulbinder Sohota, said her brother's death and subsequent legal wranglings have been difficult on the family.

"It's been almost four and a half years. We have been through hell," Sohota said.

On the morning of his death, Shergill's mother called police, telling them her son suffered from schizophrenia, was agitated and needed to be taken to a mental health clinic. Minutes later, officers spotted him at a nearby park and attempted to speak with him.

Shergill, 43, refused to do so and continued walking toward his family's home. Officers said they shot him after he pulled a folding knife from his pocket and turned toward them. He was shot 14 times.

The two officers who killed Shergill, Scott Bratton and Adam Lockie, were cleared of criminal liability by the San Joaquin County District Attorney's Office.

In the federal court documents, four witnesses disputed Bratton's and Lockie's accounts of their encounter with Shergill.

One said Shergill never charged officers, and that he asked them not to shoot him. Another said "he didn't move. He was just standing there." None of the four said they saw a knife in Shergill's hand before officers fired on him, though a knife with Shergill's DNA on it was found at the scene following the shooting.

Nunley, in his order denying the city's request to dismiss the case, held that "a jury could conclude" that the officers "shot to death a man who at most committed a misdemeanor, was not fleeing, had not armed himself with a weapon, was not threatening the officers or anyone else, and asked them not to shoot him.

RELATED STORIES FROM SACRAMENTO BEE



DA: Lodi police officers justified in killing mentally ill Army vet

Police say violent encounters with mentally ill people on rise

"Whether Parminder was charging them, brandishing a knife, and threatening to kill them when they shot him to death is a disputed question of material fact that must be resolved by a jury," Nunley said.

Based on evidence presented to the court, "it cannot be said that Parminder was an immediate threat to the safety of the Officer Defendants or others at the time he was shot."

A member of a Sikh family with established roots in Northern California, Shergill joined the Army after graduating from Lodi High School. His service took him to Germany, and then Iraq, where he was part of a unit that delivered provisions to soldiers on the front lines of the Gulf War. After he returned, family members said, his mental health seemed to slowly break down.

He subsequently was diagnosed with bipolar and schizophrenic disorders and post-traumatic stress disorder.

SUGGESTED FOR YOU

De-Escalation: When & How to Make It Work - [Webinar] Presented in partnership with Force Science Institute



Thursday, May 10 | 1:00 pm ET / 10:00 am PT Please fill out the form to register for the webinar.

De-escalation is often billed as the answer to reducing police use of force. Some people have even come to expect police officers to use de-escalation in nearly every encounter. The reality, of course, is much more complicated.

This webinar will focus on the role de-escalation plays in police encounters with persons in crisis. Join Force Science Institute and Lexipol to learn how to minimize risk to yourself and others when confronting people who are mentally ill or otherwise in emotional crisis.

You'll learn:

- Situations that are most suited for de-escalation—and those that are not

First Name*

Last Name*

Title*

Phone*

Email*

Organization Name

California

REGISTER NOW

- The current state of case law on de-escalation tactics
- Tactics to make contact, build rapport and wield influence when dealing with persons in crisis
- Actions to consider when de-escalation fails

Presented by:

Bill Lewinski, Ph.D.

Founder and Director, Force Science
Institute

Chief (Ret.) Mike Ranalli

Program Manager, Lexipol

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2018 MEETING CALENDAR

- Thursday, February 1, 2018 **Police Risk Management Committee** at 10:00 a.m.

- Thursday, March 22, 2018 *Executive Committee* at 10:00 a.m.
Claims Committee at 11:30 a.m.

- Thursday, April 26, 2018 **Risk Management Committee** at 10:00 a.m.
Board of Directors at 12 noon

- Wednesday, May 2, 2018 **Police Risk Management Committee** - 10:00 a.m.

- Thursday, May 17, 2018 **Claims Committee** at 10:00 a.m.
Executive Committee at 11:30 a.m.

- Thursday, June 14, 2018 **Risk Management Committee** at 10:00 a.m.
Board of Directors at 12 noon

- Thursday, August 2, 2018 **Police Risk Management Committee** at 10:00 a.m.

- Thursday, September 27, 2018 **Claims Committee** at 10:00 a.m.
Executive Committee at 11:30 a.m.

- Thursday, October 25, 2018 **Risk Management Committee** at 10:00 a.m.
Board of Directors at 12:30 p.m.

- Thursday, November 1, 2018 **Police Risk Management Committee** at 10:00 a.m.

- Thursday, December 13, 2018 **Board of Directors** at 10:00 a.m.

Meeting Location: Rocklin Event Center - Garden Room (except February - Ballroom)
 2650 Sunset Boulevard, Rocklin, CA 95677

Note: *Additional Claims Committee Meetings may be scheduled as needed for Claims Authority approval which will be held via teleconference.*

**NORTHERN CALIFORNIA CITIES SELF INSURANCE FUND
2018 Organizational Chart**

MEMBER ENTITY	BOARD OF DIRECTORS	BOARD ALTERNATES	RISK MANAGEMENT COMMITTEE	POLICE RISK MANAGEMENT COMMITTEE
City of ANDERSON	EC / CC Liz Cottrell	Jeff Kiser	Liz Cottrell	Chief Michael Johnson
City of AUBURN	<i>Vacant</i>	<i>Vacant</i>	Shari Harris	Chief John Ruffcorn (Chair)
City of COLUSA	Toni Benson	<i>Vacant</i>	Toni Benson	Chief Josh Fitch
City of CORNING	EC Kristina Miller	Tom Watson	Tom Watson	Chief Jeremiah Fears
City of DIXON	Rachel Ancheta	Kim Stalie	Rachel Ancheta	Chief Robert Thompson
City of ELK GROVE	Brad Koehn	Kara Reddig	Jim Ramsey Julie Rucker - Alternate Rep.	Lieutenant Jeff Scott
City of FOLSOM	Jim Francis	Kristine Haile	Kristine Haile	<i>Vacant</i>
City of GALT	Cora Hall	Eugene Palazzo	Cora Hall	Chief Tod Sockman
City of GRIDLEY	EC Juan Solis	Elisa Arteaga	Juan Solis	Chief Dean Price
City of IONE	Jon Hanken	Lori McGraw	Jon Hanken	Chief Tracy Busby
City of JACKSON	Yvonne Kimball	Dalacie Blankenship	Yvonne Kimball	Chief Scott Morrison
City of LINCOLN	S / EC / CJPRMA Rep. Astrida Trupovnieks	Ruthann Codina	Astrida Trupovnieks	Chief Doug Lee
City of MARYSVILLE	<i>Vacant</i>	Martha Brown	<i>Vacant</i>	Interim Chief Chris Sachs
City of NEVADA CITY	Loree' McCay	Catrina Olson	Loree' McCay	Chief Tim Foley
City of OROVILLE	VP / EC / CC Liz Ehrenstrom (Vice-Chair)	<i>Vacant</i>	Liz Ehrenstrom (Chair)	Asst. Chief Allen Byers
Town of PARADISE	EC / CC Gina Will	Crystal Peters	Crystal Peters	Lieutenant Eric Reinbold
City of PLACERVILLE	P / EC / CC Dave Warren (Chair)	Cleve Morris	Dave Warren	Chief James Ortega
City of RED BLUFF	EC Sandy Ryan	Anita Rice	Sandy Ryan	Chief Kyle Sanders (Vice-Chair)
City of RIO VISTA	Yujun Du, CPA	Robert Hickey	Yujun Du, CPA	Chief Dan Dailey
City of ROCKLIN	Steven Rudolph	Kimberly Sarkovich	Steven Rudolph	Chief Chad Butler
City of WILLOWS	T / EC / CC Tim Sailsbery, CPA	<i>Vacant</i>	Wayne Peabody	<i>Vacant</i>
City of YUBA CITY	Natalie Springer	Robin Bertagna, CPA	Sheleen Loza	Chief Robert Landon

OFFICERS

P = President **VP = Vice President**
S = Secretary **T = Treasurer**
CJPRMA Board Rep.

EC = Executive Committee
CC = Claims Committee

PROGRAM ADMINISTRATORS (Alliant Insurance Services)
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Michael Simmons
Raychelle Maranan

CLAIMS ADMINISTRATORS (York Risk Services)
Doriene Zumwalt
Cameron Dewey (Liability)
Steven Scott (Workers' Comp)

RISK CONTROL CONSULTANTS (Bickmore)
Enriqueta (Henri) Castro
Tom Kline
Gail Zeigler

ADVISORS
Byrne Conley (Board Counsel)
James Marta, CPA (Accounting)
Alana Theiss, CPA (Accounting)



BACK TO AGENDA

Northern California Cities Self Insurance Fund
Police Risk Management Committee Meeting
May 2, 2018

TRAINING SESSION AT 11:30 A.M.

INFORMATION ITEM

TOPIC: Skelly Process, Peace Officer Bill of Rights and Brady Obligations, presented by Carl Fessenden.

RECOMMENDATION: None.

FISCAL IMPACT: None.

BACKGROUND: None.

ATTACHMENT(S): Announcement - Skelly Process, Peace Officer Bill of Rights and Brady Obligations, presented by Carl Fessenden



NCCSIF POLICE RISK MANAGEMENT COMMITTEE

SKELLY PROCESS, PEACE OFFICER BILL OF RIGHTS AND BRADY OBLIGATIONS

Overview: A challenging aspect of operating a police department is dealing with disciplinary issues. The topics covered include:

1. The Skelly Process
 - a. Notice
 - b. Document disclosure
 - c. Handling the hearing
 - d. Appeal rights
2. Peace Officer Bill of Rights (POBR)
 - a. Garrity waiver and Lybarger admonishment
 - b. Handling the interview
 - c. Notice and providing supporting documents
 - d. Appeal rights
3. Lessons Learned
 - a. Probationary employee issues
 - b. Officer brings up disability issues during the process
 - c. Demands to obtain the investigatory materials
 - d. When does “counseling” become “punitive” action?
 - e. Procedural issues used to challenge imposition of discipline
 - f. Dealing with dishonesty charges and Brady list issues
4. Request for Personnel Information
 - a. Requests by the officer
 - b. Requests by third parties
 - c. Disclosure of the identify of officers under investigation
5. Brady Obligations

FREE TRAINING EVENT

Speaker: Carl Fessenden

Carl Fessenden is a partner with the Law Offices of Porter Scott. He has been practicing for over 20 years. His practice focuses on representing public entities in litigation and administrative proceedings. Part of his practice involves defending public safety entities in employment matters, Skelly hearings, and related appeals.

Target Audience: Police Chiefs, Command Staff, Human Resource Managers and Risk Managers are encouraged to attend.

To Register:

Please e-mail Raychelle Maranan at raychelle.maranan@alliant.com with the names of those who wish to attend.

SPONSORED BY NCCSIF

Date and Time:

Wednesday, May 2, 2018

Committee meeting starts at 10 a.m.

Lunch provided at 11 a.m.

Training from 11:30 a.m. to 1:00 p.m.

Location:

Rocklin Community Center

5480 5th Street

Rocklin, CA 9567