









BACK TO AGENDA

**Northern California Cities Self Insurance Fund  
Executive Committee Special Meeting  
July 14, 2022**

**Agenda Item F.**

**CLAIMS COMMITTEE MEMBERSHIP APPOINTMENTS**

**ACTION ITEM**

**ISSUE:** Members of the Claims Committee are annually selected by the Executive Committee.

The Vice President chairs the Committee, with most members coming from the Executive Committee since they meet on the same day. Several volunteers have expressed interest as indicated below.

**Note** – the Claims Committee generally meets before the Executive Committee.

**RECOMMENDATION:** The Committee is asked to approve members of the Claims Committee with volunteers from the Executive Committee.

**FISCAL IMPACT:** None.

**BACKGROUND:** Section 6 of the Bylaws authorizes the Board of Directors or the Executive Committee to form a committee for the purpose of overseeing functions that the Board of Directors or Executive Committee has authority to control. The Claims Committee is traditionally made up of at least five members of the Executive Committee and holds regular meetings prior to the Executive Committee's regular meetings, with the Vice President serving as the Chairperson, the President as the Alternative Chair and two or more other members of the Executive Committee.

Most of their activities concern settlement of claims though they also review and recommend changes to the approved counsel list and policies and procedures dealing with claims and litigation management. Special meetings are held by teleconference as needed to grant authority on pressing claims.

**ATTACHMENT(S):** None.