



President
Ms. Kristine Haile
City of Folsom

Vice President
Mr. Dave Warren
City of Placerville

Treasurer
Vacant

Secretary
Ms. Jennifer Styczynski
City of Marysville

NORTHERN CALIFORNIA CITIES SELF INSURANCE FUND EXECUTIVE COMMITTEE MEETING AGENDA

DATE/TIME: Thursday, September 24, 2020 at 11:00 a.m.

LOCATION: WebEx Teleconference
Call-in Number: (877) 309-3457
Access Code: 171 230 9690

A - Action
I - Information

1 - Attached
2 - Hand Out
3 - Separate Cover
4 - Verbal

MISSION STATEMENT

The Northern California Cities Self Insurance Fund, or NCCSIF, is an association of municipalities joined to protect member resources by stabilizing risk costs in a reliable, economical and beneficial manner while providing members with broad coverage and quality services in risk management and claims management.

A. CALL TO ORDER

B. ROLL CALL

C. PUBLIC COMMENTS

This time is reserved for members of the public to address the Executive Committee on matters pertaining to NCCSIF that are of interest to them.

pg. 4 **D. CONSENT CALENDAR**

A 1

All matters listed under the consent calendar are considered routine with no separate discussion necessary. Any member of the public or the Executive Committee may request any item to be considered separately.

- pg. 5 1. Executive Committee Meeting Minutes - May 28, 2020
- pg. 13 2. Executive Committee Special Meeting Minutes- August 12, 2020
- pg. 15 3. Check Register from May 1, 2020 to August 31, 2020
- pg. 19 4. Investment Reports
 - a. Chandler Asset Management Short/Long Term - May 2020 to August 2020
 - pg. 51 b. Chandler Asset Management GASB 40 Reports as of June 30, 2020
 - pg. 63 c. Chandler Asset Management GASB 72 Reports as of June 30, 2020
 - pg. 65 d. Local Agency Investment Fund (LAIF) Report as of June 30, 2020
 - pg. 66 5. Police Risk Management Grant Funds Utilization Report as of September 2020
 - pg. 67 6. PMIA Performance Report & LAIF Performance Report QE June 30, 2020



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pg. 68	E. GENERAL RISK MANAGEMENT ISSUES	I 4
	<i>This is an opportunity for a member to discuss a topic of interest or seek guidance and input from the group about a current issue, risk management topic or exposure the member is facing.</i>	
	F. ADMINISTRATION REPORTS	I 4
	1. President's Report	
	<i>Kristine Haile will address the Committee on items pertaining to NCCSIF.</i>	
	2. CJPRMA Update	
	<i>The Committee will receive an update on CJPRMA matters pertinent to NCCSIF. Minutes of the last meeting can be found at http://www.cjprma.org</i>	
	3. Program Administrator's Report	
	<i>Alliant will address the Committee on items pertaining to NCCSIF.</i>	
	G. FINANCIAL REPORTS	
pg. 69	1. Quarterly Financial Report for Period Ending June 30, 2020	A 1
	<i>James Marta & Company will present the quarterly financial report ending June 30, 2020 for the Committee to Receive and File.</i>	
pg. 99	2. Budget-to-Actual as of June 30, 2020	I 1
	<i>The Committee will receive an update on the Budget to Actual as of June 30, 2020.</i>	
pg. 121	3. FY 19/20 Financial Audit Update	I 4
	<i>The Committee will receive a verbal update regarding the status of the Year Ending 2020 Financial Audits.</i>	
	H. CLAIMS SERVICES	
pg. 122	1. FY 20/21 Workers' Compensation Claims Audit Proposals	A 1
	<i>The Committee will review the proposals received for the Workers' Compensation claims audit and may select an auditor.</i>	
	I. JPA BUSINESS	
pg. 124	1. Policy and Procedure Revisions	A 1
	<i>The Committee will review and may recommend or provide direction on the following Policies:</i>	
pg. 126	a. A-03: Meal Arrangements	
pg. 127	b. A-14: Teleconferencing under the Brown Act	



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- | | | | |
|---------|---|----------|----------|
| pg. 131 | c. A-11: Recalculation of Deposits | | |
| pg. 133 | d. A-23: NCCSIF Underwriting Policy | | |
| pg. 143 | 2. Police Risk Management Grant Request
<i>The Committee will consider a special grant request from the City of Folsom.</i> | A | I |
| pg. 155 | 3. Treasurer Nomination
<i>The Committee may nominate a new candidate to be NCCSIF's Treasurer.</i> | A | I |
| pg. 156 | 4. Service Provider Survey Results
<i>The Committee will receive an update on the results of the Service Provider Surveys for discussion and referral to the Board.</i> | A | 1 |
| pg. 175 | 5. Liability Claims Administrator Renewal
<i>The Committee will consider options for liability claims administration given the expiration of the current contract on June 30, 2021.</i> | A | 1 |
| pg. 176 | 6. Draft Board Long Range Planning (LRP) Meeting Agenda
<i>The Committee is asked to discuss topics for the October 29 LRP session and will be provided with a draft Agenda Page for review and discussion.</i> | A | 1 |
| pg. 184 | 7. Board Officer Handbook
<i>The Committee will review the first draft of the NCCSIF Board Officer Handbook.</i> | I | 3 |
| pg. 185 | J. INFORMATION ITEMS | I | 1 |
| pg. 186 | 1. NCCSIF Organizational Chart | | |
| pg. 187 | 2. NCCSIF 2020-21 Meeting Calendar | | |

K. ADJOURNMENT

UPCOMING MEETINGS

- Risk Management Committee Meeting - October 29, 2020
- Board of Directors Long Range Planning Meeting - October 29, 2020
- Police Risk Management Committee Meeting - November 5, 2020

Per Government Code 54954.2, persons requesting disability related modifications or accommodations, including auxiliary aids or services in order to participate in the meeting, are requested to contact Jenna Wirkner at Alliant Insurance Services at (916) 643-2741.

The Agenda packet will be posted on the NCCSIF website at www.nccsif.org. Documents and material relating to an open session agenda item that are provided to the NCCSIF Executive Committee less than 72 hours prior to a regular meeting will be available for public inspection and copying at 2180 Harvard Street, Suite 460, Sacramento, CA 95815.

Access to some buildings and offices may require routine provisions of identification to building security. However, NCCSIF does not require any member of the public to register his or her name or to provide other information, as a condition to attendance at any public meeting and will not inquire of building security concerning information so provided. See Government Code section 54953.3.



Agenda Item D.

CONSENT CALENDAR

ACTION ITEM

ISSUE: The Executive Committee reviews items on the Consent Calendar, and if any item requires clarification or discussion a Member should ask that it be removed for separate action. The Committee should then consider action to approve the Consent Calendar excluding those items removed. Any items removed from the Consent Calendar will be placed later on the agenda in an order determined by the President.

RECOMMENDATION: Adoption of the Consent Calendar after review by the Committee.

FISCAL IMPACT: None.

BACKGROUND: Routine items that generally do not require discussion are regularly placed on the Consent Calendar for approval.

ATTACHMENT(S):

1. Executive Committee Meeting Minutes - May 20, 2020
2. Executive Committee Special Meeting Minutes- August 12, 2020
3. Check Register from May 1, 2020 to August 31, 2020
4. Investment Reports
 - a. Chandler Asset Management Short/Long Term - May 2020 to August 2020
 - b. Chandler Asset Management GASB 40 Reports as of June 30, 2020
 - c. Chandler Asset Management GASB 72 Reports as of June 30, 2020
 - d. Local Agency Investment Fund (LAIF) Report as of June 30, 2020
5. Police Risk Management Grant Funds Utilization Report as of September 2020
6. PMIA Performance Report & LAIF Performance Report QE June 30, 2020



**MINUTES OF THE
NCCSIF EXECUTIVE COMMITTEE MEETING
VIA TELECONFERENCE
MAY 28, 2020**

COMMITTEE MEMBERS PRESENT

Liz Ehrenstrom, City of Oroville - President (**Chair**)
Kristine Haile, City of Folsom - Vice President
Stephanie Van Steyn, City of Galt
Elisa Arteaga, City of Gridley
Veronica Rodriguez, City of Lincoln
Gina Will, City of Paradise-Secretary
Jen Lee, City of Rio Vista

COMMITTEE MEMBERS ABSENT

Tim Sailsbery, City of Willows – Treasurer
Loree McCay, City of Nevada City

CONSULTANTS & GUESTS

Marcus Beverly, Alliant Insurance Services	Dori Zumwalt, York Risk Services Group
Michael Simmons, Alliant Insurance Services	Jill Petrarca, York Risk Services Group
Raychelle Maranan, Alliant Insurance Services	Dee C. Leger-Garcia, James Marta & Co.
Conor Boughey, Alliant Insurance Services	Jenna Wirkner, Alliant Insurance Services
James Marta, James Marta & Co.	

A. CALL TO ORDER

Chair Liz Ehrenstrom called the meeting to order at

B. ROLL CALL

Roll call was made and the above mentioned members were present constituting a quorum.

C. APPROVAL OF AGENDA AS POSTED

A motion was made to approve the Agenda as posted.

Motion: Kristine Haile
Ayes:

Second: Gina Will

Motion Carried



D. PUBLIC COMMENTS

There were no public comments.

E. CONSENT CALENDAR

1. Executive Committee Meeting Minutes - March 26, 2020
2. Check Register from March 1, 2020 to April 30, 2020
3. Investment Reports
 - a. Chandler Asset Management Short/Long Term - March 2020 to April 2020
 - b. Local Agency Investment Fund (LAIF) Report as of March 31, 2020
 - c. Treasurer's Report as of March 31, 2020

A motion was made to approve the Consent Calendar as presented.

Motion: Kristine Haile

Second: Gina Will

Motion Carried

Ayes:

F. GENERAL RISK MANAGEMENT ISSUES

Marcus Beverly recommended that as cities start to re-open that they use the Alliant website has a resource for reopening guidelines.

G. ADMINISTRATION REPORTS

1. Presidents Report

Liz Ehrenstrom has no comments and hopes everyone is doing well.

2. Program Administrators Report

a. CAJPA request for tort claim analysis funding

Mr. Beverly discussed the request for tort claim analysis funding at \$10,000. It will be adding to the June 25, 2020 Board of Directors Meeting Agenda.

b. Strategic Planning Update

Mr. Beverly discussed Strategic Planning Update and will go into further detail on item H.13.

H. JPA BUSINESS

H.1. Financial Auditing Services Agreement



Mr. Beverly, discussed the ACI Employee Assistance Program. We have 13 members participating in this program.

A motion was made to approve the ACI Employee Assistance Renewal Engagement Letter.

Motion: Gina Will

Second: Elisa

Motion Carried

Ayes: Haile, Van Steyn, Arteaga, Rodriguez, Ehrenstrom, Will, Lee

H.6. FY 20/21 Property Update

Mr. Beverly gave an update on the FY 20/21 renewal, NCCSIF has been bumped 5% because of the group's fire risks. Due to Pier 45 catching fire, the quotes have been on hold. The quote should be released by June 1st. We should have them out to members by the middle of next week.

In regards to COVID-19, we have only had 1 member file a claim for business interruption. Mr. Beverly will be filing a claim on behalf of the members.

Members discussed what business interruption includes. Loss of income or extra expenses. Examples: cleaning up an area or purchasing extra equipment (masks etc.), as well as lost revenue from recreational activities.

Michael Simmons recommended estimating and submitting the value of your loss from the shut down until June 30th. Recommend Mr. Beverly send out the language for what the policy includes. The property coverage has a \$10 mill aggregate for all members.

Information only. No action taken.

H.7. FY 20/21 Crime Coverage Renewal

Mr. Beverly discussed that we don't have the proposal yet. The proposal has been delayed and will be sent next week and it will be distributed to members.

Information only. No action taken.

H.8. Police Risk Management Grant Funds and Usage

Mr. Beverly discussed the Police Risk Management Grant Funds and Usage. Recommended to continue with the program and the \$50,000 allocation.

Lenslock has offered members 5 year contract to provide "turnkey" body camera services for \$1,000 per officer per year. Members asked if other agencies are using these programs and if has been presented to the Police Risk Management Committee. Lenslock and others have been presented and being considered.



H.11.b. Communicable Disease Exclusion

Mr. Beverly discussed the CJPRMA Coverage Infectious Disease Exclusion. The coverage above \$15M will include an infectious disease exclusion for the first time. The worst case scenario would be an after school program or a meal program for seniors. Recommend continuing NCCSIF coverage for now, if you need to limit perhaps consider capping with aggregate limit. Members should be aware that we may opt to retroactively amend the coverage. Recommend to the board that we may take action in October.

A motion was made to recommend to the Board not to attach exclusionary language now and evaluate options at the October Meeting, including retroactive to July 1st.

Motion: Gina Will

Second: Kristine Haile

Motion Carried

Ayes: Haile, Van Steyn, Arteaga, Rodriguez, Ehrenstrom, Will, Lee

H.12. FY 20/21 NCCSIF Administration Budget

Mr. Beverly gave an overview on the Administration Budget. Increase of about 6% over last year. Mainly due to WC State Assessment.

A motion was made to recommend to the Board the approval of the FY 20/21 NCCSIF Administration Budget.

Motion: Kristine Haile

Second: Gina Will

Motion Carried

Ayes: Haile, Van Steyn, Arteaga, Rodriguez, Ehrenstrom, Will, Lee

H.13. Strategic Plan Update

Mr. Beverly discussed having a planning session at the October 29th, 2020 Meeting. It's been 10 years since NCCSIF has had a facilitated training. Have a full day planning session with COVID, property coverage and excess coverage related topics.

Members discussed being proactive and thinking ahead. Possibility looking at other excess pools. This should be an in person training and we will need to wait until we can do so.

Plan to have it at the October Meeting if in August it doesn't look like we will meet in person move it to the December meeting.

Information only. No action taken.



H.14.a. New Addition—Kronick Moskovit Tiedemann & Girard

Mr. Beverly discussed adding additions. Mona will not be working on any claims for Rio Vista.

H.14.b. New Addition—Liebert Cassidy Whitmore

Mr. Beverly discussed adding Liebert Cassidy Whitmore, Oroville has agreed to pay the difference.

H.14.c. Firm Change-Ruben Escobedo

Mr. Beverly discussed a firm change for Ruben Escobedo, will be continuing to work on a case for Lincoln. Recommended that he is added to our approved list.

H.14.d. Review of Liability Counsel List

Mr. Beverly asked for approval of the Liability Counsel List. No other changes were made to the counsel list. Discussed the summary of who we have been using over the last five years.

A motion was made to approve the changes of the four items as presented.

Motion: Elisa Arteaga **Second:** Gina Will **Motion Carried**
Ayes: Haile, Van Steyn, Arteaga, Rodriguez, Ehrenstrom, Will, Lee

H.15. Cordico Mobile Wellness App Participation

Mr. Beverly gave a brief overview of the Cordico Mobile Wellness App Participation. NCCSIF will receive a 10% discount rate and if we have 8 members participate we will have a 20% discount. Members will pay for the app individually.

A motion was made to approve the Cordico Wellness App Participation.

Motion: Gina Will **Second:** Elisa Arteaga **Motion Carried**
Ayes: Haile, Van Steyn, Arteaga, Rodriguez, Ehrenstrom, Will, Lee

I. INFORMATION ITEMS

1. NCCSIF Organizational Chart
2. NCCSIF 20/21 Meeting Calendar

There was no discussion on these items.



ADJOURNMENT

This meeting was adjourned at 11:51 a.m.

NEXT MEETING DATE:

Respectfully Submitted,

Jennifer Styczynski, Secretary

Date



**MINUTES OF THE
NCCSIF EXECUTIVE COMMITTEE SPECIAL MEETING
VIA TELECONFERENCE
August 12, 2020**

COMMITTEE MEMBERS PRESENT

Kristine Haile, City of Folsom - Vice President (**Chair**)
Stephanie Van Steyn, City of Galt
Yvonne Kimball, City of Jackson
Jennifer Styczynski, City of Maryville (**Secretary**)
Dave Warren, City of Placerville (**Vice-President**)
Jen Lee, City of Rio Vista

COMMITTEE MEMBERS ABSENT

Loree McCay, City of Nevada City
Veronica Rodriguez, City of Lincoln,

CONSULTANTS & GUESTS

Marcus Beverly, Alliant Insurance Services
Jenna Wirkner, Alliant Insurance Services

Shawn Millar, Sedgwick
Raychelle Maranan, Alliant Insurance Services

A. CALL TO ORDER

Chair Kristine Haile called the meeting to order at 11:04 a.m.

B. ROLL CALL

Roll call was made and the above mentioned members were present constituting a quorum.

C. PUBLIC COMMENTS

There were no public comments.

D. Claims Committee Membership Appointment

A motion was made to nominate Dave Warren as Committee Chair, and Stephanie Van Steyn, Jennifer Styczynski, Jen Lee and Yvonne Kimball to the Claims Committee

Motion: Dave Warren
Ayes: All

Second: Jennifer Styczynski

Motion Carried



E. CLOSED SESSION

Pursuant to Government Code Section 54956.95, the Committee recessed to closed session at 11:10 a.m. to discuss the following claim:

Liability

- Cierra Taylor and Sydney Lane v. City of Red Bluff

F. REPORT FROM CLOSED SESSION

The meeting resumed to open session at 11:30a.m. The Chair reported that the committee met to discuss the claim but no reportable action was taken.

ADJOURNMENT

This meeting was adjourned at 11: 31 a.m.

NEXT MEETING DATE:

Respectfully Submitted,

Jennifer Styczynski, Secretary

Date

Company Name: NCCSIF
Report Name: NCCSIF Check Register Board Report
Created On: 5/20/2020

Check#	Date	Vendor	Account Title	Account	Memo	Amount
11788	5/5/2020	York	Claims Admin - Mnthly WC	52300	Apr 2020 Mnthly WC Admin Fee	50,699.33
11789	5/5/2020	York	Claims Admin - Liab	51135	Apr 2020 Mnthly Liab Admin Fee	20,661.66
11790	5/5/2020	City of Oroville	Member Trng and RM	52207	2020 CalPelra - Liz E.	877.41
11791	5/5/2020	City of Yuba City	Member Trng and RM	52207	2019 CalPELRA Conf Wakefield/Brunson	4,000.00
11792	5/5/2020	City of Rio Vista	Member Trng and RM	52207	2020 CalPELRA Jasso	2,457.30
			Member Trng and RM	52207	2019 CalPELRA Jasso	1,542.70
11793	5/5/2020	JM and Co LLP	Accounting Services	52403	April Mthly Acctg Svcs/Intacct Fees	8,800.00
11794	5/5/2020	City of Marysville	Member Trng and RM	52207	11.16.20 Calpera Reg - J Stycznski	720.00
11795	5/5/2020	Alliant Ins Svcs Inc	Program Admin Fee	52401	May Mnthly Installment	28,248.83
11796	5/5/2020	CAM, Inc.	Investment Income	44040	April 2020	4,805.28
11797	5/20/2020	City of Willows	Banking Layer Refund	41050	2019-20 Refund Willows Liab Bank	760.00
			Shared Risk Refund	41060	2019-20 Refund Willows WC Shared	2,972.00
11798	5/20/2020	City of Nevada City	Shared Risk Refund	41060	2019 Refund (WC Shared / WC Bank)	13,805.00
11799	5/20/2020	City of Placerville	Shared Risk Refund	41060	2019-20 Refund Placerville WC Shared	5,949.00
11800	5/20/2020	York Risk Svcs Grp	Claims Admin - Liab	51135	April 2020 Liab Svc Fees	210.40
11801	5/20/2020	York Risk Svcs Grp	On Site	52204	Safety and Risk Ctrl Svcs - May 2020	14,873.33
11802	5/20/2020	City of Rocklin	Member Trng and RM	52207	2019 CALPELRA - M.Green	1,720.00
11803	5/20/2020	City of Rocklin	Member Trng and RM	52207	2019 CALPELRA - H.Stark	2,037.93

Company Name: NCCSIF
Report Name: NCCSIF Check Register Board Report
Created On: 6/30/2020

Check#	Date	Vendor	Account Title	Account Memo	Amount
11804	6/5/2020	City of Galt	Member Trng and Risk Mgmt	52207 2019 CALPELRA Conf-R Anguiano	1,469.31
11805	6/5/2020	York	Claims Admin - Liability	51135 May2020 Liab Clms Adm Fee	20,661.66
11806	6/5/2020	York	Claims Admin - Mnthly WC	52300 May 2020 WC Claims Adm Fee	50,699.33
11807	6/5/2020	JM and Co, LLP	Accounting Services	52403 Apr 2020 Acctg Svcs	8,800.00
11808	6/5/2020	Alliant Ins Svcs Inc	Program Admin Fee	52401 June 2020 Installment	28,248.87
11809	6/5/2020	CAM Inc.	Investment Income	44040 Investment Income	4,833.74
11810	6/5/2020	City of Red Bluff	Police Risk Mgmt Grant Funds	52209 Fitness Armory and Eqpt	6,814.17
11811	6/12/2020	York Risk Svcs Grp Inc.	Claims Admin - Liability	51135 May2020 Liab Service Fee	1,253.20
11812	6/12/2020	City of Red Bluff	Member Trng and Risk Mgmt	52207 OSHA Trng Software and Sup -DFK	4,000.00
11813	6/19/2020	Gibbons and Conley	Legal Services	52103 May 2020 General Matters	793.35
11814	6/19/2020	City of Corning	Member Trng and Risk Mgmt	52207 2020 CALPELRA Conf-K. Miller	890.00
11815	6/30/2020	CAJPA	Board Meetings	52503 Tort Liab Data Analysis Proj	10,000.00
11816	6/30/2020	City of Elk Grove	Member Trng and Risk Mgmt	52207 Warriorz Hlth & Fitness Prog#25	4,000.00
11817	6/30/2020	York Risk Svcs Grp Inc.	On Site	52204 Safety & Risk Ctrl Svcs - Jun 2020	14,873.33

Company Name: NCCSIF
Report Name: NCCSIF Check Register Board Report
Created On: 7/31/2020

Check#	Date	Vendor	Account Title	Account Memo	Amount
11818	7/8/2020	J Marta and Co LLP	Accounting Services	52403 May 2020 Acctg Services	8,800.00
11819	7/8/2020	CAM, Inc.	Investment Income	44040 Investment Income	4,853.19
11820	7/8/2020	Alliant Ins Svcs Inc	Prepaid Expense	13500 20/21 Alliant Deadly Weapon Resp Prog	12,336.31
			Member Identity Theft Protection	52900 20/21 ID Theft Exp	14,020.32
11821	7/8/2020	LEXIPOL LLC	Prepaid Expense	13500 7/1/20-6/30/21 Fire Policy Manual	28,574.00
			Member Trng & RM	52207 7/1/20-6/30/21 Fire Policy Manual	2,157.00
			Police Risk Mgmt Manual	52208 7/1/20-6/30/21 LE Policy Manual	144,441.00
			Police Risk Mgmt Grant Funds	52209 7/1/20-6/30/21 Fire Policy Manual	2,157.00
11822	7/13/2020	Alliant Ins Svcs Inc	Program Admin Fee	52401 July 2020 Monthly Installment	29,166.92
11823	7/17/2020	Alliant Ins Svcs Inc	Prepaid Expense	13500 20/21 APIP Prop Prem Cov	2,694,114.51
11824	7/13/2020	York Risk Svcs Grp, Inc.	Claims Admin - Liability	51135 June 2020 Liab Service Fees	459.40
11825	7/13/2020	Alliant Ins Svcs Inc	Prepaid Expense	13500 2020-21 ACIP Crime - Annual Prem	53,523.00
11826	7/17/2020	Gibbons and Conley	Legal Services	52103 June 2020 General Matters	258.00
11827	7/17/2020	York	Claims Admin - Liability	51135 Jun 2020 Liab Claims Admin Fee	20,661.66
11828	7/17/2020	York	Claims Admin - Mnthly WC	52300 Jun 2020 WC Claims Admin Fee	50,699.33
11829	7/17/2020	CSAC Exc Ins Authority	Prepaid Expense	13500 20-21 Excess WC Program	1,535,744.00
11830	7/17/2020	Alliant Ins Svcs Inc	Prepaid Expense	13500 2020-21 Commercial Cyber Liab	71,890.00
11831	7/31/2020	CJPRMA	Prepaid Expense	13500 20/21 General Liab Prem	2,065,379.00

Company Name: NCCSIF
Report Name: NCCSIF Check Register Board Report
Created On: 8/27/2020

Check#	Date	Vendor	Account Title	Account	Memo	Amount
11832	8/5/2020	CA Joint Powers RMA	Prepaid Expense	13500	2020-2021 Drone Premium	7,236.00
11833	8/5/2020	Sedgwick Clms Mgt Svcs, Inc.	Claims Admin - Mnthly WC	52300	July 2020 WC Claims	50,699.33
11834	8/5/2020	JM and Company LLP	Accounting Services	52403	July 2020 Acctg Svcs	9,870.00
11835	8/5/2020	Sedgwick Clms Mgt Svcs, Inc.	Claims Admin - Liab	51135	July 2020 Liab Claims	21,177.67
11836	8/5/2020	Alliant Ins Svcs Inc.	Program Admin Fee	52401	Aug 2020 Monthly Installment	29,166.92
11837	8/5/2020	CAM, Inc.	Investment Income	44040	Investment Income	4,867.87
11838	8/20/2020	Town of Paradise	Police RM Grant Funds	52209	Reimb for 6 Load Bearing Vests	2,700.41
11839	8/20/2020	City of Dixon	Safety Grant Funds	54200	Reimb - COVID Supplies & Ergo Chairs	6,350.62



Northern CA Cities Self Ins. Fund Short Term - Account #170

MONTHLY ACCOUNT STATEMENT

MAY 1, 2020 THROUGH MAY 31, 2020

Chandler Team:

For questions about your account, please call (800) 317-4747,
or contact operations@chandlerasset.com

Custodian

Bank of New York Mellon
Lauren Dehner
(904) 645-1918

CHANDLER ASSET MANAGEMENT
chandlerasset.com

Information contained herein is confidential. We urge you to compare this statement to the one you receive from your qualified custodian. Please see Important Disclosures.



PORTFOLIO CHARACTERISTICS

Average Modified Duration	2.54
Average Coupon	2.16%
Average Purchase YTM	2.04%
Average Market YTM	0.51%
Average S&P/Moody Rating	AA/Aa1
Average Final Maturity	2.79 yrs
Average Life	2.63 yrs

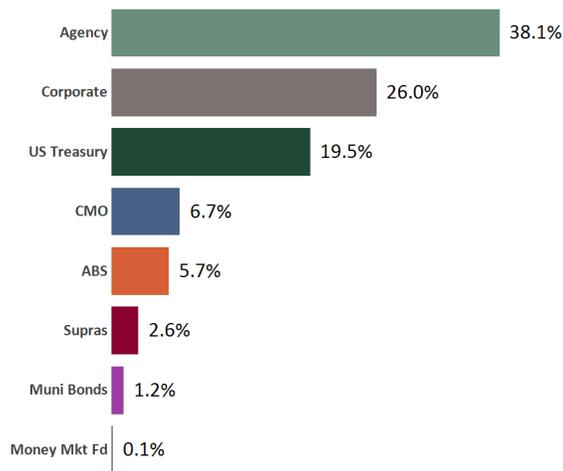
ACCOUNT SUMMARY

	Beg. Values as of 4/30/20	End Values as of 5/31/20
Market Value	27,855,428	27,996,557
Accrued Interest	132,499	136,710
Total Market Value	27,987,928	28,133,267
Income Earned	47,883	47,504
Cont/WD		0
Par	26,801,020	26,855,061
Book Value	26,918,358	26,968,393
Cost Value	26,911,271	26,965,661

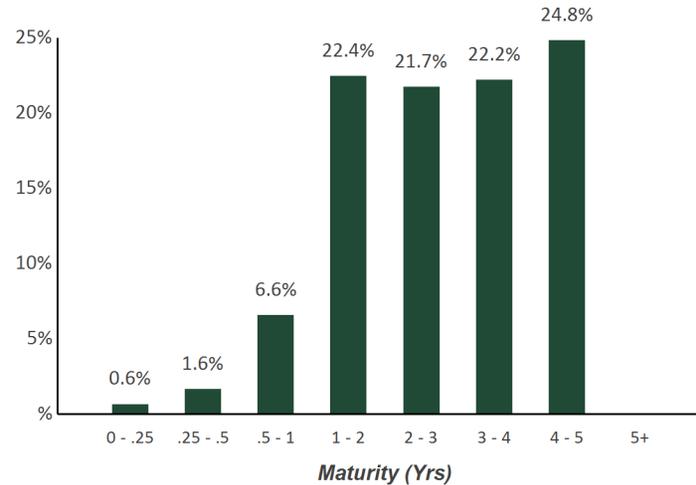
TOP ISSUERS

Government of United States	19.5%
Federal National Mortgage Assoc	16.9%
Federal Home Loan Mortgage Corp	14.7%
Federal Home Loan Bank	13.2%
John Deere ABS	2.0%
Inter-American Dev Bank	2.0%
Honda ABS	2.0%
Deere & Company	1.4%
Total	71.6%

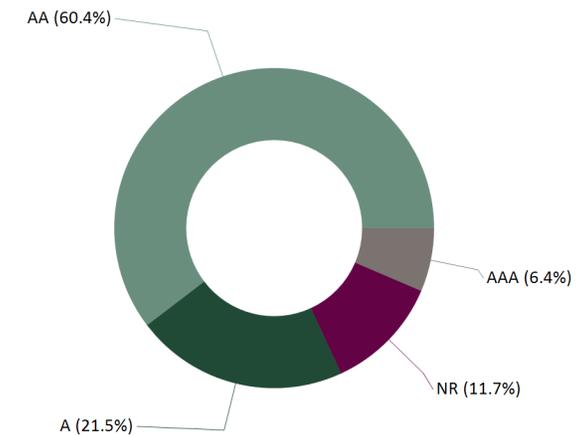
SECTOR ALLOCATION



MATURITY DISTRIBUTION



CREDIT QUALITY (S&P)



PERFORMANCE REVIEW

TOTAL RATE OF RETURN	Annualized									
	1M	3M	YTD	1YR	2YRS	3YRS	5YRS	10YRS	12/31/1997	
Northern CA Cities Self Ins. Fund Short Term	0.52%	1.74%	3.63%	5.74%	4.98%	3.24%	2.43%	2.13%	3.93%	
ICE BAML 1-5 Year US Treasury/Agency Index	0.14%	1.92%	3.99%	5.82%	5.00%	3.15%	2.27%	1.90%	3.63%	
ICE BAML 1-5 Yr US Issuers Corp/Govt Rtd AAA-A Idx	0.27%	1.90%	3.92%	5.90%	5.08%	3.22%	2.37%	2.05%	3.74%	

Statement of Compliance

As of May 31, 2020



Northern California Cities Self-Insurance Fund - Short Term

The portfolio complies with state law and with the Client's investment policy.

Category	Standard	Comment
Treasury Issues	No limitation	Complies
US Government & Agencies	No limitation; Include: mortgage-backed, mortgage passthrough securities, and collateralized mortgage obligations issued by the federal government or federal agency/GSE issuers	Complies
Supranationals	AA rating category or better by a NRSRO; 30% maximum; 5 years max maturity; Issued by IBRD, IFC or IADB only	Complies
Municipal Securities	5 years max maturity	Complies
Asset-Backed & Mortgage-Backed Securities	AA rating category or better by a NRSRO; 20% maximum; 5 years max maturity	Complies
Banker's Acceptances	40% maximum; 180 days max maturity	Complies
Commercial Paper	A-1/P-1 by a NRSRO; 25% maximum; 270 days max maturity	Complies
Corporate Medium Term Notes	A rating category or better by a NRSRO; 30% maximum; 5 years max maturity	Complies
Money Market Mutual Funds	Highest ratings by two NRSROs; 20% maximum	Complies
Mutual Funds	Highest ratings by two NRSROs; 20% maximum	Complies
Negotiable CDs	30% maximum; 5 years max maturity	Complies
Time Certificates of Deposit; Collateralized Bank Deposits	5 years max maturity	Complies
LAIF	Maximum as law permits	Complies
Repurchase Agreements	1 year max maturity; Not used by Investment Adviser	Complies
Prohibited	Common or preferred stocks, convertible or junk bonds, commodities, options, limited partnerships, GICs, Reverse repurchase agreements, uninsured deposits, Inverse floaters; ranges notes, mortgage derived, interest only strips, Zero interest accrual securities if held to maturity; Investments denominated in Non-USD; Collateralized Mortgage Obligations (CMOs) with collateral not specifically GNMA, FHLMC, or FNMA; Purchasing or selling securities on margin Securities lending or any other form of borrowing or leverage	Complies
Max Per Issuer	5% per issuer or institution unless explicitly stated in the policy, excluding U.S. government, agency, investment pool, and money market funds	Complies
Maximum Maturity	10 years	Complies

Reconciliation Summary

As of May 31, 2020



BOOK VALUE RECONCILIATION		
BEGINNING BOOK VALUE		\$26,918,358.02
Acquisition		
+ Security Purchases	\$1,172,599.37	
+ Money Market Fund Purchases	\$1,173,824.39	
+ Money Market Contributions	\$0.00	
+ Security Contributions	\$0.00	
+ Security Transfers	\$0.00	
Total Acquisitions		\$2,346,423.76
Dispositions		
- Security Sales	\$666,393.55	
- Money Market Fund Sales	\$1,172,643.68	
- MMF Withdrawals	\$0.00	
- Security Withdrawals	\$0.00	
- Security Transfers	\$0.00	
- Other Dispositions	\$0.00	
- Maturities	\$380,000.00	
- Calls	\$0.00	
- Principal Paydowns	\$82,140.07	
Total Dispositions		\$2,301,177.30
Amortization/Accretion		
+/- Net Accretion	(\$1,953.41)	
		(\$1,953.41)
Gain/Loss on Dispositions		
+/- Realized Gain/Loss	\$6,741.76	
		\$6,741.76
ENDING BOOK VALUE		\$26,968,392.83

CASH TRANSACTION SUMMARY		
BEGINNING BALANCE		\$37,435.12
Acquisition		
Contributions	\$0.00	
Security Sale Proceeds	\$666,393.55	
Accrued Interest Received	\$1,574.66	
Interest Received	\$43,715.50	
Dividend Received	\$0.61	
Principal on Maturities	\$380,000.00	
Interest on Maturities	\$0.00	
Calls/Redemption (Principal)	\$0.00	
Interest from Calls/Redemption	\$0.00	
Principal Paydown	\$82,140.07	
Total Acquisitions	\$1,173,824.39	
Dispositions		
Withdrawals	\$0.00	
Security Purchase	\$1,172,599.37	
Accrued Interest Paid	\$44.31	
Total Dispositions	\$1,172,643.68	
ENDING BOOK VALUE		\$38,615.83



Northern Cal. Cities Self Ins. Fund Long Term - Account #171

MONTHLY ACCOUNT STATEMENT

MAY 1, 2020 THROUGH MAY 31, 2020

Chandler Team:

For questions about your account, please call (800) 317-4747,
or contact operations@chandlerasset.com

Custodian

Bank of New York Mellon
Lauren Dehner
(904) 645-1918

CHANDLER ASSET MANAGEMENT
chandlerasset.com

Information contained herein is confidential. We urge you to compare this statement to the one you receive from your qualified custodian. Please see Important Disclosures.



PORTFOLIO CHARACTERISTICS

Average Modified Duration	3.62
Average Coupon	2.36%
Average Purchase YTM	2.28%
Average Market YTM	0.61%
Average S&P/Moody Rating	AA/Aa1
Average Final Maturity	3.91 yrs
Average Life	3.85 yrs

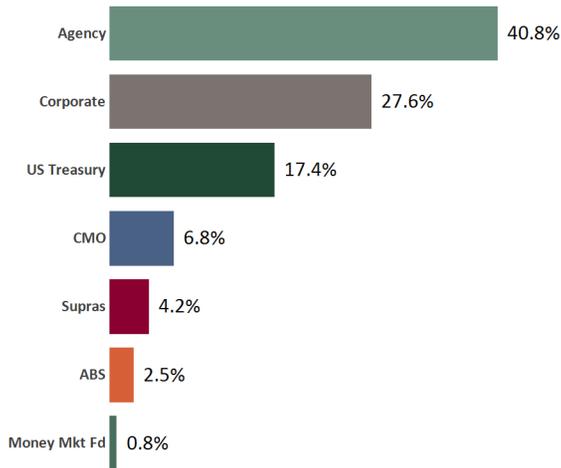
ACCOUNT SUMMARY

	Beg. Values as of 4/30/20	End Values as of 5/31/20
Market Value	29,484,594	29,647,148
Accrued Interest	152,730	160,716
Total Market Value	29,637,324	29,807,864
Income Earned	55,137	54,442
Cont/WD		0
Par	27,881,524	27,899,271
Book Value	27,953,225	27,999,681
Cost Value	27,935,425	27,983,192

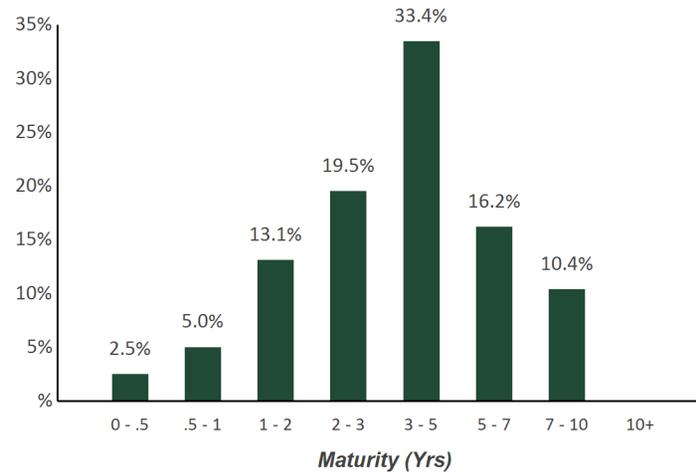
TOP ISSUERS

Federal Home Loan Bank	19.6%
Government of United States	17.4%
Federal Home Loan Mortgage Corp	12.5%
Federal National Mortgage Assoc	10.2%
Tennessee Valley Authority	5.2%
Inter-American Dev Bank	3.5%
US Bancorp	1.5%
State Street Bank	1.4%
Total	71.4%

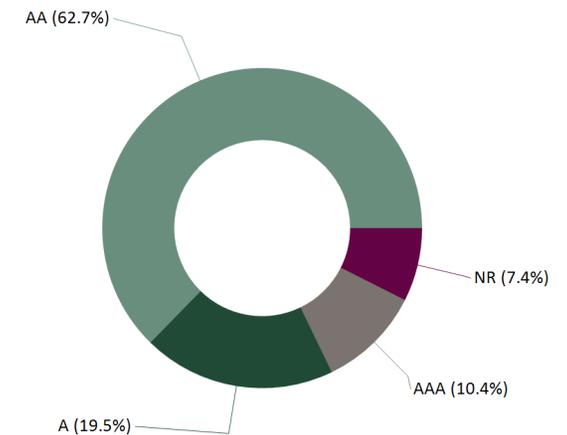
SECTOR ALLOCATION



MATURITY DISTRIBUTION



CREDIT QUALITY (S&P)



PERFORMANCE REVIEW

TOTAL RATE OF RETURN	Annualized									
	1M	3M	YTD	1YR	2YRS	3YRS	5YRS	10YRS	5/31/2006	
Northern Cal. Cities Self Ins. Fund Long Term	0.58%	2.10%	4.86%	7.40%	6.30%	3.99%	3.06%	2.95%	4.02%	
ICE BAML 1-10 Yr US Treasury/Agency Index	0.16%	2.48%	5.56%	7.67%	6.42%	3.92%	2.84%	2.66%	3.70%	
ICE BAML 1-10 Yr US Corporate/Govt Rated AAA-A Idx	0.46%	2.22%	5.16%	7.71%	6.58%	4.08%	3.06%	2.99%	3.85%	

Reconciliation Summary

As of May 31, 2020



BOOK VALUE RECONCILIATION		
BEGINNING BOOK VALUE		\$27,953,225.29
Acquisition		
+ Security Purchases	\$479,830.77	
+ Money Market Fund Purchases	\$438,234.38	
+ Money Market Contributions	\$0.00	
+ Security Contributions	\$0.00	
+ Security Transfers	\$0.00	
Total Acquisitions		\$918,065.15
Dispositions		
- Security Sales	\$0.00	
- Money Market Fund Sales	\$481,455.77	
- MMF Withdrawals	\$0.00	
- Security Withdrawals	\$0.00	
- Security Transfers	\$0.00	
- Other Dispositions	\$0.00	
- Maturities	\$340,000.00	
- Calls	\$0.00	
- Principal Paydowns	\$49,031.61	
Total Dispositions		\$870,487.38
Amortization/Accretion		
+/- Net Accretion	(\$1,121.99)	
		(\$1,121.99)
Gain/Loss on Dispositions		
+/- Realized Gain/Loss	\$0.00	
		\$0.00
ENDING BOOK VALUE		\$27,999,681.07

CASH TRANSACTION SUMMARY		
BEGINNING BALANCE		\$269,840.22
Acquisition		
Contributions	\$0.00	
Security Sale Proceeds	\$0.00	
Accrued Interest Received	\$0.00	
Interest Received	\$49,202.27	
Dividend Received	\$0.50	
Principal on Maturities	\$340,000.00	
Interest on Maturities	\$0.00	
Calls/Redemption (Principal)	\$0.00	
Interest from Calls/Redemption	\$0.00	
Principal Paydown	\$49,031.61	
Total Acquisitions	\$438,234.38	
Dispositions		
Withdrawals	\$0.00	
Security Purchase	\$479,830.77	
Accrued Interest Paid	\$1,625.00	
Total Dispositions	\$481,455.77	
ENDING BOOK VALUE		\$226,618.83

Statement of Compliance

As of May 31, 2020



Northern California Cities Self-Insurance Fund - Long Term

The portfolio complies with state law and with the Client's investment policy.

Category	Standard	Comment
Treasury Issues	No limitation	Complies
US Government & Agencies	No limitation; Include: mortgage-backed, mortgage passthrough securities, and collateralized mortgage obligations issued by the federal government or federal agency/GSE issuers	Complies
Supranationals	AA rating category or better by a NRSRO; 30% maximum; 5 years max maturity; Issued by IBRD, IFC or IADB only	Complies
Municipal Securities	5 years max maturity	Complies
Asset-Backed & Mortgage-Backed Securities	AA rating category or better by a NRSRO; 20% maximum; 5 years max maturity	Complies
Banker's Acceptances	40% maximum; 180 days max maturity	Complies
Commercial Paper	A-1/P-1 by a NRSRO; 25% maximum; 270 days max maturity	Complies
Corporate Medium Term Notes	A rating category or better by a NRSRO; 30% maximum; 5 years max maturity	Complies
Money Market Mutual Funds	Highest ratings by two NRSROs; 20% maximum	Complies
Mutual Funds	Highest ratings by two NRSROs; 20% maximum	Complies
Negotiable CDs	30% maximum; 5 years max maturity	Complies
Time Certificates of Deposit; Collateralized Bank Deposits	5 years max maturity	Complies
LAIF	Maximum as law permits	Complies
Repurchase Agreements	1 year max maturity; Not used by Investment Adviser	Complies
Prohibited	Common or preferred stocks, convertible or junk bonds, commodities, options, limited partnerships, GICs, Reverse repurchase agreements, uninsured deposits, Inverse floaters; ranges notes, mortgage derived, interest only strips, Zero interest accrual securities if held to maturity; Investments denominated in Non-USD; Collateralized Mortgage Obligations (CMOs) with collateral not specifically GNMA, FHLMC, or FNMA; Purchasing or selling securities on margin Securities lending or any other form of borrowing or leverage	Complies
Max Per Issuer	5% per issuer or institution unless explicitly stated in the policy, excluding U.S. government, agency, investment pool, and money market funds	Complies
Maximum Maturity	10 years	Complies



Northern CA Cities Self Ins. Fund Short Term - Account #170

MONTHLY ACCOUNT STATEMENT

JUNE 1, 2020 THROUGH JUNE 30, 2020

Chandler Team:

For questions about your account, please call (800) 317-4747,
or contact operations@chandlerasset.com

Custodian

Bank of New York Mellon
Lauren Dehner
(904) 645-1918

CHANDLER ASSET MANAGEMENT
chandlerasset.com

Information contained herein is confidential. We urge you to compare this statement to the one you receive from your qualified custodian. Please see Important Disclosures.



PORTFOLIO CHARACTERISTICS

Average Modified Duration	2.52
Average Coupon	2.16%
Average Purchase YTM	2.03%
Average Market YTM	0.42%
Average S&P/Moody Rating	AA/Aa1
Average Final Maturity	2.77 yrs
Average Life	2.60 yrs

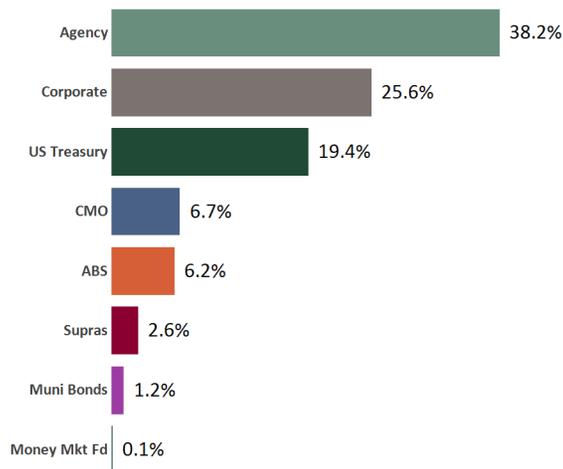
ACCOUNT SUMMARY

	Beg. Values as of 5/31/20	End Values as of 6/30/20
Market Value	27,996,557	28,083,857
Accrued Interest	136,710	131,144
Total Market Value	28,133,267	28,215,001
Income Earned	47,504	46,213
Cont/WD		0
Par	26,855,061	26,906,242
Book Value	26,968,393	27,022,452
Cost Value	26,965,661	27,022,170

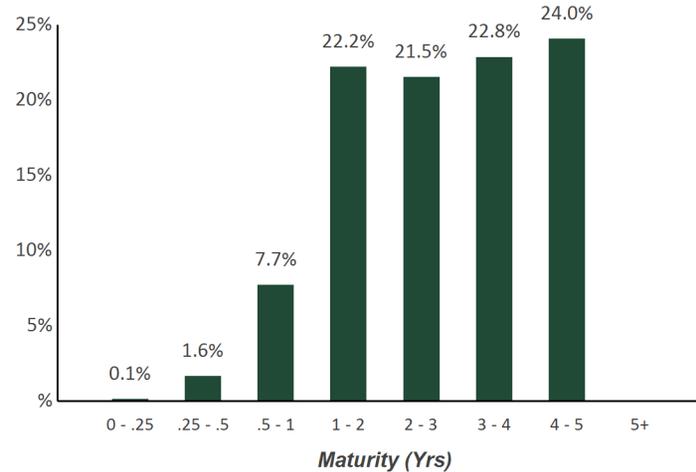
TOP ISSUERS

Government of United States	19.4%
Federal National Mortgage Assoc	17.1%
Federal Home Loan Mortgage Corp	14.7%
Federal Home Loan Bank	13.1%
John Deere ABS	2.7%
Inter-American Dev Bank	2.0%
Honda ABS	1.9%
Deere & Company	1.4%
Total	72.1%

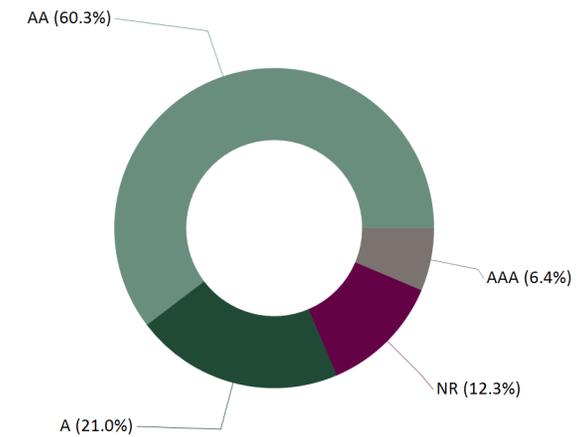
SECTOR ALLOCATION



MATURITY DISTRIBUTION



CREDIT QUALITY (S&P)



PERFORMANCE REVIEW

TOTAL RATE OF RETURN	Annualized									
	1M	3M	YTD	1YR	2YRS	3YRS	5YRS	10YRS	12/31/1997	
Northern CA Cities Self Ins. Fund Short Term	0.29%	1.54%	3.93%	5.36%	5.14%	3.37%	2.52%	2.07%	3.92%	
ICE BAML 1-5 Year US Treasury/Agency Index	0.07%	0.30%	4.06%	5.21%	5.04%	3.22%	2.30%	1.83%	3.62%	
ICE BAML 1-5 Yr US Issuers Corp/Govt Rtd AAA-A Idx	0.14%	0.75%	4.06%	5.32%	5.16%	3.32%	2.42%	1.99%	3.73%	

Statement of Compliance

As of June 30, 2020



Northern California Cities Self-Insurance Fund - Short Term

The portfolio complies with state law and with the Client's investment policy.

Category	Standard	Comment
Treasury Issues	No limitation	Complies
US Government & Agencies	No limitation; Include: mortgage-backed, mortgage passthrough securities, and collateralized mortgage obligations issued by the federal government or federal agency/GSE issuers	Complies
Supranationals	AA rating category or better by a NRSRO; 30% maximum; 5 years max maturity; Issued by IBRD, IFC or IADB only	Complies
Municipal Securities	5 years max maturity	Complies
Asset-Backed & Mortgage-Backed Securities	AA rating category or better by a NRSRO; 20% maximum; 5 years max maturity	Complies
Banker's Acceptances	40% maximum; 180 days max maturity	Complies
Commercial Paper	A-1/P-1 by a NRSRO; 25% maximum; 270 days max maturity	Complies
Corporate Medium Term Notes	A rating category or better by a NRSRO; 30% maximum; 5 years max maturity	Complies
Money Market Mutual Funds	Highest ratings by two NRSROs; 20% maximum	Complies
Mutual Funds	Highest ratings by two NRSROs; 20% maximum	Complies
Negotiable CDs	30% maximum; 5 years max maturity	Complies
Time Certificates of Deposit; Collateralized Bank Deposits	5 years max maturity	Complies
LAIF	Maximum as law permits	Complies
Repurchase Agreements	1 year max maturity; Not used by Investment Adviser	Complies
Prohibited	Common or preferred stocks, convertible or junk bonds, commodities, options, limited partnerships, GICs, Reverse repurchase agreements, uninsured deposits, Inverse floaters; ranges notes, mortgage derived, interest only strips, Zero interest accrual securities if held to maturity; Investments denominated in Non-USD; Collateralized Mortgage Obligations (CMOs) with collateral not specifically GNMA, FHLMC, or FNMA; Purchasing or selling securities on margin Securities lending or any other form of borrowing or leverage	Complies
Max Per Issuer	5% per issuer or institution unless explicitly stated in the policy, excluding U.S. government, agency, investment pool, and money market funds	Complies
Maximum Maturity	10 years	Complies

Reconciliation Summary

As of June 30, 2020



BOOK VALUE RECONCILIATION		
BEGINNING BOOK VALUE		\$26,968,392.83
Acquisition		
+ Security Purchases	\$504,636.81	
+ Money Market Fund Purchases	\$496,442.26	
+ Money Market Contributions	\$0.00	
+ Security Contributions	\$0.00	
+ Security Transfers	\$0.00	
Total Acquisitions		\$1,001,079.07
Dispositions		
- Security Sales	\$247,210.58	
- Money Market Fund Sales	\$504,814.64	
- MMF Withdrawals	\$0.00	
- Security Withdrawals	\$0.00	
- Security Transfers	\$0.00	
- Other Dispositions	\$0.00	
- Maturities	\$140,000.00	
- Calls	\$0.00	
- Principal Paydowns	\$55,446.84	
Total Dispositions		\$947,472.06
Amortization/Accretion		
+/- Net Accretion	(\$1,827.33)	
		(\$1,827.33)
Gain/Loss on Dispositions		
+/- Realized Gain/Loss	\$2,279.28	
		\$2,279.28
ENDING BOOK VALUE		\$27,022,451.79

CASH TRANSACTION SUMMARY		
BEGINNING BALANCE		\$38,615.83
Acquisition		
Contributions	\$0.00	
Security Sale Proceeds	\$247,210.58	
Accrued Interest Received	\$419.64	
Interest Received	\$53,364.68	
Dividend Received	\$0.52	
Principal on Maturities	\$140,000.00	
Interest on Maturities	\$0.00	
Calls/Redemption (Principal)	\$0.00	
Interest from Calls/Redemption	\$0.00	
Principal Paydown	\$55,446.84	
Total Acquisitions	\$496,442.26	
Dispositions		
Withdrawals	\$0.00	
Security Purchase	\$504,636.81	
Accrued Interest Paid	\$177.83	
Total Dispositions	\$504,814.64	
ENDING BOOK VALUE		\$30,243.45



Northern Cal. Cities Self Ins. Fund Long Term - Account #171

MONTHLY ACCOUNT STATEMENT

JUNE 1, 2020 THROUGH JUNE 30, 2020

Chandler Team:

For questions about your account, please call (800) 317-4747,
or contact operations@chandlerasset.com

Custodian

Bank of New York Mellon
Lauren Dehner
(904) 645-1918

CHANDLER ASSET MANAGEMENT
chandlerasset.com

Information contained herein is confidential. We urge you to compare this statement to the one you receive from your qualified custodian. Please see Important Disclosures.

Statement of Compliance

As of June 30, 2020



Northern California Cities Self-Insurance Fund - Long Term

The portfolio complies with state law and with the Client's investment policy.

Category	Standard	Comment
Treasury Issues	No limitation	Complies
US Government & Agencies	No limitation; Include: mortgage-backed, mortgage passthrough securities, and collateralized mortgage obligations issued by the federal government or federal agency/GSE issuers	Complies
Supranationals	AA rating category or better by a NRSRO; 30% maximum; 5 years max maturity; Issued by IBRD, IFC or IADB only	Complies
Municipal Securities	5 years max maturity	Complies
Asset-Backed & Mortgage-Backed Securities	AA rating category or better by a NRSRO; 20% maximum; 5 years max maturity	Complies
Banker's Acceptances	40% maximum; 180 days max maturity	Complies
Commercial Paper	A-1/P-1 by a NRSRO; 25% maximum; 270 days max maturity	Complies
Corporate Medium Term Notes	A rating category or better by a NRSRO; 30% maximum; 5 years max maturity	Complies
Money Market Mutual Funds	Highest ratings by two NRSROs; 20% maximum	Complies
Mutual Funds	Highest ratings by two NRSROs; 20% maximum	Complies
Negotiable CDs	30% maximum; 5 years max maturity	Complies
Time Certificates of Deposit; Collateralized Bank Deposits	5 years max maturity	Complies
LAIF	Maximum as law permits	Complies
Repurchase Agreements	1 year max maturity; Not used by Investment Adviser	Complies
Prohibited	Common or preferred stocks, convertible or junk bonds, commodities, options, limited partnerships, GICs, Reverse repurchase agreements, uninsured deposits, Inverse floaters; ranges notes, mortgage derived, interest only strips, Zero interest accrual securities if held to maturity; Investments denominated in Non-USD; Collateralized Mortgage Obligations (CMOs) with collateral not specifically GNMA, FHLMC, or FNMA; Purchasing or selling securities on margin Securities lending or any other form of borrowing or leverage	Complies
Max Per Issuer	5% per issuer or institution unless explicitly stated in the policy, excluding U.S. government, agency, investment pool, and money market funds	Complies
Maximum Maturity	10 years	Complies



PORTFOLIO CHARACTERISTICS

Average Modified Duration	3.63
Average Coupon	2.33%
Average Purchase YTM	2.23%
Average Market YTM	0.52%
Average S&P/Moody Rating	AA/Aa1
Average Final Maturity	3.94 yrs
Average Life	3.85 yrs

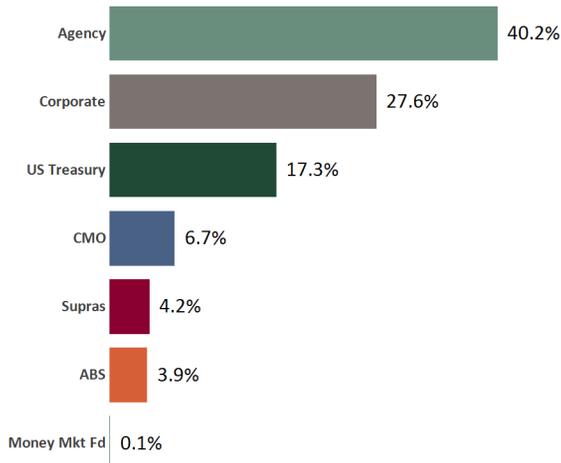
ACCOUNT SUMMARY

	Beg. Values as of 5/31/20	End Values as of 6/30/20
Market Value	29,647,148	29,762,058
Accrued Interest	160,716	159,487
Total Market Value	29,807,864	29,921,544
Income Earned	54,442	53,248
Cont/WD		0
Par	27,899,271	27,959,273
Book Value	27,999,681	28,064,888
Cost Value	27,983,192	28,032,984

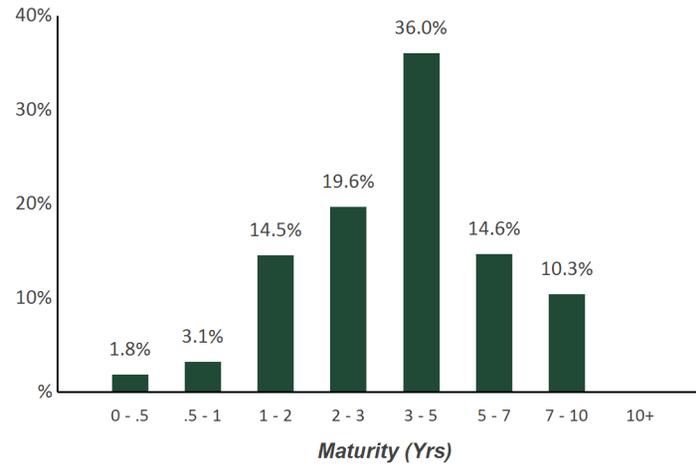
TOP ISSUERS

Federal Home Loan Bank	19.3%
Government of United States	17.3%
Federal Home Loan Mortgage Corp	12.5%
Federal National Mortgage Assoc	11.5%
Tennessee Valley Authority	3.7%
Inter-American Dev Bank	3.5%
US Bancorp	1.5%
State Street Bank	1.4%
Total	70.6%

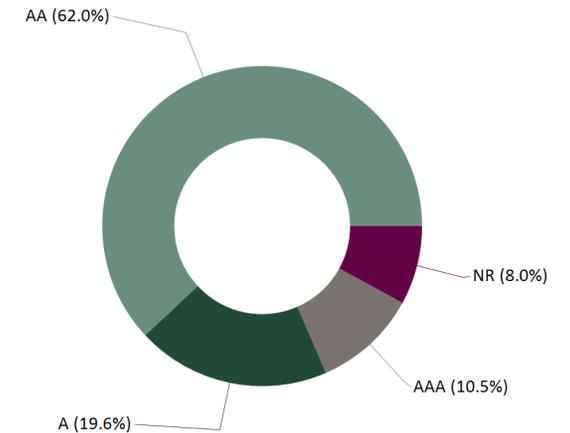
SECTOR ALLOCATION



MATURITY DISTRIBUTION



CREDIT QUALITY (S&P)



PERFORMANCE REVIEW

TOTAL RATE OF RETURN	1M	3M	YTD	1YR	Annualized				
					2YRS	3YRS	5YRS	10YRS	5/31/2006
Northern Cal. Cities Self Ins. Fund Long Term	0.38%	1.79%	5.26%	6.91%	6.54%	4.16%	3.23%	2.86%	4.03%
ICE BAML 1-10 Yr US Treasury/Agency Index	0.08%	0.42%	5.65%	6.89%	6.47%	4.04%	2.94%	2.54%	3.68%
ICE BAML 1-10 Yr US Corporate/Govt Rated AAA-A Idx	0.32%	1.58%	5.49%	7.04%	6.77%	4.26%	3.23%	2.89%	3.85%

Reconciliation Summary

As of June 30, 2020



BOOK VALUE RECONCILIATION		
BEGINNING BOOK VALUE		\$27,999,681.07
Acquisition		
+ Security Purchases	\$906,925.68	
+ Money Market Fund Purchases	\$703,950.40	
+ Money Market Contributions	\$0.00	
+ Security Contributions	\$0.00	
+ Security Transfers	\$0.00	
Total Acquisitions		\$1,610,876.08
Dispositions		
- Security Sales	\$621,878.80	
- Money Market Fund Sales	\$907,016.52	
- MMF Withdrawals	\$0.00	
- Security Withdrawals	\$0.00	
- Security Transfers	\$0.00	
- Other Dispositions	\$0.00	
- Maturities	\$0.00	
- Calls	\$0.00	
- Principal Paydowns	\$26,185.99	
Total Dispositions		\$1,555,081.31
Amortization/Accretion		
+/- Net Accretion	(\$1,317.83)	
		(\$1,317.83)
Gain/Loss on Dispositions		
+/- Realized Gain/Loss	\$10,730.27	
		\$10,730.27
ENDING BOOK VALUE		\$28,064,888.28

CASH TRANSACTION SUMMARY		
BEGINNING BALANCE		\$226,618.83
Acquisition		
Contributions	\$0.00	
Security Sale Proceeds	\$621,878.80	
Accrued Interest Received	\$6,164.95	
Interest Received	\$49,717.29	
Dividend Received	\$3.37	
Principal on Maturities	\$0.00	
Interest on Maturities	\$0.00	
Calls/Redemption (Principal)	\$0.00	
Interest from Calls/Redemption	\$0.00	
Principal Paydown	\$26,185.99	
Total Acquisitions	\$703,950.40	
Dispositions		
Withdrawals	\$0.00	
Security Purchase	\$906,925.68	
Accrued Interest Paid	\$90.84	
Total Dispositions	\$907,016.52	
ENDING BOOK VALUE		\$23,552.71



Northern CA Cities Self Ins. Fund Short Term - Account #170

MONTHLY ACCOUNT STATEMENT

JULY 1, 2020 THROUGH JULY 31, 2020

Chandler Team:

For questions about your account, please call (800) 317-4747,
or contact operations@chandlerasset.com

Custodian

Bank of New York Mellon
Lauren Dehner
(904) 645-1918

CHANDLER ASSET MANAGEMENT
chandlerasset.com

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PORTFOLIO CHARACTERISTICS

Average Modified Duration	2.52
Average Coupon	2.11%
Average Purchase YTM	2.00%
Average Market YTM	0.34%
Average S&P/Moody Rating	AA/Aa1
Average Final Maturity	2.77 yrs
Average Life	2.61 yrs

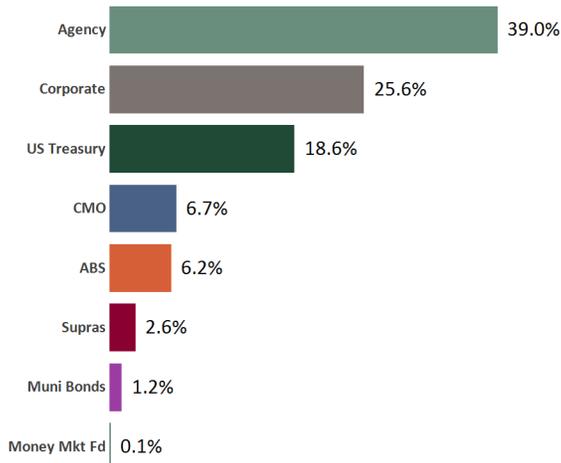
ACCOUNT SUMMARY

	Beg. Values as of 6/30/20	End Values as of 7/31/20
Market Value	28,083,857	28,163,655
Accrued Interest	131,144	124,129
Total Market Value	28,215,001	28,287,784
Income Earned	46,213	46,008
Cont/WD		-788
Par	26,906,242	26,971,694
Book Value	27,022,452	27,083,519
Cost Value	27,022,170	27,087,617

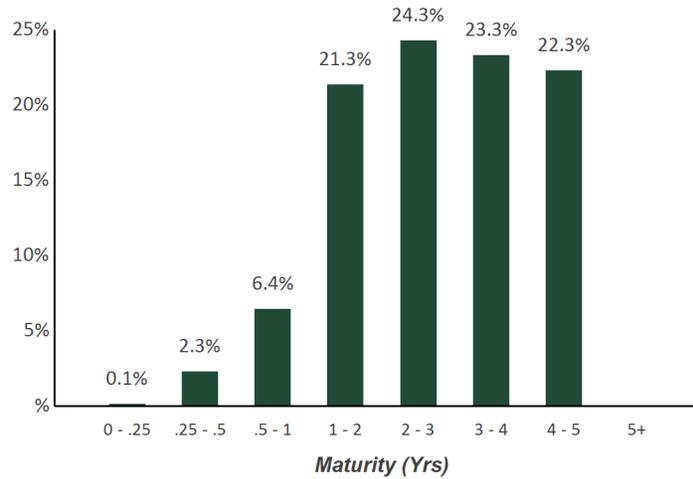
TOP ISSUERS

Government of United States	18.6%
Federal National Mortgage Assoc	18.5%
Federal Home Loan Mortgage Corp	15.8%
Federal Home Loan Bank	11.4%
John Deere ABS	2.8%
Inter-American Dev Bank	1.9%
Honda ABS	1.8%
Deere & Company	1.4%
Total	72.2%

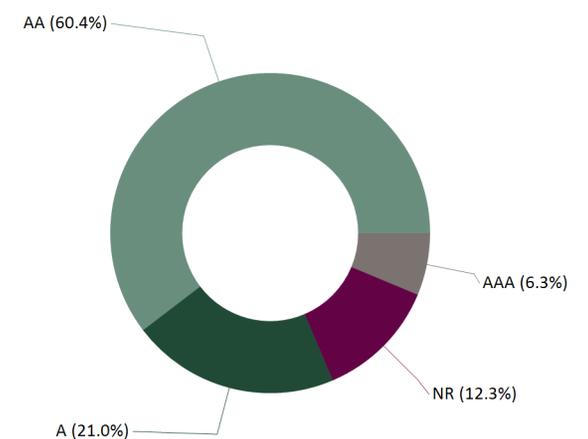
SECTOR ALLOCATION



MATURITY DISTRIBUTION



CREDIT QUALITY (S&P)



PERFORMANCE REVIEW

TOTAL RATE OF RETURN	Annualized									
	1M	3M	YTD	1YR	2YRS	3YRS	5YRS	10YRS	12/31/1997	
Northern CA Cities Self Ins. Fund Short Term	0.26%	1.07%	4.20%	5.68%	5.28%	3.36%	2.54%	2.03%	3.92%	
ICE BAML 1-5 Year US Treasury/Agency Index	0.16%	0.36%	4.22%	5.57%	5.17%	3.18%	2.30%	1.79%	3.61%	
ICE BAML 1-5 Yr US Issuers Corp/Govt Rtd AAA-A Idx	0.21%	0.62%	4.28%	5.70%	5.29%	3.28%	2.43%	1.94%	3.72%	

Statement of Compliance

As of July 31, 2020



Northern California Cities Self-Insurance Fund - Short Term

The portfolio complies with state law and with the Client's investment policy.

Category	Standard	Comment
Treasury Issues	No limitation	Complies
US Government & Agencies	No limitation; Include: mortgage-backed, mortgage passthrough securities, and collateralized mortgage obligations issued by the federal government or federal agency/GSE issuers	Complies
Supranationals	AA rating category or better by a NRSRO; 30% maximum; 5 years max maturity; Issued by IBRD, IFC or IADB only	Complies
Municipal Securities	5 years max maturity	Complies
Asset-Backed & Mortgage-Backed Securities	AA rating category or better by a NRSRO; 20% maximum; 5 years max maturity	Complies
Banker's Acceptances	40% maximum; 180 days max maturity	Complies
Commercial Paper	A-1/P-1 by a NRSRO; 25% maximum; 270 days max maturity	Complies
Corporate Medium Term Notes	A rating category or better by a NRSRO; 30% maximum; 5 years max maturity	Complies
Money Market Mutual Funds	Highest ratings by two NRSROs; 20% maximum	Complies
Mutual Funds	Highest ratings by two NRSROs; 20% maximum	Complies
Negotiable CDs	30% maximum; 5 years max maturity	Complies
Time Certificates of Deposit; Collateralized Bank Deposits	5 years max maturity	Complies
LAIF	Maximum as law permits	Complies
Repurchase Agreements	1 year max maturity; Not used by Investment Adviser	Complies
Prohibited	Common or preferred stocks, convertible or junk bonds, commodities, options, limited partnerships, GICs, Reverse repurchase agreements, uninsured deposits, Inverse floaters; ranges notes, mortgage derived, interest only strips, Zero interest accrual securities if held to maturity; Investments denominated in Non-USD; Collateralized Mortgage Obligations (CMOs) with collateral not specifically GNMA, FHLMC, or FNMA; Purchasing or selling securities on margin Securities lending or any other form of borrowing or leverage	Complies
Max Per Issuer	5% per issuer or institution unless explicitly stated in the policy, excluding U.S. government, agency, investment pool, and money market funds	Complies
Maximum Maturity	10 years	Complies

Reconciliation Summary

As of July 31, 2020



BOOK VALUE RECONCILIATION		
BEGINNING BOOK VALUE		\$27,022,451.79
Acquisition		
+ Security Purchases	\$812,471.99	
+ Money Market Fund Purchases	\$814,584.12	
+ Money Market Contributions	\$0.00	
+ Security Contributions	\$0.00	
+ Security Transfers	\$0.00	
Total Acquisitions		\$1,627,056.11
Dispositions		
- Security Sales	\$703,654.33	
- Money Market Fund Sales	\$812,471.99	
- MMF Withdrawals	\$787.50	
- Security Withdrawals	\$0.00	
- Security Transfers	\$0.00	
- Other Dispositions	\$0.00	
- Maturities	\$0.00	
- Calls	\$0.00	
- Principal Paydowns	\$55,872.50	
Total Dispositions		\$1,572,786.32
Amortization/Accretion		
+/- Net Accretion	(\$2,035.03)	
		(\$2,035.03)
Gain/Loss on Dispositions		
+/- Realized Gain/Loss	\$8,832.13	
		\$8,832.13
ENDING BOOK VALUE		\$27,083,518.68

CASH TRANSACTION SUMMARY		
BEGINNING BALANCE		\$30,243.45
Acquisition		
Contributions	\$0.00	
Security Sale Proceeds	\$703,654.33	
Accrued Interest Received	\$1,545.85	
Interest Received	\$53,510.57	
Dividend Received	\$0.87	
Principal on Maturities	\$0.00	
Interest on Maturities	\$0.00	
Calls/Redemption (Principal)	\$0.00	
Interest from Calls/Redemption	\$0.00	
Principal Paydown	\$55,872.50	
Total Acquisitions	\$814,584.12	
Dispositions		
Withdrawals	\$787.50	
Security Purchase	\$812,471.99	
Accrued Interest Paid	\$0.00	
Total Dispositions	\$813,259.49	
ENDING BOOK VALUE		\$31,568.08



Northern Cal. Cities Self Ins. Fund Long Term - Account #171

MONTHLY ACCOUNT STATEMENT

JULY 1, 2020 THROUGH JULY 31, 2020

Chandler Team:

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Custodian

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Lauren Dehner
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PORTFOLIO CHARACTERISTICS

Average Modified Duration	3.61
Average Coupon	2.31%
Average Purchase YTM	2.22%
Average Market YTM	0.43%
Average S&P/Moody Rating	AA/Aa1
Average Final Maturity	3.91 yrs
Average Life	3.82 yrs

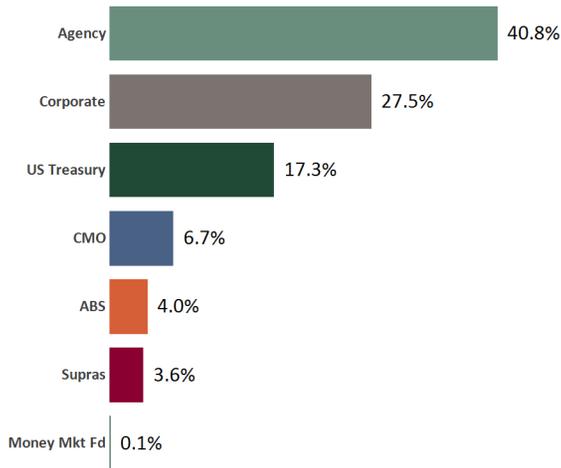
ACCOUNT SUMMARY

	Beg. Values as of 6/30/20	End Values as of 7/31/20
Market Value	29,762,058	29,898,905
Accrued Interest	159,487	153,292
Total Market Value	29,921,544	30,052,197
Income Earned	53,248	52,818
Cont/WD		0
Par	27,959,273	28,024,007
Book Value	28,064,888	28,126,374
Cost Value	28,032,984	28,093,101

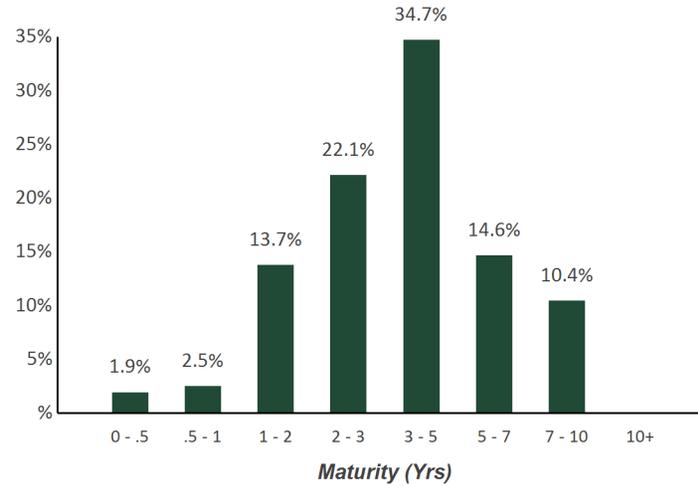
TOP ISSUERS

Federal Home Loan Bank	19.1%
Government of United States	17.3%
Federal Home Loan Mortgage Corp	13.3%
Federal National Mortgage Assoc	11.5%
Tennessee Valley Authority	3.7%
Inter-American Dev Bank	2.9%
US Bancorp	1.5%
John Deere ABS	1.5%
Total	70.8%

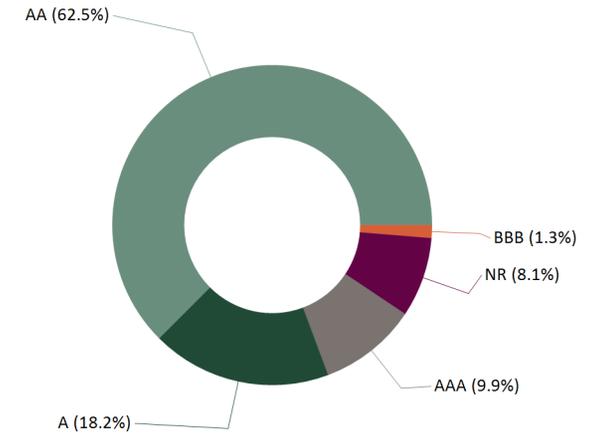
SECTOR ALLOCATION



MATURITY DISTRIBUTION



CREDIT QUALITY (S&P)



PERFORMANCE REVIEW

TOTAL RATE OF RETURN	Annualized									
	1M	3M	YTD	1YR	2YRS	3YRS	5YRS	10YRS	5/31/2006	
Northern Cal. Cities Self Ins. Fund Long Term	0.44%	1.40%	5.72%	7.41%	6.80%	4.18%	3.25%	2.80%	4.03%	
ICE BAML 1-10 Yr US Treasury/Agency Index	0.31%	0.56%	5.98%	7.42%	6.74%	4.03%	2.92%	2.49%	3.68%	
ICE BAML 1-10 Yr US Corporate/Govt Rated AAA-A Idx	0.53%	1.31%	6.05%	7.69%	7.09%	4.31%	3.26%	2.84%	3.86%	

Statement of Compliance

As of July 31, 2020



Northern California Cities Self-Insurance Fund - Long Term

The portfolio complies with state law and with the Client's investment policy.

Category	Standard	Comment
Treasury Issues	No limitation	Complies
US Government & Agencies	No limitation; Include: mortgage-backed, mortgage passthrough securities, and collateralized mortgage obligations issued by the federal government or federal agency/GSE issuers	Complies
Supranationals	AA rating category or better by a NRSRO; 30% maximum; 5 years max maturity; Issued by IBRD, IFC or IADB only	Complies
Municipal Securities	5 years max maturity	Complies
Asset-Backed & Mortgage-Backed Securities	AA rating category or better by a NRSRO; 20% maximum; 5 years max maturity	Complies
Banker's Acceptances	40% maximum; 180 days max maturity	Complies
Commercial Paper	A-1/P-1 by a NRSRO; 25% maximum; 270 days max maturity	Complies
Corporate Medium Term Notes	A rating category or better by a NRSRO; 30% maximum; 5 years max maturity	Complies
Money Market Mutual Funds	Highest ratings by two NRSROs; 20% maximum	Complies
Mutual Funds	Highest ratings by two NRSROs; 20% maximum	Complies
Negotiable CDs	30% maximum; 5 years max maturity	Complies
Time Certificates of Deposit; Collateralized Bank Deposits	5 years max maturity	Complies
LAIF	Maximum as law permits	Complies
Repurchase Agreements	1 year max maturity; Not used by Investment Adviser	Complies
Prohibited	Common or preferred stocks, convertible or junk bonds, commodities, options, limited partnerships, GICs, Reverse repurchase agreements, uninsured deposits, Inverse floaters; ranges notes, mortgage derived, interest only strips, Zero interest accrual securities if held to maturity; Investments denominated in Non-USD; Collateralized Mortgage Obligations (CMOs) with collateral not specifically GNMA, FHLMC, or FNMA; Purchasing or selling securities on margin Securities lending or any other form of borrowing or leverage	Complies
Max Per Issuer	5% per issuer or institution unless explicitly stated in the policy, excluding U.S. government, agency, investment pool, and money market funds	Complies
Maximum Maturity	10 years	Complies

Reconciliation Summary

As of July 31, 2020



BOOK VALUE RECONCILIATION		
BEGINNING BOOK VALUE		\$28,064,888.28
Acquisition		
+ Security Purchases	\$408,296.13	
+ Money Market Fund Purchases	\$418,111.32	
+ Money Market Contributions	\$0.00	
+ Security Contributions	\$0.00	
+ Security Transfers	\$0.00	
Total Acquisitions		\$826,407.45
Dispositions		
- Security Sales	\$322,466.60	
- Money Market Fund Sales	\$408,296.13	
- MMF Withdrawals	\$0.00	
- Security Withdrawals	\$0.00	
- Security Transfers	\$0.00	
- Other Dispositions	\$0.00	
- Maturities	\$0.00	
- Calls	\$0.00	
- Principal Paydowns	\$35,080.69	
Total Dispositions		\$765,843.42
Amortization/Accretion		
+/- Net Accretion	(\$1,551.60)	
		(\$1,551.60)
Gain/Loss on Dispositions		
+/- Realized Gain/Loss	\$2,473.78	
		\$2,473.78
ENDING BOOK VALUE		\$28,126,374.49

CASH TRANSACTION SUMMARY		
BEGINNING BALANCE		\$23,552.71
Acquisition		
Contributions	\$0.00	
Security Sale Proceeds	\$322,466.60	
Accrued Interest Received	\$1,171.39	
Interest Received	\$59,391.17	
Dividend Received	\$1.47	
Principal on Maturities	\$0.00	
Interest on Maturities	\$0.00	
Calls/Redemption (Principal)	\$0.00	
Interest from Calls/Redemption	\$0.00	
Principal Paydown	\$35,080.69	
Total Acquisitions	\$418,111.32	
Dispositions		
Withdrawals	\$0.00	
Security Purchase	\$408,296.13	
Accrued Interest Paid	\$0.00	
Total Dispositions	\$408,296.13	
ENDING BOOK VALUE		\$33,367.90



Northern CA Cities Self Ins. Fund Short Term - Account #170

MONTHLY ACCOUNT STATEMENT

AUGUST 1, 2020 THROUGH AUGUST 31, 2020

Chandler Team:

For questions about your account, please call (800) 317-4747,
or contact operations@chandlerasset.com

Custodian

Bank of New York Mellon
Lauren Dehner
(904) 645-1918

CHANDLER ASSET MANAGEMENT
chandlerasset.com

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PORTFOLIO CHARACTERISTICS

Average Modified Duration	2.52
Average Coupon	2.09%
Average Purchase YTM	1.97%
Average Market YTM	0.33%
Average S&P/Moody Rating	AA/Aa1
Average Final Maturity	2.78 yrs
Average Life	2.61 yrs

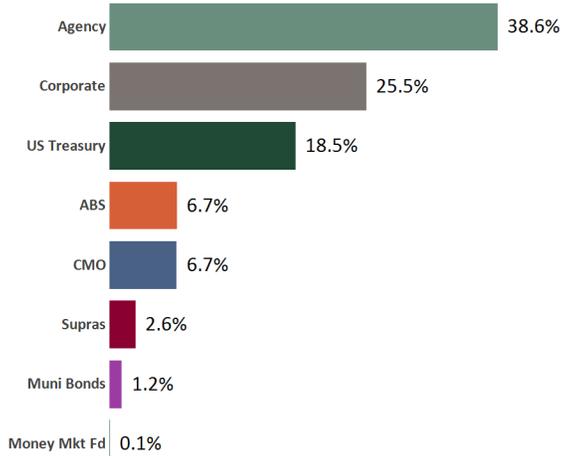
ACCOUNT SUMMARY

	Beg. Values as of 7/31/20	End Values as of 8/31/20
Market Value	28,163,655	28,176,984
Accrued Interest	124,129	126,715
Total Market Value	28,287,784	28,303,699
Income Earned	46,008	45,358
Cont/WD		0
Par	26,971,694	27,025,624
Book Value	27,083,519	27,134,498
Cost Value	27,087,617	27,145,733

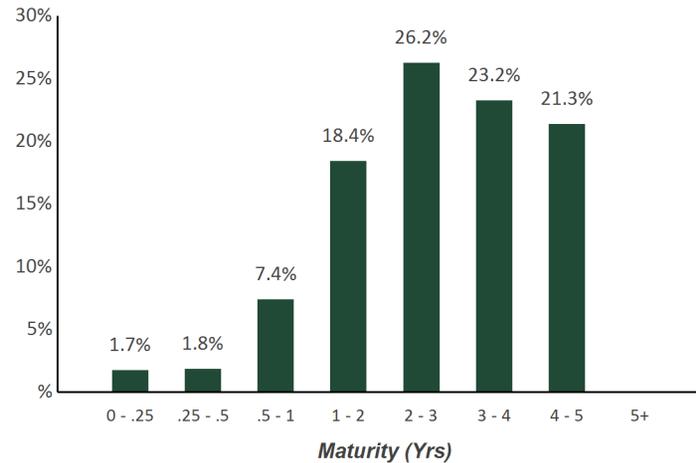
TOP ISSUERS

Federal National Mortgage Assoc	19.8%
Government of United States	18.5%
Federal Home Loan Mortgage Corp	15.7%
Federal Home Loan Bank	9.9%
John Deere ABS	2.7%
Inter-American Dev Bank	1.9%
Honda ABS	1.7%
Deere & Company	1.4%
Total	71.6%

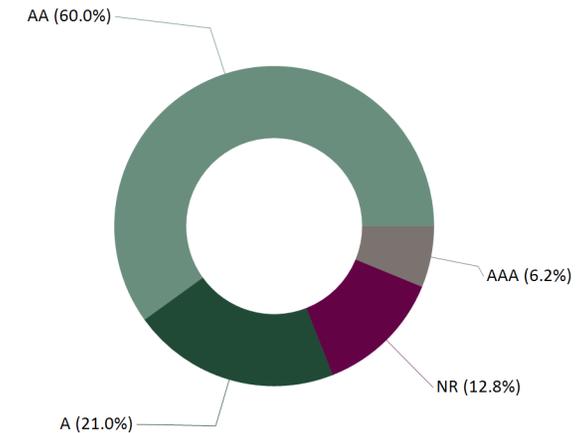
SECTOR ALLOCATION



MATURITY DISTRIBUTION



CREDIT QUALITY (S&P)



PERFORMANCE REVIEW

TOTAL RATE OF RETURN	Annualized									
	1M	3M	YTD	1YR	2YRS	3YRS	5YRS	10YRS	12/31/1997	
Northern CA Cities Self Ins. Fund Short Term	0.06%	0.61%	4.26%	4.67%	5.07%	3.27%	2.55%	2.00%	3.91%	
ICE BAML 1-5 Year US Treasury/Agency Index	-0.05%	0.17%	4.17%	4.29%	4.92%	3.05%	2.29%	1.74%	3.60%	
ICE BAML 1-5 Yr US Issuers Corp/Govt Rtd AAA-A Idx	-0.03%	0.32%	4.25%	4.45%	5.05%	3.16%	2.43%	1.89%	3.71%	

Statement of Compliance

As of August 31, 2020



Northern California Cities Self-Insurance Fund - Short Term

The portfolio complies with state law and with the Client's investment policy.

Category	Standard	Comment
Treasury Issues	No limitation	Complies
US Government & Agencies	No limitation; Include: mortgage-backed, mortgage passthrough securities, and collateralized mortgage obligations issued by the federal government or federal agency/GSE issuers	Complies
Supranationals	AA rating category or better by a NRSRO; 30% maximum; 5 years max maturity; Issued by IBRD, IFC or IADB only	Complies
Municipal Securities	5 years max maturity	Complies
Asset-Backed & Mortgage-Backed Securities	AA rating category or better by a NRSRO; 20% maximum; 5 years max maturity	Complies
Banker's Acceptances	40% maximum; 180 days max maturity	Complies
Commercial Paper	A-1/P-1 by a NRSRO; 25% maximum; 270 days max maturity	Complies
Corporate Medium Term Notes	A rating category or better by a NRSRO; 30% maximum; 5 years max maturity	Complies
Money Market Mutual Funds	Highest ratings by two NRSROs; 20% maximum	Complies
Mutual Funds	Highest ratings by two NRSROs; 20% maximum	Complies
Negotiable CDs	30% maximum; 5 years max maturity	Complies
Time Certificates of Deposit; Collateralized Bank Deposits	5 years max maturity	Complies
LAIF	Maximum as law permits	Complies
Repurchase Agreements	1 year max maturity; Not used by Investment Adviser	Complies
Prohibited	Common or preferred stocks, convertible or junk bonds, commodities, options, limited partnerships, GICs, Reverse repurchase agreements, uninsured deposits, Inverse floaters; ranges notes, mortgage derived, interest only strips, Zero interest accrual securities if held to maturity; Investments denominated in Non-USD; Collateralized Mortgage Obligations (CMOs) with collateral not specifically GNMA, FHLMC, or FNMA; Purchasing or selling securities on margin Securities lending or any other form of borrowing or leverage	Complies
Max Per Issuer	5% per issuer or institution unless explicitly stated in the policy, excluding U.S. government, agency, investment pool, and money market funds	Complies
Maximum Maturity	10 years	Complies

Reconciliation Summary

As of August 31, 2020



BOOK VALUE RECONCILIATION		
BEGINNING BOOK VALUE		\$27,083,518.68
Acquisition		
+ Security Purchases	\$887,940.65	
+ Money Market Fund Purchases	\$875,553.53	
+ Money Market Contributions	\$0.00	
+ Security Contributions	\$0.00	
+ Security Transfers	\$0.00	
Total Acquisitions		\$1,763,494.18
Dispositions		
- Security Sales	\$772,053.15	
- Money Market Fund Sales	\$887,940.65	
- MMF Withdrawals	\$0.00	
- Security Withdrawals	\$0.00	
- Security Transfers	\$0.00	
- Other Dispositions	\$0.00	
- Maturities	\$0.00	
- Calls	\$0.00	
- Principal Paydowns	\$58,682.79	
Total Dispositions		\$1,718,676.59
Amortization/Accretion		
+/- Net Accretion	(\$2,045.24)	
		(\$2,045.24)
Gain/Loss on Dispositions		
+/- Realized Gain/Loss	\$8,207.27	
		\$8,207.27
ENDING BOOK VALUE		\$27,134,498.30

CASH TRANSACTION SUMMARY		
BEGINNING BALANCE		\$31,568.08
Acquisition		
Contributions	\$0.00	
Security Sale Proceeds	\$772,053.15	
Accrued Interest Received	\$585.47	
Interest Received	\$44,231.79	
Dividend Received	\$0.33	
Principal on Maturities	\$0.00	
Interest on Maturities	\$0.00	
Calls/Redemption (Principal)	\$0.00	
Interest from Calls/Redemption	\$0.00	
Principal Paydown	\$58,682.79	
Total Acquisitions	\$875,553.53	
Dispositions		
Withdrawals	\$0.00	
Security Purchase	\$887,940.65	
Accrued Interest Paid	\$0.00	
Total Dispositions	\$887,940.65	
ENDING BOOK VALUE		\$19,180.96



Northern Cal. Cities Self Ins. Fund Long Term - Account #171

MONTHLY ACCOUNT STATEMENT

AUGUST 1, 2020 THROUGH AUGUST 31, 2020

Chandler Team:

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Custodian

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PORTFOLIO CHARACTERISTICS

Average Modified Duration	3.67
Average Coupon	2.27%
Average Purchase YTM	2.18%
Average Market YTM	0.44%
Average S&P/Moody Rating	AA/Aa1
Average Final Maturity	3.98 yrs
Average Life	3.88 yrs

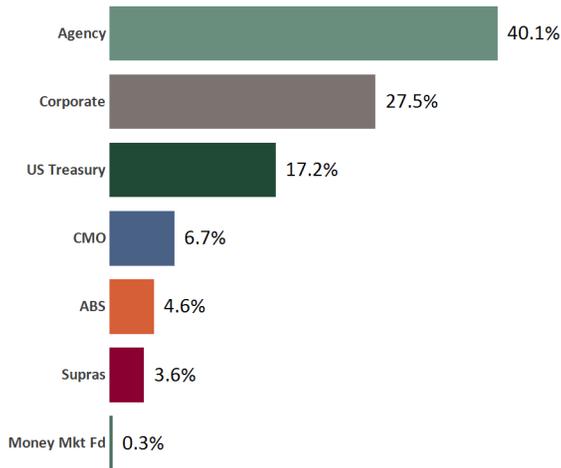
ACCOUNT SUMMARY

	Beg. Values as of 7/31/20	End Values as of 8/31/20
Market Value	29,898,905	29,892,330
Accrued Interest	153,292	155,139
Total Market Value	30,052,197	30,047,470
Income Earned	52,818	51,889
Cont/WD		0
Par	28,024,007	28,104,583
Book Value	28,126,374	28,200,961
Cost Value	28,093,101	28,168,375

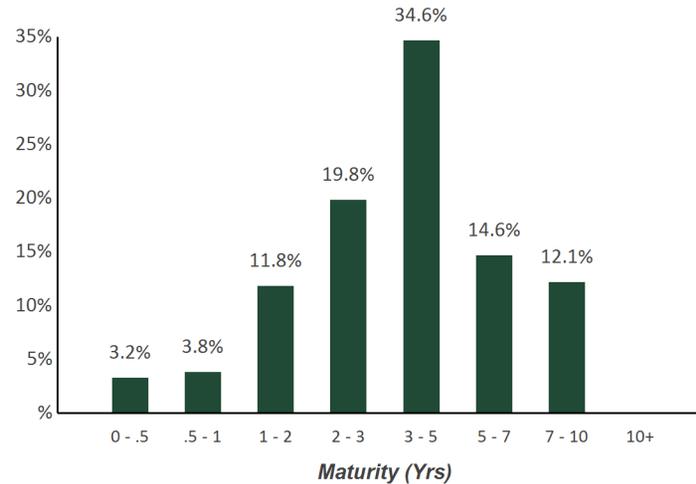
TOP ISSUERS

Government of United States	17.2%
Federal Home Loan Bank	16.7%
Federal Home Loan Mortgage Corp	13.3%
Federal National Mortgage Assoc	13.2%
Tennessee Valley Authority	3.7%
Inter-American Dev Bank	2.9%
US Bancorp	1.5%
John Deere ABS	1.4%
Total	69.9%

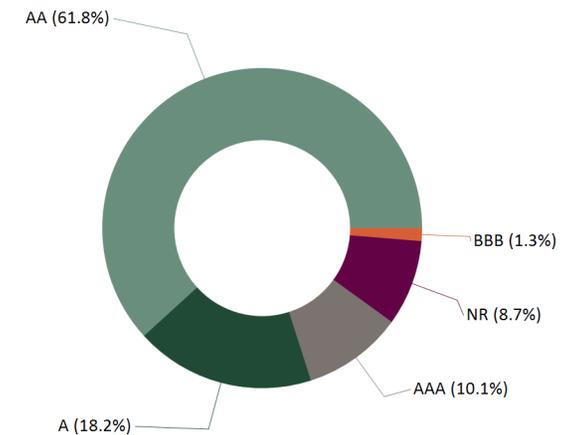
SECTOR ALLOCATION



MATURITY DISTRIBUTION



CREDIT QUALITY (S&P)



PERFORMANCE REVIEW

TOTAL RATE OF RETURN	1M	3M	YTD	1YR	Annualized				
					2YRS	3YRS	5YRS	10YRS	5/31/2006
Northern Cal. Cities Self Ins. Fund Long Term	-0.02%	0.80%	5.70%	5.60%	6.48%	3.99%	3.23%	2.70%	4.01%
ICE BAML 1-10 Yr US Treasury/Agency Index	-0.20%	0.20%	5.77%	5.35%	6.32%	3.76%	2.87%	2.36%	3.65%
ICE BAML 1-10 Yr US Corporate/Govt Rated AAA-A Idx	-0.17%	0.68%	5.87%	5.67%	6.68%	4.05%	3.22%	2.71%	3.83%

Statement of Compliance

As of August 31, 2020



Northern California Cities Self-Insurance Fund - Long Term

The portfolio complies with state law and with the Client's investment policy.

Category	Standard	Comment
Treasury Issues	No limitation	Complies
US Government & Agencies	No limitation; Include: mortgage-backed, mortgage passthrough securities, and collateralized mortgage obligations issued by the federal government or federal agency/GSE issuers	Complies
Supranationals	AA rating category or better by a NRSRO; 30% maximum; 5 years max maturity; Issued by IBRD, IFC or IADB only	Complies
Municipal Securities	5 years max maturity	Complies
Asset-Backed & Mortgage-Backed Securities	AA rating category or better by a NRSRO; 20% maximum; 5 years max maturity	Complies
Banker's Acceptances	40% maximum; 180 days max maturity	Complies
Commercial Paper	A-1/P-1 by a NRSRO; 25% maximum; 270 days max maturity	Complies
Corporate Medium Term Notes	A rating category or better by a NRSRO; 30% maximum; 5 years max maturity	Complies
Money Market Mutual Funds	Highest ratings by two NRSROs; 20% maximum	Complies
Mutual Funds	Highest ratings by two NRSROs; 20% maximum	Complies
Negotiable CDs	30% maximum; 5 years max maturity	Complies
Time Certificates of Deposit; Collateralized Bank Deposits	5 years max maturity	Complies
LAIF	Maximum as law permits	Complies
Repurchase Agreements	1 year max maturity; Not used by Investment Adviser	Complies
Prohibited	Common or preferred stocks, convertible or junk bonds, commodities, options, limited partnerships, GICs, Reverse repurchase agreements, uninsured deposits, Inverse floaters; ranges notes, mortgage derived, interest only strips, Zero interest accrual securities if held to maturity; Investments denominated in Non-USD; Collateralized Mortgage Obligations (CMOs) with collateral not specifically GNMA, FHLMC, or FNMA; Purchasing or selling securities on margin Securities lending or any other form of borrowing or leverage	Complies
Max Per Issuer	5% per issuer or institution unless explicitly stated in the policy, excluding U.S. government, agency, investment pool, and money market funds	Complies
Maximum Maturity	10 years	Complies

Reconciliation Summary

As of August 31, 2020



BOOK VALUE RECONCILIATION		
BEGINNING BOOK VALUE		\$28,126,374.49
Acquisition		
+ Security Purchases	\$745,931.65	
+ Money Market Fund Purchases	\$275,665.87	
+ Money Market Contributions	\$0.00	
+ Security Contributions	\$0.00	
+ Security Transfers	\$0.00	
Total Acquisitions		\$1,021,597.52
Dispositions		
- Security Sales	\$714,997.55	
- Money Market Fund Sales	\$214,954.85	
- MMF Withdrawals	\$0.00	
- Security Withdrawals	\$0.00	
- Security Transfers	\$0.00	
- Other Dispositions	\$0.00	
- Maturities	\$0.00	
- Calls	\$0.00	
- Principal Paydowns	\$40,135.74	
Total Dispositions		\$970,088.14
Amortization/Accretion		
+/- Net Accretion	(\$1,467.47)	
		(\$1,467.47)
Gain/Loss on Dispositions		
+/- Realized Gain/Loss	\$24,544.29	
		\$24,544.29
ENDING BOOK VALUE		\$28,200,960.69

CASH TRANSACTION SUMMARY		
BEGINNING BALANCE		\$33,367.90
Acquisition		
Contributions	\$0.00	
Security Sale Proceeds	\$714,997.55	
Accrued Interest Received	\$2,525.40	
Interest Received	\$48,983.63	
Dividend Received	\$0.35	
Principal on Maturities	\$0.00	
Interest on Maturities	\$0.00	
Calls/Redemption (Principal)	\$0.00	
Interest from Calls/Redemption	\$0.00	
Principal Paydown	\$40,135.74	
Total Acquisitions	\$806,642.67	
Dispositions		
Withdrawals	\$0.00	
Security Purchase	\$745,931.65	
Accrued Interest Paid	\$0.00	
Total Dispositions	\$745,931.65	
ENDING BOOK VALUE		\$94,078.92



Portfolio Characteristics

Market Value	28,083,857
Avg Modified Duration	2.52
Avg Maturity	2.77

Interest Rate Shock Analysis

Fair value of portfolio after increase of:	
100 bps	-706,369
200 bps	-1,412,738
300 bps	-2,119,107

Sector Characteristics

Segmented Time Distribution

Sector	Market Value	Avg Mod. Duration	Avg Maturity	% of Port	<1 YR	1-3 YRS	3-5 YRS	>5 YRS
Agency	10,719,949	2.78	2.87	38.17%	421,246	5,556,615	4,742,087	0
Corporate	7,167,457	2.21	2.48	25.52%	1,646,102	2,363,555	3,157,800	0
US Treasury	5,451,900	2.82	2.91	19.41%	216,730	2,776,005	2,459,165	0
CMO	1,892,199	2.63	2.94	6.74%	145,834	416,409	1,329,956	0
ABS	1,743,813	1.35	3.10	6.21%	0	606,445	1,137,368	0
Supranational	736,898	1.27	1.30	2.62%	187,007	549,891	0	0
Municipal Bonds	341,398	4.04	4.26	1.22%	0	0	341,398	0
Money Market Fund FI	30,243	0.00	0.00	0.11%	30,243	0	0	0
TOTAL	28,083,857	2.52	2.77	100.00%	2,647,163	12,268,920	13,167,774	0

Concentration of Credit

Issuer Name	Cost	Market Value	Avg Mod. Duration	Avg Maturity	% of Port
Government of United States	5,218,426	5,451,900	2.82	2.91	19.41%
Federal National Mortgage Association	4,635,120	4,787,577	2.88	2.96	17.05%
Federal Home Loan Mortgage Corp	3,990,080	4,140,756	2.76	2.95	14.74%
Federal Home Loan Bank	3,524,132	3,683,814	2.58	2.70	13.12%
John Deere ABS	741,000	748,541	1.26	3.13	2.67%
Inter-American Dev Bank	534,342	549,891	1.52	1.55	1.96%
Honda ABS	515,539	524,282	1.24	2.74	1.87%
Deere & Company	381,424	393,188	1.44	1.49	1.40%



Concentration of Credit

Issuer Name	Cost	Market Value	Avg Mod. Duration	Avg Maturity	% of Port
Honda Motor Corporation	344,626	373,737	3.02	3.21	1.33%
PNC Financial Services Group	354,968	368,384	1.93	2.08	1.31%
Toyota Motor Corp	343,769	360,805	1.49	1.53	1.28%
US Bancorp	339,276	359,162	4.25	4.56	1.28%
Toronto Dominion Holdings	329,115	353,909	3.48	3.70	1.26%
HSBC Holdings PLC	341,465	349,279	2.73	3.88	1.24%
Bank of New York	328,416	347,466	2.94	3.12	1.24%
Oracle Corp	332,387	345,811	1.11	1.21	1.23%
Caterpillar Inc	329,628	344,917	4.16	4.36	1.23%
Paccar Financial	319,743	344,240	3.15	3.33	1.23%
Microsoft	339,642	343,501	0.75	0.84	1.22%
Bank of America Corp	322,236	343,137	2.55	3.68	1.22%
Royal Bank of Canada	324,831	341,952	4.13	4.34	1.22%
State of California	327,350	341,398	4.04	4.26	1.22%
Chubb Corporation	336,578	336,618	0.26	0.35	1.20%
JP Morgan Chase & Co	321,131	336,527	1.49	2.55	1.20%
State Street Bank	326,620	329,665	0.88	0.88	1.17%
Exxon Mobil Corp	323,594	323,678	0.66	0.67	1.15%
IBM Corp	304,755	321,259	2.13	2.19	1.14%
General Dynamics Corp	292,932	301,811	0.86	0.86	1.07%
Apple Inc	224,141	248,411	2.75	2.84	0.88%
Nissan ABS	235,230	241,175	1.66	3.68	0.86%
International Finance Corp	184,456	187,007	0.56	0.57	0.67%
Verizon Owner Trust	129,990	133,358	1.73	3.81	0.47%
Mercedes-Benz Auto Lease Trust	94,987	96,456	1.28	2.46	0.34%



Concentration of Credit

Issuer Name	Cost	Market Value	Avg Mod. Duration	Avg Maturity	% of Port
Dreyfus Institutional Reserves Money Market Fund	30,243	30,243	0.00	0.00	0.11%
TOTAL	27,022,170	28,083,857	2.52	2.77	100.00%

CUSIP Details

CUSIP	Issue Name	Issue	Cpn	Maturity Date	Is Callable	Next Call Date	Market Value	Duration	Market Term	Ratings Moody/SP/Fitch		
26200X845	Dreyfus Funds	Inst'l Reserve Treasury #6541	0.01	06/30/2020	N		30,243	0.00	0.00	Aaa	AAA	AAA
00440EAT4	Chubb INA Holdings Inc	Callable Note Cont 10/3/2020	2.30	11/03/2020	Y	10/03/2020	336,618	0.26	0.35	A3	A	A
594918BG8	Microsoft	Callable Note Cont. 10/3/2020	2.00	11/03/2020	Y	10/03/2020	120,489	0.26	0.35	Aaa	AAA	AA+
45950KCM0	International Finance Corp	Note	2.25	01/25/2021	N		187,007	0.56	0.57	Aaa	AAA	NR
30231GAV4	Exxon Mobil Corp	Callable Note Cont 2/1/2021	2.22	03/01/2021	Y	02/01/2021	323,678	0.66	0.67	Aa1	AA	NR
24422ESL4	John Deere Capital Corp	Note	2.80	03/04/2021	N		233,841	0.67	0.68	A2	A	A
912828Q37	US Treasury	Note	1.25	03/31/2021	N		216,730	0.75	0.75	Aaa	AA+	AAA
369550BE7	General Dynamics Corp	Note	3.00	05/11/2021	N		301,811	0.86	0.86	A2	A	NR
857477AV5	State Street Bank	Note	1.95	05/19/2021	N		329,665	0.88	0.88	A1	A	AA-
313379RB7	FHLB	Note	1.88	06/11/2021	N		421,246	0.94	0.95	Aaa	AA+	AAA
3137BDCC7	FHLMC	K716 A2	3.13	06/25/2021	N		145,834	0.78	0.99	Aaa	AA+	NR
3130A8QS5	FHLB	Note	1.13	07/14/2021	N		545,267	1.03	1.04	Aaa	AA+	AAA
594918BP8	Microsoft	Callable Note Cont 7/8/2021	1.55	08/08/2021	Y	07/08/2021	223,012	1.01	1.11	Aaa	AAA	AA+
3137EAEC9	FHLMC	Note	1.13	08/12/2021	N		555,850	1.11	1.12	Aaa	AA+	AAA
43811BAC8	Honda Auto Receivables Trust	2017-2 A3	1.68	08/16/2021	N		55,104	0.20	1.13	Aaa	AAA	NR
654747AD6	Nissan Auto Receivables Trust	2017-A A3	1.74	08/16/2021	N		30,472	0.09	1.13	Aaa	NR	AAA
3135G0N82	FNMA	Note	1.25	08/17/2021	N		546,437	1.12	1.13	Aaa	AA+	AAA
68389XBK0	Oracle Corp	Callable Note Cont 8/15/2021	1.90	09/15/2021	Y	08/15/2021	345,811	1.11	1.21	A3	A	A-
912828T34	US Treasury	Note	1.13	09/30/2021	N		551,472	1.24	1.25	Aaa	AA+	AAA
3135G0Q89	FNMA	Note	1.38	10/07/2021	N		304,494	1.26	1.27	Aaa	AA+	AAA



CUSIP Details

CUSIP	Issue Name	Issue	Cpn	Maturity Date	Is Callable	Next Call Date	Market Value	Duration	Market Term	Ratings Moody/SP/Fitch		
3130AF5B9	FHLB	Note	3.00	10/12/2021	N		414,400	1.26	1.28	Aaa	AA+	NR
47788BAD6	John Deere Owner Trust	2017-B A3	1.82	10/15/2021	N		6,050	0.15	1.29	Aaa	NR	AAA
3135G0S38	FNMA	Note	2.00	01/05/2022	N		565,072	1.48	1.52	Aaa	AA+	AAA
89236TDP7	Toyota Motor Credit Corp	Note	2.60	01/11/2022	N		360,805	1.49	1.53	A1	A+	A+
4581X0CW6	Inter-American Dev Bank	Note	2.13	01/18/2022	N		549,891	1.52	1.55	Aaa	NR	AAA
912828J43	US Treasury	Note	1.75	02/28/2022	N		584,851	1.64	1.67	Aaa	AA+	AAA
47788CAC6	John Deere Owner Trust	2018-A A3	2.66	04/18/2022	N		38,145	0.35	1.80	Aaa	NR	AAA
912828XG0	US Treasury	Note	2.13	06/30/2022	N		545,508	1.97	2.00	Aaa	AA+	AAA
69353RFE3	PNC Bank	Callable Note Cont 6/28/2022	2.45	07/28/2022	Y	06/28/2022	368,384	1.93	2.08	A2	A	A+
43815HAC1	Honda Auto Receivables Trust	2018-3 A3	2.95	08/22/2022	N		179,567	0.64	2.15	Aaa	NR	AAA
3137BM6P6	FHLMC	K721 A2	3.09	08/25/2022	N		416,409	1.88	2.15	Aaa	NR	NR
44932HAC7	IBM Credit Corp	Note	2.20	09/08/2022	N		321,259	2.13	2.19	A2	A	NR
912828L57	US Treasury	Note	1.75	09/30/2022	N		543,601	2.21	2.25	Aaa	AA+	AAA
3135G0T78	FNMA	Note	2.00	10/05/2022	N		207,661	2.21	2.27	Aaa	AA+	AAA
47788EAC2	John Deere Owner Trust	2018-B A3	3.08	11/15/2022	N		200,649	0.58	2.38	Aaa	NR	AAA
3130A3KM5	FHLB	Note	2.50	12/09/2022	N		263,159	2.38	2.44	Aaa	AA+	NR
58770FAC6	Mercedes Benz Auto Lease Trust	2020-A A3	1.84	12/15/2022	N		96,456	1.28	2.46	Aaa	AAA	NR
912828N30	US Treasury	Note	2.13	12/31/2022	N		550,573	2.45	2.50	Aaa	AA+	AAA
48128BAB7	JP Morgan Chase & Co	Callable Note 1X 1/15/2022	2.97	01/15/2023	Y	01/15/2022	336,527	1.49	2.55	A2	A-	AA-
3135G0T94	FNMA	Note	2.38	01/19/2023	N		581,034	2.47	2.56	Aaa	AA+	AAA
24422ETG4	John Deere Capital Corp	Note	2.80	03/06/2023	N		159,347	2.58	2.68	A2	A	A
037833AK6	Apple Inc	Note	2.40	05/03/2023	N		248,411	2.75	2.84	Aa1	AA+	NR
3137EAER6	FHLMC	Note	0.38	05/05/2023	N		521,351	2.83	2.85	Aaa	AA+	AAA
3135G04Q3	FNMA	Note	0.25	05/22/2023	N		514,459	2.88	2.89	NR	AA+	AAA
3137EAEN5	FHLMC	Note	2.75	06/19/2023	N		537,433	2.87	2.97	Aaa	AA+	AAA



CUSIP Details

CUSIP	Issue Name	Issue	Cpn	Maturity Date	Is Callable	Next Call Date	Market Value	Duration	Market Term	Ratings Moody/SP/Fitch		
02665WCJ8	American Honda Finance	Note	3.45	07/14/2023	N		107,595	2.86	3.04	A3	A-	NR
47789JAD8	John Deere Owner Trust	2019-A A3	2.91	07/17/2023	N		205,231	1.08	3.05	Aaa	NR	AAA
3137B4WB8	FHLMC	K033 A2	3.06	07/25/2023	N		453,930	2.80	3.07	Aaa	NR	NR
69371RP59	Paccar Financial Corp	Note	3.40	08/09/2023	N		270,533	2.94	3.11	A1	A+	NR
06406RAJ6	Bank of NY Mellon Corp	Note	3.45	08/11/2023	N		347,466	2.94	3.12	A1	A	AA-
43815NAC8	Honda Auto Receivables Trust	2019-3 A3	1.78	08/15/2023	N		199,008	1.64	3.13	Aaa	AAA	NR
3135G0U43	FNMA	Note	2.88	09/12/2023	N		547,274	3.06	3.20	Aaa	AA+	AAA
02665WCQ2	American Honda Finance	Note	3.63	10/10/2023	N		266,142	3.09	3.28	A3	A-	NR
3137B7M29	FHLMC	K036 A2	3.53	10/25/2023	N		434,964	3.01	3.32	Aaa	NR	AAA
3130A0F70	FHLB	Note	3.38	12/08/2023	N		485,641	3.27	3.44	Aaa	AA+	AAA
477870AC3	John Deere Owner Trust	2019-B A3	2.21	12/15/2023	N		101,814	1.35	3.46	Aaa	NR	AAA
06051GHF9	Bank of America Corp	Callable Note 1X 3/5/2023	3.55	03/05/2024	Y	03/05/2023	343,137	2.55	3.68	A2	A-	A+
3130AB3H7	FHLB	Note	2.38	03/08/2024	N		536,098	3.53	3.69	Aaa	AA+	NR
89114QCB2	Toronto Dominion Bank	Note	3.25	03/11/2024	N		353,909	3.48	3.70	Aa3	A	AA-
92348AAA3	Verizon Owner Trust	2019-C A1A	1.94	04/22/2024	N		133,358	1.73	3.81	NR	AAA	AAA
3137BYPQ7	FHLMC	K726 A2	2.91	04/25/2024	N		441,062	3.39	3.82	NR	AAA	NR
912828X70	US Treasury	Note	2.00	04/30/2024	N		315,097	3.70	3.84	Aaa	AA+	AAA
404280BS7	HSBC Holdings PLC	Callable Note 1X 5/18/2023	3.95	05/18/2024	Y	05/18/2023	349,279	2.73	3.88	A2	A-	A+
3130A1XJ2	FHLB	Note	2.88	06/14/2024	N		521,134	3.77	3.96	Aaa	AA+	NR
912828XX3	US Treasury	Note	2.00	06/30/2024	N		588,865	3.87	4.00	Aaa	AA+	AAA
65479JAD5	Nissan Auto Receivables Owner	2019-C A3	1.93	07/15/2024	N		210,703	1.89	4.04	Aaa	AAA	NR
43813DAC2	Honda Auto Receivables	2020-2 A3	0.82	07/15/2024	N		90,603	2.18	4.04	Aaa	AAA	NR
47789KAC7	John Deere Owner Trust	2020-A A3	1.10	08/15/2024	N		196,651	2.32	4.13	Aaa	NR	AAA
69371RQ25	Paccar Financial Corp	Note	2.15	08/15/2024	N		73,707	3.93	4.13	A1	A+	NR
912828D56	US Treasury	Note	2.38	08/15/2024	N		543,985	3.93	4.13	Aaa	AA+	AAA



CUSIP Details

CUSIP	Issue Name	Issue	Cpn	Maturity Date	Is Callable	Next Call Date	Market Value	Duration	Market Term	Ratings Moody/SP/Fitch		
3130A2UW4	FHLB	Note	2.88	09/13/2024	N		496,870	3.96	4.21	Aaa	AA+	AAA
13063DRK6	California St	Taxable GO	2.40	10/01/2024	N		341,398	4.04	4.26	Aa2	AA-	AA
3135G0W66	FNMA	Note	1.63	10/15/2024	N		210,150	4.14	4.30	Aaa	AA+	AAA
9128283D0	US Treasury	Note	2.25	10/31/2024	N		543,184	4.14	4.34	Aaa	AA+	AAA
78015K7C2	Royal Bank of Canada	Note	2.25	11/01/2024	N		341,952	4.13	4.34	A2	A	AA
14913Q3B3	Caterpillar Finl Service	Note	2.15	11/08/2024	N		344,917	4.16	4.36	A3	A	A
3135G0X24	FNMA	Note	1.63	01/07/2025	N		532,034	4.34	4.53	Aaa	AA+	AAA
90331HPL1	US Bank NA	Callable Note Cont 12/21/2024	2.05	01/21/2025	Y	12/20/2024	359,162	4.25	4.56	A1	AA-	AA-
3137EAEP0	FHLMC	Note	1.50	02/12/2025	N		633,924	4.45	4.62	Aaa	NR	AAA
912828ZC7	US Treasury	Note	1.13	02/28/2025	N		468,035	4.54	4.67	Aaa	AA+	AAA
3135G03U5	FNMA	Note	0.63	04/22/2025	N		478,848	4.73	4.81	NR	AA+	AAA
3135G04Z3	FNMA	Note	0.50	06/17/2025	N		300,115	4.90	4.97	NR	AA+	AAA
TOTAL							28,083,857					



Concentration of Credit

Issuer Name	Cost	Market Value	Avg Mod. Duration	Avg Maturity	% of Port
Oracle Corp	399,404	406,836	1.11	1.21	1.37%
Microsoft	399,280	405,476	1.01	1.11	1.36%
John Deere ABS	401,516	403,365	1.17	2.88	1.36%
Honda Motor Corporation	369,697	401,929	3.09	3.28	1.35%
Bank of New York	366,808	388,871	2.70	2.83	1.31%
Wells Fargo Corp	365,197	383,443	3.91	4.20	1.29%
Royal Bank of Canada	354,815	373,517	4.13	4.34	1.26%
Deere & Company	339,994	370,339	2.47	2.58	1.24%
Charles Schwab Corp/The	340,904	368,074	2.39	2.57	1.24%
Toyota Motor Corp	349,450	364,577	1.48	1.54	1.22%
JP Morgan Chase & Co	349,430	357,977	3.74	4.07	1.20%
Toronto Dominion Holdings	324,058	355,320	2.88	3.05	1.19%
HSBC Holdings PLC	319,573	348,779	2.76	2.90	1.17%
Chubb Corporation	346,625	346,667	0.26	0.35	1.16%
PNC Financial Services Group	328,819	336,689	1.51	1.64	1.13%
Exxon Mobil Corp	330,697	328,736	0.66	0.67	1.10%
IBM Corp	309,670	326,440	2.13	2.19	1.10%
Bank of America Corp	298,173	320,183	2.41	2.53	1.08%
Berkshire Hathaway	293,820	317,712	2.45	2.71	1.07%
Paccar Financial	284,492	294,547	2.57	2.68	0.99%
Honda ABS	259,098	264,318	1.34	2.71	0.89%
Toyota ABS	255,762	256,015	2.05	3.88	0.86%
International Finance Corp	189,441	192,062	0.56	0.57	0.65%
Verizon Owner Trust	139,989	143,616	1.73	3.81	0.48%
Wal-Mart Stores	114,969	125,277	2.79	2.99	0.42%



Portfolio Characteristics

Market Value	29,762,058
Avg Modified Duration	3.63
Avg Maturity	3.94

Interest Rate Shock Analysis

Fair value of portfolio after increase of:	
100 bps	-1,081,714
200 bps	-2,163,428
300 bps	-3,245,142

Sector Characteristics

Segmented Time Distribution

Sector	Market Value	Avg Mod. Duration	Avg Maturity	% of Port	<1 YR	1-3 YRS	3-5 YRS	>5 YRS
Agency	11,962,311	4.53	4.85	40.19%	0	2,897,465	4,263,531	4,801,314
Corporate	8,204,979	2.37	2.52	27.57%	1,091,287	4,532,484	2,581,207	0
US Treasury	5,155,210	4.72	4.96	17.32%	0	1,424,610	1,091,260	2,639,340
CMO	2,013,920	3.34	3.72	6.77%	0	0	2,013,920	0
Supranational	1,233,237	1.38	1.41	4.14%	353,072	880,166	0	0
ABS	1,168,847	1.48	3.14	3.93%	0	408,732	760,115	0
Money Market Fund FI	23,553	0.00	0.00	0.08%	23,553	0	0	0
TOTAL	29,762,058	3.63	3.94	100.00%	1,467,912	10,143,457	10,710,034	7,440,655

Concentration of Credit

Issuer Name	Cost	Market Value	Avg Mod. Duration	Avg Maturity	% of Port
Federal Home Loan Bank	5,218,863	5,737,394	5.21	5.70	19.28%
Government of United States	4,833,861	5,155,210	4.72	4.96	17.32%
Federal Home Loan Mortgage Corp	3,547,154	3,729,035	3.10	3.35	12.53%
Federal National Mortgage Association	3,202,798	3,418,821	4.70	4.90	11.49%
Tennessee Valley Authority	1,023,514	1,090,982	3.13	3.29	3.67%
Inter-American Dev Bank	1,015,070	1,041,176	1.53	1.56	3.50%
US Bancorp	429,084	454,234	4.25	4.56	1.53%
State Street Bank	409,422	415,885	0.88	0.88	1.40%
Apple Inc	398,000	413,472	2.72	2.86	1.39%



Concentration of Credit

Issuer Name	Cost	Market Value	Avg Mod. Duration	Avg Maturity	% of Port
Mercedes-Benz Auto Lease Trust	99,987	101,533	1.28	2.46	0.34%
Dreyfus Institutional Reserves Money Market Fund	23,553	23,553	0.00	0.00	0.08%
TOTAL	28,032,984	29,762,058	3.63	3.94	100.00%

CUSIP Details

CUSIP	Issue Name	Issue	Cpn	Maturity Date	Is Callable	Next Call Date	Market Value	Duration	Market Term	Ratings Moody/SP/Fitch		
26200X845	Dreyfus Funds	Inst'l Reserve Treasury #6541	0.01	06/30/2020	N		23,553	0.00	0.00	Aaa	AAA	AAA
00440EAT4	Chubb INA Holdings Inc	Callable Note Cont 10/3/2020	2.30	11/03/2020	Y	10/03/2020	346,667	0.26	0.35	A3	A	A
4581X0CD8	Inter-American Dev Bank	Note	2.13	11/09/2020	N		161,010	0.36	0.36	Aaa	AAA	AAA
45950KCM0	International Finance Corp	Note	2.25	01/25/2021	N		192,062	0.56	0.57	Aaa	AAA	NR
30231GAV4	Exxon Mobil Corp	Callable Note Cont 2/1/2021	2.22	03/01/2021	Y	02/01/2021	328,736	0.66	0.67	Aa1	AA	NR
857477AV5	State Street Bank	Note	1.95	05/19/2021	N		415,885	0.88	0.88	A1	A	AA-
3130A8QS5	FHLB	Note	1.13	07/14/2021	N		70,683	1.03	1.04	Aaa	AA+	AAA
594918BP8	Microsoft	Callable Note Cont 7/8/2021	1.55	08/08/2021	Y	07/08/2021	405,476	1.01	1.11	Aaa	AAA	AA+
69371RN44	Paccar Financial Corp	Note	1.65	08/11/2021	N		141,868	1.10	1.12	A1	A+	NR
3137EAEC9	FHLMC	Note	1.13	08/12/2021	N		237,499	1.11	1.12	Aaa	AA+	AAA
43811BAC8	Honda Auto Receivables Trust	2017-2 A3	1.68	08/16/2021	N		55,104	0.20	1.13	Aaa	AAA	NR
68389XBK0	Oracle Corp	Callable Note Cont 8/15/2021	1.90	09/15/2021	Y	08/15/2021	406,836	1.11	1.21	A3	A	A-
47788BAD6	John Deere Owner Trust	2017-B A3	1.82	10/15/2021	N		36,906	0.15	1.29	Aaa	NR	AAA
3133827M9	FHLB	Note	1.93	12/01/2021	N		455,577	1.40	1.42	Aaa	AA+	AAA
89233P5T9	Toyota Motor Credit Corp	Note	3.30	01/12/2022	N		364,577	1.48	1.54	A1	A+	A+
3137EADB2	FHLMC	Note	2.38	01/13/2022	N		516,669	1.50	1.54	Aaa	AA+	AAA
4581X0CW6	Inter-American Dev Bank	Note	2.13	01/18/2022	N		570,447	1.52	1.55	Aaa	NR	AAA
912828SF8	US Treasury	Note	2.00	02/15/2022	N		128,691	1.60	1.63	Aaa	AA+	AAA
69353RFB9	PNC Bank	Callable Note Cont 1/18/2022	2.63	02/17/2022	Y	01/18/2022	336,689	1.51	1.64	A2	A	A+



CUSIP Details

CUSIP	Issue Name	Issue	Cpn	Maturity Date	Is Callable	Next Call Date	Market Value	Duration	Market Term	Ratings Moody/SP/Fitch		
47788CAC6	John Deere Owner Trust	2018-A A3	2.66	04/18/2022	N		38,145	0.35	1.80	Aaa	NR	AAA
3130A5P45	FHLB	Note	2.38	06/10/2022	N		535,986	1.91	1.95	Aaa	AA+	AAA
880591EN8	Tennessee Valley Authority	Note	1.88	08/15/2022	N		484,355	2.08	2.13	Aaa	AA+	AAA
912828TJ9	US Treasury	Note	1.63	08/15/2022	N		412,344	2.09	2.13	Aaa	AA+	AAA
44932HAC7	IBM Credit Corp	Note	2.20	09/08/2022	N		326,440	2.13	2.19	A2	A	NR
037833DC1	Apple Inc	Callable Note Cont 08/12/2022	2.10	09/12/2022	Y	08/12/2022	311,363	2.07	2.20	Aa1	AA+	NR
4581X0CZ9	Inter-American Dev Bank	Note	1.75	09/14/2022	N		309,718	2.16	2.21	Aaa	AAA	AAA
3135G0T78	FNMA	Note	2.00	10/05/2022	N		301,108	2.21	2.27	Aaa	AA+	AAA
47788EAC2	John Deere Owner Trust	2018-B A3	3.08	11/15/2022	N		177,044	0.58	2.38	Aaa	NR	AAA
912828TY6	US Treasury	Note	1.63	11/15/2022	N		455,125	2.33	2.38	Aaa	AA+	AAA
58770FAC6	Mercedes Benz Auto Lease Trust	2020-A A3	1.84	12/15/2022	N		101,533	1.28	2.46	Aaa	AAA	NR
06051GEU9	Bank of America Corp	Note	3.30	01/11/2023	N		320,183	2.41	2.53	A2	A-	A+
808513AT2	Charles Schwab Corp	Callable Note Cont 12/25/2022	2.65	01/25/2023	Y	12/25/2022	368,074	2.39	2.57	A2	A	A
24422ERT8	John Deere Capital Corp	Note	2.80	01/27/2023	N		370,339	2.47	2.58	A2	A	A
084670BR8	Berkshire Hathaway	Callable Note Cont 1/15/2023	2.75	03/15/2023	Y	01/15/2023	317,712	2.45	2.71	Aa2	AA	A+
06406RAG2	Bank of NY Mellon Corp	Note	3.50	04/28/2023	N		388,871	2.70	2.83	A1	A	AA-
912828VB3	US Treasury	Note	1.75	05/15/2023	N		428,450	2.81	2.87	Aaa	AA+	AAA
404280BA6	HSBC Holdings PLC	Note	3.60	05/25/2023	N		348,779	2.76	2.90	A2	A-	A+
3137EAEN5	FHLMC	Note	2.75	06/19/2023	N		295,588	2.87	2.97	Aaa	AA+	AAA
931142EK5	Wal-Mart Stores	Callable Note Cont 5/26/2023	3.40	06/26/2023	Y	05/26/2023	125,277	2.79	2.99	Aa2	AA	AA
89114QC48	Toronto Dominion Bank	Note	3.50	07/19/2023	N		355,320	2.88	3.05	Aa1	AA-	AA
3137B4WB8	FHLMC	K033 A2	3.06	07/25/2023	N		427,228	2.80	3.07	Aaa	NR	NR
43815NAC8	Honda Auto Receivables Trust	2019-3 A3	1.78	08/15/2023	N		209,214	1.64	3.13	Aaa	AAA	NR
313383YJ4	FHLB	Note	3.38	09/08/2023	N		658,615	3.02	3.19	Aaa	AA+	NR
02665WCQ2	American Honda Finance	Note	3.63	10/10/2023	N		401,929	3.09	3.28	A3	A-	NR



CUSIP Details

CUSIP	Issue Name	Issue	Cpn	Maturity Date	Is Callable	Next Call Date	Market Value	Duration	Market Term	Ratings Moody/SP/Fitch		
3137B7YY9	FHLMC	K037 A2	3.49	01/25/2024	N		436,524	3.18	3.57	NR	AAA	NR
912828B66	US Treasury	Note	2.75	02/15/2024	N		551,377	3.45	3.63	Aaa	AA+	AAA
92348AAA3	Verizon Owner Trust	2019-C A1A	1.94	04/22/2024	N		143,616	1.73	3.81	NR	AAA	AAA
3137BYPQ7	FHLMC	K726 A2	2.91	04/25/2024	N		492,952	3.39	3.82	NR	AAA	NR
89232HAC9	Toyota Auto Receivable Own	2020-A A3	1.66	05/15/2024	N		256,015	2.05	3.88	Aaa	AAA	NR
46647PAU0	JP Morgan Chase & Co	Callable Note 1X 7/23/2023	3.80	07/23/2024	Y	07/23/2023	357,977	3.74	4.07	A2	A-	AA-
3137FAE0	FHMS	K727 A2	2.95	07/25/2024	N		354,593	3.68	4.07	NR	AAA	NR
47789KAC7	John Deere Owner Trust	2020-A A3	1.10	08/15/2024	N		151,270	2.32	4.13	Aaa	NR	AAA
69371RQ25	Paccar Financial Corp	Note	2.15	08/15/2024	N		152,678	3.93	4.13	A1	A+	NR
3135G0ZR7	FNMA	Note	2.63	09/06/2024	N		448,892	3.96	4.19	Aaa	AA+	AAA
94974BGA2	Wells Fargo Corp	Note	3.30	09/09/2024	N		383,443	3.91	4.20	A2	A-	A+
880591ER9	Tennessee Valley Authority	Note	2.88	09/15/2024	N		606,627	3.97	4.21	Aaa	AA+	AAA
3137BEVH4	FHLMC	K040 A2	3.24	09/25/2024	N		302,623	3.85	4.24	NR	NR	AAA
3135G0W66	FNMA	Note	1.63	10/15/2024	N		288,957	4.14	4.30	Aaa	AA+	AAA
78015K7C2	Royal Bank of Canada	Note	2.25	11/01/2024	N		373,517	4.13	4.34	A2	A	AA
3135G0X24	FNMA	Note	1.63	01/07/2025	N		226,510	4.34	4.53	Aaa	AA+	AAA
90331HPL1	US Bank NA	Callable Note Cont 12/21/2024	2.05	01/21/2025	Y	12/20/2024	454,234	4.25	4.56	A1	AA-	AA-
3137EAEP0	FHLMC	Note	1.50	02/12/2025	N		665,359	4.45	4.62	Aaa	NR	AAA
912828J27	US Treasury	Note	2.00	02/15/2025	N		539,883	4.41	4.63	Aaa	AA+	AAA
3135G03U5	FNMA	Note	0.63	04/22/2025	N		443,564	4.73	4.81	NR	AA+	AAA
037833DT4	Apple Inc	Callable Note Cont 4/11/2025	1.13	05/11/2025	Y	04/11/2025	102,109	4.73	4.87	Aa1	AA+	NR
3130AEBV1	FHLB	Note	3.13	06/13/2025	N		449,827	4.63	4.96	Aaa	AA+	AAA
3135G04Z3	FNMA	Note	0.50	06/17/2025	N		475,181	4.90	4.97	NR	AA+	AAA
912828M56	US Treasury	Note	2.25	11/15/2025	N		385,588	5.09	5.38	Aaa	AA+	AAA
3135G0K36	FNMA	Note	2.13	04/24/2026	N		615,725	5.48	5.82	Aaa	AA+	AAA



CUSIP Details

CUSIP	Issue Name	Issue	Cpn	Maturity Date	Is Callable	Next Call Date	Market Value	Duration	Market Term	Ratings Moody/SP/Fitch		
912828R36	US Treasury	Note	1.63	05/15/2026	N		535,840	5.62	5.88	Aaa	AA+	AAA
3130AGFP5	FHLB	Note	2.50	06/12/2026	N		550,737	5.56	5.95	Aaa	AA+	NR
3130A2VE3	FHLB	Note	3.00	09/11/2026	N		655,357	5.68	6.20	Aaa	AA+	NR
3135G0Q22	FNMA	Note	1.88	09/24/2026	N		618,883	5.88	6.24	Aaa	AA+	AAA
912828YG9	US Treasury	Note	1.63	09/30/2026	N		429,531	5.95	6.25	Aaa	AA+	AAA
912828ZB9	US Treasury	Note	1.13	02/28/2027	N		568,609	6.41	6.67	Aaa	AA+	AAA
3130ACKB9	FHLB	Note	2.63	09/10/2027	N		666,902	6.56	7.20	Aaa	AA+	NR
9128283F5	US Treasury	Note	2.25	11/15/2027	N		337,875	6.84	7.38	Aaa	AA+	AAA
3130AEB25	FHLB	Note	3.25	06/09/2028	N		591,602	7.11	7.95	Aaa	AA+	NR
3130AG3X1	FHLB	Note	2.88	03/09/2029	N		442,712	7.74	8.70	Aaa	AA+	NR
3130AGDY8	FHLB	Note	2.75	06/08/2029	N		582,675	8.01	8.95	Aaa	AA+	NR
912828YB0	US Treasury	Note	1.63	08/15/2029	N		381,897	8.48	9.13	Aaa	AA+	AAA
3130AGUW3	FHLB	Note	2.13	09/14/2029	N		76,721	8.36	9.21	Aaa	AA+	NR
TOTAL							29,762,058					



Asset	Fair Value	Investments That Are Not Measured at Fair Value	Quoted Prices in Active Markets for Identical Assets (Level 1)	Significant Other Observable Inputs (Level 2)	Significant Unobservable Inputs (Level 3)
ABS	\$1,743,812.66	\$0.00	\$0.00	\$1,743,812.66	\$0.00
Agency	\$10,719,948.60	\$0.00	\$0.00	\$10,719,948.60	\$0.00
CMO	\$1,892,198.58	\$0.00	\$0.00	\$1,892,198.58	\$0.00
Corporate	\$7,167,457.31	\$0.00	\$0.00	\$7,167,457.31	\$0.00
Money Market Fund FI	\$30,243.45	\$30,243.45	\$0.00	\$0.00	\$0.00
Municipal Bonds	\$341,398.40	\$0.00	\$0.00	\$341,398.40	\$0.00
Supranational	\$736,897.91	\$0.00	\$0.00	\$736,897.91	\$0.00
US Treasury	\$5,451,900.10	\$0.00	\$0.00	\$5,451,900.10	\$0.00
TOTAL PORTFOLIO	\$28,083,857.01	\$30,243.45	\$0.00	\$28,053,613.56	\$0.00



Asset	Fair Value	Investments That Are Not Measured at Fair Value	Quoted Prices in Active Markets for Identical Assets (Level 1)	Significant Other Observable Inputs (Level 2)	Significant Unobservable Inputs (Level 3)
ABS	\$1,168,846.97	\$0.00	\$0.00	\$1,168,846.97	\$0.00
Agency	\$11,962,311.00	\$0.00	\$0.00	\$11,962,311.00	\$0.00
CMO	\$2,013,920.46	\$0.00	\$0.00	\$2,013,920.46	\$0.00
Corporate	\$8,204,979.04	\$0.00	\$0.00	\$8,204,979.04	\$0.00
Money Market Fund FI	\$23,552.71	\$23,552.71	\$0.00	\$0.00	\$0.00
Supranational	\$1,233,237.10	\$0.00	\$0.00	\$1,233,237.10	\$0.00
US Treasury	\$5,155,210.31	\$0.00	\$0.00	\$5,155,210.31	\$0.00
TOTAL PORTFOLIO	\$29,762,057.59	\$23,552.71	\$0.00	\$29,738,504.88	\$0.00



BETTY T. YEE
California State Controller

**LOCAL AGENCY INVESTMENT FUND
 REMITTANCE ADVICE**

Agency Name NO CAL CITIES SELF INSUR FUND

Account Number 35-11-001

As of 07/15/2020, your Local Agency Investment Fund account has been directly credited with the interest earned on your deposits for the quarter ending 06/30/2020.

Earnings Ratio		.00003710668261400
Interest Rate		1.36%
Dollar Day Total	\$	1,156,669,410.33
Quarter End Principal Balance	\$	11,598,483.85
Quarterly Interest Earned	\$	42,920.16

NCCSIF POLICE RISK MANAGEMENT GRANT FUNDS HISTORIC USAGE REPORT

		FY 14/15 \$50,000 Grant Camera Allocation	FY 15/16 \$50,000 Grant Fund Allocation	FY 16/17 \$50,000 Grant Fund Allocation	FY 17/18 \$50,000 Grant Fund Allocation	FY 18/19 \$50,000 Grant Fund Allocation	FY 19/20 \$50,000 Grant Fund Allocation	FY 20/21 \$50,000 Grant Fund Allocation	TOTAL GRANTS	YTD Reimbursements Made	REMAINING FUNDS 8/26/20	Reimbursement Notes/Plan Usage
1	Anderson	2	\$1,515	\$1,515	\$1,515	\$1,515	\$1,515	\$1,515	\$9,090		\$9,090	
2	Auburn	4	\$3,030	\$3,030	\$3,030	\$3,030	\$3,030	\$3,030	\$18,180	\$12,120	\$6,060	4/25/17 \$6,280.56 (12 VieVu LE4 mini body worn cameras) 9/8/17 \$3,029.18 (4 VieVu LE4mini & 1 multi-dock LE4) 2/5/19 \$2,810.26 portion of invoice (16 VieVu LE5 body worn cameras)
3	Colusa	2	\$1,515	\$1,515	\$1,515	\$1,515	\$1,515	\$1,515	\$9,090	\$3,030	\$6,060	7/27/17 \$3,030 (concealable vests with load bearing carriers)
4	Corning	2	\$1,515	\$1,515	\$1,515	\$1,515	\$1,515	\$1,515	\$9,090	\$5,592	\$3,498	9/6/16 \$3,291.26 (4 VieVu LE4 body cameras) 2/15/19 \$2,301.12 firewall
5	Dixon	4	\$3,030	\$3,030	\$3,030	\$3,030	\$3,030	\$3,030	\$18,180	\$15,926	\$2,254	4/20/17 \$6,060 (30 Wolfcom Vision 1080p body camera with rotatable camera head and 32GB memory) 6/1/18 \$2,934.38 (3 Wolfcom Vision 1080p body camera + training cost for force options simulator) 3/6/20 \$2,631.63 (5 Wolfcom Body Camera + 1 docking port) 8/26/20 IA PRO Program
6	Elk Grove*	4	\$3,030	\$3,030	\$3,030	\$3,030	\$3,030	\$3,030	\$18,180	\$15,150	\$3,030	1/11/18 \$9,090 (WatchGuard Vista HD body cameras) 3/20/19 \$3,030 (portion of Cordico Wellness Program) 11/4/19 \$3,030 (portion of 2019 BWC purchase/Vista HD)
7	Folsom	5	\$3,788	\$3,788	\$3,788	\$3,788	\$3,788	\$3,788	\$22,725	\$7,575	\$15,150	10/5/16 \$7,576 (8 VieVu LE4 body camera and 1 multi-dock network station)
8	Galt	4	\$3,030	\$3,030	\$3,030	\$3,030	\$3,030	\$3,030	\$18,180		\$18,180	1/25/18 Plan to use fund /BWC program under consideration
9	Gridley	2	\$1,515	\$1,515	\$1,515	\$1,515	\$1,515	\$1,515	\$9,090	\$4,543	\$4,547	3/28/18 \$1,252 (one VieVu LE5 camera and seven Public Safety Vests) 8/7/20 \$2,700.41 (load bearing vests and flashlights)
10	Ione	2	\$1,515	\$1,515	\$1,515	\$1,515	\$1,515	\$1,515	\$9,090	\$4,626	\$4,464	9/8/17 \$1,736.24 balance (2 VieVu LE4 body cameras and 2 LE4 Cradle) 5/21/18 \$1,234.14 (2 VieVu LE5 body camera and license for Veripatrol Software)
11	Jackson	2	\$1,515	\$1,515	\$1,515	\$1,515	\$1,515	\$1,515	\$9,090		\$9,090	4/20/20 Jackson PD in process of acquiring new body cams.
12	Lincoln	4	\$3,030	\$3,030	\$3,030	\$3,030	\$3,030	\$3,030	\$18,180	\$6,549	\$11,632	10/5/16 \$6,060 (8 VieVu LE4 body cameras)
13	Marysville	3	\$2,273	\$2,273	\$2,273	\$2,273	\$2,273	\$2,273	\$13,635	\$4,920	\$8,715	8/18/17 \$4,919.87 (6 VieVu LE4 body cameras)
14	Nevada Ci	2	\$1,515	\$1,515	\$1,515	\$1,515	\$1,515	\$1,515	\$9,090	\$6,060	\$1,515	2/6/18 \$4,545 (Body Camera Storage and Equipment cost for 2015-2017) 7/15/19 \$1,515 (Axon Body Camera Storage) 4/17/20 \$1,515.00 (Body Camera Storage Fees)
15	Oroville	4	\$3,030	\$3,030	\$3,030	\$3,030	\$3,030	\$3,030	\$18,180	\$12,120	\$6,060	9/23/16 \$3,010 (Video Storage Buffalo Terastation) 10/5/16 \$3,050 (5 VieVu LE4 body cameras) 11/20/17 \$1,174.00 (1 Tactical Armor-Ballistic Vest) 9/4/18 \$4,886 (20 VieVu LE5s body cameras)
16	Paradise	3	\$2,273	\$2,273	\$2,273	\$2,273	\$2,273	\$2,273	\$13,635	\$9,141	\$4,494	3/14/17 \$2,305.58 (Ballistic Vests) 5/3/19 \$1,895.50 (five load bearing vests) 8/7/20 \$2,700.41 (load bearing vests and flashlights)
17	Placerville	2	\$1,515	\$1,515	\$1,515	\$1,515	\$1,515	\$1,515	\$9,090	\$7,645	\$1,445	12/28/17 \$3,970.32 (4 Tactical Armor-Ballistic Vests) 10/3/19 \$3,674.75 (Fitness Equipment)
18	Red Bluff	3	\$2,273	\$2,273	\$2,273	\$2,273	\$2,273	\$2,273	\$13,635	\$4,545	\$2,276	10/18/17 \$3,071.26 (5 VieVu LE4 body cameras) 1/25/18 Plan to use to purchase more BWC & future funds to replace old cameras. 3/27/20 Red Bluff PD BWC is fully funded; plan to use funds for fitness equipent.
19	Rio Vista	2	\$1,515	\$1,515	\$1,515	\$1,515	\$1,515	\$1,515	\$9,090	\$4,241	\$4,849	11/16/17 \$4,241.15 (9 VieVu LE5 body cameras)
20	Rocklin	4	\$3,030	\$3,030	\$3,030	\$3,030	\$3,030	\$3,030	\$18,180	\$12,120	\$6,060	10/5/16 \$6,516.24 (4 VieVu LE4 body cameras, 1 LE4 multi-dock, 1 LE3 multi-dock) 1/3/19 \$5,603.76 (58 Lenslock bwc cameras and 25 in car dash cameras)
21	Willows	2	\$1,515	\$1,515	\$1,515	\$1,515	\$1,515	\$1,515	\$9,090	\$4,260	\$4,830	6/18/18 \$2,130 for 18/19 Lexipol-Fire Policy Service annual fee 7/2/19 \$2,130 for 19/20 Lexipol-Fire Policy Service annual fee
22	Yuba City	4	\$3,030	\$3,030	\$3,030	\$3,030	\$3,030	\$3,030	\$18,180	\$6,060	\$12,120	5/5/17 \$6,060 (Data911 body-worn cameras)
	TOTAL	58	\$49,995	\$49,995	\$49,995	\$49,995	\$49,995	\$49,995	\$299,970	\$146,223	\$145,418	

*Opted for Cash Allocation to purchase other than VieVu Camera
Fund Allocation is based on cost of camera at \$757.50 each



PMIA/LAIF Performance Report as of 08/18/20



PMIA Average Monthly Effective Yields⁽¹⁾

Jul	0.920
Jun	1.217
May	1.363

Quarterly Performance Quarter Ended 06/30/20

LAIF Apportionment Rate ⁽²⁾ :	1.47
LAIF Earnings Ratio ⁽²⁾ :	.00004012766505335
LAIF Fair Value Factor ⁽¹⁾ :	1.004912795
PMIA Daily ⁽¹⁾ :	1.08%
PMIA Quarter to Date ⁽¹⁾ :	1.41%
PMIA Average Life ⁽¹⁾ :	191

*Revised 7/21/2020 per State Controller's Office

Pooled Money Investment Account Monthly Portfolio Composition ⁽¹⁾ 07/31/20 \$113.5 billion

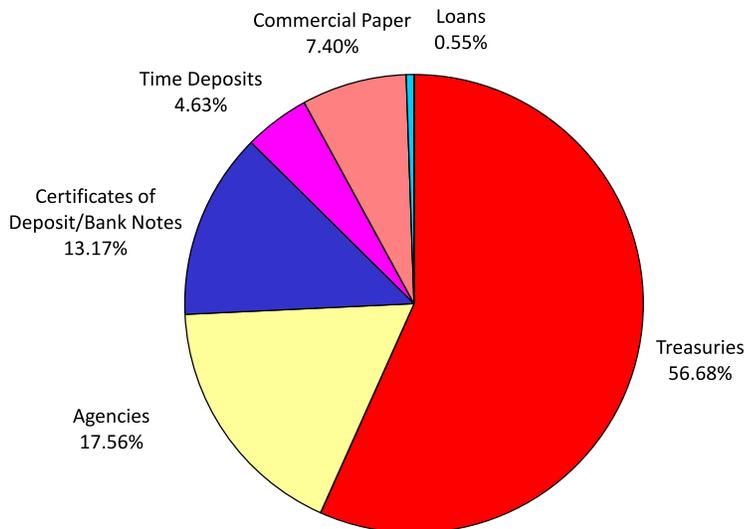


Chart does not include 0.01% of mortgages. Percentages may not total 100% due to rounding.

Daily rates are now available here. [View PMIA Daily Rates](#)

Notes: The apportionment rate includes interest earned on the CalPERS Supplemental Pension Payment pursuant to Government Code 20825 (c)(1) and interest earned on the Wildfire Fund loan pursuant to Public Utility Code 3288 (a).

Source:

⁽¹⁾ State of California, Office of the Treasurer

⁽²⁾ State of California, Office of the Controller



Agenda Item E.

GENERAL RISK MANAGEMENT ISSUES
INFORMATION ITEM

ISSUE: The floor will be open to the Committee for discussion.

RECOMMENDATION: None.

FISCAL IMPACT: None.

BACKGROUND: This is an opportunity for Committee members to ask questions or raise issues on risk exposures common to the members.

ATTACHMENT(S): None.



Agenda Item G.1.

**QUARTERLY FINANCIAL REPORT
FOR PERIOD ENDING JUNE 30, 2020**

ACTION ITEM

ISSUE: James Marta & Company will present the Quarterly Financial Report for the Quarter and year ending June 30, 2020.

Results for FY 19/20 include an Operating Loss of (-\$822,739) largely due to an increase in the group's Outstanding Liability, offset by Investment Income of \$1,291,098 and a Change in Fair Market Value of \$2,248,000, resulting in an increase in Net Position of \$2,716,359.

RECOMMENDATION: Receive and file the Quarterly Financials as presented.

FISCAL IMPACT: None

BACKGROUND: The Executive Committee regularly reviews the quarterly financials, refers questions or issues for follow-up, and/or receives and files the report as presented.

ATTACHMENT(S):

1. Quarterly Financial Report for Period Ending June 30, 2020
2. Financial Status Presentation – James Marta & Company LLP

FINANCIAL REPORT

JUNE 30, 2020

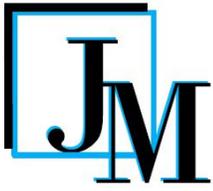
AND FOR THE

TWELVE MONTHS THEN ENDED

Northern California Cities Self Insurance Fund

Northern California Cities Self Insurance Fund
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June 30, 2020

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James Marta & Company LLP

Certified Public Accountants

Accounting, Auditing, Tax, and Consulting

ACCOUNTANT'S COMPILATION REPORT

Board of Directors
Northern California Cities Self Insurance Fund
701 Howe Avenue, Suite E3
Sacramento, CA 95825

Management is responsible for the accompanying statement of financial position of Northern California Cities Self Insurance Fund as of June 30, 2020, and the related statement of revenues, expenses and changes in net position and statement of cash flows for the fiscal twelve months then ended and the related notes to the financial statements in accordance with accounting principles generally accepted in the United States of America. We have performed a compilation engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. We did not audit or review the financial statements nor were we required to perform any procedures to verify the accuracy or the completeness of the information provided by management. Accordingly, we do not express an opinion, a conclusion, nor provide any form of assurance on these financial statements.

Management has omitted substantially all of the disclosures that accounting principles generally accepted in the United States of America require to be presented to supplement the basic financial statements. If the omitted disclosures were included in the financial statements, they might influence the user's conclusions about the company's financial position, results of operations, comprehensive income and cash flows. Accordingly, the financial statements are not designed for those who are not informed about such matters.

The supplementary information on pages 5 through 32 is presented for purposes of additional analysis and is not a required part of the basic financial statements. The information is the representation of management. The information was subject to our compilation engagement; however, we have not audited or reviewed the information and, accordingly, do not express an opinion, a conclusion, nor provide any assurance on such information.

Management has elected to present designations of net position on the Statement of Net Position as of June 30, 2020 contrary to accounting principles generally accepted in the United States of America which bar the presentation of designations of net position on the Statement of Net Position.

We are not independent with respect to Northern California Cities Self Insurance Fund.

James Marta & Company LLP

James Marta & Company LLP
Certified Public Accountants
Sacramento, California
July 31, 2020

**Northern California Cities Self Insurance Fund
(Governmental Enterprise Fund)
Statement of Net Position
June 30, 2020**

Assets

Current Assets	
Cash and Cash Equivalents	\$ 11,542,995
Accounts Receivable	535,910
Interest Receivable	333,550
Excess Accounts Receivable	1,119,291
Prepaid Expense	<u>-</u>
Total Current Assets	<u>13,531,746</u>
Non-Current Assets	
Investments*	<u>57,845,914</u>
Total Assets	<u>\$ 71,377,660</u>

Liabilities & Net Position

Current Liabilities	
Accounts Payable	\$ 167,350
Unearned Revenue	<u>1,420,459</u>
Total Current Liabilities	<u>1,587,809</u>
Non-Current Liabilities	
Outstanding Liabilities*	43,403,312
ULAE*	<u>1,840,644</u>
Total Non-Current Liabilities	<u>45,243,956</u>
Total Liabilities	<u>\$ 46,831,765</u>
Net Position	
Designated for Contingency	200,000
Designated for Risk Management	289,016
Undesignated	<u>24,056,879</u>
Total Net Position	<u>24,545,895</u>
Liability & Net Position	<u>\$ 71,377,660</u>

*For internal reporting purposes, investments and claim liabilities are classified as non-current.

**Northern California Cities Self Insurance Fund
(Governmental Enterprise Fund)
Statement of Revenues, Expenses and Changes in Net Position
For the Twelve Months Ended June 30, 2020**

Operating Income	
Administration Deposit	\$ 1,312,987
Banking Layer Deposit	8,712,001
Shared Risk Layer	5,934,000
Excess Deposit/Premium	3,172,548
Property/Crime Insurance Income	2,132,549
Banking Layer Assessment	547,850
Shared Risk Refund	(221,500)
Banking Layer Refund	(1,345,093)
Other Income	<u>92,888</u>
Total Operating Income	<u>20,352,468</u>
Operating Expenses	
Claims Paid	9,410,499
O/S Liability adj.	4,624,444
ULAE	32,292
Consultants	51,501
Administration-Other	14,994
Safety Service	424,503
Claims Administration	888,639
Program Administration	445,518
Board Expenses	18,036
Excess Insurance	3,132,231
Property/Crime Insurance Expense	<u>2,132,550</u>
Total Operating Expenses	<u>21,175,207</u>
Operating Income (Loss)	(822,739)
Non-Operating Income	
Change in Fair Market Value	2,248,000
Investment Income	<u>1,291,098</u>
Total Non-Operating Income	<u>3,539,098</u>
Change in Net Position	2,716,359
Beginning Net Position	<u>21,829,536</u>
Ending Net Position	<u>\$ 24,545,895</u>

Northern California Cities Self Insurance Fund
(Governmental Enterprise Fund)
Statement of Cash Flows
For the Twelve Months Ended June 30, 2020

Cash flows from operating activities:	
Cash received from members	\$ 21,373,476
Cash paid for claims	(9,448,399)
Cash paid for insurance	(5,264,781)
Cash paid to vendors	(1,676,075)
Cash (paid) received for dividends	<u>(628,149)</u>
Net cash provided by (used in) operating activities	<u>4,356,072</u>
 Cash flows from investing activities:	
Investment income received	1,310,748
Purchases of investments	(22,768,617)
Proceeds from sale or maturity of investments	<u>21,642,247</u>
Net cash provided by (used in) investing activities	<u>184,378</u>
Net increase (decrease) in cash and cash equivalents	4,540,450
Cash and cash equivalents, beginning of year	<u>7,002,545</u>
Cash and cash equivalents, end of year	<u>\$ 11,542,995</u>
 Reconciliation of operating income (loss) to net cash provided by (used in) operating activities:	
Operating income (loss)	\$ (822,739)
 Adjustments to reconcile operating income (loss) to net cash provided by (used in) operating activities:	
(Increase) decrease in:	
Member receivable	(323,504)
Excess receivable	(37,900)
Prepaid expense	140,234
(Decrease) increase in:	
Accounts payable	26,868
Unearned revenue	716,361
Unpaid claims and claim adjustment expenses	<u>4,656,752</u>
Net cash provided by (used in) operating activities	<u>\$ 4,356,072</u>
 Supplemental information:	
Noncash non-operating and investing activities	
Net change in fair value of investments	<u>\$ 2,248,000</u>

SUPPLEMENTARY INFORMATION

Selected Information
Substantially All Disclosures Required by Generally Accepted
Accounting Principles Are Not Included

**Northern California Cities Self Insurance Fund
(Governmental Enterprise Fund)
Combining Statement of Net Position - Liability
June 30, 2020**

	Total All Layers	Admin Layer	Shared Layer	Total Banking Layer
Current Assets				
Cash and Cash Equivalents	\$ 4,531,520	\$ 40,943	\$ 3,143,707	\$ 1,346,870
Accounts Receivable	99,214	-	8	99,206
Interest Receivable	82,734	2,254	43,658	36,822
Excess Accounts Receivable	649,263	-	649,263	-
Total Current Assets	5,362,731	43,197	3,836,636	1,482,898
Non-Current Assets				
Investments*	12,386,074	328,820	6,057,985	5,999,269
Total Assets	\$ 17,748,805	\$ 372,017	\$ 9,894,621	\$ 7,482,167
Current Liabilities				
Accounts Payable	\$ 59,530	\$ 3,532	\$ 186	\$ 55,812
Unearned Revenue	732,942	-	-	732,942
Total Current Liabilities	792,472	3,532	186	788,754
Non-Current Liabilities				
Outstanding Liabilities*	9,252,340	-	6,359,069	2,893,271
Total Non-Current Liabilities	9,252,340	-	6,359,069	2,893,271
Total Liabilities	\$ 10,044,812	\$ 3,532	\$ 6,359,255	\$ 3,682,025
Net Position				
Designated for Contingency	100,000	100,000	-	-
Undesignated	7,603,993	268,485	3,535,366	3,800,142
Total Net Position	7,703,993	368,485	3,535,366	3,800,142
Liability & Net Position	\$ 17,748,805	\$ 372,017	\$ 9,894,621	\$ 7,482,167

*For internal reporting purposes, investments and claim liabilities are classified as non-current.

**Northern California Cities Self Insurance Fund
(Governmental Enterprise Fund)
Combining Statement of Net Position - Liability
June 30, 2020**

	City of Anderson	City of Auburn	City of Colusa	City of Corning	City of Dixon	City of Folsom	City of Galt	City of Gridley	City of Ione
Current Assets									
Cash and Cash Equivalents	\$ 22,563	\$ 67,752	\$ (36,127)	\$ 53,049	\$ 36,802	\$ 632,142	\$ 43,130	\$ 23,077	\$ 30,582
Accounts Receivable	-	-	33,160	-	-	-	-	-	-
Interest Receivable	857	1,397	23	685	1,009	12,068	1,970	1,054	270
Excess Accounts Receivable	-	-	-	-	-	-	-	-	-
Total Current Assets	23,420	69,149	(2,944)	53,734	37,811	644,210	45,100	24,131	30,852
Non-Current Assets									
Investments*	151,341	176,660	-	85,506	175,336	1,904,182	334,731	198,356	26,176
Total Assets	\$ 174,761	\$ 245,809	\$ (2,944)	\$ 139,240	\$ 213,147	\$ 2,548,392	\$ 379,831	\$ 222,487	\$ 57,028
Current Liabilities									
Accounts Payable	\$ 1,189	\$ 983	\$ 968	\$ 464	\$ 32,809	\$ 4,653	\$ 777	\$ 23	\$ 5
Unearned Revenue	24,094	24,701	-	28,948	-	388,081	22,320	-	9,981
Total Current Liabilities	25,283	25,684	968	29,412	32,809	392,734	23,097	23	9,986
Non-Current Liabilities									
Outstanding Liabilities*	74,780	77,140	69,030	31,230	64,185	530,358	156,401	26,844	6,631
Total Non-Current Liabilities	74,780	77,140	69,030	31,230	64,185	530,358	156,401	26,844	6,631
Total Liabilities	\$ 100,063	\$ 102,824	\$ 69,998	\$ 60,642	\$ 96,994	\$ 923,092	\$ 179,498	\$ 26,867	\$ 16,617
Net Position									
Designated for Contingency	-	-	-	-	-	-	-	-	-
Undesignated	74,698	142,985	(72,942)	78,598	116,153	1,625,300	200,333	195,620	40,411
Total Net Position	74,698	142,985	(72,942)	78,598	116,153	1,625,300	200,333	195,620	40,411
Liability & Net Position	\$ 174,761	\$ 245,809	\$ (2,944)	\$ 139,240	\$ 213,147	\$ 2,548,392	\$ 379,831	\$ 222,487	\$ 57,028

*For internal reporting purposes, investments and claim liabilities are classified as non-current.

See Accompanying Accountant's Report

**Northern California Cities Self Insurance Fund
(Governmental Enterprise Fund)
Combining Statement of Net Position - Liability
June 30, 2020**

	City of Jackson	City of Lincoln	City of Marysville	City of Oroville	City of Paradise	City of Red Bluff	City of Rio Vista	City of Rocklin	City of Willows	City of Yuba City
Current Assets										
Cash and Cash Equivalents	\$ 48,926	\$ 61,438	\$ 94,888	\$ 57,313	\$ 54,831	\$ 12,711	\$ (98,502)	\$ 197,567	\$ 5,379	\$ 39,349
Accounts Receivable	-	-	-	-	-	-	66,046	-	-	-
Interest Receivable	887	2,040	1,754	1,521	1,948	1,292	21	3,722	255	4,049
Excess Accounts Receivable	-	-	-	-	-	-	-	-	-	-
Total Current Assets	49,813	63,478	96,642	58,834	56,779	14,003	(32,435)	201,289	5,634	43,398
Non-Current Assets										
Investments*	137,769	354,726	266,253	244,960	354,338	212,607	-	584,673	43,204	748,451
Total Assets	\$ 187,582	\$ 418,204	\$ 362,895	\$ 303,794	\$ 411,117	\$ 226,610	\$ (32,435)	\$ 785,962	\$ 48,838	\$ 791,849
Current Liabilities										
Accounts Payable	\$ 256	\$ 1,750	\$ 2,251	\$ 554	\$ 1,480	\$ 1,853	\$ 1,449	\$ 1,928	\$ 434	\$ 1,986
Unearned Revenue	41,854	14,226	30,519	25,785	51,695	733	-	-	-	70,005
Total Current Liabilities	42,110	15,976	32,770	26,339	53,175	2,586	1,449	1,928	434	71,991
Non-Current Liabilities										
Outstanding Liabilities*	21,429	204,834	209,281	155,849	121,505	169,327	199,077	306,174	22,243	446,953
Total Non-Current Liabilities	21,429	204,834	209,281	155,849	121,505	169,327	199,077	306,174	22,243	446,953
Total Liabilities	\$ 63,539	\$ 220,810	\$ 242,051	\$ 182,188	\$ 174,680	\$ 171,913	\$ 200,526	\$ 308,102	\$ 22,677	\$ 518,944
Net Position										
Designated for Contingency	-	-	-	-	-	-	-	-	-	-
Undesignated	124,043	197,394	120,844	121,606	236,437	54,697	(232,961)	477,860	26,161	272,905
Total Net Position	124,043	197,394	120,844	121,606	236,437	54,697	(232,961)	477,860	26,161	272,905
Liability & Net Position	\$ 187,582	\$ 418,204	\$ 362,895	\$ 303,794	\$ 411,117	\$ 226,610	\$ (32,435)	\$ 785,962	\$ 48,838	\$ 791,849

*For internal reporting purposes, investments and claim liabilities are classified as non-current.

**Northern California Cities Self Insurance Fund
(Governmental Enterprise Fund)
Combining Statement of Revenues, Expenses and Changes in Net Position - Liability
For the Twelve Months Ended June 30, 2020**

	Total All Layers	Admin Layer	Shared Layer	Total Banking Layer
Operating Income				
Administration Deposit	\$ 467,006	\$ 467,006	\$ -	\$ -
Banking Layer Deposit	2,211,001	-	-	2,211,001
Shared Risk Layer	2,374,000	-	2,374,000	-
Excess Deposit/Premium	1,497,548	-	1,497,548	-
Property/Crime Insurance	2,132,549	-	2,132,549	-
Income				
Banking Layer Assessment	99,206	-	-	99,206
Banking Layer Refund	(776,322)	-	-	(776,322)
Other Income	63,805	-	63,805	-
Total Operating Income	8,068,793	467,006	6,067,902	1,533,885
Operating Expenses				
Claims Paid	2,346,767	-	1,264,995	1,081,772
O/S Liability adj.	1,224,613	-	771,213	453,400
Consultants	34,602	34,602	-	-
Safety Service	159,317	133,486	25,831	-
Program Administration	238,168	238,168	-	-
Board Expenses	9,018	9,018	-	-
Excess Insurance	1,463,811	-	1,463,811	-
Property/Crime Insurance	2,132,550	-	2,132,550	-
Expense				
Total Operating Expense	7,608,846	415,274	5,658,400	1,535,172
Operating Income (Loss)	459,947	51,732	409,502	(1,287)
Non-Operating Income				
Change in Fair Market Value	569,679	17,108	306,240	246,331
Investment Income	333,628	10,950	179,306	143,372
Total Non-Operating Income	903,307	28,058	485,546	389,703
Change in Net Position	1,363,254	79,790	895,048	388,416
Beginning Net Position	6,340,739	288,695	2,640,318	3,411,726
Ending Net Position	\$ 7,703,993	\$ 368,485	\$ 3,535,366	\$ 3,800,142

See Accompanying Accountant's Report

Northern California Cities Self Insurance Fund
(Governmental Enterprise Fund)
Combining Statement of Revenues, Expenses and Changes in Net Position - Liability
For the Twelve Months Ended June 30, 2020

	City of Anderson	City of Auburn	City of Colusa	City of Corning	City of Dixon	City of Folsom	City of Galt	City of Gridley	City of Ione
Operating Income									
Administration Deposit	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Banking Layer Deposit	39,640	156,015	58,520	50,223	32,082	688,831	113,608	39,080	25,599
Shared Risk Layer	-	-	-	-	-	-	-	-	-
Excess Deposit/Premium	-	-	-	-	-	-	-	-	-
Property/Crime Insurance	-	-	-	-	-	-	-	-	-
Income									
Banking Layer Assessment	-	-	33,160	-	-	-	-	-	-
Banking Layer Refund	(24,094)	(24,701)	-	(28,948)	(32,620)	(388,081)	(22,320)	-	(9,981)
Other Income	-	-	-	-	-	-	-	-	-
Total Operating Income	15,546	131,314	91,680	21,275	(538)	300,750	91,288	39,080	15,618
Operating Expenses									
Claims Paid	12,515	98,740	68,421	8,887	98	89,224	58,075	14,751	595
O/S Liability adj.	20,452	(43,794)	(67,769)	14,422	32,640	9,193	29,856	(32,239)	1,944
Consultants	-	-	-	-	-	-	-	-	-
Safety Service	-	-	-	-	-	-	-	-	-
Program Administration	-	-	-	-	-	-	-	-	-
Board Expenses	-	-	-	-	-	-	-	-	-
Excess Insurance	-	-	-	-	-	-	-	-	-
Property/Crime Insurance	-	-	-	-	-	-	-	-	-
Expense									
Total Operating Expense	32,967	54,946	652	23,309	32,738	98,417	87,931	(17,488)	2,539
Operating Income (Loss)	(17,421)	76,368	91,028	(2,034)	(33,276)	202,333	3,357	56,568	13,079
Non-Operating Income									
Change in Fair Market Value	5,772	9,004	(275)	4,451	6,771	79,629	13,183	7,082	1,718
Investment Income	3,384	5,362	(317)	2,686	3,927	46,505	7,579	4,095	1,058
Total Non-Operating Income	9,156	14,366	(592)	7,137	10,698	126,134	20,762	11,177	2,776
Change in Net Position	(8,265)	90,734	90,436	5,103	(22,578)	328,467	24,119	67,745	15,855
Beginning Net Position	82,963	52,251	(163,378)	73,495	138,731	1,296,833	176,214	127,875	24,556
Ending Net Position	\$ 74,698	\$ 142,985	\$ (72,942)	\$ 78,598	\$ 116,153	\$ 1,625,300	\$ 200,333	\$ 195,620	\$ 40,411

See Accompanying Accountant's Report

Northern California Cities Self Insurance Fund
(Governmental Enterprise Fund)
Combining Statement of Revenues, Expenses and Changes in Net Position - Liability
For the Twelve Months Ended June 30, 2020

	City of Jackson	City of Lincoln	City of Marysville	City of Orville	City of Paradise	City of Red Bluff	City of Rio Vista	City of Rocklin	City of Willows	City of Yuba City
Operating Income										
Administration Deposit	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Banking Layer Deposit	51,585	148,867	114,396	86,794	61,506	46,132	41,832	236,102	27,919	192,270
Shared Risk Layer	-	-	-	-	-	-	-	-	-	-
Excess Deposit/Premium	-	-	-	-	-	-	-	-	-	-
Property/Crime Insurance	-	-	-	-	-	-	-	-	-	-
Income										
Banking Layer Assessment	-	-	-	-	-	-	66,046	-	-	-
Banking Layer Refund	(41,854)	(14,226)	(30,519)	(25,785)	(51,695)	(733)	-	-	(10,760)	(70,005)
Other Income	-	-	-	-	-	-	-	-	-	-
Total Operating Income	9,731	134,641	83,877	61,009	9,811	45,399	107,878	236,102	17,159	122,265
Operating Expenses										
Claims Paid	4,046	147,319	36,853	33,403	9,282	108,996	179,388	61,565	45,332	104,282
O/S Liability adj.	(310)	(4,404)	72,245	23,631	66,385	32,792	12,743	118,831	(42,199)	208,981
Consultants	-	-	-	-	-	-	-	-	-	-
Safety Service	-	-	-	-	-	-	-	-	-	-
Program Administration	-	-	-	-	-	-	-	-	-	-
Board Expenses	-	-	-	-	-	-	-	-	-	-
Excess Insurance	-	-	-	-	-	-	-	-	-	-
Property/Crime Insurance	-	-	-	-	-	-	-	-	-	-
Expense										
Total Operating Expense	3,736	142,915	109,098	57,034	75,667	141,788	192,131	180,396	3,133	313,263
Operating Income (Loss)	5,995	(8,274)	(25,221)	3,975	(65,856)	(96,389)	(84,253)	55,706	14,026	(190,998)
Non-Operating Income										
Change in Fair Market Value	5,822	14,860	11,465	10,217	13,049	9,110	410	24,998	1,907	27,158
Investment Income	3,347	8,401	6,530	6,088	7,610	5,016	324	14,909	1,067	15,801
Total Non-Operating Income	9,169	23,261	17,995	16,305	20,659	14,126	734	39,907	2,974	42,959
Change in Net Position	15,164	14,987	(7,226)	20,280	(45,197)	(82,263)	(83,519)	95,613	17,000	(148,039)
Beginning Net Position	108,879	182,407	128,070	101,326	281,634	136,960	(149,442)	382,247	9,161	420,944
Ending Net Position	\$ 124,043	\$ 197,394	\$ 120,844	\$ 121,606	\$ 236,437	\$ 54,697	\$ (232,961)	\$ 477,860	\$ 26,161	\$ 272,905

See Accompanying Accountant's Report

**Northern California Cities Self Insurance Fund
(Governmental Enterprise Fund)
Combining Statement of Cash Flows - Liability
For the Twelve Months Ended June 30, 2020**

	Total All Layers	Admin Layer	Shared Layer	Total Banking Layer
Cash flows from operating activities:				
Cash received from members	\$ 9,115,368	\$ 467,006	\$ 6,067,894	\$ 2,580,468
Cash paid for claims	(2,396,347)	-	(1,314,575)	(1,081,772)
Cash paid for insurance	(3,596,361)	-	(3,596,361)	-
Cash paid to vendors	(450,495)	(419,429)	(25,795)	(5,271)
Cash (paid) received for dividends	(414,557)	-	-	(414,557)
Net cash provided by (used in) operating activities	<u>2,257,608</u>	<u>47,577</u>	<u>1,131,163</u>	<u>1,078,868</u>
Cash flows from investing activities:				
Investment income received	333,530	10,570	181,156	141,804
Net investment (purchases) sales	(286,746)	(9,095)	(319,605)	41,954
Net cash provided by (used in) investing activities	<u>46,784</u>	<u>1,475</u>	<u>(138,449)</u>	<u>183,758</u>
Net increase (decrease) in cash and cash equivalents	2,304,392	49,052	992,714	1,262,626
Cash and cash equivalents, beginning of year	<u>2,227,128</u>	<u>(8,109)</u>	<u>2,150,993</u>	<u>84,244</u>
Cash and cash equivalents, end of year	<u>\$ 4,531,520</u>	<u>\$ 40,943</u>	<u>\$ 3,143,707</u>	<u>\$ 1,346,870</u>
Reconciliation of operating income (loss) to net cash provided by (used in) operating activities:				
Operating income (loss)	\$ 459,947	\$ 51,732	\$ 409,502	\$ (1,287)
Adjustments to reconcile operating income (loss) to net cash provided by (used in) operating activities:				
(Increase) decrease in:				
Member receivable	(43,585)	-	(8)	(43,577)
Excess receivable	(49,579)	-	(49,579)	-
(Decrease) increase in:				
Accounts payable	(9,391)	(4,155)	35	(5,271)
Unearned revenue	675,602	-	-	675,602
Unpaid claims and claim adjustment expenses	1,224,614	-	771,213	453,401
Net cash provided by (used in) operating activities	<u>\$ 2,257,608</u>	<u>\$ 47,577</u>	<u>\$ 1,131,163</u>	<u>\$ 1,078,868</u>
Supplemental information:				
Noncash non-operating and investing activities				
Net change in fair value of investments	<u>\$ 569,679</u>	<u>\$ 17,108</u>	<u>\$ 306,240</u>	<u>\$ 246,331</u>

See Accompanying Accountant's Report

**Northern California Cities Self Insurance Fund
(Governmental Enterprise Fund)
Combining Statement of Cash Flows - Liability
For the Twelve Months Ended June 30, 2020**

	City of Anderson	City of Auburn	City of Colusa	City of Corning	City of Dixon	City of Folsom	City of Galt	City of Gridley	City of Ione
Cash flows from operating activities:									
Cash received from members	\$ 58,255	\$ 185,679	\$ 89,308	\$ 60,223	\$ 32,082	\$ 1,076,912	\$ 51,241	\$ 39,080	\$ 40,421
Cash paid for claims	(12,515)	(98,740)	(68,421)	(8,887)	(98)	(89,224)	(58,075)	(14,751)	(595)
Cash paid for insurance	(1)	-	-	-	-	-	-	-	-
Cash paid to vendors	198	200	245	(400)	(794)	(666)	(2,254)	(2,240)	-
Cash paid for dividends	(24,094)	(24,701)	-	-	-	(388,081)	46,199	-	(9,981)
Net cash provided by (used in) operating activities	21,843	62,438	21,132	50,936	31,190	598,941	37,111	22,089	29,845
Cash flows from investing activities:									
Investment income received	3,348	5,028	(421)	2,468	3,937	45,319	7,618	4,116	943
Net investment (purchases) sales	(2,884)	(4,357)	(59,525)	(2,150)	(3,387)	(13,817)	(6,540)	(3,537)	(824)
Net cash provided by (used in) investing activities	464	671	(59,946)	318	550	31,502	1,078	579	119
Net increase (decrease) in cash and cash equivalents	22,307	63,109	(38,814)	51,254	31,740	630,443	38,189	22,668	29,964
Cash and cash equivalents, beginning of year	256	4,643	2,687	1,795	5,062	1,699	4,941	409	618
Cash and cash equivalents, end of year	\$ 22,563	\$ 67,752	\$ (36,127)	\$ 53,049	\$ 36,802	\$ 632,142	\$ 43,130	\$ 23,077	\$ 30,582
Reconciliation of operating income (loss) to net cash provided by (used in) operating activities:									
Operating income (loss)	\$ (17,421)	\$ 76,368	\$ 91,028	\$ (2,034)	\$ (33,276)	\$ 202,333	\$ 3,357	\$ 56,568	\$ 13,079
Adjustments to reconcile operating income (loss) to net cash provided by (used in) operating activities:									
(Increase) decrease in:									
Member receivable	-	10,000	(2,372)	10,000	-	-	-	-	4,841
Excess receivable	-	-	-	-	-	-	-	-	-
(Decrease) increase in:									
Accounts payable	198	200	245	(400)	(794)	(666)	(2,254)	(2,240)	-
Unearned revenue	18,614	19,664	-	28,948	32,620	388,081	6,152	-	9,981
Unpaid claims and claim adjustment expenses	20,452	(43,794)	(67,769)	14,422	32,640	9,193	29,856	(32,239)	1,944
Net cash provided by (used in) operating activities	\$ 21,843	\$ 62,438	\$ 21,132	\$ 50,936	\$ 31,190	\$ 598,941	\$ 37,111	\$ 22,089	\$ 29,845
Supplemental information:									
Noncash non-operating and investing activities									
Net change in fair value of investments	\$ 5,772	\$ 9,004	\$ (275)	\$ 4,451	\$ 6,771	\$ 79,629	\$ 13,183	\$ 7,082	\$ 1,718

**Northern California Cities Self Insurance Fund
(Governmental Enterprise Fund)
Combining Statement of Cash Flows - Liability
For the Twelve Months Ended June 30, 2020**

	City of Jackson	City of Lincoln	City of Marysville	City of Oroville	City of Paradise	City of Red Bluff	City of Rio Vista	City of Rocklin	City of Willows	City of Yuba City
Cash flows from operating activities:										
Cash received from members	\$ 93,439	\$ 134,317	\$ 144,915	\$ 82,591	\$ 61,506	\$ (4,970)	\$ 41,832	\$ 236,102	\$ 19,495	\$ 138,040
Cash paid for claims	(4,046)	(147,319)	(36,853)	(33,403)	(9,282)	(108,996)	(179,388)	(61,565)	(45,332)	(104,282)
Cash paid for insurance	-	-	-	-	-	-	-	-	-	1
Cash paid to vendors	243	(1,749)	(473)	70	1,197	1,378	482	(838)	(683)	813
Cash paid for dividends	(41,854)	14,550	(30,519)	4,203	-	50,481	-	-	(10,760)	-
Net cash provided by (used in) operating activities	47,782	(201)	77,070	53,461	53,421	(62,107)	(137,074)	173,699	(37,280)	34,572
Cash flows from investing activities:										
Investment income received	3,311	8,622	6,524	5,859	7,578	5,578	344	14,545	1,190	15,897
Net investment (purchases) sales	(2,851)	49,628	9,397	(5,067)	(6,520)	65,283	12,311	7,453	22,993	(13,652)
Net cash provided by (used in) investing activities	460	58,250	15,921	792	1,058	70,861	12,655	21,998	24,183	2,245
Net increase (decrease) in cash and cash equivalents	48,242	58,049	92,991	54,253	54,479	8,754	(124,419)	195,697	(13,097)	36,817
Cash and cash equivalents, beginning of year	684	3,389	1,897	3,060	352	3,957	25,917	1,870	18,476	2,532
Cash and cash equivalents, end of year	\$ 48,926	\$ 61,438	\$ 94,888	\$ 57,313	\$ 54,831	\$ 12,711	\$ (98,502)	\$ 197,567	\$ 5,379	\$ 39,349
Reconciliation of operating income (loss) to net cash provided by (used in) operating activities:										
Operating income (loss)	\$ 5,995	\$ (8,274)	\$ (25,221)	\$ 3,975	\$ (65,856)	\$ (96,389)	\$ (84,253)	\$ 55,706	\$ 14,026	\$ (190,998)
Adjustments to reconcile operating income (loss) to net cash provided by (used in) operating activities:										
(Increase) decrease in:										
Member receivable	-	-	-	-	-	-	(66,046)	-	-	-
Excess receivable	-	-	-	-	-	-	-	-	-	-
(Decrease) increase in:										
Accounts payable	243	(1,749)	(473)	70	1,197	1,378	482	(838)	(683)	813
Unearned revenue	41,854	14,226	30,519	25,785	51,695	112	-	-	(8,424)	15,775
Unpaid claims and claim adjustment expenses	(310)	(4,404)	72,245	23,631	66,385	32,792	12,743	118,831	(42,199)	208,982
Net cash provided by (used in) operating activities	\$ 47,782	\$ (201)	\$ 77,070	\$ 53,461	\$ 53,421	\$ (62,107)	\$ (137,074)	\$ 173,699	\$ (37,280)	\$ 34,572
Supplemental information:										
Noncash non-operating and investing activities										
Net change in fair value of investments	\$ 5,822	\$ 14,860	\$ 11,465	\$ 10,217	\$ 13,049	\$ 9,110	\$ 410	\$ 24,998	\$ 1,907	\$ 27,158

**Northern California Cities Self Insurance Fund
(Governmental Enterprise Fund)
Combining Statement of Net Position – Workers’ Compensation
June 30, 2020**

	Total All Layers	Admin Layer	Shared Layer	Total Banking Layer
Current Assets				
Cash and Cash	\$ 7,011,475	\$ 315,289	\$ 1,684,254	\$ 5,011,932
Accounts Receivable	436,696	-	-	436,696
Interest Receivable	250,816	3,791	116,479	130,546
Excess Accounts	470,028	-	470,028	-
Total Current Assets	8,169,015	319,080	2,270,761	5,579,174
Non-Current Assets				
Investments*	45,459,840	531,211	23,472,241	21,456,388
Total Assets	\$ 53,628,855	\$ 850,291	\$ 25,743,002	\$ 27,035,562
Current Liabilities				
Accounts Payable	\$ 107,820	\$ 4,450	\$ 12,256	\$ 91,114
Unearned Revenue	687,517	-	147,522	539,995
Total Current Liabilities	795,337	4,450	159,778	631,109
Non-Current Liabilities				
Outstanding Liabilities*	34,150,972	-	18,578,896	15,572,076
ULAE*	1,840,644	-	1,001,352	839,292
Total Non-Current	35,991,616	-	19,580,248	16,411,368
Total Liabilities	\$ 36,786,953	\$ 4,450	\$ 19,740,026	\$ 17,042,477
Net Position				
Designated for	100,000	100,000	-	-
Designated for Risk	289,016	289,016	-	-
Undesignated	16,452,886	456,825	6,002,976	9,993,085
Total Net Position	16,841,902	845,841	6,002,976	9,993,085
Liability & Net Position	\$ 53,628,855	\$ 850,291	\$ 25,743,002	\$ 27,035,562

*For internal reporting purposes, investments and claim liabilities are classified as non-current.

**Northern California Cities Self Insurance Fund
(Governmental Enterprise Fund)
Combining Statement of Net Position – Workers’ Compensation
June 30, 2020**

	City of Anderson	City of Auburn	City of Colusa	City of Corning	City of Dixon	City of Elk Grove	City of Folsom	City of Galt	City of Gridley	City of Ione	City of Jackson
Current Assets											
Cash and Cash	\$ 155,262	\$ 9,076	\$ 75,758	\$ 10,040	\$ 190,299	\$ 565,381	\$ 904,940	\$ 100,381	\$ 64,090	\$ 34,543	\$ 132,293
Accounts Receivable	-	37,345.00	-	10,000.00	-	168,387.00	-	29,332.00	-	10,000	-
Interest Receivable	2,499	4,571	1,192	1,289	5,438	13,361	29,249	4,801	3,183	404	1,599
Excess Accounts	-	-	-	-	-	-	-	-	-	-	-
Total Current Assets	157,761	50,992	76,950	21,329	195,737	747,129	934,189	134,514	67,273	44,947	133,892
Non-Current Assets											
Investments*	376,607	798,360	159,746	224,291	965,190	2,192,354	5,134,768	857,548	586,074	42,181	197,152
Total Assets	\$ 534,368	\$ 849,352	\$ 236,696	\$ 245,620	\$ 1,160,927	\$ 2,939,483	\$ 6,068,957	\$ 992,062	\$ 653,347	\$ 87,128	\$ 331,044
Current Liabilities											
Accounts Payable	\$ 1,342	\$ 2,120	\$ 667	\$ 1,053	\$ 40,677	\$ 5,386	\$ 12,197	\$ 2,248	\$ 418	\$ 195	\$ 398
Unearned Revenue	4,155	-	5,194	-	-	-	115,091	11,507	-	-	26,822
Total Current Liabilities	5,497	2,120	5,861	1,053	40,677	5,386	127,288	13,755	418	195	27,220
Non-Current Liabilities											
Outstanding	271,470	725,118	108,046	160,887	594,754	2,245,198	3,405,379	663,621	66,532	54,891	155,457
ULAE*	14,631	39,082	5,823	8,671	32,056	121,010	183,541	35,767	3,586	2,959	8,379
Total Non-Current	286,101	764,200	113,869	169,558	626,810	2,366,208	3,588,920	699,388	70,118	57,850	163,836
Total Liabilities	\$ 291,598	\$ 766,320	\$ 119,730	\$ 170,611	\$ 667,487	\$ 2,371,594	\$ 3,716,208	\$ 713,143	\$ 70,536	\$ 58,045	\$ 191,056
Net Position											
Designated for	-	-	-	-	-	-	-	-	-	-	-
Designated for Safety	-	-	-	-	-	-	-	-	-	-	-
Undesignated	242,770	83,032	116,966	75,009	493,440	567,889	2,352,749	278,919	582,811	29,083	139,988
Total Net Position	242,770	83,032	116,966	75,009	493,440	567,889	2,352,749	278,919	582,811	29,083	139,988
Liability & Net Position	\$ 534,368	\$ 849,352	\$ 236,696	\$ 245,620	\$ 1,160,927	\$ 2,939,483	\$ 6,068,957	\$ 992,062	\$ 653,347	\$ 87,128	\$ 331,044

*For internal reporting purposes, investments and claim liabilities are classified as non-current.

**Northern California Cities Self Insurance Fund
(Governmental Enterprise Fund)
Combining Statement of Net Position – Workers’ Compensation
June 30, 2020**

	City of Lincoln	City of Marysville	City of Nevada City	City of Oroville	City of Paradise	City of Placerville	City of Red Bluff	City of Rio Vista	City of Rocklin	City of Willows	City of Yuba City
Current Assets											
Cash and Cash	\$ 227,825	\$ 78,852	\$ 155,599	\$ 430,220	\$ 262,264	\$ 232,482	\$ 228,314	\$ 89,789	\$ 501,107	\$ 8,277	\$ 555,140
Accounts Receivable	-	59,405.00	-	0	-	-	122,227	-	-	-	-
Interest Receivable	6,151	3,103	1,451	5,011	4,594	3,512	7,819	1,724	13,559	963	15,073
Excess Accounts	-	-	-	-	-	-	-	-	-	-	-
Total Current Assets	233,976	141,360	157,050	435,231	266,858	235,994	358,360	91,513	514,666	9,240	570,213
Non-Current Assets											
Investments*	1,070,411	523,399	160,320	590,148	721,126	515,563	1,367,489	280,457	2,112,760	148,701	2,431,743
Total Assets	\$ 1,304,387	\$ 664,759	\$ 317,370	\$ 1,025,379	\$ 987,984	\$ 751,557	\$ 1,725,849	\$ 371,970	\$ 2,627,426	\$ 157,941	\$ 3,001,956
Current Liabilities											
Accounts Payable	\$ 2,050	\$ 1,760	\$ 675	\$ 899	\$ 1,760	\$ 2,010	\$ 4,383	\$ 861	\$ 4,573	\$ 311	\$ 5,131
Unearned Revenue	91,430	-	-	136,355	51,753	-	9,295	16,722	-	-	71,671
Total Current Liabilities	93,480	1,760	675	137,254	53,513	2,010	13,678	17,583	4,573	311	76,802
Non-Current Liabilities											
Outstanding	609,949	530,012	137,978	205,788	359,135	496,894	1,568,360	167,132	1,475,940	63,575	1,505,960
ULAE*	32,875	28,566	7,437	11,091	19,356	26,781	84,530	9,008	79,549	3,427	81,167
Total Non-Current	642,824	558,578	145,415	216,879	378,491	523,675	1,652,890	176,140	1,555,489	67,002	1,587,127
Total Liabilities	\$ 736,304	\$ 560,338	\$ 146,090	\$ 354,133	\$ 432,004	\$ 525,685	\$ 1,666,568	\$ 193,723	\$ 1,560,062	\$ 67,313	\$ 1,663,929
Net Position											
Designated for	-	-	-	-	-	-	-	-	-	-	-
Designated for Safety	-	-	-	-	-	-	-	-	-	-	-
Undesignated	568,083	104,421	171,280	671,246	555,980	225,872	59,281	178,247	1,067,364	90,628	1,338,027
Total Net Position	568,083	104,421	171,280	671,246	555,980	225,872	59,281	178,247	1,067,364	90,628	1,338,027
Liability & Net Position	\$ 1,304,387	\$ 664,759	\$ 317,370	\$ 1,025,379	\$ 987,984	\$ 751,557	\$ 1,725,849	\$ 371,970	\$ 2,627,426	\$ 157,941	\$ 3,001,956

*For internal reporting purposes, investments and claim liabilities are classified as non-current.

**Northern California Cities Self Insurance Fund
(Governmental Enterprise Fund)**

**Combining Statement of Revenues, Expenses and Changes in Net Position – Workers’ Compensation
For the Twelve Months Ended June 30, 2020**

	Total All Layers	Admin Layer	Shared Layer	Total Banking Layer
Operating Income				
Administration Deposit	\$ 845,981	\$ 845,981	\$ -	\$ -
Banking Layer Deposit	6,501,000	-	-	6,501,000
Shared Risk Layer	3,560,000	-	3,560,000	-
Excess Deposit/Premium	1,675,000	-	1,675,000	-
Banking Layer	448,644	-	-	448,644
Shared Risk Refund	(221,500)	-	(221,500)	-
Banking Layer Refund	(568,771)	-	-	(568,771)
Risk Management Grants	14,238	14,238	-	-
Other Income	29,083	-	-	29,083
Total Operating Income	12,283,675	860,219	5,013,500	6,409,956
Operating Expenses				
Claims Paid	7,063,732	-	2,364,786	4,698,946
O/S Liability adj.	3,399,831	-	1,407,646	1,992,185
ULAE	32,292	-	(8,421)	40,713
Consultants	16,899	16,899	-	-
Administration-Other	14,994	14,994	-	-
Safety Service	265,186	265,186	-	-
Claims Administration	888,639	280,247	-	608,392
Program Administration	207,350	207,350	-	-
Board Expenses	9,018	9,018	-	-
Excess Insurance	1,668,420	-	1,668,420	-
Total Operating Expenses	13,566,361	793,694	5,432,431	7,340,236
Operating Income (Loss)	(1,282,686)	66,525	(418,931)	(930,280)
Non-Operating Income				
Change in Fair Market	1,678,321	23,042	789,849	865,430
Investment Income	957,470	13,790	455,391	488,289
Total Non-Operating	2,635,791	36,832	1,245,240	1,353,719
Change in Net Position	1,353,105	103,357	826,309	423,439
Beginning Net Position	15,488,797	742,484	5,176,667	9,569,646
Ending Net Position	\$ 16,841,902	\$ 845,841	\$ 6,002,976	\$ 9,993,085

See Accompanying Accountant’s Report

**Northern California Cities Self Insurance Fund
(Governmental Enterprise Fund)
Combining Statement of Revenues, Expenses and Changes in Net Position – Workers’ Compensation
For the Twelve Months Ended June 30, 2020**

	City of Anderson	City of Auburn	City of Colusa	City of Corning	City of Dixon	City of Elk Grove	City of Folsom	City of Galt	City of Gridley	City of Ione	City of Jackson
Operating Income											
Administration Deposit	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Banking Layer Deposit	140,923	206,434	82,319	34,744	305,140	937,407	1,064,534	335,692	67,640	34,101	112,227
Shared Risk Layer	-	-	-	-	-	-	-	-	-	-	-
Excess Deposit/Premium	-	-	-	-	-	-	-	-	-	-	-
Banking Layer	-	37,345	-	10,000	-	168,387	-	29,332	-	10,000	-
Shared Risk Refund	-	-	-	-	-	-	-	-	-	-	-
Banking Layer Refund	(4,155)	-	(5,194)	-	(38,628)	-	(115,091)	-	-	-	(26,822)
Risk Management Grants	-	-	-	-	-	-	-	-	-	-	-
Other Income	-	-	-	-	-	-	-	-	5,305	-	-
Total Operating Income	136,768	243,779	77,125	44,744	266,512	1,105,794	949,443	365,024	72,945	44,101	85,405
Operating Expenses											
Claims Paid	93,675	457,873	13,673	72,600	204,188	591,774	656,410	489,899	32,126	22,203	27,144
O/S Liability adj.	54,744	(69,336)	13,347	37,083	110,446	668,549	517,354	(120,668)	(48,815)	(6,167)	40,781
ULAE	1,887	(7,637)	255	1,391	3,575	28,294	13,707	(10,354)	(3,197)	(632)	1,635
Consultants	-	-	-	-	-	-	-	-	-	-	-
Administration-Other	-	-	-	-	-	-	-	-	-	-	-
Safety Service	-	-	-	-	-	-	-	-	-	-	-
Claims Administration	15,862	25,381	7,807	10,670	21,384	63,972	137,180	29,166	5,011	1,576	4,188
Program Administration	-	-	-	-	-	-	-	-	-	-	-
Board Expenses	-	-	-	-	-	-	-	-	-	-	-
Excess Insurance	-	-	-	-	-	-	-	-	-	-	-
Total Operating Expenses	166,168	406,281	35,082	121,744	339,593	1,352,589	1,324,651	388,043	(14,875)	16,980	73,748
Operating Income (Loss)	(29,400)	(162,502)	42,043	(77,000)	(73,081)	(246,795)	(375,208)	(23,019)	87,820	27,121	11,657
Non-Operating Income											
Change in Fair Market	16,360	33,033	8,197	9,232	36,093	87,390	192,220	34,021	20,956	2,368	10,255
Investment Income	9,145	18,495	5,008	5,132	19,796	49,247	107,668	18,630	11,980	1,382	6,152
Total Non-Operating	25,505	51,528	13,205	14,364	55,889	136,637	299,888	52,651	32,936	3,750	16,407
Change in Net Position	(3,895)	(110,974)	55,248	(62,636)	(17,192)	(110,158)	(75,320)	29,632	120,756	30,871	28,064
Beginning Net Position	246,665	194,006	61,718	137,645	510,632	678,047	2,428,069	249,287	462,055	(1,788)	111,924
Ending Net Position	\$ 242,770	\$ 83,032	\$ 116,966	\$ 75,009	\$ 493,440	\$ 567,889	\$ 2,352,749	\$ 278,919	\$ 582,811	\$ 29,083	\$ 139,988

**Northern California Cities Self Insurance Fund
(Governmental Enterprise Fund)
Combining Statement of Revenues, Expenses and Changes in Net Position – Workers’ Compensation
For the Twelve Months Ended June 30, 2020**

	City of Lincoln	City of Marysville	City of Nevada City	City of Oroville	City of Paradise	City of Placerville	City of Red Bluff	City of Rio Vista	City of Rocklin	City of Willows	City of Yuba City
Operating Income											
Administration Deposit	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Banking Layer Deposit	270,582	136,852	159,905	287,421	246,262	145,105	364,550	80,655	630,815	21,123	836,569
Shared Risk Layer	-	-	-	-	-	-	-	-	-	-	-
Excess	-	-	-	-	-	-	-	-	-	-	-
Banking Layer	-	59,405	-	-	-	1,948	122,227	-	-	10,000	-
Shared Risk Refund	-	-	-	-	-	-	-	-	-	-	-
Banking Layer Refund	(91,430)	-	(10,951)	(136,354)	(51,753)	-	-	(16,722)	-	-	(71,671)
Risk Management	-	-	-	-	-	-	-	-	-	-	-
Other Income	-	-	-	-	-	-	-	-	23,778	-	-
Total Operating Income	179,152	196,257	148,954	151,067	194,509	147,053	486,777	63,933	654,593	31,123	764,898
Operating Expenses											
Claims Paid	90,201	167,769	85,098	30,123	84,882	74,868	342,275	24,926	530,616	124,870	481,753
O/S Liability adj.	220,693	55,984	(92,219)	(124,821)	(92,637)	76,266	397,498	1,729	358,345	(31,404)	25,433
ULAE	9,984	690	(6,100)	(8,350)	(7,211)	2,046	15,677	(719)	13,828	(2,159)	(5,897)
Consultants	-	-	-	-	-	-	-	-	-	-	-
Administration-Other	-	-	-	-	-	-	-	-	-	-	-
Safety Service	-	-	-	-	-	-	-	-	-	-	-
Claims Administration	24,521	23,883	8,747	11,626	21,843	22,204	47,101	10,403	52,582	3,340	59,945
Program Administration	-	-	-	-	-	-	-	-	-	-	-
Board Expenses	-	-	-	-	-	-	-	-	-	-	-
Excess Insurance	-	-	-	-	-	-	-	-	-	-	-
Total Operating Expenses	345,399	248,326	(4,474)	(91,422)	6,877	175,384	802,551	36,339	955,371	94,647	561,234
Operating Income (Loss)	(166,247)	(52,069)	153,428	242,489	187,632	(28,331)	(315,774)	27,594	(300,778)	(63,524)	203,664
Non-Operating Income											
Change in Fair Market	41,403	20,366	9,136	32,858	29,508	22,721	52,075	11,554	89,189	7,071	99,424
Investment Income	23,243	11,511	5,146	18,883	16,622	12,590	30,048	6,402	50,175	3,884	57,150
Total Non-Operating	64,646	31,877	14,282	51,741	46,130	35,311	82,123	17,956	139,364	10,955	156,574
Change in Net Position	(101,601)	(20,192)	167,710	294,230	233,762	6,980	(233,651)	45,550	(161,414)	(52,569)	360,238
Beginning Net Position	669,684	124,613	3,570	377,016	322,218	218,892	292,932	132,697	1,228,778	143,197	977,789
Ending Net Position	\$ 568,083	\$ 104,421	\$ 171,280	\$ 671,246	\$ 555,980	\$ 225,872	\$ 59,281	\$ 178,247	\$ 1,067,364	\$ 90,628	\$ 1,338,027

Northern California Cities Self Insurance Fund
(Governmental Enterprise Fund)
Combining Statement of Cash Flows – Workers’ Compensation
For the Twelve Months Ended June 30, 2020

	Total			Total Banking
	All Layers	Admin Layer	Shared Layer	Layer
Cash flows from operating activities:				
Cash received from members	\$ 12,258,108	\$ 860,219	\$ 4,656,331	\$ 6,741,558
Cash paid for claims	(7,052,052)	-	(2,353,106)	(4,698,946)
Cash paid for insurance	(1,668,420)	-	(1,668,420)	-
Cash paid to vendors	(1,225,580)	(658,623)	92	(567,049)
Cash (paid) received for dividends	(213,592)	-	189,822	(403,414)
Net cash provided by (used in) operating activities	<u>2,098,464</u>	<u>201,596</u>	<u>824,719</u>	<u>1,072,149</u>
Cash flows from investing activities:				
Investment income received	977,218	13,370	465,285	498,563
Net investment (purchases) sales	(839,624)	(11,567)	(2,708,648)	1,880,591
Net cash provided by (used in) investing activities	<u>137,594</u>	<u>1,803</u>	<u>(2,243,363)</u>	<u>2,379,154</u>
Net increase (decrease) in cash and cash equivalents	2,236,058	203,399	(1,418,644)	3,451,303
Cash and cash equivalents, beginning of year	<u>4,775,417</u>	<u>111,890</u>	<u>3,102,898</u>	<u>1,560,629</u>
Cash and cash equivalents, end of year	<u>\$ 7,011,475</u>	<u>\$ 315,289</u>	<u>\$ 1,684,254</u>	<u>\$ 5,011,932</u>
Reconciliation of operating income (loss) to net cash provided by (used in) operating activities:				
Operating income (loss)	\$ (1,282,686)	\$ 66,525	\$ (418,931)	(930,280)
Adjustments to reconcile operating income (loss) to net cash provided by (used in) operating activities:				
(Increase) decrease in:				
Member receivable	(279,919)	-	-	(279,919)
Excess receivable	11,679	-	11,679	-
Prepaid expense	140,234	140,234	-	-
(Decrease) increase in:				
Accounts payable	36,259	(5,163)	94	41,328
Unearned revenue	40,759	-	(167,347)	208,106
Unpaid claims and claim adjustment expenses	3,432,138	-	1,399,224	2,032,914
Net cash provided by (used in) operating activities	<u>\$ 2,098,464</u>	<u>\$ 201,596</u>	<u>\$ 824,719</u>	<u>\$ 1,072,149</u>
Supplemental information:				
Noncash non-operating and investing activities				
Net change in fair value of investments	<u>\$ 1,678,321</u>	<u>\$ 23,042</u>	<u>\$ 789,849</u>	<u>\$ 865,430</u>

See Accompanying Accountant’s Report

**Northern California Cities Self Insurance Fund
(Governmental Enterprise Fund)
Combining Statement of Cash Flows – Workers’ Compensation
For the Twelve Months Ended June 30, 2020**

	City of Anderson	City of Auburn	City of Colusa	City of Corning	City of Dixon	City of Elk Grove	City of Folsom	City of Galt	City of Gridley	City of Ione	City of Jackson
Cash flows from operating activities:											
Cash received from members	\$ 129,623	\$ 206,434	\$ 92,319	\$ 15,265	\$ 343,768	\$ 870,590	\$ 1,179,625	\$ 339,320	\$ 72,945	\$ 35,634	\$ 86,256
Cash paid for claims	(93,675)	(457,873)	(13,673)	(72,600)	(204,188)	(591,774)	(656,410)	(489,899)	(32,126)	(22,203)	(27,144)
Cash paid for insurance	-	-	-	-	-	-	-	-	-	-	-
Cash paid to vendors	(14,550)	(23,320)	(7,151)	(9,640)	(19,742)	(59,778)	(125,465)	(28,249)	(4,635)	(1,389)	(3,813)
Cash paid for dividends	(4,155)	-	-	-	(38,628)	-	(115,091)	7,879	-	11,511	5,799
Net cash provided by (used in) operating activities	17,243	(274,759)	71,495	(66,975)	81,210	219,038	282,659	(170,949)	36,184	23,553	61,098
Cash flows from investing activities:											
Investment income received	9,483	19,811	4,680	5,517	20,835	50,206	110,988	20,165	12,174	1,259	5,903
Net investment (purchases) sales	98,892	208,148	(4,059)	70,309	80,209	86,952	509,987	217,873	(10,446)	(1,100)	(5,109)
Net cash provided by (used in) investing activities	108,375	227,959	621	75,826	101,044	137,158	620,975	238,038	1,728	159	794
Net increase (decrease) in cash and cash equivalents	125,618	(46,800)	72,116	8,851	182,254	356,196	903,634	67,089	37,912	23,712	61,892
Cash and cash equivalents, beginning of year	29,644	55,876	3,642	1,189	8,045	209,185	1,306	33,292	26,178	10,831	70,401
Cash and cash equivalents, end of year	\$ 155,262	\$ 9,076	\$ 75,758	\$ 10,040	\$ 190,299	\$ 565,381	\$ 904,940	\$ 100,381	\$ 64,090	\$ 34,543	\$ 132,293
Reconciliation of operating income (loss) to net cash provided by (used in) operating activities:											
Operating income (loss)	\$ (29,400)	\$ (162,502)	\$ 42,043	\$ (77,000)	\$ (73,081)	\$ (246,795)	\$ (375,208)	\$ (23,019)	\$ 87,820	\$ 27,121	\$ 11,657
Adjustments to reconcile operating income (loss) to net cash provided by (used in) operating activities:											
(Increase) decrease in:											
Member receivable	-	(37,345)	10,000	(10,000)	-	(168,387)	-	(29,332)	-	3,044	-
Excess receivable	-	-	-	-	-	-	-	-	-	-	-
Prepaid expense	-	-	-	-	-	-	-	-	-	-	-
(Decrease) increase in:											
Accounts payable	1,312	2,059	656	1,030	1,642	4,194	11,709	916	376	187	375
Unearned revenue	(11,300)	-	5,194	(19,479)	38,628	(66,817)	115,091	11,507	(2)	-	6,650
Unpaid claims and claim adjustment expenses	56,631	(76,971)	13,602	38,474	114,021	696,843	531,067	(131,021)	(52,010)	(6,799)	42,416
Net cash provided by (used in) operating activities	\$ 17,243	\$ (274,759)	\$ 71,495	\$ (66,975)	\$ 81,210	\$ 219,038	\$ 282,659	\$ (170,949)	\$ 36,184	\$ 23,553	\$ 61,098
Supplemental information:											
Noncash non-operating and investing activities											
Net change in fair value of investments	\$ 16,360	\$ 33,033	\$ 8,197	\$ 9,232	\$ 36,093	\$ 87,390	\$ 192,220	\$ 34,021	\$ 20,956	\$ 2,368	\$ 10,255

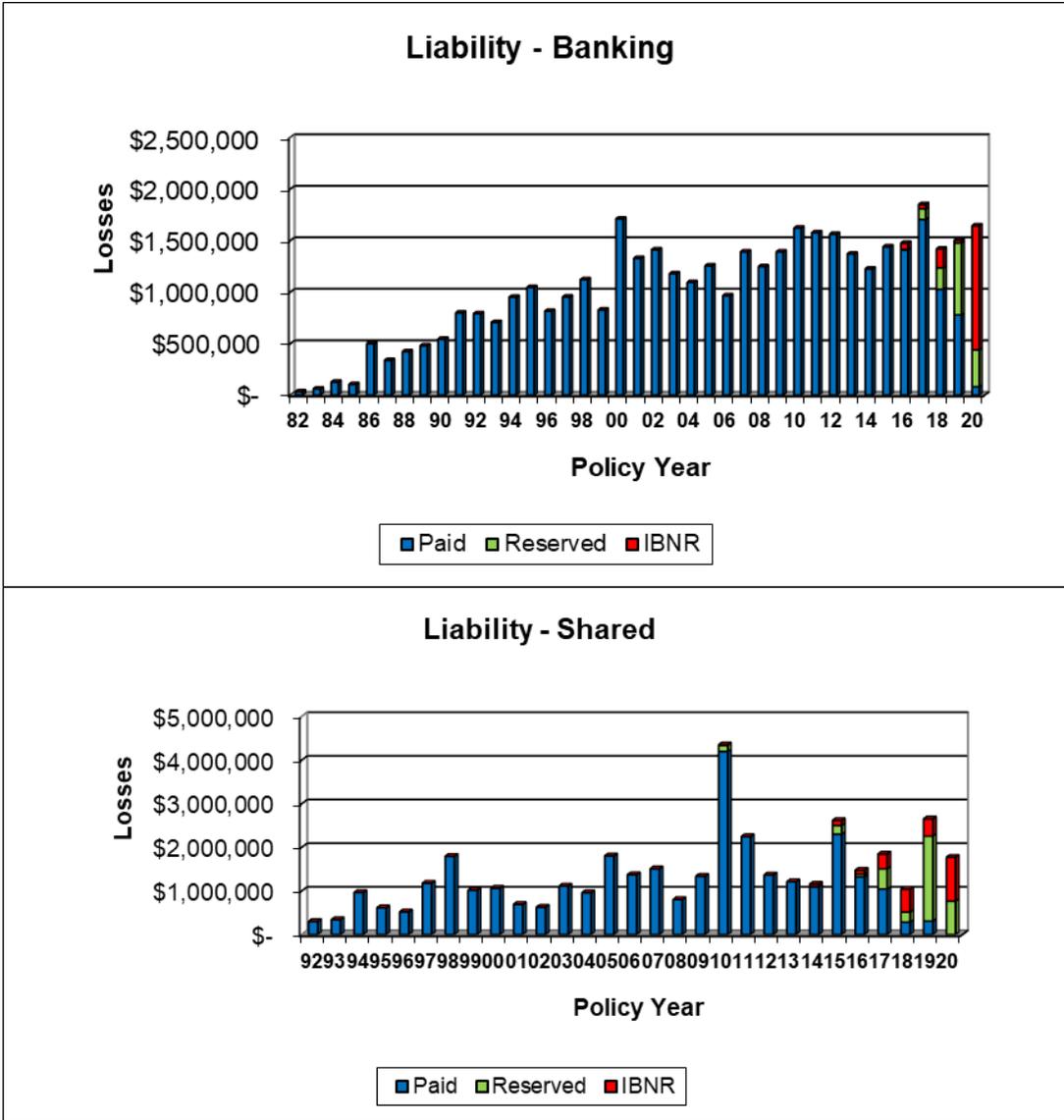
**Northern California Cities Self Insurance Fund
(Governmental Enterprise Fund)
Combining Statement of Cash Flows – Workers’ Compensation
For the Twelve Months Ended June 30, 2020**

	City of Lincoln	City of Marysville	City of Nevada City	City of Oroville	City of Paradise	City of Placerville	City of Red Bluff	City of Rio Vista	City of Rocklin	City of Willows	City of Yuba City
Cash flows from operating activities:											
Cash received from members	\$ 199,657	\$ 136,852	\$ 193,828	\$ 423,776	\$ 298,015	\$ 147,053	\$ 373,845	\$ 80,191	\$ 654,593	\$ 16,992	\$ 844,977
Cash paid for claims	(90,201)	(167,769)	(85,098)	(30,123)	(84,882)	(74,868)	(342,275)	(24,926)	(530,616)	(124,870)	(481,753)
Cash paid for insurance	-	-	-	-	-	-	-	-	-	-	-
Cash paid to vendors	(23,774)	(22,197)	(10,364)	(10,781)	(20,156)	(20,237)	(42,792)	(9,560)	(50,448)	(3,059)	(55,949)
Cash paid for dividends	-	-	(10,951)	(136,354)	(51,753)	-	-	-	-	-	(71,671)
Net cash provided by (used in) operating activities	85,682	(53,114)	87,415	246,518	141,224	51,948	(11,222)	45,705	73,529	(110,937)	235,604
Cash flows from investing activities:											
Investment income received	23,907	12,032	4,943	18,349	16,781	13,056	30,441	6,608	50,058	4,559	56,808
Net investment (purchases) sales	114,531	101,727	37,723	(15,854)	36,584	165,836	(26,126)	13,346	155,908	114,178	(68,918)
Net cash provided by (used in) investing activities	138,438	113,759	42,666	2,495	53,365	178,892	4,315	19,954	205,966	118,737	(12,110)
Net increase (decrease) in cash and cash equivalents	224,120	60,645	130,081	249,013	194,589	230,840	(6,907)	65,659	279,495	7,800	223,494
Cash and cash equivalents, beginning of year	3,705	18,207	25,518	181,207	67,675	1,642	235,221	24,130	221,612	477	331,646
Cash and cash equivalents, end of year	\$ 227,825	\$ 78,852	\$ 155,599	\$ 430,220	\$ 262,264	\$ 232,482	\$ 228,314	\$ 89,789	\$ 501,107	\$ 8,277	\$ 555,140
Reconciliation of operating income (loss) to net cash provided by (used in) operating activities:											
Operating income (loss)	\$ (166,247)	\$ (52,069)	\$ 153,428	\$ 242,489	\$ 187,632	\$ (28,331)	\$ (315,774)	\$ 27,594	\$ (300,778)	\$ (63,524)	\$ 203,664
Adjustments to reconcile operating income (loss) to net cash provided by (used in) operating activities:											
(Increase) decrease in:											
Member receivable	-	(59,405)	45,123	-	-	-	(33,617)	-	-	-	-
Excess receivable	-	-	-	-	-	-	-	-	-	-	-
Prepaid expense	-	-	-	-	-	-	-	-	-	-	-
(Decrease) increase in:											
Accounts payable	747	1,685	(1,617)	845	1,686	1,966	4,310	842	2,133	280	3,995
Unearned revenue	20,505	-	(11,200)	136,356	51,753	-	(79,315)	16,257	-	(14,130)	8,408
Unpaid claims and claim adjustment expenses	230,677	56,675	(98,319)	(133,172)	(99,847)	78,313	413,174	1,012	372,174	(33,563)	19,537
Net cash provided by (used in) operating activities	\$ 85,682	\$ (53,114)	\$ 87,415	\$ 246,518	\$ 141,224	\$ 51,948	\$ (11,222)	\$ 45,705	\$ 73,529	\$ (110,937)	\$ 235,604
Supplemental information:											
Noncash non-operating and investing activities											
Net change in fair value of investments	\$ 41,403	\$ 20,366	\$ 9,136	\$ 32,858	\$ 29,508	\$ 22,721	\$ 52,075	\$ 11,554	\$ 89,189	\$ 7,071	\$ 99,424

**Northern California Cities Self Insurance Fund
(Governmental Enterprise Fund)
Reconciliation of Claims Liability by Program
As of June 30, 2020 and June 30, 2019**

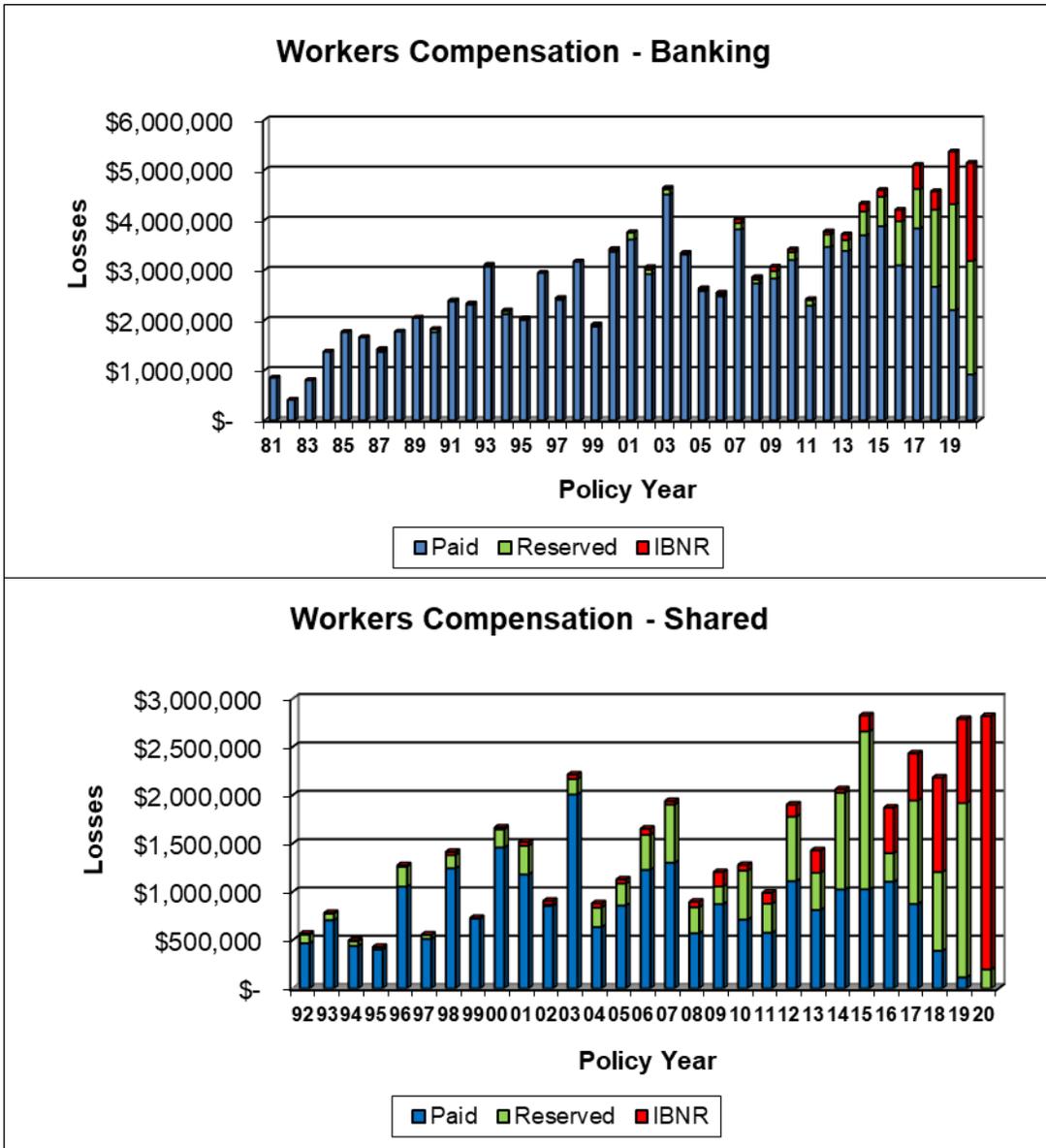
	Liability Banking 2020	Liability Shared Risk 2020	Total Liability Program		WC Banking 2020	WC Shared Risk 2020	Total WC Program		Totals	
			2020	2019			2020	2019	2020	2019
Unpaid claims and claim adjustment expenses at beginning of the fiscal year	\$ 2,439,870	\$ 5,587,856	\$ 8,027,726	\$ 8,748,165	\$ 14,378,470	\$ 18,181,024	\$ 32,559,494	\$ 31,946,609	\$ 40,587,220	\$ 40,694,774
Incurred claims and claim adjustment expenses:										
Provision for insured events of the current fiscal year	1,644,331	1,771,440	3,415,771	3,349,125	5,139,829	2,818,436	7,958,265	7,272,102	11,374,036	10,621,227
Increases (Decreases) in provision for insured events of prior fiscal years	(109,158)	69,444	(39,714)	(171,744)	1,551,300	976,275	2,527,575	(660,071)	2,487,861	(831,815)
Change in provision for ULAE in current year	-	-	-	-	40,714	(8,420)	32,294	34,040	32,294	34,040
Total incurred claims and claim adjustment expenses	<u>1,535,173</u>	<u>1,840,884</u>	<u>3,376,057</u>	<u>3,177,381</u>	<u>6,731,843</u>	<u>3,786,291</u>	<u>10,518,134</u>	<u>6,646,071</u>	<u>13,894,191</u>	<u>9,823,452</u>
Payments:										
Claims and claim adjustment expenses attributable to insured events of the current fiscal year	81,357	-	81,357	195,960	916,169	-	916,169	826,219	997,526	1,022,179
Claims and claim adjustment expenses attributable to insured events of prior fiscal years	1,000,416	1,069,671	2,070,087	3,214,107	3,782,777	2,387,067	6,169,844	5,206,967	8,239,931	8,421,074
Total Payments	<u>1,081,773</u>	<u>1,069,671</u>	<u>2,151,444</u>	<u>3,410,068</u>	<u>4,698,946</u>	<u>2,387,067</u>	<u>7,086,013</u>	<u>6,033,186</u>	<u>9,237,457</u>	<u>9,443,254</u>
Total unpaid claims and claim adjustment expenses at end of the fiscal year	<u>\$ 2,893,270</u>	<u>\$ 6,359,069</u>	<u>\$ 9,252,339</u>	<u>\$ 8,515,478</u>	<u>\$ 16,411,367</u>	<u>\$ 19,580,248</u>	<u>\$ 35,991,615</u>	<u>\$ 32,559,494</u>	<u>\$ 45,243,954</u>	<u>\$ 41,074,972</u>
Claims Liability	\$ 2,893,270	\$ 6,359,069	\$ 9,252,339	\$ 8,515,478	\$ 15,572,075	\$ 18,578,896	\$ 34,150,971	\$ 30,751,142	\$ 43,403,310	\$ 39,266,620
Claims ULAE	-	-	-	-	839,292	1,001,352	1,840,644	1,808,352	1,840,644	1,808,352
Total Claim Liabilities	<u>\$ 2,893,270</u>	<u>\$ 6,359,069</u>	<u>\$ 9,252,339</u>	<u>\$ 8,515,478</u>	<u>\$ 16,411,367</u>	<u>\$ 19,580,248</u>	<u>\$ 35,991,615</u>	<u>\$ 32,559,494</u>	<u>\$ 45,243,954</u>	<u>\$ 41,074,972</u>

Northern California Cities Self Insurance Fund
Graphical Summary of Claims
As of June 30, 2020



See Accompanying Accountant's Report

Northern California Cities Self Insurance Fund
Graphical Summary of Claims
As of June 30, 2020



See Accompanying Accountant's Report

Northern California Cities Self Insurance Fund
Budget to Actual
As of June 30, 2020

	Budget 2019-2020			YTD Expended 2019-2020			Remaining 2019-2020			
	Total	WC	Liab	Total	WC	Liab	Total \$	Total %	WC	Liab
ADMIN BUDGET										
Administrative Revenue										
41010 Administrative Deposit - See Note 1	\$ 1,314,158	\$ 847,151	\$ 467,007	\$ 1,312,987	\$ 845,981	\$ 467,006	\$ 1,171	0%	\$ 1,170	\$ 1
44030 Change in Fair Value - See Note 2	-	-	-	40,150	23,042	17,108	(40,150)		(23,042)	(17,108)
44040 Interest Income - See Note 2	-	-	-	24,740	13,790	10,950	(24,740)		(13,790)	(10,950)
Total Admin Revenue	\$ 1,314,158	\$ 847,151	\$ 467,007	\$ 1,392,115	\$ 897,051	\$ 495,064	\$ (77,957)	0%	\$ (49,900)	\$ (28,057)
Administrative Expenses										
52102 Financial Audit	27,700	13,850	13,850	24,000	12,000	12,000	3,700	13%	1,850	1,850
52103 Legal Services	17,000	2,000	15,000	9,447	184	9,263	7,553	44%	1,816	5,737
52104 Actuarial Services	13,060	5,530	7,530	10,380	4,190	6,190	2,680	21%	1,340	1,340
52107 Employee Dishonesty Bonds	-	-	-	14,994	14,994	-	(14,994)		(14,994)	-
52109 Misc Consulting / Contingency	5,000	2,500	2,500	1,050	525	525	3,950	79%	1,975	1,975
Total Admin Expenses	\$ 71,260	\$ 23,880	\$ 47,380	\$ 66,496	\$ 31,893	\$ 34,603	\$ 4,764	7%	\$ (8,013)	\$ 12,777
Safety Services										
52201 Outside Training	\$ 30,000	\$ 15,000	\$ 15,000	\$ 19,368	\$ 4,892	\$ 14,476	\$ 10,632	35%	\$ 10,108	\$ 524
52202 Risk Mgmt Comm Mtg Expense	1,500	750	750	125	-	125	1,375	92%	750	625
52204 Bickmore Risk Management Services	178,480	89,240	89,240	178,480	89,240	89,240	-	0%	-	-
52207 Member Training and Risk Management	88,000	50,000	38,000	39,549	24,220	15,329	48,451	55%	25,780	22,671
52208 Lexipol Police Manual Updates & DTBs	140,234	140,234	-	142,364	140,234	2,130	(2,130)	-2%	-	(2,130)
52209 Police Risk Management Funds	50,000	25,000	25,000	17,666	5,480	12,186	32,334	65%	19,520	12,814
54200 Safety Grant Fund - See Note 3	-	-	-	1,120	1,120	-	(1,120)		(1,120)	-
Total Safety Services Expenses	\$ 488,214	\$ 320,224	\$ 167,990	\$ 398,672	\$ 265,186	\$ 133,486	\$ 89,542	18%	\$ 55,038	\$ 34,504

Northern California Cities Self Insurance Fund
Budget to Actual
As of June 30, 2020

	Budget 2019-2020			YTD Expended 2019-2020			Remaining 2019-2020			
	Total	WC	Liab	Total	WC	Liab	Total	Total %	WC	Liab
ADMIN BUDGET CONTINUED										
Claims Administration										
52302 Claims Administration Fee	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -
52304 State Funding/Fraud Assessment	267,699	267,699	-	280,247	280,247	-	(12,548)	-5%	(12,548)	-
Total Claims Admin Expenses	\$ 267,699	\$ 267,699	\$ -	\$ 280,247	\$ 280,247	\$ -	\$ (12,548)	-5%	\$ (12,548)	\$ -
Program Administration										
52401 Program Administration and Brokerage Fee	\$ 338,986	\$ 154,084	\$ 184,902	\$ 338,986	\$ 154,084	\$ 184,902	\$ -	0%	\$ -	\$ -
52403 Accounting Services	106,170	53,085	53,085	106,532	53,266	53,266	(362)	0%	(181)	(181)
Total Program Admin Expenses	\$ 445,156	\$ 207,169	\$ 237,987	\$ 445,518	\$ 207,350	\$ 238,168	\$ (362)	0%	\$ (181)	\$ (181)
Board Expenses										
52500 Board of Directors Long Range Planning Session	\$ 8,000	\$ 4,000	\$ 4,000	\$ -	\$ -	\$ -	\$ 8,000	100%	\$ 4,000	\$ 4,000
52501 Executive Committee	2,500	1,250	1,250	280	140	140	2,220	89%	1,110	1,110
52502 Executive Committee Member Travel	4,000	2,000	2,000	290	145	145	3,710	93%	1,855	1,855
52503 Board of Directors Meetings (includes Travel)	8,000	4,000	4,000	11,602	5,801	5,801	(3,602)	-45%	(1,801)	(1,801)
52503 Board of Directors Meetings (includes Travel)	8,000	4,000	4,000	3,158	1,579	1,579	4,842	61%	2,421	2,421
52504 Association Memberships	4,800	2,400	2,400	2,708	1,354	1,354	2,092	44%	1,046	1,046
Total Board Expenses	\$ 35,300	\$ 17,650	\$ 17,650	\$ 18,038	\$ 9,019	\$ 9,019	\$ 17,262	49%	\$ 8,631	\$ 8,631
Other Administration Expenses - Not identified with above budget line items										
52000 Administrative Expense	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -
52900 Member Identity Theft Protection	14,529	14,529	-	-	-	-	14,529	100%	14,529	-
Total Other Admin	\$ 14,529	\$ 14,529	\$ -	\$ -	\$ -	\$ -	\$ 14,529	100%	\$ 14,529	\$ -
Contingency Reserves	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-		-	-
Total Admin Expenses	\$ 1,322,158	\$ 851,151	\$ 471,007	\$ 1,208,971	\$ 793,695	\$ 415,276	\$ 113,187	9%	\$ 57,456	\$ 55,731
TOTAL ADMIN REVENUE OVER EXPENSES	\$ (8,000)	\$ (4,000)	\$ (4,000)	\$ 183,144	\$ 103,356	\$ 79,788	\$ (191,144)		\$ (107,356)	\$ (83,788)

Northern California Cities Self Insurance Fund
Budget to Actual
As of June 30, 2020

	Budget 2019-2020			YTD Expended 2019-2020			Remaining 2019-2020			
	Total	WC	Liab	Total	WC	Liab	Total	Total %	WC	Liab
ADMIN BUDGET CONTINUED										
Banking Layer Revenue										
41020 Banking Layer Deposit - See Note 1	\$ 8,712,000	\$ 6,501,000	\$ 2,211,000	\$ 8,712,001	\$ 6,501,000	\$ 2,211,001	\$ (1)	0%	\$ -	\$ (1)
41050 Banking Layer Refund	-	-	-	(1,345,093)	(568,771)	(776,322)	1,345,093		568,771	776,322
43010 Banking Layer Assessment	-	-	-	547,850	448,644	99,206	(547,850)		(448,644)	(99,206)
44030 Change in Fair Value - See Note 2	-	-	-	1,111,760	865,429	246,331	(1,111,760)		(865,429)	(246,331)
44040 Interest Income - See Note 2	-	-	-	631,661	488,290	143,371	(631,661)		(488,290)	(143,371)
44010 Other Income	-	-	-	29,083	29,083	-	(29,083)		(29,083)	-
Total Banking Layer Revenue	\$ 8,712,000	\$ 6,501,000	\$ 2,211,000	\$ 9,687,262	\$ 7,763,675	\$ 1,923,587	\$ (975,262)	-11%	\$ (1,262,675)	\$ 287,413
Banking Layer Expenses										
51100 Claims Expense - See Note 4	\$ 6,855,000	\$ 5,169,000	\$ 1,686,000	\$ 5,506,614	\$ 4,698,946	\$ 807,668	\$ 1,348,386	20%	\$ 470,054	\$ 878,332
51135 Claims Admin - Liability - See Note 4	-	-	-	274,104	-	274,104	(274,104)		-	(274,104)
51400 OS Liability Adjustment - See Note 4	-	-	-	2,445,583	1,992,183	453,400	(2,445,583)		(1,992,183)	(453,400)
51800 ULAE Adjustment - See Note 4	-	-	-	40,713	40,713	-	(40,713)		(40,713)	-
52300 Claims Admin - Monthly WC Only - See Note 4	856,332	608,392	247,940	608,392	608,392	-	247,940	29%	(0)	247,940
Total Banking Layer Expenses	\$ 7,711,332	\$ 5,777,392	\$ 1,933,940	\$ 8,875,406	\$ 7,340,234	\$ 1,535,172	\$ (1,164,074)	-15%	\$ (1,562,842)	\$ 398,768
TOTAL BANKING REVENUE OVER EXPENSES	\$ 1,000,668	\$ 723,608	\$ 277,060	\$ 811,856	\$ 423,441	\$ 388,415	\$ 188,812		\$ 300,167	\$ (111,355)

Northern California Cities Self Insurance Fund
Budget to Actual
As of June 30, 2020

	Budget 2019-2020			YTD Expended 2019-2020			Remaining 2019-2020			
	Total	WC	Liab	Total	WC	Liab	Total	Total %	WC	Liab
ADMIN BUDGET CONTINUED										
Shared Layer Revenue										
41030 Shared Risk Layer Deposit - See Note 1	\$ 5,934,000	\$ 3,560,000	\$ 2,374,000	\$ 5,934,000	\$ 3,560,000	\$ 2,374,000	\$ -	0%	\$ -	\$ -
41040 Excess Deposit/Premium - See Note 1	3,165,968	1,668,420	1,497,548	3,172,548	1,675,000	1,497,548	(6,580)	0%	(6,580)	-
41060 Shared Risk Refund	-	-	-	(221,500)	(221,500)	-	221,500		221,500	-
44010 Other Income	-	-	-	63,805	-	63,805	(63,805)		-	(63,805)
44030 Change in Fair Value	-	-	-	1,096,089	789,849	306,240	(1,096,089)		(789,849)	(306,240)
44040 Interest Income	-	-	-	634,697	455,391	179,306	(634,697)		(455,391)	(179,306)
44060 Property Premium - See Note 1	2,041,230	-	2,041,230	2,057,972	-	2,057,972	(16,742)	-1%	-	(16,742)
44070 Crime Premium - See Note 1	53,523	-	53,523	74,577	-	74,577	(21,054)	-39%	-	(21,054)
Total Shared Layer Revenue	<u>\$ 11,194,721</u>	<u>\$ 5,228,420</u>	<u>\$ 5,966,301</u>	<u>\$ 12,812,188</u>	<u>\$ 6,258,740</u>	<u>\$ 6,553,448</u>	<u>\$ (1,617,467)</u>	<u>-14%</u>	<u>\$ (1,030,320)</u>	<u>\$ (587,147)</u>
Shared Layer Expenses										
51100 Claims Expense	\$ 4,708,000	\$ 2,857,000	1,851,000	\$ 5,800,219	\$ 3,764,011	\$ 2,036,208	\$ (1,092,219)	-23%	\$ (907,011)	\$ (185,208)
52201 Outside Training	-	-	-	25,831	-	25,831	(25,831)		-	(25,831)
54100 Excess Deposit/Premium Exp - See Note 5	3,165,968	1,668,420	1,497,548	3,132,231	1,668,420	1,463,811	33,737	1%	-	33,737
54150 Member Property Coverage - See Note 5	2,041,230	-	2,041,230	2,057,973	-	2,057,973	(16,743)	-1%	-	(16,743)
54150 Member Crime Coverage - See Note 5	53,523	-	53,523	74,577	-	74,577	(21,054)	-39%	-	(21,054)
Total Shared Layer Expenses	<u>\$ 9,968,721</u>	<u>\$ 4,525,420</u>	<u>\$ 5,443,301</u>	<u>\$ 11,090,831</u>	<u>\$ 5,432,431</u>	<u>\$ 5,658,400</u>	<u>\$ (1,122,110)</u>	<u>-11%</u>	<u>\$ (907,011)</u>	<u>\$ (215,099)</u>
TOTAL SHARED REVENUE OVER EXPENSES	\$ 1,226,000	\$ 703,000	\$ 523,000	\$ 1,721,357	\$ 826,309	\$ 895,048	\$ (495,357)		\$ (123,309)	\$ (372,048)
OTHER INCOME/(EXPENSE)										
Rounding	-	-	-	2	(1)	3	(2)		1	(3)
Total Other Income/(Expense)	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 2</u>	<u>\$ (1)</u>	<u>\$ 3</u>	<u>\$ (2)</u>		<u>\$ 1</u>	<u>\$ (3)</u>
TOTAL INCOME/(EXPENSE)	\$ 2,218,668	\$ 1,422,608	\$ 796,060	\$ 2,716,359	\$ 1,353,105	\$ 1,363,254	\$ (497,691)		\$ 69,503	\$ (567,194)

Northern California Cities Self Insurance Fund
Notes to Budget to Actual
As of June 30, 2020

1. Revenue Recognition

The budget presents revenue to be earned during the entire fiscal year. In accordance with the accrual basis of accounting, the YTD Expended columns show only the amount earned by the organization, year-to-date.

2. Investment Income

No budget is developed for the Change in Fair Value and Interest Income amounts, as it is difficult to predict the yield on the organization's portfolio.

3. CJPRMA Refund

For budgeting purposes, the CJPRMA refund is recorded in the year following its approval. In accordance with the accrual basis of accounting, the refund to the organization is recorded on the books in the period it was declared.

4. Claims Expenses

Claims related expenses are budgeted based on the estimated claims expense for the year. Claims related expenses are recorded on the books in several additional categories. Review of the budget to actual performance of claims related items should take this into consideration.

5. Insurance Expense Recognition

The budget presents excess and other insurance expense based on the policy fee paid for entire fiscal year. In accordance with the accrual basis of accounting, the YTD Expended columns show only the portion of the policy used by the organization, year-to-date. The remainder of the policy fee paid, but not used to date is recorded in Prepaid Expenses on the Statement of Net Position, as applicable.

Northern California Cities Self Insurance Fund Risk Management Reserves Historic Usage Report As of June 30, 2020

Member	Risk Management Reserve Fund elected to be retained in WC admin by members from their WC shared refund										Total funds available FY 2009 - FY 2020 for Risk Management	Total Disbursements Paid through Last Update	Risk Management Reserve Funds Available	
	ADA Grants Declared in FY 2009 Board Meeting 4/24/2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	FY 2017	FY 2018	FY 2019				
Anderson	\$ 6,496.00	\$ 8,039.00	\$ 7,650.00	\$ 7,540.00	\$ 7,451.00	\$ 3,860.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 41,036.00	\$ 31,355.00	\$ 9,681.00
Auburn	6,397.00	-	-	8,098.00	-	-	-	16,672.00	-	-	-	31,167.00	6,397.00	24,770.00
Colusa	6,258.00	-	-	5,817.00	5,662.00	-	-	-	-	-	-	17,737.00	17,737.00	-
Corning	6,157.00	6,149.00	5,788.00	5,678.00	-	-	-	-	-	-	-	23,772.00	23,772.00	-
Dixon	6,592.00	-	-	-	10,379.00	-	10,602.00	-	-	-	-	27,573.00	20,207.24	7,365.76
Elk Grove	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Folsom	16,732.00	62,977.00	-	61,737.00	61,566.00	32,328.00	57,693.00	117,055.00	-	-	-	410,088.00	411,917.37	(1,829.37)
Galt	7,613.00	14,375.00	14,135.00	14,171.00	14,153.00	11,310.00	16,586.00	-	-	-	-	92,343.00	84,412.00	7,931.00
Gridley	6,144.00	6,391.00	-	6,507.00	6,476.00	5,152.00	6,614.00	-	-	-	-	37,284.00	6,144.00	31,140.00
Ione	-	-	-	-	-	514.00	-	-	-	-	-	514.00	-	514.00
Jackson	5,627.00	3,510.00	3,487.00	-	-	-	4,285.00	-	-	-	-	16,909.00	5,500.00	11,409.00
Lincoln	6,303.00	8,638.00	10,028.00	-	10,854.00	-	10,078.00	-	-	-	-	45,901.00	37,112.69	8,788.31
Marysville	6,758.00	-	-	-	-	-	-	13,095.00	-	-	-	19,853.00	731.00	19,122.00
Nevada City	5,665.00	-	-	-	3,618.00	1,896.00	4,275.00	-	-	-	-	15,454.00	13,001.00	2,453.00
Oroville	7,633.00	-	-	-	-	-	12,309.00	-	-	-	-	19,942.00	17,412.50	2,529.50
Placerville	6,883.00	-	-	-	-	9,048.00	-	-	-	-	-	15,931.00	6,883.00	9,048.00
Paradise	7,182.00	-	-	-	-	-	-	-	-	-	-	7,182.00	7,182.00	-
Red Bluff	7,339.00	12,860.00	12,493.00	12,290.00	-	-	-	-	-	-	-	44,982.00	44,982.00	-
Rio Vista	5,818.00	-	4,770.00	4,766.00	-	3,759.00	-	-	-	-	-	19,113.00	19,113.00	-
Rocklin	9,178.00	24,019.00	25,254.00	25,419.00	25,476.00	20,260.00	22,851.00	51,560.00	-	-	-	204,017.00	118,471.80	85,545.20
Willows	5,856.00	4,618.00	4,412.00	-	-	3,405.00	7,156.00	2,000.00	-	-	-	27,447.00	25,448.00	1,999.00
Yuba City	8,607.00	-	-	22,184.00	-	-	-	-	-	-	-	30,791.00	30,791.00	-
	\$ 145,238.00	\$ 151,576.00	\$ 88,017.00	\$ 174,207.00	\$ 145,635.00	\$ 91,532.00	\$ 152,449.00	\$ 200,382.00	\$ -	\$ -	\$ -	\$ 1,149,036.00	\$ 928,569.60	\$ 220,466.40

**Northern California Cities Self Insurance Fund
Police Risk Management Grants Historic Usage Report
As of June 30, 2020**

Member	Police Risk Management Grant Funds						Total funds granted FY 2015 - FY 2020 for Police Risk Management	Total Disbursements Paid through Last Update	Police Risk Management Grant Funds Available
	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020			
Anderson	\$ 1,515.00	\$ 1,515.00	\$ 1,515.00	\$ 1,515.00	\$ 1,515.00	\$ 1,515.00	\$ 9,090.00	\$ -	\$ 9,090.00
Auburn	3,030.00	3,030.00	3,030.00	3,030.00	3,030.00	3,030.00	18,180.00	12,120.00	6,060.00
Colusa	1,515.00	1,515.00	1,515.00	1,515.00	1,515.00	1,515.00	9,090.00	3,030.00	6,060.00
Corning	1,515.00	1,515.00	1,515.00	1,515.00	1,515.00	1,515.00	9,090.00	5,592.38	3,497.62
Dixon	3,030.00	3,030.00	3,030.00	3,030.00	3,030.00	3,030.00	18,180.00	8,994.38	9,185.62
Elk Grove	3,030.00	3,030.00	3,030.00	3,030.00	3,030.00	3,030.00	18,180.00	15,150.00	3,030.00
Folsom	3,787.50	3,787.50	3,788.00	3,787.50	3,787.50	3,787.50	22,725.50	7,576.00	15,149.50
Galt	3,030.00	3,030.00	3,030.00	3,030.00	3,030.00	3,030.00	18,180.00	-	18,180.00
Gridley	1,515.00	1,515.00	1,515.00	1,515.00	1,515.00	1,515.00	9,090.00	4,543.26	4,546.74
Ione	1,515.00	1,515.00	1,515.00	1,515.00	1,515.00	1,515.00	9,090.00	4,626.01	4,463.99
Jackson	1,515.00	1,515.00	1,515.00	1,515.00	1,515.00	1,515.00	9,090.00	-	9,090.00
Lincoln	3,030.00	3,030.00	3,030.00	3,030.00	3,030.00	3,030.00	18,180.00	9,180.13	8,999.87
Marysville	2,272.50	2,272.50	2,273.00	2,272.50	2,272.50	2,272.50	13,635.50	4,919.87	8,715.63
Nevada City	1,515.00	1,515.00	1,515.00	1,515.00	1,515.00	1,515.00	9,090.00	6,060.00	3,030.00
Oroville	3,030.00	3,030.00	3,030.00	3,030.00	3,030.00	3,030.00	18,180.00	12,120.00	6,060.00
Placerville	1,515.00	1,515.00	1,515.00	1,515.00	1,515.00	1,515.00	9,090.00	7,645.07	1,444.93
Paradise	2,272.50	2,272.50	2,273.00	2,272.50	2,272.50	2,272.50	13,635.50	6,440.50	7,195.00
Red Bluff	2,272.50	2,272.50	2,273.00	2,272.50	2,272.50	2,272.50	13,635.50	11,359.17	2,276.33
Rio Vista	1,515.00	1,515.00	1,515.00	1,515.00	1,515.00	1,515.00	9,090.00	4,241.15	4,848.85
Rocklin	3,030.00	3,030.00	3,030.00	3,030.00	3,030.00	3,030.00	18,180.00	12,120.00	6,060.00
Willows	1,515.00	1,515.00	1,515.00	1,515.00	1,515.00	1,515.00	9,090.00	2,130.00	6,960.00
Yuba City	3,030.00	3,030.00	3,030.00	3,030.00	3,030.00	3,030.00	18,180.00	6,060.00	12,120.00
	\$ 49,995.00	\$ 49,995.00	\$ 49,997.00	\$ 49,995.00	\$ 49,995.00	\$ 49,995.00	\$ 299,972.00	\$ 143,907.92	\$ 156,064.08

Schedule includes payments made through June 30, 2020

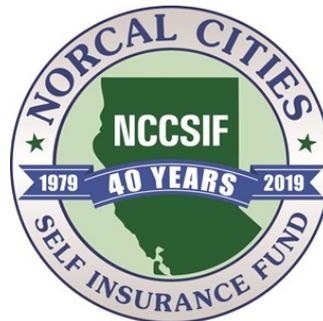
Designated for Risk Management	
Risk Management Reserves	\$ 220,466
Police Risk Management Grants	156,064
Total	<u>\$ 376,530</u>

Northern California Cities Self-Insurance Fund



Financial Status at June 30, 2020

Presented by
James Marta, CPA, CGMA, ARPM
James Marta & Company LLP



Financial Highlights

- Increase in net position for the fiscal year ended June 30, 2020 was \$2,716,359 for the pool as a whole.
- Increase in prior years claims liabilities totaled \$4,656,735: \$1,224,618 increase for the liability program and \$3,432,117 increase for workers' compensation.
- Expenses during the year included dividends to members totaling \$1,566,593.
- Assessments to members totaled \$547,850 all in the banking layer.
- Liability shared layer ended the year with positive net position of \$3,535,366 – up \$895,048 from last year's ending balance of \$2,640,318.
- For both Liability and WC we are funding at 80% confidence level.

Statements of Net Position

	June 30, 2020	Percent	June 30, 2019	Percent	June 30, 2018	Percent
Current assets	\$ 13,531,746	19%	\$12,718,970	20%	\$10,735,497	19%
Noncurrent assets	57,845,914	81%	50,542,348	80%	46,579,861	81%
Total Assets	\$ 71,377,660	100%	\$63,261,318	100%	\$57,315,358	100%
Current liabilities	\$ 1,587,809	2%	\$ 844,561	1%	\$ 901,598	2%
Claim liabilities	45,243,956	63%	40,587,221	64%	40,794,770	71%
Total liabilities	46,831,765	66%	41,431,782	65%	41,696,368	73%
Net position	24,545,895	34%	21,829,536	35%	15,618,990	27%
Total Liabilities and Net Position	\$ 71,377,660	100%	\$63,261,318	100%	\$57,315,358	100%



Statements of Revenues, Expenses, and Changes in Net Position

	2020	2019	Percent Change	2019	2018	Percent Change
Operating Revenues	\$21,919,061	\$19,915,641	10%	\$19,915,641	\$18,734,210	6%
Provision for Claims	14,067,235	9,343,601	51%	9,343,601	10,565,863	-12%
Dividends	1,566,593	1,544,747	1%	1,544,747	2,551,295	-39%
Insurance Premiums	5,279,775	3,977,524	33%	3,977,524	3,541,296	12%
Administration	1,828,197	1,981,662	-8%	1,981,662	2,203,398	-10%
Total Expenses	<u>22,741,800</u>	<u>16,847,534</u>	35%	<u>16,847,534</u>	<u>18,861,852</u>	-11%
Non-operating:						
Investment Income	<u>3,539,098</u>	<u>3,142,439</u>	13%	<u>3,142,439</u>	<u>(249,447)</u>	-1360%
Net Income (Loss)	2,716,359	6,210,546	-56%	6,210,546	(377,089)	-1747%
Beginning Net Position	<u>21,829,536</u>	<u>15,618,990</u>	40%	<u>15,618,990</u>	<u>15,996,079</u>	-2%
Ending Net Position	<u>\$24,545,895</u>	<u>\$21,829,536</u>	12%	<u>\$21,829,536</u>	<u>\$15,618,990</u>	40%

Statement of Net Position

June 30, 2020 – Liability Only

	Total Liability Program	Liability Admin Layer	Liability Shared Layer	Liability Banking Layer
Current assets	\$ 5,362,731	\$ 43,197	\$ 3,836,636	\$ 1,482,898
Noncurrent assets	12,386,074	328,820	6,057,985	5,999,269
Total Assets	\$ 17,748,805	\$ 372,017	\$ 9,894,621	\$ 7,482,167
Current liabilities	\$ 792,472	\$ 3,532	\$ 186	\$ 788,754
Claim liabilities	9,252,340	-	6,359,069	2,893,271
Total liabilities	10,044,812	3,532	6,359,255	3,682,025
Net position	7,703,993	368,485	3,535,366	3,800,142
Total Liabilities & Net Position	\$ 17,748,805	\$ 372,017	\$ 9,894,621	\$ 7,482,167

Statement of Net Position

June 30, 2020 – WC Only

	Total WC	WC Admin Layer	WC Shared Layer	WC Banking Layer
Current assets	\$ 8,169,015	\$ 319,080	\$ 2,270,761	\$ 5,579,174
Noncurrent assets	45,459,840	531,211	23,472,241	21,456,388
Total Assets	\$ 53,628,855	\$ 850,291	\$ 25,743,002	\$ 27,035,562
Current liabilities	\$ 795,337	\$ 4,450	\$ 159,778	\$ 631,109
Claim liabilities	35,991,616	0	19,580,248	16,411,368
Total liabilities	36,786,953	4,450	19,740,026	17,042,477
Net position	16,841,902	845,841	6,002,976	9,993,085
Total Liabilities & Net Position	\$ 53,628,855	\$ 850,291	\$ 25,743,002	\$ 27,035,562

Current 2019-20 Refunds & Assessments

REFUNDS

WC Shared	WC Banking	Liab Shared	Liab Banking	Total
\$221,500	\$568,771	\$0	\$776,322	\$1,566,593

ASSESSMENTS

WC Shared	WC Banking	Liab Shared	Liab Banking	Total
\$0	\$448,644	\$0	\$99,206	\$547,850

NET RETURNED TO MEMBERS

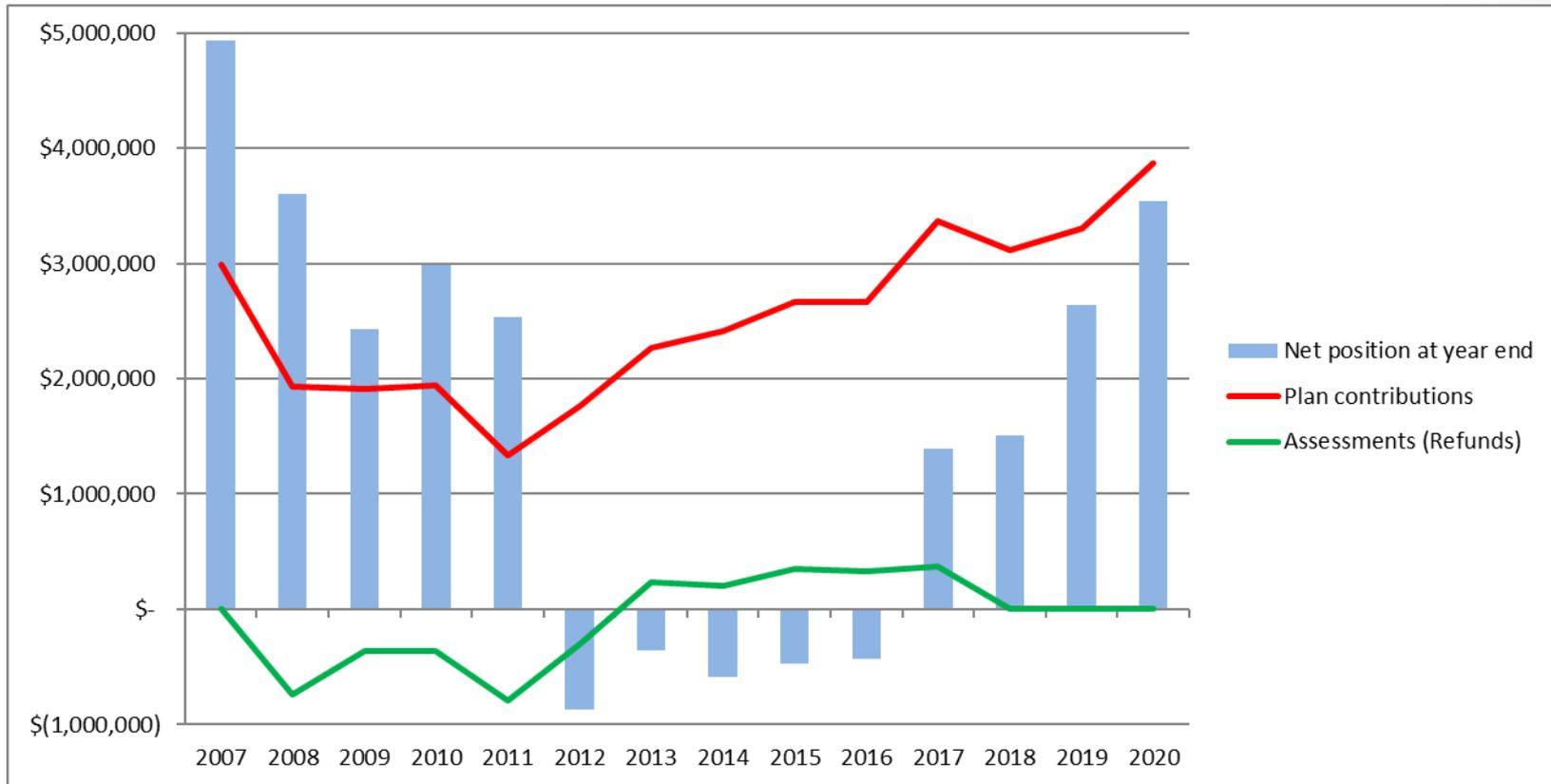
WC Shared	WC Banking	Liab Shared	Liab Banking	Total
\$221,500	\$120,127	\$0	\$677,116	\$1,018,743

Net Refunds and Assessments – Last 25 years

Policy Year	WC Shared	Liab Shared	All Banking*	Net Refund (Assessment)
1996	\$ -	\$ -	\$ 624,314	\$ 624,314
1997	-	-	980,903	980,903
1998	-	-	2,280,782	2,280,782
1999	-	-	(1,261,098)	(1,261,098)
2000	(274,923)	-	(302,147)	(577,070)
2001	(11,859)	(732,921)	(503,727)	(1,248,507)
2002	383,332	(279,207)	2,839,151	2,943,276
2003	-	-	567,979	567,979
2004	-	-	204,292	204,292
2005	-	-	2,249,101	2,249,101
2006	-	960,976	733,058	1,694,034
2007	-	-	1,907,050	1,907,050
2008	-	735,799	5,086,480	5,822,279
2009	1,317,146	361,300	4,331,924	6,010,370
2010	1,637,000	357,947	4,142,781	6,137,728
2011	2,290,878	792,065	3,248,826	6,331,769
2012	1,697,090	304,007	2,187,129	4,188,226
2013	1,370,228	(232,798)	2,335,508	3,472,938
2014	931,757	(199,815)	(425,022)	306,920
2015	566,413	(348,814)	359,091	576,690
2016	280,809	(325,661)	386,017	341,165
2017	498,000	(368,049)	1,787,161	1,917,112
2018	781,000	-	1,800,483	2,581,483
2019	889,000	-	877,264	1,766,264
2020	221,500	-	797,243	1,018,743
Totals	\$ 12,577,371	\$ 1,024,829	\$ 37,234,543	\$ 50,836,743

* Net of Assessment

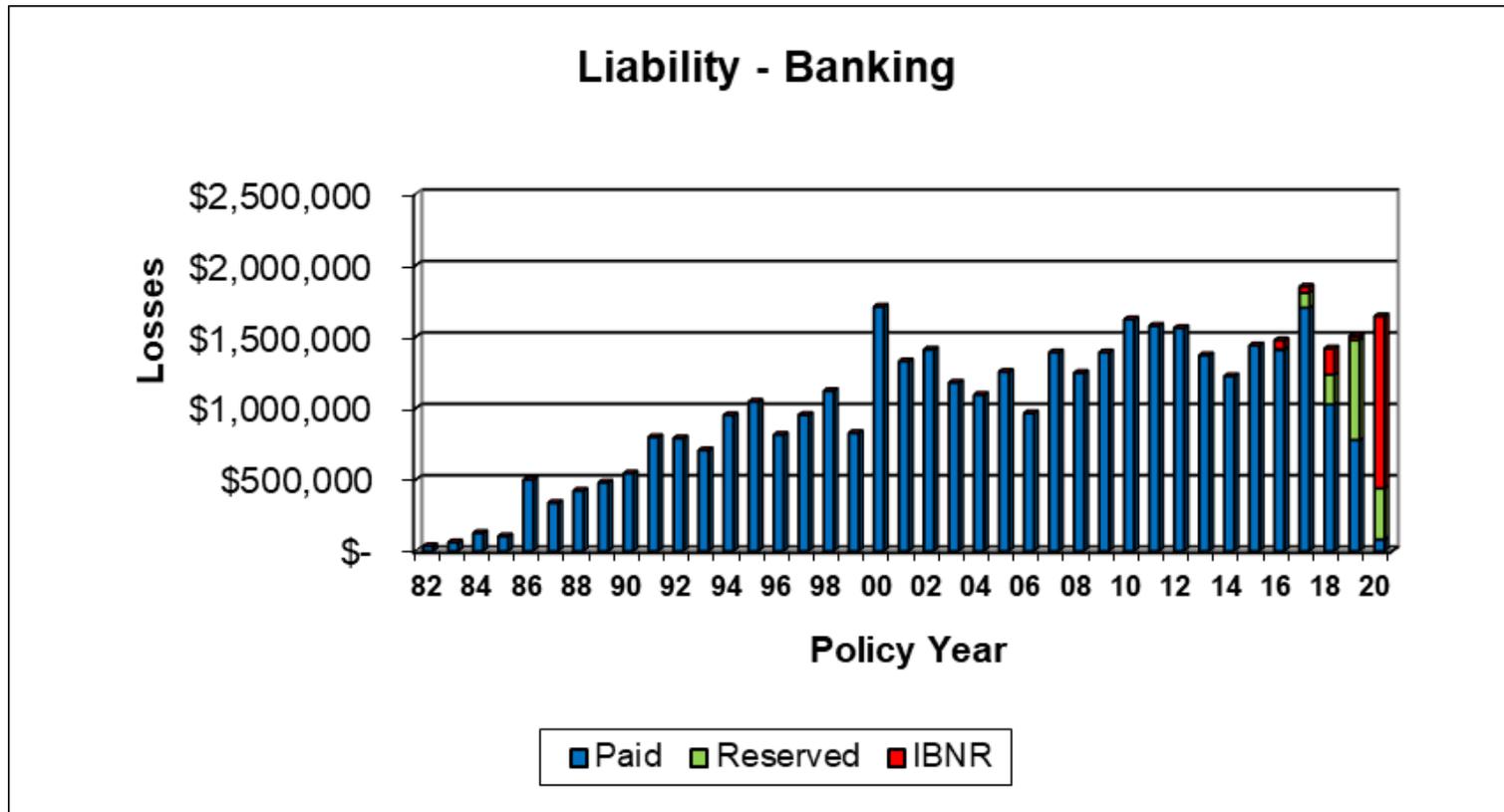
Liability Shared Program History



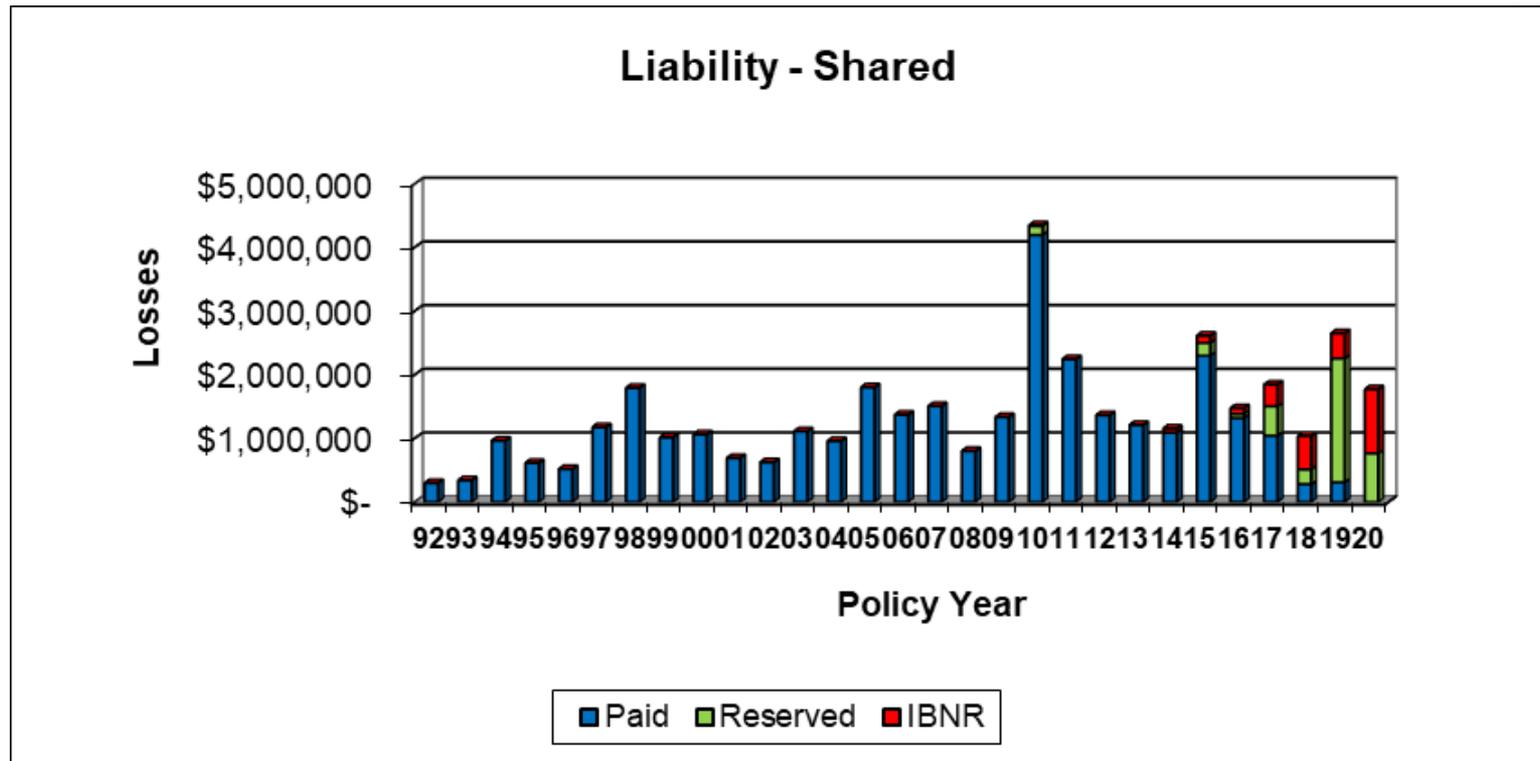
Reconciliation of Claims Liabilities

	Total Liability Program		Total WC Program		Totals	
	2020	2019	2020	2019	2020	2019
Unpaid claims and claim adjustment expenses at beginning of the fiscal year	\$ 8,027,726	\$ 8,748,165	\$ 32,559,494	\$ 31,946,609	\$ 40,587,220	\$ 40,694,774
Incurred claims and claim adjustment expenses:						
Provision for insured events of the current fiscal year	3,415,771	3,349,125	7,958,265	7,272,102	11,374,036	10,621,227
Increases (Decreases) in provision for insured events of prior fiscal years	(39,714)	(171,744)	2,527,575	(660,071)	2,487,861	(831,815)
Change in provision for ULAE in current year	-	-	32,294	34,040	32,294	34,040
Total incurred claims and claim adjustment expenses	<u>3,376,057</u>	<u>3,177,381</u>	<u>10,518,134</u>	<u>6,646,071</u>	<u>13,894,191</u>	<u>9,823,452</u>
Payments:						
Claims and claim adjustment expenses attributable to insured events of the current fiscal year	81,357	195,960	916,169	826,219	997,526	1,022,179
Claims and claim adjustment expenses attributable to insured events of prior fiscal years	2,070,087	3,214,107	6,169,844	5,206,967	8,239,931	8,421,074
Total Payments	<u>2,151,444</u>	<u>3,410,068</u>	<u>7,086,013</u>	<u>6,033,186</u>	<u>9,237,457</u>	<u>9,443,254</u>
Total unpaid claims and claim adjustment expenses at end of the fiscal year	<u>\$ 9,252,339</u>	<u>\$ 8,515,478</u>	<u>\$ 35,991,615</u>	<u>\$ 32,559,494</u>	<u>\$ 45,243,954</u>	<u>\$ 41,074,972</u>
Claims Liability	\$ 9,252,339	\$ 8,515,478	\$ 34,150,971	\$ 30,751,142	\$ 43,403,310	\$ 39,266,620
Claims ULAE	-	-	1,840,644	1,808,352	1,840,644	1,808,352
Total Claim Liabilities	<u>\$ 9,252,339</u>	<u>\$ 8,515,478</u>	<u>\$ 35,991,615</u>	<u>\$ 32,559,494</u>	<u>\$ 45,243,954</u>	<u>\$ 41,074,972</u>

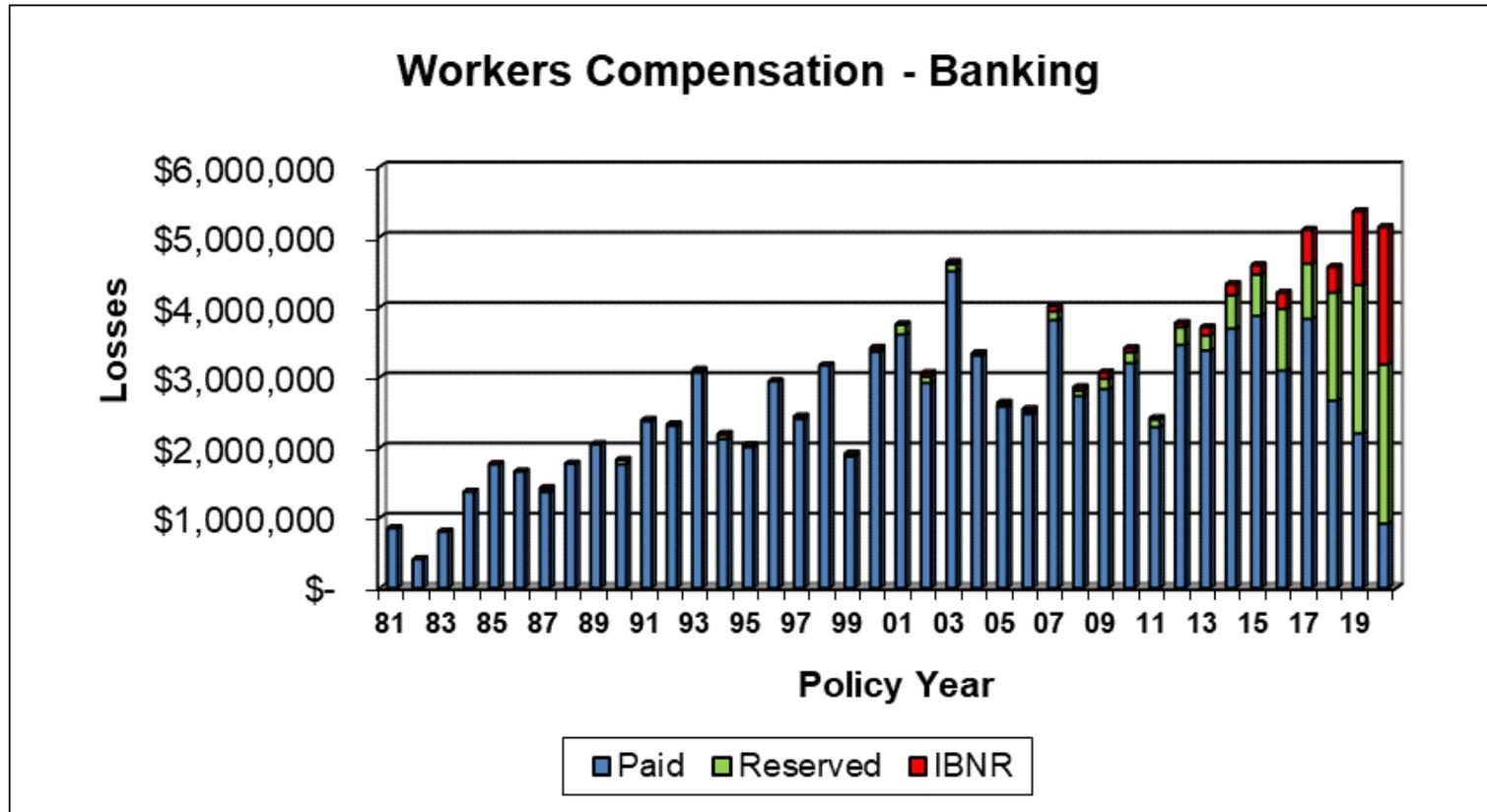
Claims Summary



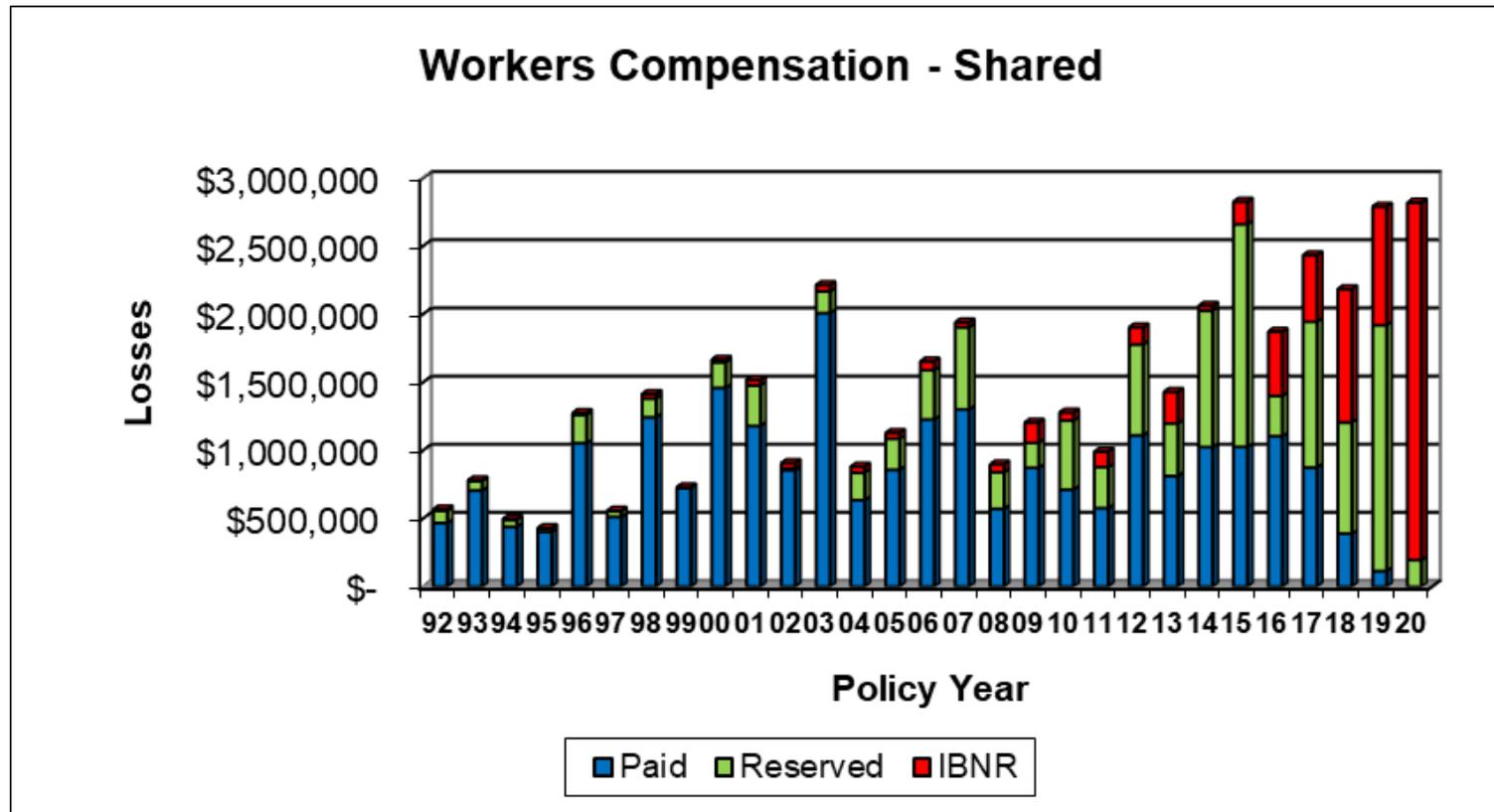
Claims Summary



Claims Summary



Claims Summary



Conclusion

- The financial position of the pool improved for FY 2020, mainly due to the change in fair market value of investments and investment income.
- Liability Shared Layer Net Assets continues to show positive net position, this year adding \$2.6M to net position.
- **Demonstrating value:** Net refunds to members over the last ten years \$22.5M and almost \$51M over last 25 years.



Agenda Item G.3.

FY 19/20 FINANCIAL AUDIT UPDATE
INFORMATION ITEM

ISSUE: A representative from James Marta & Company will be present to provide an update on the FY 19/20 Financial Audit process and findings. The audit report will be presented by Crowe LLP at the October 29, 2020 Board meeting.

RECOMMENDATION: None. Information only.

FISCAL IMPACT: None.

BACKGROUND: The annual financial audit has been conducted by Crowe Horwath since FY 10/11. They were chosen to continue providing auditing services after a Request For Proposals process earlier this year.

ATTACHMENT(S): None.



Agenda Item H.1.

FY 20/21 WORKERS COMPENSATION CLAIMS AUDIT RFP

ACTION ITEM

ISSUE: NorCal Cities is conducting a Workers' Compensation Claims Audit during FY 20/21 and has issued an RFP for qualified candidates. The Claims Committee has reviewed the proposals and will provide feedback and/or a recommendation. A summary of the proposals and scoring criteria is attached for review and discussion.

RECOMMENDATION: Review proposal summaries and feedback from the Claims Committee and approve a proposal for auditing services or provide direction.

FISCAL IMPACT: TBD – see summary for proposed fees. Budget = \$11,600.

BACKGROUND: NorCal Cities issued a Request For Proposals (RFP) for Workers' Compensation Claims Auditing services to select an auditor for FY 20/21. The pool conducts an audit every other year and has used Farley Consulting Services for the last three audits (2018, 16, 14). Prior to that North Bay conducted three audits. The Program Administrators have made an effort to expand the list of qualified auditors to ensure Members are presented with competitive options.

ATTACHMENT(S): Summary of Proposals

SUMMARY OF RESPONSES FOR NCCSIF RFP FOR WORKERS' COMPENSATION THIRD PARTY AUDIT CLAIMS

	Farley Consulting Services Timothy P. Farley CPCU P.O. Box 5928 Oceanside, CA 92052	SCORE	ESM INSITE Susan Poston, ARM, SIP Carlsbad, SF Bay Area, Sacramento	SCORE	ALC Claims Collaborations Angela Mudge San Francisco, CA	SCORE	North Bay Associates	SCORE
Scope of Services	Review 15 areas as outlined in the RFP.		Focus on injury prevention and WC cost containment. Intent of reducing vendor contracts and overall expenses, including MSAs and copy services.		45-point audit format, staffing adequacy, review contract and fees. Send notice to TPA as soon as file is audited. Conduct in December, report by 1/20/21.		Did not respond - conducting NCCSIF audit for PRISM around the same time.	
Qualifications	Over 950 similar audits. Did last three for NCCSIF. Founded in 2000. Works mostly with CA public entities.		39 years experience. Founded in 2005. References all schools except NPU.		Dedicated PRISM Auditor for Primary WC, one of several for excess EC. 30 years experience. In business since 2009.			
Recommendations	100 Open, 10 closed indemnity claims. 25 open med only claims.		Audit @ 20% of open inventory. 90 open + 10 closed + 25 open med = 125. Does ongoing claims management oversight for some clients.		Audit per RFP - 90 open, 10 closed, 25 med only. Provided sample report.			
Cost of Services	\$11,900 for all, \$11,200 for 90 open files		\$39,483 + travel if needed.		\$195 per file. For 125 files = \$24,375. Includes telephonic wrap up. \$140 hour + travel for meetings.			
References	LAWCX, SCORE, CSJVRMA		SELF, NPU, SIG, SFUSD. Worked with over 1,000 employers,		PRISM auditor, Nonprofits' United, City of Ventura, various SIGs			
Summary	Experienced auditor used for the last three audits. One of a handful who are qualified and as a sole practitioner typically has lowest pricing.		Very thorough and comprehensive with focus more on injury prevention and ALE containment and vendor management. Ongoing review to turn poor programs around or if suspect overbilling is best use.		Very experienced with good knowledge of PRISM audit standards and regular use for their primary claim audits. Bigger operation than Farley so overhead and pricing tends to be higher.			
SCORE 1-5 (1 lowest - 5 highest)								



Agenda Item I.1.

POLICY AND PROCEDURE REVISIONS

ACTION ITEM

ISSUE: The Program Managers are undertaking a review of NCCSIF Policies and Procedures and making recommendations as appropriate. Three of the Administrative Policies are outdated and the Underwriting Policy is due for review this year. A brief description and recommendation for each policy is listed below, with attached red-lined versions for review and discussion.

A-03: Meal Arrangements – this policy refers only to Board meetings and is outdated in that the Board has approved a broader policy regarding travel expense reimbursement (A-15) for *any* meeting or conference that states meals are not reimbursable if provided for at the meeting or event. The cost of meals for meetings is also included in the annual budget approved by the Board. *Recommend repeal.*

A-11: Recalculations of Deposits – this policy refers to a mid-year premium adjustment if a Member's *payroll* increases or decreases 10% during the year. The real issue is an increase or decrease in risk *exposure*, using payroll as an indicator, so the recommendation is to broaden the criteria and rename the policy "Recalculation of Deposits Upon Change in Exposure". *Please see attached draft of the revised policy and note change to 25% of payroll for discussion as the trigger point for adjustment.*

A-13: Teleconferencing under the Brown Act – this policy is also outdated in that it refers to using an operator to set up two phones lines in case of closed session. This policy could also be eliminated but it does contain reminders regarding member participation and *recommended allowance regarding roll call voting based on current practice and CA League of Cities guide for the Board to consider.*

A-23: NCCSIF Underwriting Policy – this policy is to be reviewed every three years to meet CAJPA standards. *No change is recommended at this time pending feedback from the next Board meeting.*

The Committee is asked to provide direction on whether these policies are still needed and make recommendations for any needed revisions to the Board.

RECOMMENDATION: Review and recommend deletion or changes to the policies to the Board.

FISCAL IMPACT: None



BACK TO AGENDA
Northern California Cities Self Insurance Fund
Executive Committee Meeting
September 24, 2020

BACKGROUND: NCCSIF has four sets of Policies and Procedures: Administration, Risk Management, Liability and Workers' Compensation. The Risk Management policies were expanded in 2016. Other policies for Work Comp and Liability have been updated within the last 4-5 years. The Administration policies have been expanded in the last few years to add an Underwriting Policy, with others relating to funding and claims procedures updated in the last 2-3 years. However, there are other policies, mostly administrative, that have not been reviewed in the last five years and will be brought to the appropriate committees for review.

ATTACHMENT(S): Policies and Procedures:

- a. A-03: Meal Arrangements – recommend deletion
- b. A-14: Teleconferencing under the Brown Act – with redline changes
- c. A-11: Recalculation of Deposits – with redline changes
- d. A-23: NCCSIF Underwriting Policy – no changes
- e. League of Cities Article Regarding Telecommuting.



Northern California Cities Self Insurance Fund

*c/o Alliant Insurance Services, Inc.
Corporate Insurance License No. 0C36861*



~~**ADMINISTRATIVE POLICY AND PROCEDURE #A-3**~~

SUBJECT: MEAL ARRANGEMENTS AND OBLIGATIONS / BOARD OF DIRECTORS MEETINGS

It shall be the policy of the Northern California Cities Self Insurance Fund that any cost of meals at Board of Directors meetings shall be paid for within the NCCSIF budget.

Effective Date: November 2, 1990
First Revision: August 11, 2020



Northern California Cities Self Insurance Fund

*c/o Alliant Insurance Services, Inc.
Corporate Insurance License No. 0C36861*



ADMINISTRATIVE POLICY AND PROCEDURE # A-14

SUBJECT: TELECONFERENCING UNDER THE BROWN ACT

Policy Statement

Currently, the Brown Act provides for the use of teleconferencing for meetings pursuant to Government Code Section 54953(b). To use teleconferencing for regular or special meetings, certain requirements are imposed not otherwise required of a meeting. ~~It is our opinion that~~ the following procedures are used by NCCSIF to meet the additional Brown Act requirements of a teleconference meeting:

Two Teleconference Systems Used

~~NCCSIF would use two different systems for establishing a teleconference meeting. The first system is a system whereby those wanting to attend the meeting call a pre-published telephone number which automatically conferences those calling in. This system is used for open session items. A second system is used when agenda items are to be held in Closed Session. This system is a pre-arranged, operator-assisted teleconference call where the operator calls the numbers provided by NCCSIF at the time designated.~~

Procedure

A. Agendas

1. If a regular meeting of the Board or Committee is scheduled as a teleconference meeting, the agenda establishing the regular meeting will list teleconference locations. A written request for additional locations will be sent to all Board members in advance of the publication of the agenda.
2. Pursuant to Section 54953(b)(3) of the Government Code, all ~~the locations where some from~~ which a member of the Board is expected to call in, participate ~~or where the operator is directed to call~~, will be listed in the agenda. ~~A request for desired locations will be sent out in writing to the members of the Board prior to the publication of the meeting agenda. Members who wish to participate from a location other than City offices should notify the administrators to have that location listed.~~
3. To allow for public comment and to disclose actions taken during Closed Session, each teleconference location shall be accessible by the public and have capabilities for the public to participate in the meeting, e.g. have speakerphone capabilities.
4. The agenda must be posted at all the teleconference locations, pursuant to Section 54953(b)(3). However, the posting at the teleconference locations need not be done earlier than 72 hours prior to a regular teleconference meeting. NCCSIF will post the agenda at least 72 hours prior

to the regular meeting ~~at the Principle office of NCCSIF as filed with the Secretary of State on the NCCSIF website.~~ For purposes of a special meeting, the notice and agenda will be posted ~~at the Principle office on the site~~ and at all teleconference locations at least 24 hours prior to the meeting.

5. If a meeting is cancelled, a notice shall be posted at all locations of the meeting noticed in the agenda. Other than a cancellation of the meeting, all locations noticed in the agenda shall make available access for the public to the meeting, regardless of the presence of a Board member at the location.

B. Meeting

1. When the NCCSIF Board takes roll call, each member shall declare their location, and a determination that a quorum is within the jurisdiction of NCCSIF will be made. If any member is leaving the meeting prior to its adjournment, that member shall announce that he or she is leaving the meeting. If a member joins or rejoins a meeting in process, such member shall announce their presence in the meeting.

~~2. If using an operator to establish a Board teleconference meeting, NCCSIF will have the operator state the locations connected. If one or more locations are not connected, and there has been a diligent attempt to reach the location, the meeting may continue so long as there is a quorum.~~

~~3.2.~~ During Closed Session of a teleconference Board meeting, each member of the Board of Directors present during the Closed Session shall ensure that only authorized persons are included in the meeting. A separate roll call will be taken at the beginning of the Closed Session and a request that all present who are not members of the Board identify themselves.

~~4. In compliance with Government Code Section 54953.5(a), NCCSIF shall allow the recording of any teleconference meeting. The Agenda shall include a notice that the meeting may be recorded electronically pursuant to the Brown Act and participants, by their participation, consent to such recording.~~

~~5.3.~~ All votes at a teleconference meeting shall be by roll call. For meetings with more than five participants on routine items the members may agree on a voice vote and if no dissent approve without a roll call vote.

Effective Date: March 24, 2000
First Revision: TBD

Reference:

CA Government Code
54953.

(a) All meetings of the legislative body of a local agency shall be open and public, and all persons shall be permitted to attend any meeting of the legislative body of a local agency, except as otherwise provided in this chapter.

(b) (1) Notwithstanding any other provision of law, the legislative body of a local agency may use teleconferencing for the benefit of the public and the legislative body of a local agency in connection with any meeting or proceeding authorized by law. The teleconferenced meeting or proceeding shall comply with all requirements of this chapter and all otherwise applicable provisions of law relating to a specific type of meeting or proceeding.

(2) Teleconferencing, as authorized by this section, may be used for all purposes in connection with any meeting within the subject matter jurisdiction of the legislative body. All votes taken during a teleconferenced meeting shall be by rollcall.

(3) If the legislative body of a local agency elects to use teleconferencing, it shall post agendas at all teleconference locations and conduct teleconference meetings in a manner that protects the statutory and constitutional rights of the parties or the public appearing before the legislative body of a local agency. Each teleconference location shall be identified in the notice and agenda of the meeting or proceeding, and each teleconference location shall be accessible to the public. During the teleconference, at least a quorum of the members of the legislative body shall participate from locations within the boundaries of the territory over which the local agency exercises jurisdiction, except as provided in subdivision (d). The agenda shall provide an opportunity for members of the public to address the legislative body directly pursuant to Section 54954.3 at each teleconference location.

(4) For the purposes of this section, "teleconference" means a meeting of a legislative body, the members of which are in different locations, connected by electronic means, through either audio or video, or both. Nothing in this section shall prohibit a local agency from providing the public with additional teleconference locations.

54953.5.

Any person attending an open and public meeting of a legislative body of a local agency shall have the right to record the proceedings with an audio or video recorder or a still or motion picture camera in the absence of a reasonable finding by the legislative body of the local agency that the recording cannot continue without noise, illumination, or obstruction of view that constitutes, or would constitute, a persistent disruption of the proceedings.

(b) Any audio or video recording of an open and public meeting made for whatever purpose by or at the direction of the local agency shall be subject to inspection pursuant to the California Public Records Act (Chapter 3.5 (commencing with Section 6250) of Division 7 of Title 1), but, notwithstanding Section 34090, may be erased or destroyed 30 days after the recording. Any inspection of an audio or video recording shall be provided without charge on equipment made available by the local agency.



ADMINISTRATIVE POLICY AND PROCEDURE #A-11

SUBJECT: RECALCULATION OF DEPOSITS ~~WITHIN THE BANKING LAYER AND~~
~~SHARED RISK LAYER~~ UPON CHANGE IN EXPOSURE

Policy Statement:

The Northern California Cities Self Insurance Fund (NCCSIF) Board of Directors acknowledges that some California cities are involved in (i) joint powers agreements and intergovernmental agreements with other government entities, and, in some cases, (ii) other agreements with non-government entities, under which a city is contractually agreeing to provide certain services to the other party (collectively herein, "Service Agreements"). Members may also be considering new activities that will increase the risk shared with other NCCSIF Members.

Because of the increased exposure to NCCSIF as a result of these new activities, NCCSIF has outlined the following procedure to bring these exposures to it for review.

It shall be the policy of the Northern California Cities Self-Insurance Fund to recalculate a Member ~~Entity's~~ banking and shared risk deposit should that Member ~~Entity~~ have a mid-term change in operations that results in a "significant" increase in a Member's exposure to loss. ~~an increase or decrease of more than 10% in payroll.~~ The subsequent additional deposit or return deposit will be calculated and made payable during the fiscal year in which the change in operations occurs.

Procedure:

Service Agreements and new exposures that must be brought to NCCSIF for consideration by the Underwriting Committee and, as necessary, the Board of Directors, are those for any service, activity, or program that "significantly" increases a Member's exposure to loss. When submitting a new exposure to NCCSIF for consideration, the New Exposure Questionnaire should be completed and submitted to the Program Administrators with all related proposed contracts.

It is the intent of the Board of Directors to define "significantly" by using the following criteria.

1. A service for another entity that the Member does not currently provide or conduct for itself.
2. A new service that would not be considered traditional for the majority of cities in California.
3. A high-risk recreational service.

4. An increase or decrease of 25% or more in the Member's current payroll (excluding benefits) for providing or conducting such service within its own organization.
5. Services for a government entity that is not geographically adjacent to the Member.
6. Services for an organization that is not a government entity.
7. A situation or arrangement in which the Member shares management staff (by position, not necessarily any named individuals) with another entity in (i) non-emergency situations or circumstances, or (ii) other circumstances which may give rise to employment practices liability exposures for the Member (unless any agreement contains adequate indemnification allocation language between the parties).
8. Any service agreement situation or arrangement that brings about an increased exposure to loss that is concerning, or reasonably should be concerning, to the risk management personnel/function of the Member.

Procedure:

The additional deposit or return deposit will be calculated as follows:

1. The Member Entity will supply the Program Administrator with (1) an estimate of the annual dollar amount increase or decrease in payroll and (2) the date the change in operations will occur.
2. Using the modified annual payroll, the Program Administrator will recalculate the Member Entity's annual deposit according to Policy and Procedures #L-1, #L-4, #WC-1 and #WC-3.
3. Monthly deposit rates will be calculated based on the original annual deposit and the recalculated annual deposit.
4. Effective the date the change in operations occurs, the Member's annual deposit will be prorated between the original monthly deposit rate and the recalculated monthly deposit rate.
5. The Member will be assessed, or refunded, the difference between the original annual deposit and the prorated annual deposit.
6. In case of increased exposure that does not increase payroll NCCSIF may recalculate a Member's deposit using the actual or expected losses in their Ex Mod calculation.

Effective Date: December 4, 1997
Reviewed Date: September 24, 2020



ADMINISTRATIVE POLICY AND PROCEDURE #A-23

SUBJECT: NCCSIF UNDERWRITING POLICY

Policy:

Northern California Cities Self Insurance Fund (NCCSIF) has established underwriting criteria for the purpose of evaluating prospective and current members. Underwriting information is also used for rate and premium calculations and for measuring member risk management programs. Underwriting standards and guidelines are outlined in various governing documents, including the JPA Agreement, Bylaws and NCCSIF Policies. This Underwriting Policy provides a summary and highlights much of the criteria utilized to complete the underwriting process.

Establishing underwriting criteria ensures that NCCSIF coverage programs are analyzed for risk exposures, funding requirements, risk retention levels, compatibility between members, and serviceability by staff. Adherence to these Board approved standards and guidelines promotes the continued financial viability and security of NCCSIF.

Procedures:

The requirements for admittance of new members to NCCSIF are set forth in the Bylaws. Membership is open to any city that the Board of Directors determines, in its sole discretion, has similar exposures and interests to the Members. Approval of membership by two-thirds of the Board is required. Applicants accepted for membership in a coverage program agree to participate as a member for a minimum of three consecutive years.

Application Process

An applicant for membership must complete an application that solicits specific information to assess the applicant's risk exposures, including the following information:

- a. Current payroll, estimated payroll for the initial Program Year, audited financial statements for at least three years, budget and other financial data as requested;
- b. Payrolls for the previous five years;
- c. Loss history for the previous five years;
- d. Any recent claim audits or actuarial studies;
- e. Assessment of current risk management best practices.

In addition, the applicant must complete an actuarial study in the format required by NCCSIF and may pay an application fee as determined by the Board. The application is complete when the Program Director receives a fully executed resolution from the applicant's governing board seeking membership pursuant to NCCSIF's policies.

Underwriting Guidelines

Any prospective member must meet the following minimum underwriting guidelines:

- a. Have a loss rate calculated for the past three years that does not exceed the average loss rate of the current members;
- b. Demonstrate a commitment to support risk management and safety programs to control or prevent claims;

The Program Director, with the concurrence of the Board, may waive any of these guidelines or require additional terms and conditions for membership if circumstances warrant.

Annual Rate Setting/Funding Requirements

The Liability and Workers' Compensation programs will be funded each year after completion of an independent actuarial study. Rates are established based upon multiple factors, including:

- Payroll exposure
- Loss rates
- Excess rates
- Administrative expenses
- A margin for contingency as prescribed in NCCSIF's Target Funding Policy

Although NCCSIF's coverage program is based upon risk sharing among its members, to encourage accountability for losses member funding is adjusted after the application of an experience modification factor.

Periodic Review

This Underwriting Policy will be periodically reviewed by the Board, at least once every three years. This review should consider:

- a. Is the process adequately measuring the risks?
- b. Is the process adequately allocating costs?

The Board may delegate the underwriting function as outlined in this Policy to the Executive Committee or any other committee established for the sole purpose of addressing underwriting issues.

ADOPTED BY BOARD OF DIRECTORS: October 25, 2018

TELECONFERENCING UNDER THE BROWN ACT

In recent years, the California Legislature has considered various enactments to move municipalities fully into the information age. Although an amendment to the Public Records Act requiring full electronic access to city documents in electronic format appears likely to fall short of adoption in 1999 (AB 1099 - Shelley), a future enactment of these rules appears inevitable. Recent regulations relating to CEQA already encourage direct electronic public access to notices and documents. (CEQA Guidelines §§ 15062, 15075, 15085, 15201, 15202, 15205, and 15206.)

The Brown Act has also been amended to allow cities to take advantage of information age technologies for the conduct of public meetings. In comprehensive 1994 amendments, and through minor amendments in 1997 and 1998, the Legislature greatly expanded the ability of cities to conduct their business by teleconference. The 1994 amendments (codified in Government Code Section 54953 and hidden under the heading “Meetings to be open and public; attendance”) allowed only “video teleconferencing”, a term that required potentially costly audio and video participation by members of the city council¹ and the public at each location. The 1997 law -- supported by both the California Newspaper Association and the League -- provides greater flexibility and freedom to use the full range of conferencing technologies available.

1. Basic Provisions.

The Brown Act allows a city council to use any type of teleconferencing in connection with any meeting. (Gov’t Code § 54953(b).) “Teleconference” is defined as “a meeting of a individuals in different locations, connected by electronic means, through either audio or video, or both.” In addition to the specific requirements relating to teleconferencing, the meeting must comply with all provisions of the law otherwise applicable. (Id.) Section 54953(b) contains the following specific requirements:

- Teleconferencing may be used for all purposes during any meeting.
- At least a quorum of the city council must participate from teleconferencing locations within the city’s jurisdiction.
- Each teleconference location must be identified in the notice and agenda of the meeting.
- Agendas must be posted at each teleconference location.
- Each location must be accessible to the public.

¹ Although the Brown Act term “legislative body” applies to various city decision-making bodies (Gov’t Code § 54952), I use “city council” herein because city attorneys most frequently interact with this body.

- The agenda must provide the opportunity for the public to address the legislative body directly at each teleconference location.
- All votes must be by rollcall.

These requirements are explained in detail below.

- a. At least a quorum must teleconference from locations within the city.

The 1998 amendments to Section 54953 provide that at least a quorum of the city council must participate from locations within the city. (Gov't Code § 54953(b)(3).) The 1999 amendments allow local agencies to provide teleconference locations for the public where no member of the legislative body is present. (Gov't Code § 54953(b)(4).)

Although some opponents to the 1997 amendments argued that it is important to have at least a quorum in one room where the public can present face-to-face testimony, the 1998 and 1999 amendments make it clear that council members may participate from outside the city and that although a quorum must be within the city limits, they need not participate at the same location. The Southern California Association of Governments took the position in 1997 that this approach enhances public participation. SCAG argued that with regard to meetings in large jurisdictions or meetings of multi-jurisdictional regional bodies, the public's opportunity to participate is enhanced if, for example, citizens do not have to travel across town to a city council meeting or to a neighboring jurisdiction to attend a regional transit board meeting. This view prevailed in the final version of the amendments.

- b. Each audio/video teleconference location must be identified in the notice and agenda of the meeting.

The Act requires public notice of all audio/video teleconferencing events. This prevents a council member who is running late to audio/video teleconference in lieu of actual attendance if public notice of the teleconference location was not given in the agenda. Although the law is not specific as to what "identification" is required in the notice, cities should give the teleconferencing location, the street address, any suite or office number, and could even provide maps to the location. (An online agenda could provide a link to "Yahoo! Maps" or some other navigational device.)

- c. Agendas must be posted at all teleconferencing locations.

Section 54953(b)(3) requires that agendas be posted at all teleconferencing locations. The Act does not provide specific guidance on this requirement, but where practical, the agendas should probably be posted both outside the main facility of a teleconference location at a main entrance (e.g., outside an office building) and outside the specific teleconference location (e.g., outside the particular room or office door).

Agendas should, of course, remain visible at these locations. They should not be posted behind doors that are frequently ajar or behind counters, so as to be out of average reading distance.

d. Each audio/video teleconference location must be made accessible to the public.

While this requirement may not seem to be an obstacle, it may prove troublesome when deciding the means by which to teleconference. Because public access is not always possible, this requirement precludes some locations, such as car telephones or offices not accessible to the public. All telephones used for teleconferencing must have a functioning speaker to enable public access, even if there are no members of the public present at a particular location. The meeting must be conducted so that participants by audio alone are clearly identified.

Similarly, city staff must ensure that logistical problems do not occur in providing public access. For example, if a member is audio/video teleconferencing from his office, someone must be present to allow the public entry to the office building if it is normally locked after hours. If the office is in a location where the public is not welcome, then audio/video teleconferencing cannot occur at that location. Similarly, vacationing members wishing to teleconference must realize that the public must have access to the member's hotel room or cruise ship cabin and receive notice of that opportunity in the agenda. Presumably, the "no free admission" clause of Section 54952.2(c)(2) applies to members of the public wishing to join a member in a teleconference at these exotic locations as long as physical access is available.

The more difficult issues arise in accommodating council members confronted with hospital confinement, immunocompromising diseases, or treatments that limit public exposure. Although it appears safe to assume that dual teleconferencing facilities in the same building (e.g., one teleconference setup in an ill member's garage and another setup in his bedroom) would satisfy the spirit if not the letter of this requirement, this arrangement, unfortunately, has not gone unchallenged. In this and similarly compromised situations, counsel should be certain to obtain and document the concurrence of public speakers in the Brown Act arrangement at each location before assuming it is safe to proceed.

e. The agenda must provide the opportunity for the public to address the city council directly at each teleconference location.

This provision requires some cooperation among teleconference sites. It requires that all audio and video hookups ensure that all members of the city council can hear and respond to public comments from all locations. It requires that the public hear all council deliberations.

f. All votes must be taken by rollcall.

The Act requires that all votes, regardless of topic, be taken by rollcall. With a large body – a regional air quality board, for example – this may be cumbersome. Where it is clear on routine items such as agenda approval that all members are in accord, it may be possible to ask whether there is any dissent, and if there is none, to dispense with a member-by-member roll call.

2. New issues.

These new amendments raise several issues that require further definition at the implementation stage.²

a. Quorums and locations.

As noted above, former law provided that legislative bodies could only use video teleconferencing to hear public comment and to deliberate. Under former law, a council member was not present for the purposes of a quorum and therefore, could not vote if she teleconferenced with audio equipment such as a telephone.

The 1997 legislation not only allows the use of audio or video equipment for the purposes of teleconferencing, but allows the council to conduct all meeting functions by audio or video teleconference. Council members are present for the purposes of a quorum, are able to vote, deliberate, hear public testimony and participate in all council functions by remote location.

Further, there is no limit on the numbers of council members who may fully participate in a meeting by teleconferencing. But, as mentioned above, a least a quorum of the city council must participate from locations within the city. Conceivably, all members of the council can conduct a lawful meeting from their individual offices or homes, provided the statutory procedures are met.

b. Due process considerations.

Under former law, before a council member could participate in a meeting by video teleconference, the city was required to adopt “reasonable regulations” to protect the statutory and constitutional rights of citizens appearing before the council. The new law no longer requires cities to adopt reasonable regulations, but states that they shall “conduct teleconference meetings in a manner that protects the statutory and constitutional rights” of citizens. (Gov’t Code § 54953(b)(3).)

This provision has interesting ramifications where substantive or procedural due process rights are at stake. For example, in land use proceedings, maps or photographs may be crucial to a council’s decision on an application or to a neighbor’s appreciation of

² Michael Jenkins raised several additional issues still lacking legislative or court direction in “1998 Brown Act Amendments”, City Attorneys Department Meeting, Spring 1999.

the decision's ramifications. Although video teleconferencing, a simultaneous telecopy, or some other digital transmission of an exhibit to each location would probably provide adequate due process, it may be difficult to protect these rights when only audio teleconference equipment is used. In the same vein, disciplinary proceedings or permit revocations may hinge on witnesses' demeanor not adequately conveyed through still images. In these situations, city councils should probably refrain from any action until its voting members are physically present at duly authorized meetings.

c. Attorney/client confidentiality.

Protection of attorney/client confidences requires additional precaution where closed sessions are held by teleconference. The broad range of sophistication in technology presents a broad range of risks.

- Video teleconferencing over dedicated telephone lines. This type of teleconferencing is provided over dedicated ISDN telephone lines. Access is not shared with other users and the information passes only through conventional, secure data lines provided by the phone company. These communications are the most secure, providing security equivalent to traditional telephone communications.
- Wide area networks. These are services not provided through dedicated lines, but by a provider willing to make a portion of its wide area network (WAN) available for teleconferencing. The WAN provider employs data encryption as the means of deterring interception of the communication. Because the lines are shared, confidentiality is not assured. However, some providers will guarantee security.
- Virtual private networking. This type of teleconferencing is available in many off-the-shelf forms and can be employed with common PC's. It can provide audio coupled with serial still pictures or video "streaming" where a relatively uninterrupted video image is transmitted. Although this technology is very inexpensive, faulty encryption or the involvement of too many hosts – common Internet problems – can compromise the lawyer's duty to protect and maintain client confidentiality.

While the attorney/client privilege in Section 954 of the Evidence Code is generally protected where an electronic eavesdropper intercepts a communication, communicating by means that others could easily intercept is evidence that the communication was not intended to be confidential. (See, Jack L. White, "You've Got Mail!", City Attorneys Department Meeting, Spring 1999.)

3. Practice tips.

The city attorney should not assume that teleconference procedures will go unscrutinized. On the contrary, it is probably safe to assume that for each council member who feels sufficiently compelled to take the extra steps to patch in, there is an antagonist who would rather see the council member not participate. In order to protect council action from invalidation under the Brown Act, it is important make sure the extra steps are documented.

This is doubly important where the city attorney might be called upon later to provide an opinion on the validity of the council proceeding or action. One city attorney called upon to issue an opinion letter for a bond issue, prepared the attached script to read into the record documenting that the agenda posting, setup of teleconference facilities, attendance, and rollcalls complied with the Brown Act.

SCOTT C. SMITH

Mr. Smith wishes to acknowledge the assistance of colleagues Hayley Peterson, Steve Deitsch, and Steve DeBaun in preparing these materials.

SAMPLE SCRIPT FOR TELECONFERENCING PUBLIC MEETINGS

**UNDER BROWN ACT
(Gov't Code Section 54953)**

PRIOR TO ROLL CALL:

Prior to roll call, I would like to make clear for the record of this meeting, and it should be reflected in the minutes, that at least a portion of this City Council and Redevelopment Agency meeting is conducted pursuant to California Government Code Section 54953, in that Mayor Pro-Tem Hansen is on the Viking Standard Cruise Ship in or off the Coast of Mexico, and Council member Kensington is in Edinburgh, Scotland. Both Mayor Pro-Tem Hansen and Council member Kensington are participating by speaker phone. In accordance with the Ralph M. Brown Act, each teleconference location has been identified in the notice and agenda for this meeting.

Madame Clerk, it would now be appropriate for you to conduct roll call, after which I would ask the Mayor to recognize me in order to confirm certain matters for the record.

[ROLL CALL]

I would now like to request that Mayor Pro-Tem Hansen respond to the following questions:

- (1) Mayor Pro-Tem Hansen, can you hear me well?
- (2) Were you able to hear our proceedings on this end up until now?
- (3) Do you have a copy of the agenda for this meeting?
- (4) Have you posted the agenda at the location where you are?
- (5) Is your location reasonably accessible to the public, such that any member of the public could participate in this teleconference from your location if he or she wished to do so?
- (6) Is there any member of the public there with you who would like to participate in the public comment portion of this meeting, or otherwise address any agenda item for this meeting?

Next, I would like to request that Council member Kensington respond to the following questions:

[REPEAT THE SAME QUESTIONS]

I would now like to ask that any member of the City Council and Board of the Redevelopment Agency speak up at this time if such Council member and Board Member has not been able to clearly hear either Mayor Pro-Tem Hansen or Council member Kensington. Hearing no comment, the record should reflect that all Council members and Agency Board members present have indicated that they were able to hear both Mayor Pro-Tem Hansen and Council member Kensington clearly.

I would next like to ask Mayor Pro-Tem Hansen whether he has been able to hear Council member Kensington.

I would next like to ask Council member Kensington whether he has been able to hear Mayor Pro-Tem Hansen.

I would next request that any Council member and Agency Board Member, including Council members Hansen and Kensington, speak up at this time if such Council member and Board Member has any reason to believe, based on voice recognition or otherwise, that those persons representing themselves to be either Council member Hansen or Council member Kensington are not truly so. Hearing no comment, the record should reflect that no Council member has expressed doubt that Council members Hansen and Kensington are the parties participating by teleconference with Council members and Board Members present here.

I would now like to advise the Mayor and Council members and the City Clerk, that any votes taken during the teleconference portion of this meeting must be taken by roll call.



Agenda Item I.2.

POLICE RISK MANAGEMENT GRANT REQUEST

ACTION ITEM

ISSUE: The City of Folsom has requested use of the Police Risk Management Grant Funds to purchase IPro and Blue Team software designed to track and manage cases involving police encounters with the public. The city is asking for support in spite of the fact they have discontinued their Body Worn Camera (BWC) program due to its cost. See attached request and email from Folsom Chief Hillman.

RECOMMENDATION: Review and provide a response to the request.

FISCAL IMPACT: None. Request is for \$15,150, the balance of the funds available.

BACKGROUND: The Police Risk Management Grant Fund was established in FY 14/15 to provide Body Worn Cameras (BWC) to member police departments. In the first year NorCal Cities purchased cameras for most members, with the vendor providing support and training. Since that time the annual grant of \$50,000 has been allocated among members based on the original camera distribution. In 2017 the Board agreed to allow members who already have a fully functioning BWC program to use the funds for other risk management purposes, and at least three members have done so. Members without functioning BWC programs have not had their requests approved.

ATTACHMENT(S):

1. City of Folsom Police Grant Request
2. City of Folsom email from Chief Hillman
3. Police Grant Fund Tracking Spreadsheet



POLICE RISK MANAGEMENT GRANT REQUEST FORM

Member Entity Name: CITY OF FOLSOM, POLICE DEPARTMENT

Submitted by: RICK HILLMAN

Submission Date: 8/6/20

Available Funds: \$15,150

Requested Funds: \$15,150

Please use the following lines to describe the proposed use for your funds, and be sure to attach any applicable backup data such as purchase order, receipts, etc.

FPD HAS DISCONTINUED ITS CAMERA PROGRAM DUE TO COST ASSOCIATED WITH STORAGE, PRA, AUDITS, ETC. A PROGRAM FOR FPD WILL COST \$468,920 ANNUALLY. THE CITY IS NOT IN A POSITION TO TAKE THAT ON NOW. I AM REQUESTING TO USE \$15,150 TO PURCHASE 1A PRO/BLEU TEAM TO BETTER TRACK AND PREDICT EMPLOYEE/POLICY ISSUES IN THE COMMUNITY AND TAKE PREVENTATIVE ACTION PRIOR TO COMPLAINTS.

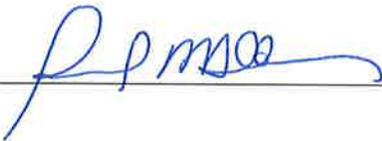
(If additional room is needed, please attach separate sheet.) \$19,600 (PURCHASE), \$15,150 (GRANT), \$4,450 (PD)

ANJ.MAN

Check Payable to: FOLSOM POLICE DEPARTMENT

Mail Check to: 46 NATOMA ST

FOLSOM CA 95630

Signature: 

Date: 8/6/20

Please e-mail the completed form to: Raychelle Maranan at Raychelle.Maranan@alliant.com

STAFF USE ONLY

Program Administrator Approval: _____

Total Amount Subject to Reimbursement: \$ _____

Quote #2
TO BUY



THE LEADING PROFESSIONAL STANDARDS SOFTWARE. WORLDWIDE.

July 1, 2020

Sergeant Sharon Blackburn
Folsom Police Department
Email: sblackburn@folsom.ca.us
Off: 916.461.6465

Sgt. Blackburn,

Thank you for your interest in our IAPro software for use by the Folsom Police Department. I have prepared the below price quote covering costs with implementing IAPro and optional BlueTeam software at your agency.

I would be glad to answer any questions you may have on this proposal.

IAPro Price Quote

<u>Item</u>	<u>Purchase costs</u>
IAPro Professional Standards software includes: <ul style="list-style-type: none">• Unlimited-use Site License □ Unlimited number of users• Unlimited number of workstations• Installation• Pre-Load of employee information	\$ 9,000.00
2 Days On-Site or Remote Training <ul style="list-style-type: none">• IAPro User training• System Configuration with core users	\$ 2,400.00
Travel Expenses for Trainer	\$ Included
Total for IAPro Software and Services	\$ 11,400.00

<u>Optional BlueTeam</u>	
BlueTeam Field Support Services Software <ul style="list-style-type: none">• Unlimited-use Site License □ Unlimited number of users• Unlimited number of workstations• Installation	\$ 7,000.00
1 Days On-Site or Remote BlueTeam training	\$ 1,200.00

Mailing Address/Remit Address: P.O. Box 57 • Amherst, NH 03031 • USA
Toll Free: (800) 620-8504 Fax: 800 620 8504 Web: www.iapro.com
CI Technologies Inc. is the Sole Source Provider of the IAPro and BlueTeam Software



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Travel Expenses for Trainer	\$	Included
Total with Optional Items	\$	19,600.00

Annual Maintenance Commencing the 2 nd Year of Ownership		
IAPRO	\$	1,800.00
BlueTeam	\$	1,400.00
Maintenance Totals	\$	3,200.00

Officer Preload

CI Technologies offers a free service whereby we will import your employee information into the IAPRO database, prior to installing IAPRO at your agency. This is a one-time service offered at no additional cost.

Annual Maintenance

The first year of annual maintenance is provided free of charge. Thereafter annual maintenance is provided on a year-to-year basis and can be discontinued at any time.

The agency's annual maintenance cycle will not commence until training occurs. The first twelve (12) months of annual maintenance is provided free of charge.

Unless requested otherwise by the agency, the first maintenance invoice will be prorated to bring the agency's invoice cycle up to a January thru December calendar year. Thereafter, annual maintenance is invoiced on a calendar year basis, and will be disseminated each year in January.

Annual maintenance includes all end user and technical support via our 800 # and our online support website as well as any associated technical or user documentation. Annual maintenance also includes all new versions of the IAPRO software.

Important Note

The purchase of the IAPRO system does not include hardware, OS licensing or SQL Server licensing.



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Most agencies that purchase IAPRO have an existing server with existing Microsoft SQL Server licensing. IAPRO can be installed on your existing hardware and within your existing SQL Server instance.

Employee Preload

CI Technologies offers a free service whereby we will import your employee information into the IAPRO database, prior to installing IAPRO at your agency. This is a one-time service offered at no additional cost.

Training

IAPRO training is conducted by an IAPRO training specialists. Each IAPRO training specialist is a current or former law enforcement professional with extensive investigative experience.

IAPRO training is heavily oriented towards hands-on usage. To this end, a special “training” version of IAPRO is installed on each workstation used for training. This is a full-featured version of IAPRO with demo/training database installed on the workstation hard drive. It is strongly recommended that there be one trainee per training workstation. An LCD projector is also needed for training.

HR Integration

If quoted in this proposal, the HR Integration process will be written as a SQL Stored procedure and will integrate data from an existing SQL Server data source containing the needed employee data elements.

*The integration process will bring in data elements that map to existing data elements within IAPRO. New data elements will not be added.

See the “HR Integration Overview” document for details on this process.

Data Migration

The purchase price of IAPRO and Blue Team does not include data migration of existing data. If the agency requests a quote can be provided for this service.

Considerations Regarding our Solution

Four aspects of our solution are distinctive and set us apart from our competitors. They are:



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Unlimited use licensing - there are no additional or hidden additional licensing costs: IAPRO pricing is for unlimited use licensing in terms of both the number of users that can run the software concurrently, and the number of workstations the applications can be run on. Our pricing model ensures maximum flexibility for the customer, with all licensing costs paid at point of initial purchase. The customers will never have to purchase additional licensing based on increased or unforeseen future usage requirements. This is important since the participation of front-line personnel - especially supervisors - is crucial in upholding the integrity of the organization, and to constrain their use of the software would greatly limit, if not cripple, its effectiveness.

A three-day annual user's conference is offered to our customers: Each year since 2004, CI Technologies has hosted an Annual Users Conference for our IAPRO customers. Our most recent conference saw over 600 attendees. Each conference consists of a multitrack format that, includes tracks for beginner-level users, advanced users, and users with specialized interests such as designing early intervention programs.

These conferences are a key part of the support services offered to our customers, and meet the following needs:

- Training of new customer staff based on turnover - Inevitably over time our customers will experience turnover in staff, which requires that training be available on an ongoing basis.
- Advanced training - Many customers benefit from advanced training, especially in-depth coverage of features found in new releases of the software.
- Networking with peers - In order to share ideas and approaches to utilizing our software.
- Providing feedback directly to the vendor's staff - The opportunity to provide feedback and suggestions directly to our staff is highly valuable to both our customers and our company. This ensures that we have up-to-date information on how best to improve our software and services.

Our Growing Customer Base: Over 850 public safety agencies in the US, Canada, Australia and New Zealand currently run IAPRO and IAPRO with BlueTeam. These agencies range in size from major to one-person IA Units in smaller departments. The size of our customer base reflects our leading position in the Professional Standards software marketplace.



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Purchase Orders

Training and installation are scheduled on a first-come-first-served basis.

Due to our current sales backlog, we request to be notified as soon as possible once a purchase decision has been made. Please be sure to fax any purchase orders to us at 800.620.8504 for expeditious handling of your order.

This price quote will remain in-effect through December 2020. Please call or email if you need additional information or have any questions. Thank you again for your interest and consideration!

Best Regards,

A handwritten signature in black ink that reads 'Timothy J. Conner'.

Timothy Conner

tconner@iapro.com

Off: 1.800.620.8504 x707

Marcus Beverly

From: Rick Hillman <rhillman@folsom.ca.us>
Sent: Monday, September 14, 2020 11:12 AM
To: Marcus Beverly
Cc: Jenna Wirkner <Jenna.Wirkner@alliant.com>; Raychelle Maranan; Steven Wang; Kristine Haile
Subject: RE: NCCSIF GRANT REQUEST

Follow Up Flag: Follow up
Flag Status: Flagged

This message has originated outside the organization.

Good question. We currently have no software for tracking officers' actions beyond crime reports. Supervisors complete use of force, pursuits, and complaints on a paper form, print them, and put in a file in the Professional Standards Supervisor's office. The data from those documents are not searchable.

That changes with Blue Team. Take use of force. Officers complete their use of force in Blue Team, separate from their reports. They indicate the type of force used, say baton, and then would indicate where the hit(s) happened on a diagram, the number of blows, the effectiveness of each impact, what the suspect's actions were with each blow, etc. The completed document would then go to the sergeant for comments, and then lieutenant. Blue Teams will flag the incident for the Bureau Commander if the officer has met a specific parameter. Those parameters can be set, such as if the officer has used his baton during an arrest more than three times in the past 12 months, or if the officer has had a certain number of uses of force within a specific timeframe. The Bureau Commander may override the flag or may act. Maybe it's a training issue that needs addressing, or maybe it's something that needs to go to internal affairs.

Beyond individual officer's issues, Blue Team will provide us with overall views and trends that will allow us to readjust our training to better help officers. So, for example, if we see a lot of pursuits in a particular area of our city versus another area of the city, we can use Blue Team to show us all the similar factors. We can determine if we have an issue with how we are stopping vehicles, the number of cars we are assigning to an area, or what it is about one area versus another area that is cause for these pursuits. This information will hopefully reduce our involvement in pursuits.

Blue Team is all about reducing our risks. Officers, supervisors, and managers provide data to a collection point. That data is analyzed. We currently don't have a data collection device, nor do we interpret the information we collect on paper. Blue Team would be the device to do that for us.

The bottom line, officers are monitored by their Bureau Commander based on the data the officers contribute to the software. That data is verified by the sergeant (officer's immediate supervisor on the

scene), and then the lieutenant (sergeant's immediate supervisor) before being sent to the Bureau Commander.

I hope this is helpful.

Rick Hillman

Chief of Police

Police Department

46 Natoma Street, Folsom, CA 95630

B: 916.355.7230 | **O:** 916.461.6450

F: 916.985.7643



FOLSOM
POLICE DEPARTMENT



www.folsom.ca.us/police

Serve with purpose * Relentlessly pursue criminal behavior * Proactively foster positive relationships

Hi, Chief – this is very helpful and will include in the agenda.

I'm convinced it's a good risk management tool though I'm still not certain how it collects the data. How is the officer being monitored?

Regards,

Marcus

Marcus Beverly, CPCU, AIC, ARM-P

First Vice President

Public Entity

Alliant Insurance Services, Inc.

CA License No. 0C36861

T: 916.643.2704

C: 916.660.2725

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From: Rick Hillman [<mailto:rhillman@folsom.ca.us>]

Sent: Thursday, September 10, 2020 6:09 PM

To: Marcus Beverly <Marcus.Beverly@alliant.com>; Steven Wang <swang@folsom.ca.us>

Cc: Jenna Wirkner <Jenna.Wirkner@alliant.com>; Raychelle Maranan <Raychelle.Maranan@alliant.com>

Subject: RE: NCCSIF GRANT REQUEST

This message has originated outside the organization.

Hi Marcus,

We received some literature from the company and spoke with some other agencies that are customers of theirs (Elk Grove, Rocklin, Citrus Heights) to get a run down of the different software components. The BlueTeam system is supervisory oversight and organizational accountability solution. The IAPro system is a comprehensive case management system that also allows setting parameters for pattern indicators of employee shortfalls that may lead to misconduct, allowing for intervention before an issue arises. They report 800 law enforcement agencies as users of their software, including those mentioned above and Sacramento PD, Sacramento SO, Placer SO, Roseville PD, El Dorado SO, and West Sacramento PD – agencies larger and smaller than us.

IAPro

- Designed for use by internal affairs units

BlueTeam

- Designed for use by front-line officers and supervisors
- Supports entry and management of Use of Force, Pursuits, Accidents, and User-Defind
- Routes via Chain of Command
- Early intervention feature that includes alert
 - Supervisory alerts
 - Use of force alerts
 - Organizational component alerts
 - Peer-group analysis
- Allows for audio and video data storage (unlimited)

I hope this information is helpful. We see it as a risk reduction software. As a package, it is geared at identifying employee issues and flagging them, often before a problem is large enough to be identified. Flagging that issue allows supervisors to address it and potentially correct the behavior

before it gets worse. The software would also help up better track use of force, pursuits, collisions, and other topics such as mutual aid to fires or civil unrest so we know where to apply more employee training – again with the idea of reducing the risk of employees injuring themselves or doing something they shouldn't.

I believe this is a good software package and a good use of the risk management grant funds.

Rick Hillman

Chief of Police

Police Department

46 Natoma Street, Folsom, CA 95630

B: 916.355.7230 | **O:** 916.461.6450

F: 916.985.7643



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From: Marcus Beverly <Marcus.Beverly@alliant.com>

Sent: Thursday, September 10, 2020 2:15 PM

To: Rick Hillman <rhillman@folsom.ca.us>; Steven Wang <swang@folsom.ca.us>

Cc: Jenna Wirkner <Jenna.Wirkner@alliant.com>; Raychelle Maranan <Raychelle.Maranan@alliant.com>

Subject: RE: NCCSIF GRANT REQUEST

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hi, Chief – following up on this to let you know we have on the agenda for Executive Committee meeting on 9/24.

I'd like to get a bit better understanding of the IAPro and Blue Team software. Looks like one of those that is so flexible it's hard to describe but is it meant to track officer's movements as well? Not a lot of details about it on their site.

Sending to Steve as well since I've been wanting to touch bases with him and hoping to meet sometime next week – Friday?

Regards,

Marcus

Marcus Beverly, CPCU, AIC, ARM-P

First Vice President

Public Entity

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T: 916.643.2704

C: 916.660.2725

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NCCSIF POLICE RISK MANAGEMENT GRANT FUNDS HISTORIC USAGE REPORT

		FY 14/15 \$50,000 Grant Camera Allocation	FY 15/16 \$50,000 Grant Fund Allocation	FY 16/17 \$50,000 Grant Fund Allocation	FY 17/18 \$50,000 Grant Fund Allocation	FY 18/19 \$50,000 Grant Fund Allocation	FY 19/20 \$50,000 Grant Fund Allocation	FY 20/21 \$50,000 Grant Fund Allocation	TOTAL GRANTS	YTD Reimbursements Made	REMAINING FUNDS 8/26/20	Reimbursement Notes/Plan Usage
1	Anderson	2	\$1,515	\$1,515	\$1,515	\$1,515	\$1,515	\$1,515	\$9,090		\$9,090	
2	Auburn	4	\$3,030	\$3,030	\$3,030	\$3,030	\$3,030	\$3,030	\$18,180	\$12,120	\$6,060	4/25/17 \$6,280.56 (12 VieVu LE4 mini body worn cameras) 9/8/17 \$3,029.18 (4 VieVu LE4mini & 1 multi-dock LE4) 2/5/19 \$2,810.26 portion of invoice (16 VieVu LE5 body worn cameras)
3	Colusa	2	\$1,515	\$1,515	\$1,515	\$1,515	\$1,515	\$1,515	\$9,090	\$3,030	\$6,060	7/27/17 \$3,030 (concealable vests with load bearing carriers)
4	Corning	2	\$1,515	\$1,515	\$1,515	\$1,515	\$1,515	\$1,515	\$9,090	\$5,592	\$3,498	9/6/16 \$3,291.26 (4 VieVu LE4 body cameras) 2/15/19 \$2,301.12 firewall
5	Dixon	4	\$3,030	\$3,030	\$3,030	\$3,030	\$3,030	\$3,030	\$18,180	\$15,926	\$2,254	4/20/17 \$6,060 (30 Wolfcom Vision 1080p body camera with rotatable camera head and 32GB memory) 6/1/18 \$2,934.38 (3 Wolfcom Vision 1080p body camera + training cost for force options simulator) 3/6/20 \$2,631.63 (5 Wolfcom Body Camera + 1 docking port) 8/26/20 IA PRO Program
6	Elk Grove	4	\$3,030	\$3,030	\$3,030	\$3,030	\$3,030	\$3,030	\$18,180	\$15,150	\$3,030	1/11/18 \$9,090 (WatchGuard Vista HD body cameras) 3/20/19 \$3,030 (portion of Cordico Wellness Program) 11/4/19 \$3,030 (portion of 2019 BWC purchase/Vista HD)
7	Folsom	5	\$3,788	\$3,788	\$3,788	\$3,788	\$3,788	\$3,788	\$22,725	\$7,575	\$15,150	10/5/16 \$7,576 (8 VieVu LE4 body camera and 1 multi-dock network station)
8	Galt	4	\$3,030	\$3,030	\$3,030	\$3,030	\$3,030	\$3,030	\$18,180		\$18,180	1/25/18 Plan to use fund /BWC program under consideration
9	Gridley	2	\$1,515	\$1,515	\$1,515	\$1,515	\$1,515	\$1,515	\$9,090	\$4,543	\$4,547	3/28/18 \$1,252 (one VieVu LE5 camera and seven Public Safety Vests) 8/7/20 \$2,700.41 (load bearing vests and flashlights)
10	Ione	2	\$1,515	\$1,515	\$1,515	\$1,515	\$1,515	\$1,515	\$9,090	\$4,626	\$4,464	9/8/17 \$1,736.24 balance (2 VieVu LE4 body cameras and 2 LE4 Cradle) 5/21/18 \$1,234.14 (2 VieVu LE5 body camera and license for Veripatrol Software)
11	Jackson	2	\$1,515	\$1,515	\$1,515	\$1,515	\$1,515	\$1,515	\$9,090		\$9,090	4/20/20 Jackson PD in process of acquiring new body cams.
12	Lincoln	4	\$3,030	\$3,030	\$3,030	\$3,030	\$3,030	\$3,030	\$18,180	\$6,549	\$11,632	10/5/16 \$6,060 (8 VieVu LE4 body cameras)
13	Marysville	3	\$2,273	\$2,273	\$2,273	\$2,273	\$2,273	\$2,273	\$13,635	\$4,920	\$8,715	8/18/17 \$4,919.87 (6 VieVu LE4 body cameras)
14	Nevada Ci	2	\$1,515	\$1,515	\$1,515	\$1,515	\$1,515	\$1,515	\$9,090	\$6,060	\$1,515	2/6/18 \$4,545 (Body Camera Storage and Equipment cost for 2015-2017) 7/15/19 \$1,515 (Axon Body Camera Storage) 4/17/20 \$1,515.00 (Body Camera Storage Fees)
15	Oroville	4	\$3,030	\$3,030	\$3,030	\$3,030	\$3,030	\$3,030	\$18,180	\$12,120	\$6,060	9/23/16 \$3,010 (Video Storage Buffalo Terastation) 10/5/16 \$3,050 (5 VieVu LE4 body cameras) 11/20/17 \$1,174.00 (1 Tactical Armor-Ballistic Vest) 9/4/18 \$4,886 (20 VieVu LE5s body cameras)
16	Paradise	3	\$2,273	\$2,273	\$2,273	\$2,273	\$2,273	\$2,273	\$13,635	\$9,141	\$4,494	3/14/17 \$2,305.58 (Ballistic Vests) 5/3/19 \$1,895.50 (five load bearing vests) 8/7/20 \$2,700.41 (load bearing vests and flashlights)
17	Placerville	2	\$1,515	\$1,515	\$1,515	\$1,515	\$1,515	\$1,515	\$9,090	\$7,645	\$1,445	12/28/17 \$3,970.32 (4 Tactical Armor-Ballistic Vests) 10/3/19 \$3,674.75 (Fitness Equipment)
18	Red Bluff	3	\$2,273	\$2,273	\$2,273	\$2,273	\$2,273	\$2,273	\$13,635	\$4,545	\$2,276	10/18/17 \$3,071.26 (5 VieVu LE4 body cameras) 1/25/18 Plan to use to purchase more BWC & future funds to replace old cameras. 3/27/20 Red Bluff PD BWC is fully funded; plan to use funds for fitness equipent.
19	Rio Vista	2	\$1,515	\$1,515	\$1,515	\$1,515	\$1,515	\$1,515	\$9,090	\$4,241	\$4,849	11/16/17 \$4,241.15 (9 VieVu LE5 body cameras)
20	Rocklin	4	\$3,030	\$3,030	\$3,030	\$3,030	\$3,030	\$3,030	\$18,180	\$12,120	\$6,060	10/5/16 \$6,516.24 (4 VieVu LE4 body cameras, 1 LE4 multi-dock, 1 LE3 multi-dock) 1/3/19 \$5,603.76 (58 Lenslock bwc cameras and 25 in car dash cameras)
21	Willows	2	\$1,515	\$1,515	\$1,515	\$1,515	\$1,515	\$1,515	\$9,090	\$4,260	\$4,830	6/18/18 \$2,130 for 18/19 Lexipol-Fire Policy Service annual fee 7/2/19 \$2,130 for 19/20 Lexipol-Fire Policy Service annual fee
22	Yuba City	4	\$3,030	\$3,030	\$3,030	\$3,030	\$3,030	\$3,030	\$18,180	\$6,060	\$12,120	5/5/17 \$6,060 (Data911 body-worn cameras)
	TOTAL	58	\$49,995	\$49,995	\$49,995	\$49,995	\$49,995	\$49,995	\$299,970	\$146,223	\$145,418	

*Opted for Cash Allocation to purchase other than VieVu Camera
Fund Allocation is based on cost of camera at \$757.50 each



Agenda Item I.3.

APPOINTMENT OF TREASURER

ACTION ITEM

ISSUE: The NCCSIF Treasurer is appointed annually by the Board. The Program Administrators have solicited the membership for nominations, and Jen Lee from the City of Rio Vista has agreed to be nominated. Ms. Lee is the Director of Finance and City Treasurer as well as a CPA.

RECOMMENDATION: Nominate Jen Lee for Treasurer and recommend Board approval.

FISCAL IMPACT: None.

BACKGROUND: NorCal Cities has been without a Treasurer since the end of July, following the departure of Tim Sailsbery from Willows.

REFERENCE: NCCSIF BYLAWS - SECTION 5 - Officers of the Authority

- C. The Treasurer shall be appointed annually by the Board of Directors and, unless the Board of Directors determines otherwise, the Treasurer shall serve at the Board of Directors' pleasure. The Treasurer shall be an officer or employee of a Member Entity or a Certified Public Accountant.

ATTACHMENT(S): None.



Agenda Item I.4.

SERVICE PROVIDER SURVEY RESULTS

ACTION ITEM

ISSUE: The most recent Service Provider Performance survey responses are presented to the Executive Committee for review. The summary and comments were taken directly from the SurveyMonkey website.

RECOMMENDATION: Review the survey responses and provide feedback and/or direction to address any concerns noted in the survey. Accept and refer to Board for feedback.

FISCAL IMPACT: None.

BACKGROUND: Member satisfaction surveys for service providers have traditionally been conducted every odd-numbered year to rate the overall value of NCCSIF programs and services. At the October 15, 2015 meeting the Board recommended a Performance Evaluation Survey for the primary service providers, Alliant Insurance Services, York Risk Services, and Bickmore (now both Sedgwick). Since that time annual surveys have been conducted through SurveyMonkey, with special focus initially on Workers' Compensation claims administration.

The survey has been broken in to sections in an effort to receive feedback from the person(s) most knowledgeable about specific services. The survey responses are also used to inform the Committee regarding options for upcoming service provider contract renewals.

ATTACHMENT(S):

1. Workers' Compensation Claims Administrator Results
2. Liability Claims Administrator Results
3. Safety and Risk Control Services Results
4. Brokerage Risk Management and Program Administration Results

NCCSIF Workers' Compensation Claims Administrator 2020

Survey Results from 2020

Survey Results from 2018

Q1. Controls the claims management process well.

Answer Choices	Response Percent	Response Count
Very Good (Above Expectations)	55.56%	10
Good (Meets Expectations)	38.89%	7
Fair (Below Expectations)	0.00%	0
Poor (Does Not Meet Expectations)	5.56%	1
N/A (Don't have sufficient experience to evaluate)	0.00%	0
Answered		18

Response Percent	Response Count	
57.14%	12	
42.86%	9	
0.00%	0	
0.00%	0	
0.00%	1	
Answered		22

Response Date	Comments
1 Aug 21 2020 09:58 PM	We have a great team and the regular communication is helpful.
2 Aug 10 2020 04:50 PM	Kara is always able to accomidate and help me with traking down information.

Q2. Have you had a claims review with Sedgwick in the past year?

Answer Choices	Response Percent	Response Count
Yes	55.56%	10
No	44.44%	8
Answered		18

Response Percent	Response Count	
77.27%	17	
22.73%	5	
Answered		22

Response Date	Comments
1 Aug 21 2020 09:58 PM	Our regular meetings are valuable. Not officially, but have requested to review claims as needed
2 Aug 20 2020 11:18 PM	I believe they have asked if I wanted on though.
Aug 20 2020 11:16 PM	

Q3. Are the reserves set on claims reasonable?

Answer Choices	Response Percent	Response Count
Very Good (Above Expectations)	27.78%	5
Good (Meets Expectations)	72.22%	13
Fair (Below Expectations)	0.00%	0
Poor (Does Not Meet Expectations)	0.00%	0
N/A (Don't have sufficient experience to evaluate)	0.00%	0
Answered		18

Response Percent	Response Count	
20.00%	4	
80.00%	16	
0.00%	0	
0.00%	0	
0.00%	2	
Answered		22

NCCSIF Workers' Compensation Claims Administrator 2020

Survey Results from 2020

Survey Results from 2018

Comment (please provide specific example where appropriate)

Response Date	Comments
1 Aug 21 2020 09:58 PM	They are mindful of potential

Q4. Submits timely written status reports.

Answer Choices	Response Percent	Response Count
Very Good (Above Expectations)	44.44%	8
Good (Meets Expectations)	50.00%	9
Fair (Below Expectations)	5.56%	1
Poor (Does Not Meet Expectations)	0.00%	0
N/A (Don't have sufficient experience to evaluate)	0.00%	0
Answered		18

Response Percent	Response Count
57.14%	12
38.10%	8
4.76%	1
0.00%	0
0.00%	1
Answered	
22	

Comment (please provide specific example where appropriate)

Respondents

2	Response Date	Comments
	1 Aug 21 2020 09:58 PM	They keep on top of the claims
	2 Aug 10 2020 04:50 PM	We always get status reports emailed to us regularly and timely.

Q5. Recommendations concerning claims settlement or denial are clear and generally accepted.

Answer Choices	Response Percent	Response Count
Very Good (Above Expectations)	50.00%	9
Good (Meets Expectations)	44.44%	8
Fair (Below Expectations)	5.56%	1
Poor (Does Not Meet Expectations)	0.00%	0
N/A (Don't have sufficient experience to evaluate)	0.00%	0
Answered		18

Response Percent	Response Count
52.38%	11
42.86%	9
4.76%	1
0.00%	0
0.00%	1
Answered	
22	

Comment (please provide specific example where appropriate)

1	Response Date	Comments
	1 Aug 21 2020 09:58 PM	Their experience is helpful.

NCCSIF Workers' Compensation Claims Administrator 2020

Survey Results from 2020

Survey Results from 2018

Q6. Maintains good contact and keeps member apprised on all important matters.

Answer Choices	Response Percent	Response Count
Very Good (Above Expectations)	50.00%	9
Good (Meets Expectations)	38.89%	7
Fair (Below Expectations)	5.56%	1
Poor (Does Not Meet Expectations)	5.56%	1
N/A (Don't have sufficient experience to evaluate)	0.00%	0
Answered		18

Response Percent	Response Count
47.62%	10
52.38%	11
0.00%	0
0.00%	0
0.00%	1
Answered	
22	

Comment (please provide specific example where appropriate)	Response Date	Comments
Respondents	1 Aug 21 2020 09:58 PM	Very responsive.
	2 Aug 10 2020 04:50 PM	Kara is always ready and available to take my calls and emails.

Q7. Provides high quality advice and assistance.

Answer Choices	Response Percent	Response Count
Very Good (Above Expectations)	72.22%	13
Good (Meets Expectations)	27.78%	5
Fair (Below Expectations)	0.00%	0
Poor (Does Not Meet Expectations)	0.00%	0
N/A (Don't have sufficient experience to evaluate)	0.00%	0
Answered		18

Response Percent	Response Count
61.90%	13
33.33%	7
4.76%	1
0.00%	0
0.00%	1
Answered	
22	

Comment (please provide specific example where appropriate)	Response Date	Comments
	1 Aug 10 2020 04:50 PM	Kara is a great resource to me as I try to learn work comp in my new position.

Q8. Communicates well both orally and in writing.

Answer Choices	Response Percent	Response Count
Very Good (Above Expectations)	61.11%	11
Good (Meets Expectations)	27.78%	5
Fair (Below Expectations)	11.11%	2
Poor (Does Not Meet Expectations)	0.00%	0
N/A (Don't have sufficient experience to evaluate)	0.00%	0
Answered		18

Response Percent	Response Count
57.14%	12
42.86%	9
0.00%	0
0.00%	0
0.00%	1
Answered	
22	

Comment (please provide specific example where appropriate)	Response Date	Comments

NCCSIF Workers' Compensation Claims Administrator 2020

Survey Results from 2020

Survey Results from 2018

1 Aug 21 2020 09:58 PM Kara Kennedy is exceptional!
Kara has scheduled phone meetings
to better explain processes of Work
Comp.
2 Aug 10 2020 04:50 PM

Q9. Accomplishes goals and objectives and also provides additional value.

Answer Choices	Response Percent	Response Count
Very Good (Above Expectations)	55.56%	10
Good (Meets Expectations)	38.89%	7
Fair (Below Expectations)	5.56%	1
Poor (Does Not Meet Expectations)	0.00%	0
N/A (Don't have sufficient experience to evaluate)	0.00%	0
Answered		18
<i>Comment (please provide specific example where appropriate)</i>		
Respondents	Response Date	Comments
1	Aug 10 2020 04:50 PM	Kara is always keeping me in the loop with claims and we communicate well.

Response Percent	Response Count
42.86%	9
52.38%	11
4.76%	1
0.00%	0
0.00%	1
Answered	
22	

Q10. Provides feedback and suggestions for mitigating claims.

Answer Choices	Response Percent	Response Count
Very Good (Above Expectations)	55.56%	10
Good (Meets Expectations)	33.33%	6
Fair (Below Expectations)	11.11%	2
Poor (Does Not Meet Expectations)	0.00%	0
N/A (Don't have sufficient experience to evaluate)	0.00%	0
Answered		18
<i>Comment (please provide specific example where appropriate)</i>		
Respondents	Response Date	Comments
1	Aug 10 2020 04:50 PM	Kara is a very useful resource when it comes to questions that come up for me in my new position.

Response Percent	Response Count
42.86%	9
47.62%	10
9.52%	2
0.00%	0
0.00%	1
Answered	
22	

Q11. Overall level of satisfaction.

Answer Choices	Response Percent	Response Count
Very Good (Above Expectations)	61.11%	11
Good (Meets Expectations)	33.33%	6
Fair (Below Expectations)	5.56%	1
Poor (Does Not Meet Expectations)	0.00%	0
N/A (Don't have sufficient experience to evaluate)	0.00%	0
Answered		18

Response Percent	Response Count
52.38%	11
42.86%	9
4.76%	1
0.00%	0
0.00%	1
Answered	
22	

Survey Results from 2020

Survey Results from 2018

Q12. Who is your Workers' Compensation Claims Examiner?

Answered	Response Count	Response Count
<i>Response Date</i>	18	22
1 Sep 10 2020 04:44 PM	Alicia Veloz	
2 Sep 09 2020 06:12 PM	Catherine Clark	
3 Aug 31 2020 05:33 PM	Cristal Rhea	
4 Aug 28 2020 09:11 PM	Katherine Clark	
5 Aug 25 2020 03:59 PM	Dorienne Zumwalt	
	We have a team that includes Steven, Kara and Catherine. They are excellent.	
6 Aug 21 2020 09:58 PM	Alicia Veloz	
7 Aug 20 2020 11:18 PM	Jennifer Gorgen	
8 Aug 20 2020 11:16 PM	Alicia Veloz	
9 Aug 20 2020 11:03 PM	Catherine Clark	
10 Aug 20 2020 03:19 PM	Catherine Clark	
11 Aug 17 2020 11:59 PM	Kara Kennedy	
12 Aug 14 2020 05:39 AM	Kara Kennedy with Sedgwick	
13 Aug 10 2020 04:50 PM	Alicia Veloz	
14 Aug 06 2020 06:11 PM	NA	
15 Aug 06 2020 02:54 PM	Catherine Clark	
16 Aug 06 2020 02:40 PM	Catherine Clark, Claims Examiner II	
17 Aug 05 2020 11:07 PM	Catherine Clark	
18 Aug 05 2020 10:11 PM		

Q13. Please provide any comments on what Sedgwick is doing well and/or needs to improve on?

Answered	Response Count	Response Count
<i>Response Date</i>	18	22
1 Sep 10 2020 04:44 PM	<p><i>Responses</i></p> <p>Current Claims Examiner needs to return phone calls within a reasonable amount of time on a consistent basis.</p>	
2 Sep 09 2020 06:12 PM	<p>Catherine's doing great! For claims that are on-going, I'd like to be kept in the loop. Is there a weekly or bi-weekly status report that maybe can be sent to me? Not to recreate but something already that exist with details of each claim?</p>	

NCCSIF Workers' Compensation Claims Administrator 2020

Survey Results from 2020

Survey Results from 2018

3 Aug 31 2020 05:33 PM	With their new system, providing accurate and timely payroll vouchers is non-existent.
4 Aug 28 2020 09:11 PM	N/A
5 Aug 25 2020 03:59 PM	All areas are above average. No one seems thrilled with the new system.
6 Aug 21 2020 09:58 PM	Overall good service. Thank you!
7 Aug 20 2020 11:18 PM	I think they are doing a good job. I have no complaints.
8 Aug 20 2020 11:16 PM	I find the quarterly claims reviews to be beneficial.
9 Aug 20 2020 11:03 PM	Yearly visit would be nice.
10 Aug 20 2020 03:19 PM	Communication on problems is appreciated early in the process.
11 Aug 17 2020 11:59 PM	Kara and Dori have always been there for us.
12 Aug 14 2020 05:39 AM	Kara is so helpful and understanding. She has been a great help to me and is always willing to walk me through questions and processes.
13 Aug 10 2020 04:50 PM	consistent communication
14 Aug 06 2020 06:11 PM	I am evaluating the Company. Not an individual
15 Aug 06 2020 02:54 PM	Would like to see an online WC 101/ review class.
16 Aug 06 2020 02:40 PM	Currently having problems accessing online your 5020 form with auto submittal.
17 Aug 05 2020 11:07 PM	We are happy with service..
18 Aug 05 2020 10:11 PM	

Q14. Would you like to speak to an Alliant Representative regarding the service you're receiving from Sedgwick?

Answer Choices	Response Percent	Response Count
Yes	0.00%	0
No	100.00%	18
Answered		18

Response Percent	Response Count
0.00%	0
100.00%	22
Answered	22

If yes, please contact Marcus Beverly via email at Marcus.Beverly@alliant.com or by phone at 916-643-2704.

NCCSIF LIABILITY Claims Administrator Survey 2020

Survey Results as of 2020

Survey Results as of 2015

Q1. Controls the claims management process well.

Answer Choices	Response Percent	Response Count
Very Good (Above Expectations)	33.33%	5
Good (Meets Expectations)	60.00%	9
Fair (Below Expectations)	6.67%	1
Poor (Does Not Meet Expectations)	0.00%	0
N/A (Don't have sufficient experience to evaluate)	0.00%	0
Other (please specify)		0
Answered		15

Response Percent	Response Count
50.0%	5
40.0%	4
0.0%	0
10.0%	1
0.0%	0
Answered	10

Q2. Have you had a claims review with Sedgwick in the past year?

Answer Choices	Response Percent	Response Count
Yes	46.67%	7
No	53.33%	8
Other (please specify)		2
Answered		15

Response Percent	Response Count
50.0%	5
50.0%	5
	1
Answered	10

Comment	Response Date	Other (please specify)
	1 Aug 20 2020 11:19 PM	Have reviewed claims as needed But I believe they have asked if I
	2 Aug 20 2020 11:17 PM	wanted one.

Q3. Are the reserves set on claims reasonable?

Answer Choices	Response Percent	Response Count
Very Good (Above Expectations)	20.00%	3
Good (Meets Expectations)	80.00%	12
Fair (Below Expectations)	0.00%	0
Poor (Does Not Meet Expectations)	0.00%	0
N/A (Don't have sufficient experience to evaluate)	0.00%	0
Other (please specify)		0
Answered		15

Response Percent	Response Count
30.0%	3
70.0%	7
0.0%	0
0.0%	0
0.0%	0
Answered	10

NCCSIF LIABILITY Claims Administrator Survey 2020

Survey Results as of 2020

Survey Results as of 2015

Q4. Submits timely written status reports.

Answer Choices	Response Percent	Response Count
Very Good (Above Expectations)	13.33%	2
Good (Meets Expectations)	80.00%	12
Fair (Below Expectations)	6.67%	1
Poor (Does Not Meet Expectations)	0.00%	0
N/A (Don't have sufficient experience to evaluate)	0.00%	0
Other (please specify)		2

Response Percent	Response Count
30.0%	3
50.0%	5
10.0%	1
10.0%	1
0.0%	0
	1

Answered **15**

Answered **10**

Response Date	Other (please specify)
1 Sep 09 2020 06:13 PM	I'm not sure if there's a weekly or monthly report I'm supposed to receive? I'd like confirmation of receipt of claims and status reports.
2 Aug 18 2020 12:03 AM	We only receive status reports from outside counsel, not Sedgwick

Q5. Recommendations concerning claims settlement or denial are clear and generally accepted.

Answer Choices	Response Percent	Response Count
Very Good (Above Expectations)	40.00%	6
Good (Meets Expectations)	53.33%	8
Fair (Below Expectations)	0.00%	0
Poor (Does Not Meet Expectations)	6.67%	1
N/A (Don't have sufficient experience to evaluate)	0.00%	0
Other (please specify)		1

Response Percent	Response Count
40.0%	4
60.0%	6
0.0%	0
0.0%	0
0.0%	0
	1

Answered **15**

Answered **10**

Respondents	Response Date	Other (please specify)
	1 Aug 18 2020 12:03 AM	Must prompt to have investigations completed

NCCSIF LIABILITY Claims Administrator Survey 2020

Survey Results as of 2020

Survey Results as of 2015

Q6. Maintains good contact and keeps member apprised on all important matters.

Answer Choices	Response Percent	Response Count
Very Good (Above Expectations)	20.00%	3
Good (Meets Expectations)	73.33%	11
Fair (Below Expectations)	6.67%	1
Poor (Does Not Meet Expectations)	0.00%	0
N/A (Don't have sufficient experience to evaluate)	0.00%	0
Other (please specify)	0	0
Answered		15

Response Percent	Response Count
20.0%	2
70.0%	7
0.0%	0
10.0%	1
0.0%	0
Answered	
10	

Q7. Provides high quality advice and assistance.

Answer Choices	Response Percent	Response Count
Very Good (Above Expectations)	40.00%	6
Good (Meets Expectations)	53.33%	8
Fair (Below Expectations)	0.00%	0
Poor (Does Not Meet Expectations)	6.67%	1
N/A (Don't have sufficient experience to evaluate)	0.00%	0
Other (please specify)	0	0
Answered		15

Response Percent	Response Count
50.0%	5
50.0%	5
0.0%	0
0.0%	0
0.0%	0
Answered	
10	

Q8. Communicates well both orally and in writing.

Answer Choices	Response Percent	Response Count
Very Good (Above Expectations)	40.00%	6
Good (Meets Expectations)	46.67%	7
Fair (Below Expectations)	13.33%	2
Poor (Does Not Meet Expectations)	0.00%	0
N/A (Don't have sufficient experience to evaluate)	0.00%	0
Other (please specify)	0	0
Answered		15

Response Percent	Response Count
40.0%	4
60.0%	6
0.0%	0
0.0%	0
0.0%	0
Answered	
10	

NCCSIF LIABILITY Claims Administrator Survey 2020

Survey Results as of 2020

Survey Results as of 2015

Q9. Accomplishes goals and objectives and also provides additional value.

Answer Choices	Response Percent	Response Count	Response Percent	Response Count
Very Good (Above Expectations)	33.33%	5	40.0%	4
Good (Meets Expectations)	53.33%	8	40.0%	4
Fair (Below Expectations)	6.67%	1	10.0%	1
Well Below (Does Not Meet Expectations)	6.67%	1	10.0%	1
N/A (Don't have sufficient experience to evaluate)	0.00%	0	0.0%	0
Other (please specify)		0		1
Answered		15	Answered	10

Q10. Provides feedback and suggestions for mitigating claims.

Answer Choices	Response Percent	Response Count	Response Percent	Response Count
Very Good (Above Expectations)	40.00%	6	50.0%	5
Good (Meets Expectations)	46.67%	7	50.0%	5
Fair (Below Expectations)	6.67%	1	0.0%	0
Poor (Does Not Meet Expectations)	6.67%	1	0.0%	0
N/A (Don't have sufficient experience to evaluate)	0.00%	0	0.0%	0
Other (please specify)		0		0
Answered		15	Answered	10

Q11. Overall level of satisfaction.

Answer Choices	Response Percent	Response Count	Response Percent	Response Count
Very Good (Above Expectations)	26.67%	4	50.0%	5
Good (Meets Expectations)	66.67%	10	40.0%	4
Fair (Below Expectations)	0.00%	0	0.0%	0
Poor (Does Not Meet Expectations)	6.67%	1	10.0%	1
N/A (Don't have sufficient experience to evaluate)	0.00%	0	0.0%	0
Other (please specify)		0		0
Answered		15	Answered	10

NCCSIF LIABILITY Claims Administrator Survey 2020

Survey Results as of 2020

Survey Results as of 2015

Q12. Comments on what doing well and/or provide suggestions for improvement:

Answered	6	Answered	1
Skipped	9	Skipped	9

Respondents	Response Date	Responses
	1 Aug 20 2020 11:05 PM	Beneficial claims reviews I wish when a Notice of Rejection needs to be sent on a Claim the adjuster would send me the letter like John Tucker did instead of me having to figure out what letter to use.
	2 Aug 20 2020 10:31 PM	use.
	3 Aug 18 2020 12:03 AM	Extremely disorganized.
	4 Aug 06 2020 06:12 PM	none
	5 Aug 06 2020 02:56 PM	Very happy with the level of service we receive.
	6 Aug 05 2020 10:12 PM	None

NCCSIF Safety and Risk Control Services Survey 2020

Survey Results as of 2020

Survey Results as of 2015

Q1. Sedgwick responsive to your needs and concerns, and responds promptly to inquiries and requests.

Answer Choices	Response Percent	Response Count
Very Good (Above Expectations)	68.75%	11
Good (Meets Expectations)	31.25%	5
Fair (Below Expectations)	0.00%	0
Poor (Does Not Meet Expectations)	0.00%	0
N/A (Don't have sufficient experience to evaluate)	0.00%	0
Other (please specify)		0
Answered		16

Response Percent	Response Count
63.6%	7
36.4%	4
0.0%	0
0.0%	0
0.0%	0
Answered	
	11

Q2. Maintains good contact and keep member apprised on all important and pertinent risk management matters.

Answer Choices	Response Percent	Response Count
Very Good (Above Expectations)	62.50%	10
Good (Meets Expectations)	31.25%	5
Fair (Below Expectations)	6.25%	1
Poor (Does Not Meet Expectations)	0.00%	0
N/A (Don't have sufficient experience to evaluate)	0.00%	0
Other (please specify)		0
Answered		16

Response Percent	Response Count
63.6%	7
36.4%	4
0.0%	0
0.0%	0
0.0%	0
Answered	
	10

Q3. Knowledgeable and experienced in handling member inquiries and requests.

Answer Choices	Response Percent	Response Count
Very Good (Above Expectations)	75.00%	12
Good (Meets Expectations)	25.00%	4
Fair (Below Expectations)	0.00%	0
Poor (Does Not Meet Expectations)	0.00%	0
N/A (Don't have sufficient experience to evaluate)	0.00%	0
Other (please specify)		1
Answered		16

Response Percent	Response Count
72.7%	8
27.3%	3
0.0%	0
0.0%	0
0.0%	0
Answered	
	11

NCCSIF Safety and Risk Control Services Survey 2020

Survey Results as of 2020

Survey Results as of 2015

Respondents

Response Date

Other

Henri Castro is

1 Aug 21 2020 10:01 PM

exceptional.

Q4. Risk Assessments provided timely and provides sufficient information to support member cities in making informed decisions.

Answer Choices	Response Percent	Response Count	Response Percent	Response Count
Very Good (Above Expectations)	62.50%	10	45.5%	5
Good (Meets Expectations)	37.50%	6	54.5%	6
Fair (Below Expectations)	0.00%	0	0.0%	0
Poor (Does Not Meet Expectations)	0.00%	0	0.0%	0
N/A (Don't have sufficient experience to evaluate)	0.00%	0	0.0%	0
Other (please specify)		0		0
Answered		16	Answered	11

Q5. Do you use the Employee Safety Training Matrix?

Answer Choices	Response Percent	Response Count	Response Percent	Response Count
Yes	68.75%	11	90.9%	10
No	31.25%	5	9.1%	1
Other (please specify)		1		0
Answered		16	Answered	11

Respondents

Response Date

Other (please specify)

1 Aug 06 2020 02:44 PM

Public works

Q6. Do you use the Employee Risk Management Vendor Matrix?

Answer Choices	Response Percent	Response Count	Response Percent	Response Count
Yes	62.50%	10	90.9%	10
No	37.50%	6	9.1%	1
Other (please specify)		0		0
Answered		16	Answered	11

NCCSIF Safety and Risk Control Services Survey 2020

Survey Results as of 2020

Survey Results as of 2015

Q7. Accomplishes goals and objectives as well as provides additional value to the JPA.

Answer Choices	Response Percent	Response Count	Response Percent	Response Count
Very Good (Above Expectations)	68.75%	11	54.5%	6
Good (Meets Expectations)	31.25%	5	45.5%	5
Fair (Below Expectations)	0.00%	0	0.0%	0
Poor (Does Not Meet Expectations)	0.00%	0	0.0%	0
N/A (Don't have sufficient experience to evaluate)	0.00%	0	0.0%	0
Other (please specify)		0		
	Answered	16	Answered	11

Q8. Overall level of satisfaction.

Answer Choices	Response Percent	Response Count	Response Percent	Response Count
Very Good (Above Expectations)	62.50%	10	72.7%	8
Good (Meets Expectations)	37.50%	6	27.3%	3
Fair (Below Expectations)	0.00%	0	0.0%	0
Poor(Does Not Meet Expectations)	0.00%	0	0.0%	0
N/A (Don't have sufficient experience to evaluate)	0.00%	0	0.0%	0
Other (please specify)		0		
	Answered	16	Answered	11

NCCSIF Safety and Risk Control Services Survey 2020

Survey Results as of 2020

Survey Results as of 2015

Q9. Comments on what doing well and/or provide suggestions for improvement:

Answered	7	Answered	2
Skipped	9	Skipped	9

Respondents

Response Date	Responses
1 Sep 10 2020 04:46 PM	Dave Beal is doing an excellent job.
2 Aug 20 2020 11:21 PM	They are great, just wish I could clone myself and have more time to focus on this area.
3 Aug 20 2020 11:06 PM	Great expertise and advice
4 Aug 06 2020 06:13 PM	none
5 Aug 06 2020 02:57 PM	Very happy with the level of service. The working examples provided for policy are
6 Aug 06 2020 02:44 PM	great.
7 Aug 05 2020 10:13 PM	None

NCCSIF Brokerage Risk Management & Program Administration Survey 2020

Survey Results as of 2020

Survey Results as of 2015

Q1. Responds promptly to inquiries and requests.

Answer Choices	Response Percent	Response Count
Very Good (Above Expectations)	68.75%	11
Good (Meets Expectations)	31.25%	5
Fair (Below Expectations)	0.00%	0
Poor (Does Not Meet Expectations)	0.00%	0
N/A (Don't have sufficient experience to evaluate)	0.00%	0
Other (please specify)		0
Answered		16

Response Percent	Response Count
46.2%	6
53.8%	7
0.0%	0
0.0%	0
0.0%	0
0.0%	0
Answered	
	13

Q2. Maintains contact and keeps member apprised on all important and pertinent matters.

Answer Choices	Response Percent	Response Count
Very Good (Above Expectations)	68.75%	11
Good (Meets Expectations)	31.25%	5
Fair (Below Expectations)	0.00%	0
Poor (Does Not Meet Expectations)	0.00%	0
N/A (Don't have sufficient experience to evaluate)	0.00%	0
Other (please specify)		0
Answered		16

Response Percent	Response Count
46.2%	6
53.8%	7
0.0%	0
0.0%	0
0.0%	0
0.0%	0
Answered	
	13

Q3. Provides high quality advice and assistance.

Answer Choices	Response Percent	Response Count
Very Good (Above Expectations)	75.00%	12
Good (Meets Expectations)	25.00%	4
Fair (Below Expectations)	0.00%	0
Poor (Does Not Meet Expectations)	0.00%	0
N/A (Don't have sufficient experience to evaluate)	0.00%	0
Other (please specify)		0

Response Percent	Response Count
38.5%	5
61.5%	8
0.0%	0
0.0%	0
0.0%	0
0.0%	0

NCCSIF Brokerage Risk Management & Program Administration Survey 2020

Survey Results as of 2020

Survey Results as of 2015

Answered 16

Answered 13

Q4. Communicates well both orally and in writing.

Answer Choices	Response Percent	Response Count
Very Good (Above Expectations)	56.25%	9
Good (Meets Expectations)	43.75%	7
Fair (Below Expectations)	0.00%	0
Poor (Does Not Meet Expectations)	0.00%	0
N/A (Don't have sufficient experience to evaluate)	0.00%	0
Other (please specify)		0
Answered		16

Response Percent	Response Count
46.2%	6
46.2%	6
7.7%	1
0.0%	0
0.0%	0
Answered	13

Q5. Handles all interactions in a professional manner.

Answer Choices	Response Percent	Response Count
Very Good (Above Expectations)	75.00%	12
Good (Meets Expectations)	25.00%	4
Fair (Below Expectations)	0.00%	0
Poor (Does Not Meet Expectations)	0.00%	0
N/A (Don't have sufficient experience to evaluate)	0.00%	0
Other (please specify)		0
Answered		16

Response Percent	Response Count
61.5%	8
38.5%	5
0.0%	0
0.0%	0
0.0%	0
Answered	13

Q6. Accomplishes goals and objectives and also provides additional value.

Answer Choices	Response Percent	Response Count
Very Good (Above Expectations)	75.00%	12
Good (Meets Expectations)	25.00%	4
Fair (Below Expectations)	0.00%	0
Well Below (Does Not Meet Expectations)	0.00%	0
N/A (Don't have sufficient experience to evaluate)	0.00%	0
Other (please specify)		0
Answered		16

Response Percent	Response Count
38.5%	5
53.8%	7
7.7%	1
0.0%	0
0.0%	0
Answered	13

Q7. Overall level of satisfaction.

Answer Choices	Response Percent	Response Count
Very Good (Above Expectations)	75.00%	12

Response Percent	Response Count
38.5%	5

NCCSIF Brokerage Risk Management & Program Administration Survey 2020

Survey Results as of 2020

Survey Results as of 2015

Good (Meets Expectations)	25.00%	4
Fair (Below Expectations)	0.00%	0
Poor (Does Not Meet Expectations)	0.00%	0
N/A (Don't have sufficient experience to evaluate)	0.00%	0
Other (please specify)		0
Answered		16

61.5%	8
0.0%	0
0.0%	0
0.0%	0
0.0%	0
Answered	13

Q8. Comments on what doing well and/or provide suggestions for improvement:

Answered	7
Skipped	9

Answered	0
Skipped	13

Respondents	Response Date	Responses
	1 Sep 10 2020 04:49 PM	Marcus, Mike, Ray, and Jenna are doing an excellent job administering our risk pool.
	2 Aug 31 2020 04:37 PM	It would be helpful to find a way to consolidate information requests. The insurance renewal information request process is very taxing. It would be nice if this could be streamlined.
	3 Aug 21 2020 10:02 PM	Thank you for all you do! Very good communication and response time when I've asked a question.
	4 Aug 20 2020 11:06 PM	
	5 Aug 06 2020 06:14 PM	none
	6 Aug 06 2020 02:58 PM	Very happy with level of service
	7 Aug 05 2020 10:14 PM	None



Agenda Item I.5.

LIABILITY CLAIMS ADMINISTRATOR RENEWAL

ACTION ITEM

ISSUE: The current Liability Claims Administration contract with Sedgwick expires on June 30, 2021. The Committee may provide direction on options for claims administration, including:

- Amending the current contract to extending its terms
- Negotiating a new contract
- Requesting interest/qualifications from other providers, or
- Seeking competitive bids

In addition to the survey results in the last item the committee may wish to seek input from the Board at the October meeting.

RECOMMENDATION: Provide direction regarding service options.

FISCAL IMPACT: None.

BACKGROUND: While NorCal Cities has remained with the same Third-Party Administrator (TPA) since its inception, that TPA has changed over the years due to a series of acquisitions. The pool began with Bragg and Associates, later acquired by York Risk Services, and Sedgwick purchased York in 2019. Sedgwick Claims Management is the largest TPA in the country.

ATTACHMENT(S): None



DRAFT BOARD MEETING AGENDA

ACTION ITEM

ISSUE: The Executive Committee is presented with a Draft Agenda for the October 29, 2020 Board meeting and Long Range Planning (LRP) session **beginning at 9:00 a.m.** Due to the ongoing restrictions due to the COVID pandemic the meeting will be held via videoconference.

Given the realities of meeting online the Program Administrators are prepared to break the meeting in to two three-hour sessions, an LRP session and a Business session. A Doodle poll was sent to members with the following options for the meeting:

- Hold both sessions on October 29
- Hold LRP session on October 28 and Business session on October 29
- Hold LRP session on October 29 and Business session on November 12

The results will be shared with the Committee for a recommendation on the timing of the sessions as well as feedback regarding the draft agenda.

RECOMMENDATION: Discuss and provide direction on session timing and agenda topics.

FISCAL IMPACT: The cost of the meeting is included in the current NCCSIF budget for meetings.

BACKGROUND: Historically the Board meeting in December alternates between a Training Day and a Long Range Planning session. The planning session must be done at least every three years to meet CAJPA accreditation standards. The Board meeting on January 16, 2020 focused on planning topics related to stress testing the pool's financial strength and updating the Funding Policy goals.

ATTACHMENT(S):

1. Draft Agenda for the October, 2020 LRP and BOD meeting
2. Strategic Goals and Action Plan as of 5.21.20 BOD Meet
3. Doodle poll results



President
Ms. Kristine Haile
City of Folsom

Vice President
Mr. Dave Warren
City of Placerville

Treasurer
Vacant

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Ms. Jennifer Styczynski
City of Marysville

NORTHERN CALIFORNIA CITIES SELF INSURANCE FUND BOARD OF DIRECTORS AND LONG RANGE PLANNING MEETING AGENDA

Date: Thursday, October 29, 2020

Time: TBD

Location: TBD

A - Action
I - Information

1 - Attached
2 - Hand Out
3 - Separate Cover
4 - Verbal

MISSION STATEMENT

The Northern California Cities Self Insurance Fund, or NCCSIF, is an association of municipalities joined to protect member resources by stabilizing risk costs in a reliable, economical and beneficial manner while providing members with broad coverage and quality services in risk management and claims management.

A. CALL TO ORDER

B. INTRODUCTIONS

C. PUBLIC COMMENTS

This time is reserved for members of the public to address the Board of Directors on matters pertaining to NCCSIF that are of interest to them.

D. 2020-21 LONG RANGE PLANNING TOPICS

How Do We Manage Newly Retained Risks?

1. Current Financial Condition Per Funding Policy

A

The Board will receive an update on NorCal Cities' financial condition as of June 30, 2020 as compared to Policy benchmarks.

2. Excess Liability Issues

A

The Board will review and provide direction on a number of issues related to the group's excess liability coverage.

a. Increasing SIR

The current \$500,000 SIR will be increasing to at least \$750,000 and possibly to \$1M.

b. CJPRMA funding

The excess pool's 10-year rolling average formula has diverged farther below the actuary's traditional method of estimating annual funding.



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City of Marysville

c. Excess Goals and Options

The Board will consider excess funding goals in light of the current environment and provide direction regarding possible options.

Break – 15 Minutes

3. Risk Management Issues & Services

A

The Board will review the current environment and trends related to risk management to consider options and provide direction on a number of issues

a. COVID-19

Impact of pandemic and presumptions on funding for Workers' Compensation and Liability Programs.

b. Police Liability

Impact of current political environment and social inflation on police claims, funding and training.

c. Wildfire & Power

Impact of increasing wildfire and associated power outage risks on members and the property program.

d. Increasing Claim Severity

Impact of aging, technology, maintenance deferral on claim severity.

e. Training & Services

Members will provide direction on training and related risk management services.

BREAK TO AFTERNOON OR CONTINUE ANOTHER DAY

BUSINESS MEETING

pg.

E. CONSENT CALENDAR

A 1

All matters listed under the consent calendar are considered routine with no separate discussion necessary. Any member of the public or the Board of Directors may request any item to be considered separately.

pg.

1. Board of Directors Meeting Minutes - June 25, 2020

pg.

2. Check Register from May 1, 2020 to August 31, 2020

3. Investment Reports

pg.

a. Chandler Asset Management Short/Long Term - May 2020 to August 2020

pg.

b. Chandler Asset Management GASB 40 Reports as of June 30, 2020

pg.

c. Chandler Asset Management GASB 72 Reports as of June 30, 2020

pg.

d. Local Agency Investment Fund (LAIF) Report as of June 30, 2020



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- pg. e. Treasurer’s Report as of June 30, 2020
- pg. 4. PMIA Performance Report & LAIF Performance Report QE June 30, 2020
- pg. 5. Policy and Procedure A-9: Attachment A Defense Attorney List for Liability Revised as of September 26, 2020
- pg. 6. Legal Services Agreement with Gibbons & Conley effective July 1, 2020
- pg. 7. Police Risk Management Grant Funds Utilization Report as of October 2020
- pg. 8. Sedgwick Workers’ Compensation Quarterly Claims Report
- pg. 9. APIP Alliant Commission Disclosure Letter and Fact Sheet Retail v. Wholesale Commissions
- pg. **F. GENERAL RISK MANAGEMENT ISSUES** **I 4**
This is an opportunity for a member to discuss a topic of interest or seek guidance and input from the group about a current issue, risk management topic or exposure the member is facing.
- pg. **G. SUMMARY OF THE SEPTEMBER 26, 2020 EXECUTIVE COMMITTEE MEETING** **I 1**
- H. ADMINISTRATION REPORTS** **I 4**
1. **President’s Report**
Kristine Haile will address the Board on items pertaining to NCCSIF.
 2. **CJPRMA Update**
Veronica/Marcus will update the Board on CJPRMA matters pertinent to NCCSIF. Minutes of the last meeting can be found at <http://www.cjprma.org>.
 3. **Program Administrator’s Report**
Alliant will address the Board on items pertaining to NCCIF.
- I. JPA BUSINESS**
- pg. 1. **Policy and Procedure Revisions** **A 1**
The Board will review and may approve or provide direction on the following Policies:
- a. A-03: Meal Arrangements
 - b. A-11: Recalculation of Deposits
 - c. A-14: Teleconferencing under the Brown Act



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- d. A-23: NCCSIF Underwriting Policy
- e. *Police Risk Management Grant Eligibility*

- 2. **Long-Range Planning Wrap-up** **A 1**
The Board may take action or provide direction regarding the topics discussed during the long-range planning session.

J. FINANCIAL REPORTS

- pg. 1. **Financial Status at June 30, 2020** **A 1**
James Marta will present a financial status of NCCSIF.
- pg. 2. **FY 19/20 Financial Audit** **A 1**
Matthew Nethaway from Crowe LLP will present the Financial Audit for Year Ending June 30, 2020 to the Board for review and to Receive and File.
- pg. 3. **Investment Policy** **A 1**
The Board will review and approve the investment policy revisions as recommended by Chandler Asset Management.
- pg. 4. **NCCSIF Investment Portfolio Review** **I 1**
Carlos Oblites from Chandler Asset Management will present a current economic overview and NCCSIF's Investment Portfolio.

K. INFORMATION ITEMS **I 1**

- pg. 1. Glossary of Terms
- pg. 2. NCCSIF Organizational Chart
- pg. 3. NCCSIF 2020-21 Meeting Calendar
- pg. 4. NCCSIF Resource Contact Guide
- pg. 5. Sedgwick Who's Who in Claims - WC and Liability Contacts
- pg. 6. NCCSIF Travel Mileage Reimbursement Form

L. ADJOURNMENT

UPCOMING MEETINGS

Police Risk Management Committee Meeting - November 7, 2019

Long Range Planning and Board and Meeting - January 16, 2020

Per Government Code 54954.2, persons requesting disability related modifications or accommodations, including auxiliary aids or services in order to participate in the meeting, are requested to contact Jenna Wirkner at Alliant Insurance Services at (916) 643-2714.



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The Agenda packet will be posted on the NCCSIF website at www.nccsif.org. Documents and material relating to an open session agenda item that are provided to the NCCSIF Board of Directors less than 72 hours prior to a regular meeting will be available for public inspection and copying at 2180 Harvard Street, Suite 460, Sacramento, CA 95815.

Access to some buildings and offices may require routine provisions of identification to building security. However, NCCSIF does not require any member of the public to register his or her name or to provide other information, as a condition to attendance at any public meeting and will not inquire of building security concerning information so provided. See Government Code section 54953.3.

DRAFT

NCCSIF STRATEGIC GOALS & ACTION PLAN

Goals Established: 12/14/17 BOD Long Range Planning meeting *with updated goals from 1/16/20 LRP meeting*

Updated: 5/21/20

MISSION STATEMENT

The Northern California Cities Self Insurance Fund, or NorCal Cities, is an association of municipalities joined to protect member resources by stabilizing risk costs in a reliable, economical and beneficial manner while providing members with broad coverage and quality services in risk management and claims management.

GOAL	ACTION/TASK	RESPONSIBLE ENTITY	DEADLINE	STATUS
LRP-1				
What do we want to be when we grow up	1. Open to grow membership, but not actively market with caveat to maintain geographic centric/similar exposures as current members. Will underwrite on an as-needed basis when a city approach the pool to join.	BOD	Open	As Needed
	2. Expand coverage programs to meet the needs of members as risks change/emerge.	BOD/Alliant	Ongoing	
	3. Review excess coverage options including an enterprise-wide aggregate deductible.	BOD/Alliant	Review Next LRP Meeting	
LRP-2				
What more can NCCSIF do for members	1. Risk Management Goals - goods and services?	BOD, PRMC, Alliant, Bickmore	Ongoing	
	2. "Push" services such as sidewalk repair, crosswalk/road design, others	BOD, York, CJPRMA	Open	
	3. Continued interest in Parametric Coverage: BI for Liability - Civil Disorder, Wildfire Coverage, Active Shooter.	Alliant	Ongoing	
	<i>BOD approved Violent Event sub-limit coverage endorsement under Liability Program at the April Board meeting.</i>			
LRP-3				
	1. Maintain 80% CL funding and increase ability to sustain \$1M SIR	BOD, Alliant, Marta, Actuary	7/1/22	
How do we achieve greatness	<i>BOD approved funding at 80% Confidence Level for both WC and Liability Programs effective 7/1/18.</i>			
		BOD, Alliant, Marta, Actuary	Open	10/25/18 BOD Mtg
	3. Continuing to strengthen our financial position by setting new goals in the	BOD	6/30/20	4/26/20

	October 29th all day - 2 (3hr sessions) broken up by lunch	October 28th and 29th - 2 (3hr sessions) on consecutive days	October 29th and November 12th - 2 (3hr sessions) two weeks apart
16 participants	✓5	✓8	✓12
 Jenna Wirkner	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
 Dalacie Blankenship			✓
 Jose Jasso		✓	
 Jon Hanken		✓	✓
 Jim Ramsey	✓		
 Veronica Rodriguez			✓
 Liz Ehrenstrom	✓		
 Brooke Kerrigan		✓	✓
 Jennifer Styczynski		✓	✓
 Kristina Miller	✓		✓
 Dave Warren	✓	✓	✓
 Liz Cottrell	✓		✓
 Andrew Schiltz		✓	✓
 Sandy Ryan		✓	✓
 Kim Sarkovich			✓
 Brad Koehn		✓	
 Marcus Beverly			✓



Agenda Item I.7.

BOARD OFFICER HANDBOOK
INFORMATION ITEM

ISSUE: The Committee is presented a draft of a Guide for Board members, to provide an overview of the group's governance and responsibilities of a Board member. Also included is an overview of NorCal Cities' Programs and Services as well as the Service Calendar and timing of various activities throughout the fiscal year.

RECOMMENDATION: Review and provide direction.

FISCAL IMPACT: None.

BACKGROUND: The guide was recommended by David Warren, City of Placerville, based on a similar guide used in that city and the need to provide new Board members, especially, an overview of the group and a Board Member's responsibilities.

ATTACHMENT(S): Draft NCCSIF Board Member Guide- *Separate Cover*



Agenda Item J.

INFORMATION ITEMS

ISSUE: The following items are being presented as information for NCCSIF members.

RECOMMENDATION: None. This item is offered as information only.

FISCAL IMPACT: None.

BACKGROUND: None

ATTACHMENT(S):

1. NCCSIF Organizational Chart
2. NCCSIF 2020-21 Meeting Calendar

NORTHERN CALIFORNIA CITIES SELF INSURANCE FUND
2020 Organizational Chart
Updated as of 9/14/2020

MEMBER ENTITY	BOARD OF DIRECTORS	BOARD ALTERNATES	RISK MANAGEMENT COMMITTEE	POLICE RISK MANAGEMENT COMMITTEE
City of ANDERSON	Liz Cottrell	Jeff Kiser	Liz Cottrell	Chief Michael Johnson
City of AUBURN	Cristina Shafer	<i>None Appointed</i>	Shari Harris	Chief Ryan L. Kinnan
City of COLUSA	Toni Benson	<i>None Appointed</i>	Toni Benson	Chief Josh Fitch
City of CORNING	Kristina Miller	Tom Watson	Tom Watson	Chief Jeremiah Fears
City of DIXON	Rachel Ancheta	Kim Stalie	Rachel Ancheta Jim Ramsey	Chief Robert Thompson
City of ELK GROVE	Brad Koehn	Kara Reddig	Julie Rucker - Alternate Rep.	Lieutenant Ryan Elmore
City of FOLSOM	*P / *EC <i>Vacant</i>	*Kristine Haile (Chair)	Kristine Haile	Chief Rick Hillman
City of GALT	EC/CC Stephanie Van Steyn	Lorenzo Hines	Stephanie Van Steyn	Chief Tod Sockman (Vice-Chair)
City of GRIDLEY	<i>Vacant</i>	Elisa Arteaga	Elisa Arteaga	Chief Rodney Harr
City of IONE	Jon Hanken	Lori McGraw	Jon Hanken	Chief Tracy Busby
City of JACKSON	EC/CC Yvonne Kimball	Dalacie Blankenship	Yvonne Kimball	Interim Chief Chris Mynderup
City of LINCOLN	EC CJPRMA Board Rep Veronica Rodriguez	Ruthann Codina	Veronica Rodriguez	Chief Doug Lee
City of MARYSVILLE	S / EC/CC Jennifer Styczynski	Mike Solley	Jennifer Styczynski	Chief Chris Sachs
City of NEVADA CITY	EC Loree' McCay	Catrina Olson	Loree' McCay	Chief Chad Ellis
City of OROVILLE	Liz Ehrenstrom	<i>None Appointed</i>	Liz Ehrenstrom (Chair)	Chief Joe Deal
Town of PARADISE	<i>Vacant</i>	Crystal Peters	Crystal Peters	Chief Eric Reinbold
City of PLACERVILLE	*VP / *EC / *CC **Dave Warren (Vice-Chair)	Cleve Morris	Dave Warren	Chief Joseph Wren
City of RED BLUFF	Sandy Ryan	Anita Rice	Sandy Ryan	Chief Kyle Sanders (Chair)
City of RIO VISTA	*EC/*CC Jose Jasso	**Jen Lee, CPA	Jose Jasso	Chief Jackson Harris
City of ROCKLIN	Kimberly Sarkovich	Andrew Schiltz, CPA	Kimberly Sarkovich	Chief Chad Butler
City of WILLOWS	Wayne Peadbody	<i>None Appointed</i>		N/A
City of YUBA CITY	Spencer Morrison	<i>Vacant</i>	Sheleen Loza	Chief Robert Landon

OFFICERS		
		Term of Office
President (P)	Kristine Haile	7/1/2020 - 6/30/2022
Vice President (VP)	Dave Warren	7/1/2020 - 6/30/2022
Treasurer (T)	Tim Sailsbery	1/1/2019 - 6/30/2021
Secretary (S)	Jennifer Styczynski	7/2/2020- 6/30/2022

Executive Committee (EC) - membership on the EC rotates annually based on a rotation schedule and each member serves for a two-year term, with the **President** serving as **Chair of the Committee**.

Claims Committee (CC) - members of the CC are annually selected by the EC. CC is traditionally made up of at least five members of the EC, with the **Vice President** serving as **Chair of the Committee**.

CJPRMA Board Representative
 Veronica Rodriguez appointed 10/24/2019

PROGRAM ADMINISTRATORS (Alliant Insurance Services)	
Michael Simmons	Marcus Beverly
Conor Boughey	Raychelle Maranan
Jenna Wirkner	

CLAIMS ADMINISTRATORS (Sedgwick formerly York)
Dorienne Zumwalt
Steven Scott (Workers' Comp)
Jill Petrarca (Liability)

RISK CONTROL CONSULTANTS (Sedgwick formerly York/Bickmore)
Dave Beal
Tom Kline (Police RM)

ADVISORS
Byrne Conley (Board Counsel)
James Marta, CPA (Accountant)



PROGRAM YEAR 20/21 MEETING CALENDAR

Thursday, August 6, 2020..... **Police Risk Management Committee** at 10:00 a.m.

Thursday, September 24, 2020 **Claims Committee** at 10:00 a.m.
Executive Committee at 11:30 a.m.

Thursday, October 29, 2020..... **Risk Management Committee** at 10:00 a.m.
Board of Directors at 12 noon

Thursday, November 5, 2020..... **Police Risk Management Committee** at 10:00 a.m.

Thursday, December 10, 2020 **Board of Directors** at 10:00 a.m.

Thursday, February 4, 2021 **Police Risk Management Committee** at 10:00 a.m.

Thursday, March 25, 2021 **Claims Committee** at 10:00 a.m.
Executive Committee at 11:30 a.m.

Thursday, April 22, 2021 **Risk Management Committee** at 10:00 a.m.
Board of Directors at 12 noon

Thursday, May 6, 2021 **Police Risk Management Committee** at 10:00 a.m.

Thursday, May 27, 2021 **Claims Committee** at 10:00 a.m.
Executive Committee at 11:30 a.m.

Thursday, June 17, 2021 ***Board of Directors** at 10:00 a.m.

Meeting Location: Rocklin Event Center - Garden Room (August 2020 to December 2020)
2650 Sunset Blvd., Rocklin, CA 95677
Ballroom *

Rocklin Community Center (April 22, 2021 and May 27, 2021)
5480 5th Street, Rocklin, CA 95677

Note: Additional Claims Committee Meetings may be scheduled as needed for Claims Authority approval which will be held via teleconference.