



**NORTHERN CALIFORNIA CITIES SELF INSURANCE FUND
BOARD OF DIRECTORS SPECIAL MEETING MINUTES
ROCKLIN EVENT CENTER BALLROOM
JULY 24TH, 2025**

BOARD OF DIRECTORS PRESENT

Joey Forseth-Deshais, City of Anderson
Rachel Ancheta, City of Dixon (**Chair**)
Tricia Cobey, City of Galt
George Lee, City of Ione
Anissa Leung, City of Marysville
Dave Warren, City of Placerville
Jennifer Schultz, City of Rio Vista

Ishrat Aziz-Khan, City of Colusa
Melissa Rojas, City of Elk Grove
Martin Pineda, City of Gridley
Dalacie Blankenship, City of Jackson
Megan Williams, City of Oroville
Tom Westbrook, City of Red Bluff
Diona Pope, City of Dixon

BOARD OF DIRECTORS ABSENT

Jennifer Leal, City of Auburn
Steven Wang, City of Folsom
Sean Grayson, City of Nevada City
Marti Brown, City of Willows

Brant Mesker, City of Corning
Veronica Rodriguez, City of Lincoln
Tameka Usher, City of Rocklin

CONSULTANTS & GUESTS

Marcus Beverly, Alliant Insurance Services
Evan Washburn, Alliant Insurance Services
Brian Davis, Sedgwick
Patricia Taverner, City of Gridley
Shelly Kittle, City of Colusa
Jen, Lee, City of Rio Vista

Jenna Wirkner, Alliant Insurance Services
James Marta, James Marta and Company
Jason Louis, The Briefing Room
Alliant Insurance Services, Conor Boughey
Rachelle Jennings, City of Galt

A. CALL TO ORDER

Chair Rachel Ancheta called the meeting to order at 11:00a.m.

B. ROLL CALL

Roll call was made, and a majority of the members were present constituting a quorum.

C. PUBLIC COMMENTS

There were no public comments.



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D. CONSENT CALENDAR

1. RMS Liability Claims Audit Proposal

A motion was made to approve to the consent calendar as posted.

MOTION: Ishrat Azia Khan

SECOND: Dave Warren

**MOTION CARRIED
UNANIMOUSLY**

Ayes: Forseth-Deshais, Aziz-Khan, Ancheta, Rojas, Cobey, Pineda, Lee, Blankenship, Leung, Williams, Warren, Westbrook, Schultz, Pope

Nays: None.

E. ADMINISTRATION REPORTS

1. **Presidents Report**

Ms. Ancheta thanked members for attending the Special Board of Directors Meeting.

2. **Program Administrator's Report**

- Service Provider Survey Due 8/20/25
- OSIP Responses Due 8/1/25
- PRISM Annual Conference Attendees
- Electric Battery at WWTP

Ms. Wirkner discussed the service provider surveys, OSIP responses, and the PRISM Annual Conference. We will send one member from the city of Colusa and one member from city of Gridley to the PRISM conference.

Mr. Boughey discussed electric batteries at Wastewater Treatment Plants. Members discussed that have batteries or have been approached to install batteries.

F. JPA BUSINESS

1. **Briefing Room Demonstration and Proposal**

Mr. Louis discussed the Briefing Room and provided a demonstration and q&a.

Ms. Washburn discussed the briefing room proposal with members.

A motion was made to approve the Briefing Room proposal for 1 year.

MOTION: Dave Warren

SECOND: Ishrat Aziz-Khan

**MOTION CARRIED
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Ayes: Forseth-Deshais, Aziz-Khan, Ancheta, Rojas, Cobey, Pineda, Lee, Blankenship, Leung, Williams, Warren, Westbrook, Schultz, Pope

Nays: None.

Jason Louis left the meeting at 11:38a.m.

F.2. Strategic Plan Review – Ongoing Initiatives, New Ideas and On the Horizon

Mr. Beverly discussed the ongoing initiatives, new ideas and on the horizon ideas from the Strategic Planning Meeting.

Ms. Washburn discussed CJRPMA SIR Options, summary of Board Meetings, regular client visits, member engagement and education.

Information only, no action taken.

F.3. Strategic Plan Discussion – Vision Accomplished

Member Engagement and Education- incl. Succession Planning

Members discussed inviting their alternate Board member to the meetings and sharing the presentations with council members.

Members discussed the Board Member Academy and training resources for staff not able to attend meetings.

Information only, no action taken.

F.4. Strategic Plan Discussion- Suggested Initiatives

Members discussed member engagement and education, including succession planning at the city/town level and the Board of Directors. Mr. Beverly discussed risk management incentives.

Members discussed bringing a proposal to the Executive Committee in September and Board in October.

A motion was made to ask staff to bring proposals listed to the EC for more discussion and a recommendation to the Board of Directors.

MOTION: Dave Warren

SECOND: Jen Schultz

**MOTION CARRIED
UNANIMOUSLY**

Ayes: Forseth-Deshais, Aziz-Khan, Ancheta, Rojas, Cobey, Pineda, Lee, Blankenship, Leung, Williams, Warren, Westbrook, Schultz, Pope

Nays: None.



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Brian Davis left the meeting at 12:06p.m.

Anissa Leung left the meeting at 12:10p.m.

F.5. Strategic Plan Discussion – On the Horizon

Vetting of AI products –Mr. Boughey discussed vetting AI products and hosting trainings for members. Members do have AI use policies. We will share sample polices at the Risk Management Committee Meeting in October.

Electric Vehicle Fleet and Battery Storage Risk Management

Mr. Boughey discussed electric fleet and battery storage. Members are encouraged to reach out to the Program Administration team if you have questions.

Managing Wildfire Risk

Mr. Boughey disused issues regarding economic loss.

Other Suggestions – Member Risk Concerns?

Members discussed having resources for Parks and Recreation insurance requirements for youth programs.

Information only, no action taken

G. GENERAL RISK MANAGEMENT ISSUES

Mr. Beverly discussed the Town of Hillsborough looking for options for the Workers' Compensation program.

J. INFORMATION ITEMS

1. Glossary of Terms
2. NCCSIF Organizational Chart
3. NCCSIF 2024-2025 Meeting Calendar
4. NCCSIF Resource Contact Guide
5. Sedgwick Who's Who in Claims –Liability Contacts
6. LWP Workers' Compensation Contact List
7. Aquatics Risk Management Webinar – May 1, 2025
8. Special Events Webinar – May 6, 2025
9. Certificate Request Form
10. Travel Mileage Reimbursement Form



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These items were provided as information only.

K. ADJOURNMENT

The meeting was adjourned at 12:21p.m.

Next Meeting Date:

Respectfully Submitted,

Tricia Cobey

Tricia Cobey, Secretary

 2/13/26
Date