



**NCCSIF
EXECUTIVE COMMITTEE
AGENDA**

**A – Action
I – Information**

**1 – Attached
2 – Hand Out
3 – Separate Cover
4 – Verbal
5 – Previously
Mailed**

Date: Thursday, September 13, 2012
Time: 10:30 a.m.

Location: Meeting via Webinar at the following locations:

1. City of Anderson, 1887 Howard Street, Anderson, CA 96007
2. City of Corning, 794 Third Street, Corning, CA 96021
3. City of Gridley, 685 Kentucky Street, Gridley, CA 95948
4. City of Oroville, 1735 Montgomery Street, Oroville, CA 95965
5. City of Red Bluff, 555 Washington Street, Red Bluff, CA 96080
6. City of Willows, 201 North Lassen Street, Willows, CA 95988
7. City of Yuba City, 1201 Civic Center Boulevard, Yuba City, CA 95993
8. Town of Paradise, 5555 Skyway, Paradise, CA 95969
9. Alliant Insurance Services, Inc., 1792 Tribute Road #450, Sacramento, CA 95815
10. James Marta & Company, 701 Howe Avenue, Suite E3

Per Government Code 54954.2, persons requesting disability related modifications or accommodations, including auxiliary aids or services in order to participate in the meeting, are requested to contact Johnny Yang at Alliant Insurance at (916) 643-2712.

The Agenda packet will be posted on the NCCSIF website at www.nccsif.org. Documents and material relating to an open session agenda item that are provided to the NCCSIF Executive Committee less than 72 hours prior to a regular meeting will be available for public inspection and copying at 1792 Tribute Road, Suite 450, Sacramento, CA 94111.

Access to some buildings and offices may require routine provisions of identification to building security. However, NCCSIF does not require any member of the public to register his or her name, or to provide other information, as a condition to attendance at any public meeting and will not inquire of building security concerning information so provided. See Government Code section 54953.3.

A. CALL TO ORDER

B. PUBLIC COMMENTS

This time is reserved for members of the public to address the Executive Committee on matters pertaining to NCCSIF that are of interest to them.

C. APPROVAL OF AGENDA AS POSTED

A 1



pg. 01	D. CONSENT CALENDAR	A 1
	<i>All matters listed under the consent calendar are considered routine with no separate discussion necessary. Any member of the public or the Executive Committee may request any item to be considered separately.</i>	
pg. 02	1. Executive Committee Teleconference Meeting Draft Minutes – July 19, 2012	
pg. 05	2. Check Register at June 30, 2012	
	3. Investment Reports	
pg. 07	a. LAIF as of June 30, 2012	
pg. 08	b. Chandler Asset Management – Short/Long Term – June, July & August, 2012	
pg. 26	c. Treasurer’s Report as of June 30, 2012	
pg. 27	4. Utilization Report for Safety Grant Funds	
pg. 28	5. Letter of Opposition AB 2451 (Perez)	
pg. 29	E. MINUTES AND REPORTS	I 1
	<i>Minutes and/or reports are provided to the Executive Committee for review. These are provided as information only; and may be discussed or received and filed.</i>	
pg. 30	1. Board of Directors Meeting Draft Minutes – June 14, 2012	
pg. 37	2. Risk Management Committee Meeting Draft Minutes – June 14, 2012	
	3. Claims Committee Meeting	
pg. 42	a. Claims Committee Meeting Minutes – May 10, 2012	
	b. Closed Session Items Management via Teleconference (Verbal)	
pg. 43	4. CJPRMA Investment Report ending June 30, 2012	
pg. 45	5. CSAC EIA Investment Report – Quarter ending June 30, 2012	
	F. FINANCIAL REPORTS	
pg. 46	1. Quarterly Financial Report for Period Ending June 30, 2012	A 1
	<i>The Committee will review the quarterly financials and take action to Accept and File or give direction.</i>	
	2. Update on YE 2012 Financial Audits	I 4
	<i>The Committee will receive a verbal update regarding the status of the Year Ending 2012 Financial Audits from James Marta & Associates.</i>	
	G. JPA BUSINESS	
pg. 65	1. Review of Preliminary 2013 Meeting Calendar	A 1
	<i>The Committee will be asked to review, discuss and approve the Preliminary 2013 Meeting Calendar.</i>	



2. Long Range Planning Items

- pg. 67 **a. Long Range Planning Items List** **I 1**
The Committee will receive an update on the status of items from the Outstanding Items list which includes items from the Long Range Planning meeting on December 14, 2011.
- pg. 71 **b. Discussion of December 13, 2012 Long Range Planning Meeting** **A 1**
The Committee will discuss the need for a Long Range Planning Session this year.
- pg. 72 **3. Lunchtime Presentation** **A 1**
The Committee will be given a list of Lunchtime presentations for upcoming Board of Directors Meetings for acceptance.
- pg. 73 **4. Property Appraisals** **A 1**
Staff will present the Property Appraisal proposal to the Executive Committee for their recommendation and authority to contract for these services.
- pg. 75 **5. CAJPA Accreditation Update** **I 1**
Staff will provide the committee with an update on the CAJPA Accreditation process for NCCSIF.
- pg. 107 **6. Police Risk Management Committee Meeting Discussion** **A 4**
Staff will provide the committee with an update on the recent Police Risk Management Committee meeting that was held on August 23, 2012 and be asked to take action on the continuation of the Police Risk Management Committee meetings.

H. INFORMATION ITEMS

1. CAJPA Conference – September 18, 2012 in South Lake Tahoe, CA
2. NCCSIF Meeting Calendar 2012
3. NCCSIF Resource Contact Guide
4. PARMA Conference – February 3 – 6, 2013 at Rancho Mirage, CA

I. CLOSING COMMENTS

J. ADJOURNMENT

UPCOMING MEETINGS

Risk Management Committee – October 18, 2012
 Board of Directors – October 18, 2012
 Executive Committee – November 15, 2012
 Claims Committee – November 15, 2012
 Police Risk Management Committee – TBD



**Agenda Item D.
Executive Committee
September 13, 2012**

CONSENT CALENDAR

ACTION ITEM

ISSUE: The Executive Committee should review items on the Consent Calendar and, if there is any item requiring clarification or amendment, such item(s) should be pulled from the Consent for separate discussion as agendized. The Executive Committee should approve the Consent Calendar excluding those items removed for discussion. Any items removed from Consent will be agendized later during the meeting as recommended by the President and approved by the Committee.

RECOMMENDATION: It is the recommendation of Staff to approve the Consent Calendar after review by the Executive Committee.

FISCAL IMPACT: None.

BACKGROUND: The Committee places the following items on the Consent Calendar for approval. The Committee may approve the Consent Calendar items as presented, or any individual may request that an item be pulled for discussion and separate action during the meeting. Remaining items would then be approved by action of the Committee.

ATTACHMENT(S):

1. Draft Minutes of the Executive Committee Teleconference meeting – July 19, 2012
2. Check Register at June 30, 2012
3. Investment Reports
 - a. LAIF as of June 30, 2012
 - b. Chandler Asset Management – Short/Long Term June, July & August, 2012
 - c. Treasurer’s Report as of June 30, 2012
4. Utilization Report for Safety Grant Funds
5. Letter of Opposition AB 2451 (Perez)



**MINUTES OF THE
NCCSIF EXECUTIVE COMMITTEE MEETING
TELECONFERENCE
JULY 19, 2012**

MEMBERS PRESENT

Paula Islas, City of Galt
Karin Helvey, City of Gridley
Liz Ehrenstrom, City of Oroville
Gina Will, Town of Paradise
Sandy Ryan, City of Red Bluff
Tim Sailsbery, City of Willows
Steve Kroeger, City of Yuba City

MEMBERS ABSENT

Jeff Kiser, City of Anderson
John Brewer, City of Corning

GUESTS & CONSULTANTS

Susan Adams, Alliant Insurance Services
Johnny Yang, Alliant Insurance Services
Craig Wheaton, York Insurance Services
Kelly Aldrich, York Insurance Services

A. CALL TO ORDER

The meeting was called to order at 10:32 a.m.

B. PUBLIC COMMENTS

There were no public comments made.

C. APPROVAL OF AGENDA AS POSTED

A motion was made to approve the Agenda as posted.

MOTION: Steve Kroeger **SECOND:** Tim Sailsbery **MOTION CARRIED**

D. CONSENT CALENDAR

1. Draft Minutes of the Executive Committee Meeting – May 10, 2012
2. Check Register at June 30, 2012
3. Investment Reports
 - a. Chandler Asset Management – Short/Long Term as of April 30, 2012

A motion was made to approve the Consent Calendar.

MOTION: Steve Kroeger **SECOND:** Gina Will **MOTION CARRIED**

E. JPA BUSINESS

E1. Appointment of NCCSIF President

Ms Susan Adams advised that Mr. Steve Kimbrough, NCCSIF President, has resigned from the office of NCCSIF President as of June 26, 2012 and that the Executive Committee should appoint a new President to serve out the term that expires December 31, 2012.

Ms. Liz Ehrenstrom volunteered to assume the role of NCCSIF President if there are no other members who are interested. Ms. Karin Helvey then volunteered for the role of NCCSIF Vice President if there are no other members who are interested.

A motion was made to recommend to the Board of Directors the appointment of Liz Ehrenstrom, City of Oroville as NCCSIF President and Karin Helvey, City of Red Bluff as NCCSIF Vice President.

MOTION: Steve Kroeger **SECOND:** Tim Sailsbery **MOTION CARRIED**

E2. Check Signing Authority

Ms. Adams explained to the Committee that in order to expedite payment for invoices, the Executive Committee should discuss and approve amending the JPA ByLaws as respects check signing authority to allow one signature on those checks that are greater than \$5,000 in value and are issued monthly to NCCSIF's Claims Administrator, JPA Administrator, Risk Control Service Provider and Accountant.

If the Executive Committee approves recommending the ByLaw change, upon approval of the Board, it will be effective 30 days from the Board meeting date in accordance with the ByLaws amendment notice requirement.

Mr. Tim Sailsbery, Ms. Liz Ehrenstrom and Mr. Steve Kroeger agree with approving the recommendation to the Board of Directors.



A motion was made to recommend to the Board of Directors that the NCCSIF Bylaws Section 19 Disbursement of Funds be amended as proposed at today's meeting.

MOTION: Gina Will **SECOND:** Karin Helvey **MOTION CARRIED**

I. ADJOURNMENT

The meeting was adjourned at 10:48 a.m.

DRAFT

Northern California Cities Self Insurance Fund
 Check/Voucher Register - '
 From 4/1/2012 Through 6/30/2012

Check Number	Check Description	Vendor Name	Effective Date	Check Amount
7602	System Generated Check/Voucher	City of Folsom	4/26/2012	(2,097.03)
7662	System Generated Check/Voucher	City of Placerville	4/23/2012	(21,336.00)
7832	System Generated Check/Voucher	York Insurance Services Group, Inc - CA	4/5/2012	0.00
7833	System Generated Check/Voucher	James Marta	4/5/2012	0.00
7834	System Generated Check/Voucher	AGRIP	4/5/2012	0.00
7835	System Generated Check/Voucher	Alliant Insurance Services	4/5/2012	0.00
7836	System Generated Check/Voucher	Bickmore Risk Services Inc.	4/5/2012	0.00
7837	System Generated Check/Voucher	Future Industrial Technologies, Inc	4/5/2012	0.00
7838	System Generated Check/Voucher	York Insurance Services Group, Inc - CA	4/5/2012	49,240.71
7839	System Generated Check/Voucher	James Marta	4/5/2012	5,204.90
7840	System Generated Check/Voucher	AGRIP	4/5/2012	500.00
7841	System Generated Check/Voucher	Alliant Insurance Services	4/5/2012	23,554.00
7842	System Generated Check/Voucher	Bickmore Risk Services Inc.	4/5/2012	17,628.33
7843	System Generated Check/Voucher	Future Industrial Technologies, Inc	4/5/2012	1,972.27
7844	System Generated Check/Voucher	Chandler Inc.	4/23/2012	4,862.00
7845	System Generated Check/Voucher	York Insurance Services Group, Inc - CA	4/23/2012	41,000.00
7846	System Generated Check/Voucher	Gibbons & Conley	4/23/2012	355.69
7847	System Generated Check/Voucher	Occu-Med Inc.	4/23/2012	1,500.00
7848	System Generated Check/Voucher	Future Industrial Technologies, Inc	4/23/2012	805.02
7849	System Generated Check/Voucher	Professional Dynamics Inc.	4/23/2012	1,000.00
7850	System Generated Check/Voucher	DKF Solutions Group, LLC	4/23/2012	700.00
7851	To reissue voided check #7662	City of Placerville	4/23/2012	21,336.00
7852	System Generated Check/Voucher	Chandler Inc.	5/11/2012	4,870.00
7853	System Generated Check/Voucher	York Insurance Services Group, Inc - CA	5/11/2012	77,703.62
7854	System Generated Check/Voucher	James Marta	5/11/2012	0.00
7855	System Generated Check/Voucher	Alliant Insurance Services	5/11/2012	0.00
7856	System Generated Check/Voucher	Bickmore Risk Services Inc.	5/11/2012	0.00
7857	System Generated Check/Voucher	MICHAEL DALY	5/11/2012	0.00
7858	System Generated Check/Voucher	Future Industrial Technologies, Inc	5/11/2012	0.00
7859	System Generated Check/Voucher	Carla Soracco	5/11/2012	0.00
7860	System Generated Check/Voucher	Liz Ehrenstrom	5/11/2012	0.00
7862	System Generated Check/Voucher	James Marta	5/11/2012	5,055.49
7863	System Generated Check/Voucher	Alliant Insurance Services	5/11/2012	22,500.00
7864	System Generated Check/Voucher	Bickmore Risk Services Inc.	5/11/2012	8,628.33
7865	System Generated Check/Voucher	MICHAEL DALY	5/11/2012	101.57
7866	System Generated Check/Voucher	Future Industrial Technologies, Inc	5/11/2012	2,897.83
7867	System Generated Check/Voucher	Carla Soracco	5/11/2012	101.57
7868	System Generated Check/Voucher	Liz Ehrenstrom	5/11/2012	53.69
7869	System Generated Check/Voucher	Professional Dynamics Inc.	5/11/2012	1,000.00
7870	System Generated Check/Voucher	Russell Hildebrand	5/11/2012	21.65
7871	System Generated Check/Voucher	Future Industrial Technologies, Inc	5/24/2012	0.00
7872	System Generated Check/Voucher	Susan Adams	5/24/2012	1,131.74
7873	System Generated Check/Voucher	James Marta	6/5/2012	5,100.00
7874	System Generated Check/Voucher	Alliant Insurance Services	6/5/2012	45,000.00
7875	System Generated Check/Voucher	City of Gridley	6/5/2012	150,957.00
7876	System Generated Check/Voucher	City of Folsom	6/5/2012	1,200.00
7877	System Generated Check/Voucher	City of Dixon	6/5/2012	152,791.00
7878	System Generated Check/Voucher	City of Jackson	6/5/2012	450.00

Northern California Cities Self Insurance Fund
 Check/Voucher Register - '
 From 4/1/2012 Through 6/30/2012

7879	System Generated Check/Voucher	Future Industrial Technologies, Inc	6/5/2012	3,899.80
7880	System Generated Check/Voucher	DKF Solutions Group, LLC	6/5/2012	700.00
7881	System Generated Check/Voucher	Susan Adams	6/5/2012	1,131.74
7882	System Generated Check/Voucher	AGRIP	6/5/2012	1,011.00
7883	System Generated Check/Voucher	Chandler Inc.	6/11/2012	4,890.00
7884	System Generated Check/Voucher	York Insurance Services Group, Inc - CA	6/11/2012	41,000.00
7885	System Generated Check/Voucher	Occu-Med Inc.	6/11/2012	1,500.00
7886	System Generated Check/Voucher	City of Oroville	6/11/2012	356,995.00
7887	System Generated Check/Voucher	City of Galt	6/11/2012	107,693.00
7888	System Generated Check/Voucher	City of Folsom	6/11/2012	748,878.00
7889	System Generated Check/Voucher	City of Red Bluff	6/11/2012	71,139.00
7890	System Generated Check/Voucher	Future Industrial Technologies, Inc	6/11/2012	981.00
7891	System Generated Check/Voucher	Professional Dynamics Inc.	6/11/2012	1,000.00
7892	System Generated Check/Voucher	DKF Solutions Group, LLC	6/11/2012	700.00
7893	System Generated Check/Voucher	City of Anderson	6/20/2012	83,592.00
7894	System Generated Check/Voucher	Town of Paradise	6/20/2012	215,505.00
7895	System Generated Check/Voucher	City of Nevada City	6/20/2012	32,229.00
7896	System Generated Check/Voucher	MICHAEL DALY	6/20/2012	101.57
7897	System Generated Check/Voucher	City of Rio Vista	6/20/2012	116,348.00
7898	System Generated Check/Voucher	City of Corning	6/20/2012	5,615.00
7899	System Generated Check/Voucher	City of Placerville	6/20/2012	<u>70,175.00</u>
Report Total				<u>2,490,873.49</u>



JOHN CHIANG

California State Controller

LOCAL AGENCY INVESTMENT FUND
REMITTANCE ADVICE

Agency Name NO CAL CITIES SELF INSUR FUND
Account Number 35-11-001

As of 07/13/2012, your Local Agency Investment Fund account has been directly credited with the interest earned on your deposits for the quarter ending 06/30/2012.

Earnings Ratio		.00000976192855700
Interest Rate		0.36%
Dollar Day Total	\$	132,301,997.79
Quarter End Principal Balance	\$	1,435,168.45
Quarterly Interest Earned	\$	1,291.52

Monthly Account Statement

Northern CA Cities Self Ins. Fund Short Term

June 1, 2012 through June 30, 2012

Chandler Team

For questions about your account,
please call (800) 317-4747 or
Email operations@chandlerasset.com

Custodian

Bank of New York Mellon Trust
Company
Gaby Rodriguez
213-630-6461

Information contained herein is confidential. We urge you to compare this statement to the one you receive from your qualified custodian. Prices are provided by IDC, an independent pricing source.



PORTFOLIO CHARACTERISTICS

Average Duration	2.42
Average Coupon	2.35 %
Average Purchase YTM	1.71 %
Average Market YTM	0.65 %
Average S&P/Moody Rating	AA/Aa1
Average Final Maturity	2.53 yrs
Average Life	2.49 yrs

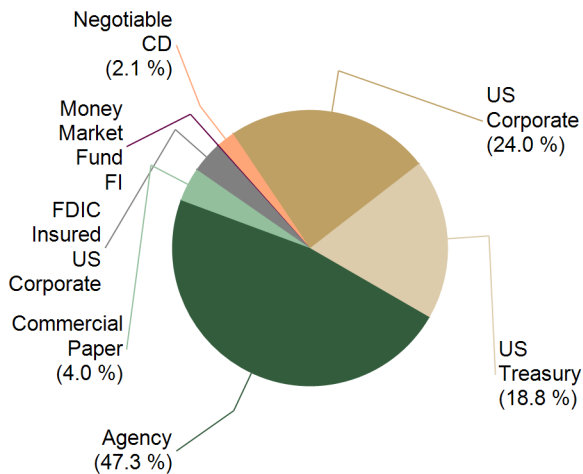
ACCOUNT SUMMARY

	Beg. Values as of 5/31/12	End Values as of 6/30/12
Market Value	23,871,266	22,404,225
Accrued Interest	137,493	125,261
Total Market Value	24,008,759	22,529,487
Income Earned	34,710	32,583
Cont/WD		-1,500,988
Par	23,101,768	21,704,245
Book Value	23,374,871	21,945,749
Cost Value	23,680,611	22,216,214

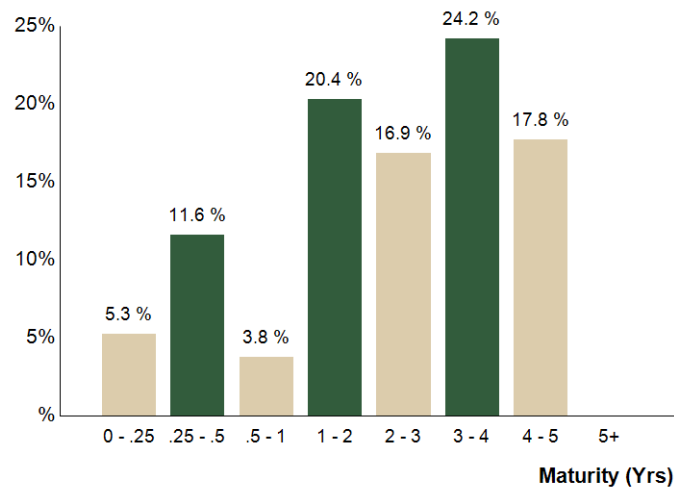
TOP ISSUERS

Issuer	% Portfolio
Government of United States	18.8 %
Federal National Mortgage Assoc	13.1 %
Federal Farm Credit Bank	11.9 %
Federal Home Loan Mortgage Corp	11.7 %
Federal Home Loan Bank	7.4 %
Tennessee Valley Authority	3.2 %
Toronto Dominion Holdings	2.1 %
General Electric Co	2.1 %
Total	70.3 %

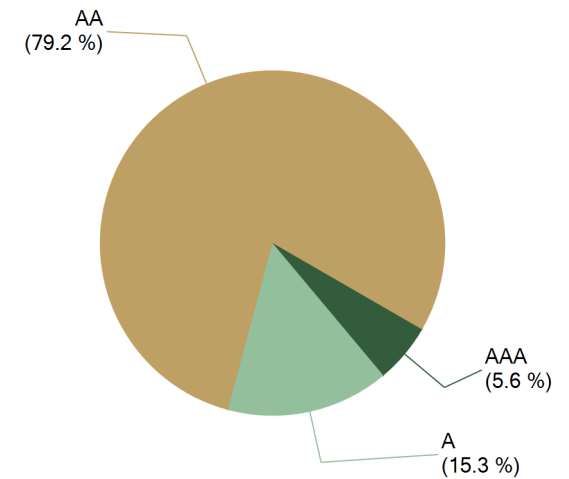
SECTOR ALLOCATION



MATURITY DISTRIBUTION



CREDIT QUALITY (S&P)



PERFORMANCE REVIEW

Total Rate of Return As of 6/30/2012	Current Month	Latest 3 Months	Year To Date	1 Yr	Annualized				Since 12/31/1997
					3 Yrs	5 Yrs	10 Yrs	12/31/1997	
Northern CA Cities Self Ins. Fund Short Term	0.09 %	0.62 %	1.02 %	2.50 %	3.11 %	4.77 %	4.09 %	5.01 %	103.12 %
1-5 yr Govt	-0.07 %	0.57 %	0.45 %	2.17 %	2.77 %	4.41 %	3.75 %	4.66 %	93.58 %
1-5 Year Govt/A Rated or better Corporate	0.05 %	0.60 %	1.01 %	2.37 %	3.36 %	4.46 %	3.89 %	4.81 %	97.57 %



Northern California Cities Self-Insurance Fund - Short Term

June 30, 2012

COMPLIANCE WITH INVESTMENT POLICY

The portfolio complies with State law and with the Authority's investment policy.

Category	Standard	Comment
Asset-backed/MBS	20% maximum	Complies
Banker's Acceptances	A1/P1; 30% max; <180 days; L/T = AA	Complies
Commercial Paper	A1/P1; 25% max.; <270 days	Complies
LAIF	\$50 million	Complies
Medium Term Notes	30% max; A; 5 year maximum	Complies
Money Market Acct	15% maximum; AA	Complies
Mutual Funds	15% maximum; AAA	Complies
Negotiable CDs	30% overall; 3-year maximum	Complies
Repurchase Agreements	10% overall; 30 days	Complies
Time CDs	3 year maximum	Complies
Treasury issues	No limitation	Complies
US Agencies	No limitation	Complies
Per Issuer Maximum	5% (except gov'ts)	Complies
Maximum Maturity	10 years	Complies
Futures and Options	Prohibited	Complies
Reverse Repos	Prohibited	Complies
Inverse floaters	Prohibited	Complies
Range notes	Prohibited	Complies

Monthly Account Statement

Northern Cal. Cities Self Ins. Fund Long Term

June 1, 2012 through June 30, 2012

Chandler Team

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Custodian

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PORTFOLIO CHARACTERISTICS

Average Duration	3.65
Average Coupon	3.38 %
Average Purchase YTM	2.48 %
Average Market YTM	0.92 %
Average S&P/Moody Rating	AA/Aa1
Average Final Maturity	4.01 yrs
Average Life	4.00 yrs

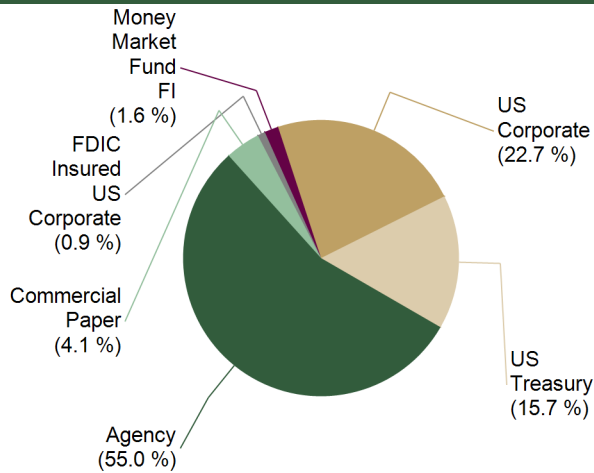
ACCOUNT SUMMARY

	Beg. Values as of 5/31/12	End Values as of 6/30/12
Market Value	24,528,324	23,095,886
Accrued Interest	219,655	164,322
Total Market Value	24,747,979	23,260,207
Income Earned	49,565	47,479
Cont/WD		-1,500,000
Par	22,545,592	21,186,182
Book Value	23,204,050	21,836,182
Cost Value	23,587,976	22,199,183

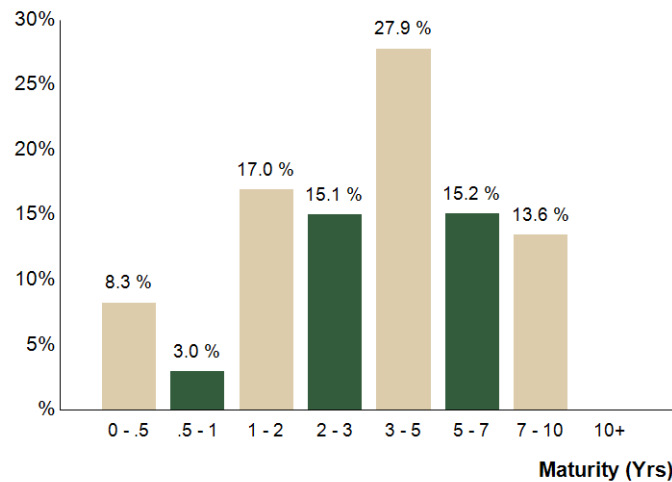
TOP ISSUERS

Issuer	% Portfolio
Government of United States	15.7 %
Federal National Mortgage Assoc	12.5 %
Federal Home Loan Mortgage Corp	11.6 %
Federal Home Loan Bank	10.6 %
Tennessee Valley Authority	10.5 %
Federal Farm Credit Bank	9.8 %
Toyota Motor Corp	2.1 %
Bank of Nova Scotia	2.0 %
	74.8 %

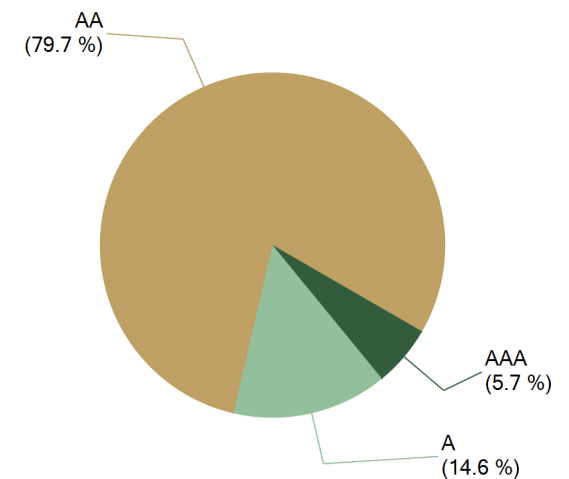
SECTOR ALLOCATION



MATURITY DISTRIBUTION



CREDIT QUALITY (S&P)



PERFORMANCE REVIEW

Total Rate of Return As of 6/30/2012	Current Month	Latest 3 Months	Year To Date	1 Yr	Annualized			Since 5/31/2006	Since 5/31/2006
					3 Yrs	5 Yrs	10 Yrs		
Northern Cal. Cities Self Ins. Fund Long Term	0.05 %	1.48 %	1.80 %	5.44 %	5.08 %	6.19 %	N/A	6.07 %	43.14 %
1-10 yr Govt	-0.16 %	1.60 %	1.18 %	5.31 %	4.53 %	5.83 %	N/A	5.70 %	40.15 %
1-10 Year Govt/A Rated or better Corporate	0.02 %	1.57 %	1.87 %	5.36 %	5.31 %	5.67 %	N/A	5.61 %	39.40 %



Northern California Cities Self-Insurance Fund - Long Term

June 30, 2012

COMPLIANCE WITH INVESTMENT POLICY

The portfolio complies with State law and with the Authority's investment policy.

Category	Standard	Comment
Asset-backed/MBS	20% maximum	Complies
Banker's Acceptances	A1/P1; 30% max; <180 days; L/T = AA	Complies
Commercial Paper	A1/P1; 25% max.; <270 days	Complies
LAIF	\$50 million	Complies
Medium Term Notes	30% max; A; 5 year maximum	Complies
Money Market Acct	15% maximum; AA	Complies
Mutual Funds	15% maximum; AAA	Complies
Negotiable CDs	30% overall; 3-year maximum	Complies
Repurchase Agreements	10% overall; 30 days	Complies
Time CDs	3 year maximum	Complies
Treasury issues	No limitation	Complies
US Agencies	No limitation	Complies
Per Issuer Maximum	5% (except gov'ts)	Complies
Maximum Maturity	10 years	Complies
Futures and Options	Prohibited	Complies
Reverse Repos	Prohibited	Complies
Inverse floaters	Prohibited	Complies
Range notes	Prohibited	Complies

Monthly Account Statement

Northern CA Cities Self Ins. Fund Short Term

July 1, 2012 through July 31, 2012

Chandler Team

For questions about your account,
please call (800) 317-4747 or
Email operations@chandlerasset.com

Custodian

Bank of New York Mellon Trust
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Information contained herein is confidential. We urge you to compare this statement to the one you receive from your qualified custodian. Prices are provided by IDC, an independent pricing source.



PORTFOLIO CHARACTERISTICS

Average Duration	2.37
Average Coupon	2.28 %
Average Purchase YTM	1.67 %
Average Market YTM	0.51 %
Average S&P/Moody Rating	AA/Aa1
Average Final Maturity	2.49 yrs
Average Life	2.43 yrs

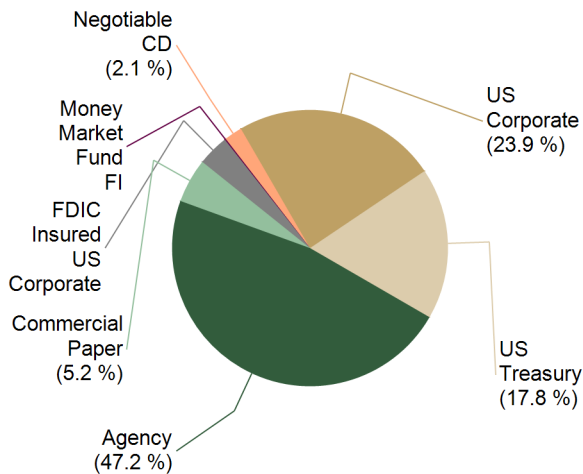
ACCOUNT SUMMARY

	Beg. Values as of 6/30/12	End Values as of 7/31/12
Market Value	22,404,225	22,492,775
Accrued Interest	125,261	134,115
Total Market Value	22,529,487	22,626,890
Income Earned	32,583	31,113
Cont/WD		0
Par	21,704,245	21,745,543
Book Value	21,945,749	21,978,063
Cost Value	22,216,214	22,234,538

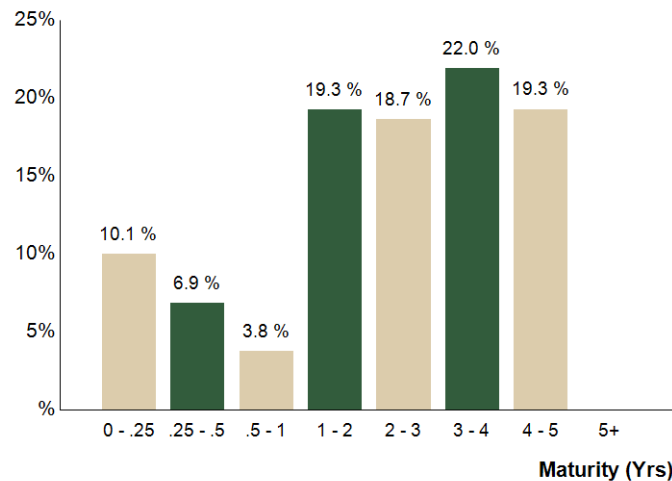
TOP ISSUERS

Issuer	% Portfolio
Government of United States	17.8 %
Federal National Mortgage Assoc	13.1 %
Federal Farm Credit Bank	11.9 %
Federal Home Loan Mortgage Corp	11.6 %
Federal Home Loan Bank	7.5 %
Tennessee Valley Authority	3.2 %
Toronto Dominion Holdings	2.1 %
General Electric Co	2.1 %
	69.1 %

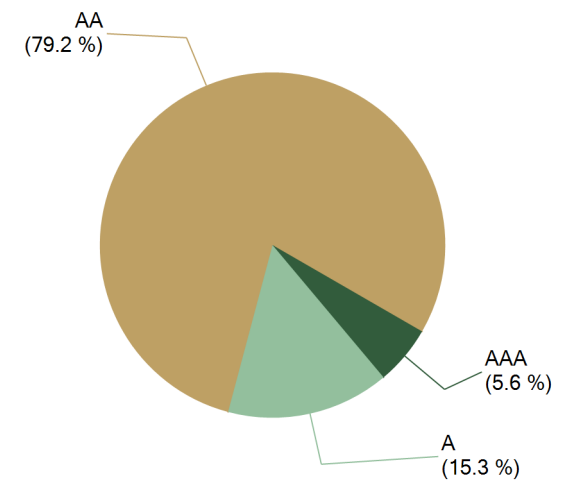
SECTOR ALLOCATION



MATURITY DISTRIBUTION



CREDIT QUALITY (S&P)



PERFORMANCE REVIEW

Total Rate of Return As of 7/31/2012	Current Month	Latest 3 Months	Year To Date	1 Yr	Annualized				Since 12/31/1997
					3 Yrs	5 Yrs	10 Yrs	12/31/1997	
Northern CA Cities Self Ins. Fund Short Term	0.43 %	0.60 %	1.46 %	2.27 %	3.12 %	4.67 %	3.99 %	5.01 %	104.00 %
1-5 yr Govt	0.39 %	0.50 %	0.85 %	1.86 %	2.81 %	4.28 %	3.63 %	4.66 %	94.34 %
1-5 Year Govt/A Rated or better Corporate	0.53 %	0.69 %	1.55 %	2.16 %	3.33 %	4.37 %	3.79 %	4.82 %	98.62 %



Northern California Cities Self-Insurance Fund - Short Term

July 31, 2012

COMPLIANCE WITH INVESTMENT POLICY

The portfolio complies with State law and with the Authority's investment policy.

Category	Standard	Comment
Asset-backed/MBS	20% maximum	Complies
Banker's Acceptances	A1/P1; 30% max; <180 days; L/T = AA	Complies
Commercial Paper	A1/P1; 25% max.; <270 days	Complies
LAIF	\$50 million	Complies
Medium Term Notes	30% max; A; 5 year maximum	Complies*
Money Market Acct	15% maximum; AA	Complies
Mutual Funds	15% maximum; AAA	Complies
Negotiable CDs	30% overall; 3-year maximum	Complies
Repurchase Agreements	10% overall; 30 days	Complies
	3 year maximum	Complies
Treasury issues	No limitation	Complies
US Agencies	No limitation	Complies
Per Issuer Maximum	5% (except gov'ts)	Complies
Maximum Maturity	10 years	Complies
Futures and Options	Prohibited	Complies
Reverse Repos	Prohibited	Complies
Inverse floaters	Prohibited	Complies
Range notes	Prohibited	Complies

Monthly Account Statement

Northern Cal. Cities Self Ins. Fund Long Term

July 1, 2012 through July 31, 2012

Chandler Team

For questions about your account,
please call (800) 317-4747 or
Email operations@chandlerasset.com

Custodian

Bank of New York Mellon Trust
Company
Gaby Rodriguez
213-630-6461

Information contained herein is confidential. We urge you to compare this statement to the one you receive from your qualified custodian. Prices are provided by IDC, an independent pricing source.



PORTFOLIO CHARACTERISTICS

Average Duration	3.59
Average Coupon	3.38 %
Average Purchase YTM	2.49 %
Average Market YTM	0.76 %
Average S&P/Moody Rating	AA/Aa1
Average Final Maturity	3.93 yrs
Average Life	3.92 yrs

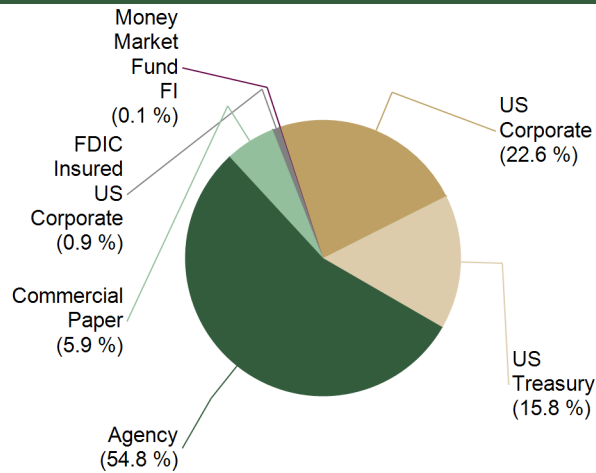
ACCOUNT SUMMARY

	Beg. Values as of 6/30/12	End Values as of 7/31/12
Market Value	23,095,886	23,269,463
Accrued Interest	164,322	160,243
Total Market Value	23,260,207	23,429,706
Income Earned	47,479	44,970
Cont/WD		0
Par	21,186,182	21,251,148
Book Value	21,836,182	21,885,231
Cost Value	22,199,183	22,263,120

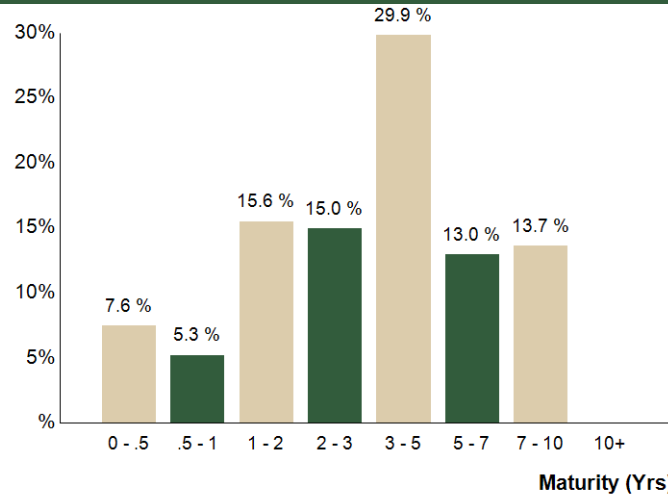
TOP ISSUERS

Issuer	% Portfolio
Government of United States	15.8 %
Federal National Mortgage Assoc	12.5 %
Federal Home Loan Mortgage Corp	11.5 %
Federal Home Loan Bank	10.6 %
Tennessee Valley Authority	10.4 %
Federal Farm Credit Bank	9.8 %
Toyota Motor Corp	2.0 %
Bank of Nova Scotia	2.0 %
Total	74.6 %

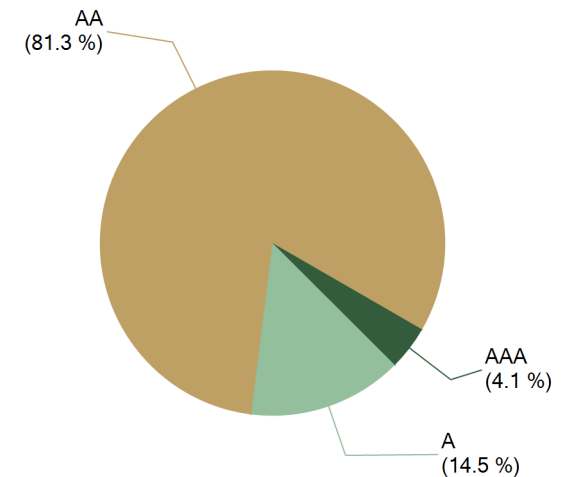
SECTOR ALLOCATION



MATURITY DISTRIBUTION



CREDIT QUALITY (S&P)



PERFORMANCE REVIEW

Total Rate of Return As of 7/31/2012	Current Month	Latest 3 Months	Year To Date	1 Yr	Annualized			Since 5/31/2006	
					3 Yrs	5 Yrs	10 Yrs		
Northern Cal. Cities Self Ins. Fund Long Term	0.73 %	1.38 %	2.54 %	4.97 %	5.15 %	6.12 %	N/A	6.11 %	44.18 %
1-10 yr Govt	0.63 %	1.24 %	1.81 %	4.57 %	4.62 %	5.70 %	N/A	5.73 %	41.02 %
1-10 Year Govt/A Rated or better Corporate	0.86 %	1.50 %	2.75 %	4.83 %	5.26 %	5.63 %	N/A	5.68 %	40.61 %



Northern California Cities Self-Insurance Fund - Long Term

July 31, 2012

COMPLIANCE WITH INVESTMENT POLICY

The portfolio complies with State law and with the Authority's investment policy.

Category	Standard	Comment
Asset-backed/MBS	20% maximum	Complies
Banker's Acceptances	A1/P1; 30% max; <180 days; L/T = AA	Complies
Commercial Paper	A1/P1; 25% max.; <270 days	Complies
LAIF	\$50 million	Complies
Medium Term Notes	30% max; A; 5 year maximum	Complies*
Money Market Acct	15% maximum; AA	Complies
Mutual Funds	15% maximum; AAA	Complies
Negotiable CDs	30% overall; 3-year maximum	Complies
Repurchase Agreements	10% overall; 30 days	Complies
	3 year maximum	Complies
Treasury issues	No limitation	Complies
US Agencies	No limitation	Complies
Per Issuer Maximum	5% (except gov'ts)	Complies
Maximum Maturity	10 years	Complies
Futures and Options	Prohibited	Complies
Reverse Repos	Prohibited	Complies
Inverse floaters	Prohibited	Complies
Range notes	Prohibited	Complies

Monthly Account Statement

Northern CA Cities Self Ins. Fund Short Term

August 1, 2012 through August 31, 2012

Chandler Team

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please call (800) 317-4747 or
Email operations@chandlerasset.com

Custodian

Bank of New York Mellon Trust
Company
Gaby Rodriguez
213-630-6461

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PORTFOLIO CHARACTERISTICS

Average Duration	2.44
Average Coupon	2.15 %
Average Purchase YTM	1.54 %
Average Market YTM	0.49 %
Average S&P/Moody Rating	AA+/Aa1
Average Final Maturity	2.55 yrs
Average Life	2.49 yrs

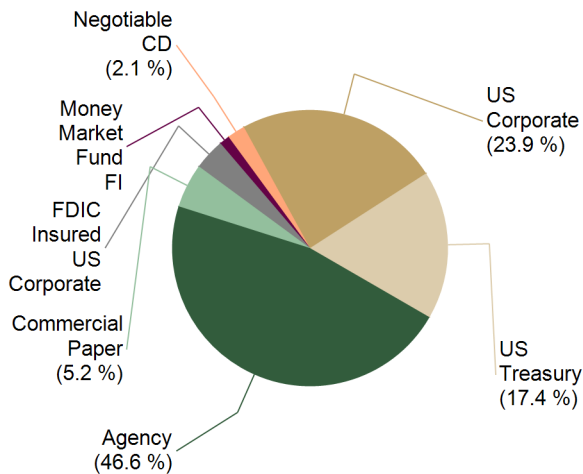
ACCOUNT SUMMARY

	Beg. Values as of 7/31/12	End Values as of 8/31/12
Market Value	22,492,775	22,538,181
Accrued Interest	134,115	130,474
Total Market Value	22,626,890	22,668,655
Income Earned	31,113	30,242
Cont/WD		-1,088
Par	21,745,543	21,804,910
Book Value	21,978,063	22,044,759
Cost Value	22,234,538	22,294,530

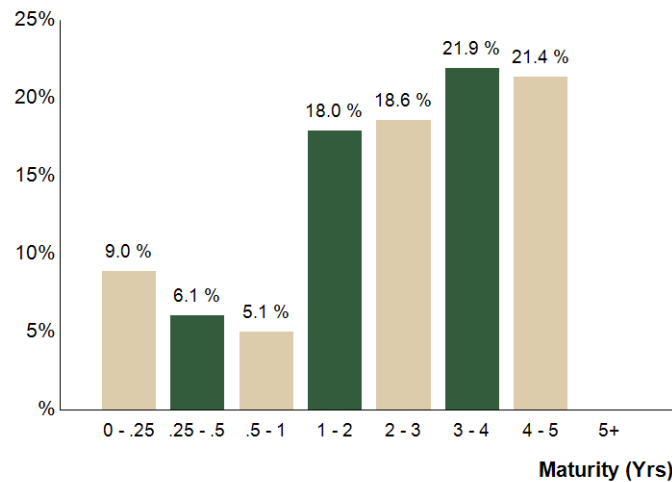
TOP ISSUERS

Issuer	% Portfolio
Government of United States	17.4 %
Federal National Mortgage Assoc	12.4 %
Federal Farm Credit Bank	11.9 %
Federal Home Loan Mortgage Corp	11.7 %
Federal Home Loan Bank	7.4 %
Tennessee Valley Authority	3.2 %
Toronto Dominion Holdings	2.1 %
General Electric Co	2.1 %
	68.2 %

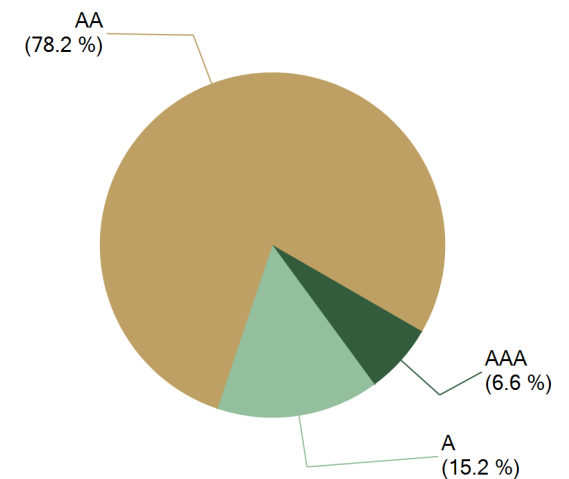
SECTOR ALLOCATION



MATURITY DISTRIBUTION



CREDIT QUALITY (S&P)



PERFORMANCE REVIEW

Total Rate of Return As of 8/31/2012	Current Month	Latest 3 Months	Year To Date	1 Yr	Annualized				Since 12/31/1997
					3 Yrs	5 Yrs	10 Yrs	12/31/1997	
Northern CA Cities Self Ins. Fund Short Term	0.19 %	0.71 %	1.65 %	2.03 %	2.99 %	4.50 %	3.93 %	4.99 %	104.38 %
1-5 yr Govt	0.06 %	0.39 %	0.91 %	1.18 %	2.64 %	4.06 %	3.57 %	4.64 %	94.46 %
1-5 Year Govt/A Rated or better Corporate	0.15 %	0.73 %	1.70 %	1.80 %	3.14 %	4.18 %	3.73 %	4.80 %	98.91 %



Northern California Cities Self-Insurance Fund - Short Term

August 31, 2012

COMPLIANCE WITH INVESTMENT POLICY

The portfolio complies with State law and with the Authority's investment policy.

Category	Standard	Comment
Asset-backed/MBS	20% maximum	Complies
Banker's Acceptances	A1/P1; 30% max; <180 days; L/T = AA	Complies
Commercial Paper	A1/P1; 25% max.; <270 days	Complies
LAIF	\$50 million	Complies
Medium Term Notes	30% max; A; 5 year maximum	Complies
Money Market Acct	15% maximum; AA	Complies
Mutual Funds	15% maximum; AAA	Complies
Negotiable CDs	30% overall; 3-year maximum	Complies
Repurchase Agreements	10% overall; 30 days	Complies
Time CDs	3 year maximum	Complies
Treasury issues	No limitation	Complies
US Agencies	No limitation	Complies
Per Issuer Maximum	5% (except gov'ts)	Complies
Maximum Maturity	10 years	Complies
Futures and Options	Prohibited	Complies
Reverse Repos	Prohibited	Complies
Inverse floaters	Prohibited	Complies
Range notes	Prohibited	Complies

Monthly Account Statement

Northern Cal. Cities Self Ins. Fund Long Term

August 1, 2012 through August 31, 2012

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Information contained herein is confidential. We urge you to compare this statement to the one you receive from your qualified custodian. Prices are provided by IDC, an independent pricing source.



PORTFOLIO CHARACTERISTICS

Average Duration	3.66
Average Coupon	3.33 %
Average Purchase YTM	2.47 %
Average Market YTM	0.75 %
Average S&P/Moody Rating	AA/Aa1
Average Final Maturity	4.01 yrs
Average Life	3.98 yrs

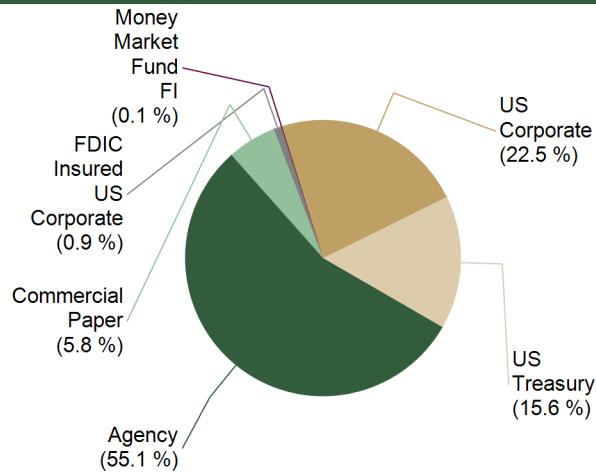
ACCOUNT SUMMARY

	Beg. Values as of 7/31/12	End Values as of 8/31/12
Market Value	23,269,463	23,324,110
Accrued Interest	160,243	162,933
Total Market Value	23,429,706	23,487,042
Income Earned	44,970	45,006
Cont/WD		0
Par	21,251,148	21,349,886
Book Value	21,885,231	21,953,651
Cost Value	22,263,120	22,333,945

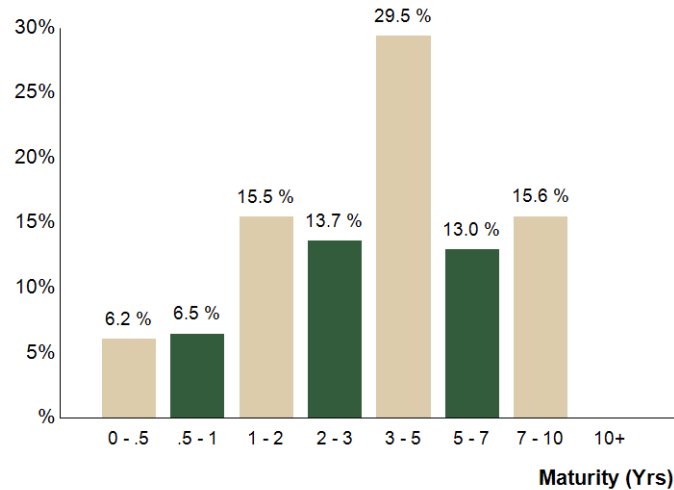
TOP ISSUERS

Issuer	% Portfolio
Government of United States	15.6 %
Federal National Mortgage Assoc	12.5 %
Federal Home Loan Mortgage Corp	11.5 %
Tennessee Valley Authority	10.8 %
Federal Home Loan Bank	10.6 %
Federal Farm Credit Bank	9.8 %
Toyota Motor Corp	2.0 %
General Electric Co	2.0 %
Total	74.8 %

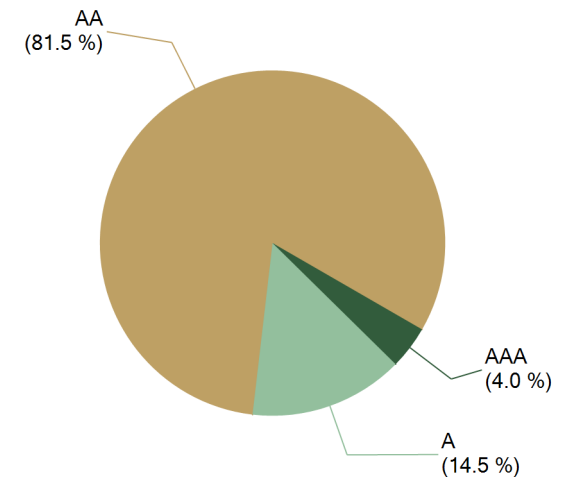
SECTOR ALLOCATION



MATURITY DISTRIBUTION



CREDIT QUALITY (S&P)



PERFORMANCE REVIEW

Total Rate of Return As of 8/31/2012	Current Month	Latest 3 Months	Year To Date	1 Yr	Annualized			Since 5/31/2006	
					3 Yrs	5 Yrs	10 Yrs		
Northern Cal. Cities Self Ins. Fund Long Term	0.24 %	1.03 %	2.80 %	3.98 %	5.01 %	5.90 %	N/A	6.07 %	44.54 %
1-10 yr Govt	0.05 %	0.52 %	1.87 %	2.86 %	4.40 %	5.41 %	N/A	5.66 %	41.10 %
1-10 Year Govt/A Rated or better Corporate	0.16 %	1.05 %	2.92 %	3.67 %	5.00 %	5.39 %	N/A	5.63 %	40.84 %



Northern California Cities Self-Insurance Fund - Long Term

August 31, 2012

COMPLIANCE WITH INVESTMENT POLICY

The portfolio complies with State law and with the Authority's investment policy.


Category	Standard	Comment
Asset-backed/MBS	20% maximum	Complies
Banker's Acceptances	A1/P1; 30% max; <180 days; L/T = AA	Complies
Commercial Paper	A1/P1; 25% max.; <270 days	Complies
LAIF	\$50 million	Complies
Medium Term Notes	30% max; A; 5 year maximum	Complies
Money Market Acct	15% maximum; AA	Complies
Mutual Funds	15% maximum; AAA	Complies
Negotiable CDs	30% overall; 3-year maximum	Complies
Repurchase Agreements	10% overall; 30 days	Complies
Time CDs	3 year maximum	Complies
Treasury issues	No limitation	Complies
US Agencies	No limitation	Complies
Per Issuer Maximum	5% (except gov'ts)	Complies
Maximum Maturity	10 years	Complies
Futures and Options	Prohibited	Complies
Reverse Repos	Prohibited	Complies
Inverse floaters	Prohibited	Complies
Range notes	Prohibited	Complies

**NCCSIF
INVESTMENT REPORT
FOR THE QUARTER ENDING JUNE 30, 2012**

	MARKET VALUE
CASH:	
(1) Tri Counties Checking	\$ 363,512.38
(2) Local Agency Inv Fund (LAIF)	1,435,168.45
Total Cash	1,798,680.83
 INVESTMENTS (Unrestricted):	
(3) Chandler Investments	
Account no. 170	22,404,225.00
Account no. 171	23,095,886.00
Total Unrestricted Investments	45,500,111.00
 TOTAL CASH AND INVESTMENTS	 \$ 47,298,791.83

- (1) This consists of one interest-bearing checking account and two pass-thru accounts (liability and workers comp claims). The rate of interest is 0.15%
- (2) The LAIF rate of return as of quarter ended June 30, 2012 0.36%
- (3) See attached Investment Activity Reports.

THIS PORTFOLIO IS IN COMPLIANCE WITH NCCSIF'S INVESTMENT POLICY AND IS LIQUID ENOUGH TO MEET EXPECTED CASH FLOW NEEDS OVER THE NEXT SIX MONTHS.



 Tim Salsbery, Treasurer

8/2/12

 Date

Member	ADA Grants Declared in FY 2009 Board Meeting 4/24/2009	Risk Management Grants elected to be retained in WC admin by members from their WC shared refund FY 2010	Risk Management Grants elected to be retained in WC admin by members from their WC shared refund FY 2011	Risk Management Grants elected to be retained in WC admin by members from their WC shared refund FY 2012	Total funds available FY 2009 - FY 2012 for ADA grants and Risk Management Grants	Total Disbursements Paid through Last Update	Funds Available
Anderson	\$ 6,496	8,039.00	7,650.00	7,540.00	29,725.00	14,535.00	15,190.00
Auburn	6,397	-	-	8,098.00	14,495.00	6,397.00	8,098.00
Colusa	6,258	-	-	5,817.00	12,075.00	6,258.00	5,817.00
Corning	6,157	6,149.00	5,788.00	5,678.00	23,772.00	23,772.00	-
Dixon	6,592	-	-	-	6,592.00	6,592.00	-
Folsom	16,732	62,977.00	-	61,737.00	141,446.00	27,037.35	114,408.65
Galt	7,613	14,375.00	14,135.00	14,171.00	50,294.00	36,123.00	14,171.00
Gridley	6,144	6,391.00	-	6,507.00	19,042.00	6,144.00	12,898.00
Ione	-	-	-	-	-	-	-
Jackson	5,627	3,510.00	3,487.00	-	12,624.00	5,500.00	7,124.00
Lincoln	6,303	8,638.00	10,028.00	-	24,969.00	24,969.00	-
Marysville	6,758	-	-	-	6,758.00	-	6,758.00
Nevada City	5,665	-	-	-	5,665.00	5,665.00	-
Oroville	7,633	-	-	-	7,633.00	7,633.00	-
Placerville	6,883	-	-	-	6,883.00	6,883.00	-
Paradise	7,182	-	-	-	7,182.00	7,182.00	-
Red Bluff	7,339	12,860.00	12,493.00	12,290.00	44,982.00	32,692.00	12,290.00
Rio Vista	5,818	-	4,770.00	4,766.00	15,354.00	5,818.00	9,536.00
Rocklin	9,178	24,019.00	25,254.00	25,419.00	83,870.00	58,451.00	25,419.00
Willows	5,856	4,618.00	4,412.00	-	14,886.00	8,656.00	6,230.00
Yuba City	8,607	-	-	22,184.00	30,791.00	8,607.00	22,184.00
	<u>\$ 145,238</u>	<u>151,576.00</u>	<u>88,017.00</u>	<u>174,207.00</u>	<u>559,038.00</u>	<u>298,914.35</u>	<u>260,123.65</u>

SEE DETAIL BELOW



Steve Kimbrough
President

Liz Ehrenstrom
Vice President

Tim Sailsbery
Treasurer

Gina Will
Secretary

The Honorable Norma Torres
State Capitol, Room 4167
Sacramento, CA
Fax: (916) 319-2161

**SUBJECT: AB 2451 (PÉREZ)--PUBLIC EMPLOYERS: WORKERS' COMPENSATION:
NEW LIABILITY – OPPOSE
SENATE THIRD READING**

Dear Senator Torres:

NCCSIF is writing to ask you to **OPPOSE AB 2451 (Perez)** which unreasonably increases liability and costs for public entities by indefinitely extending the timeframe to file for death benefits long after the employment relationship ends. We are very concerned that **AB 2451** creates an expensive and unnecessary mandate on public entities at a time when local government budgets have been cut to the bone, staff has been laid off and more cuts are being contemplated.

Under current law, certain claims by a wide range of public safety officers and firefighters may be filed up to five years post-employment. **AB 2451** proposes to change the law to provide that claims for benefits for firefighter or peace officer from an injury may be made up to one year from the date of death. Current law provide presumptions of work causation include hernia, heart trouble, pneumonia, cancer, leukemia, tuberculosis, blood-borne infectious disease, and methicillin-resistant staphylococcus aureus skin infection (MRSA).

Public entities, including the State of California, already are obligated to pay on the vast majority of presumption claims filed under these and other statutes due to the high evidentiary bar set in statute. Our organization is very concerned that **AB 2451** does not act like other presumptions, which contain some limitations on time of filing of claims to reasonably limit public employer exposure. Instead, **AB 2451** is open ended to allow the filing of a claim up to one year from date of death. It is important to note that there is also no specific length of employment attachment to a particular employer before the public entity liability begins. The genesis of federally mandated workers compensation law was to establish limits and caps on employer liability with statutory safeguards in exchange for quick, dependable and equitable benefits for injured workers and survivors outside the liability justice system.

AB 2451 negatively affects public entities because the change in law will make it nearly impossible to plan for and adequately fund for an unknown universe of claims that will be filed beginning January 1, 2013 by all voluntary, fully paid, or partly paid firefighter and peace officer families decades after the employment relationship ends.

For these reasons, our organization urges your “**NO**” vote on **AB 2451 (Perez)** when it comes before you for consideration.

Sincerely,

Susan Adams
NCCSIF Program Administrator

cc: Office of Governor Brown



**Agenda Item E.
Executive Committee
September 13, 2012**

COMMITTEE REPORTS

INFORMATION ITEM

ISSUE: Committee Reports are provided to the Executive Committee for their information.

RECOMMENDATION: None. This item is presented as information.

FISCAL IMPACT: None.

BACKGROUND: Committee Reports are provided to the Executive Committee for their information on other committees and excess providers meetings.

ATTACHMENT(S):

1. Board of Directors Meeting Draft Minutes – June 14, 2012
2. Risk Management Committee Meeting Draft Minutes – June 14, 2012
3. Claims Committee Meeting
 - d. Claims Committee Meeting Minutes – May 10, 2012
 - e. Closed Session Items Management via Teleconference (Verbal)
4. CJPRMA Investment Report ending June 30, 2012
5. CSAC EIA Investment Report – Quarter ending June 30, 2012



**MINUTES OF THE
NCCSIF BOARD OF DIRECTORS MEETING
BONANZA INN CONFERENCE CENTER, YUBA CITY, CA
JUNE 14, 2012**

MEMBERS PRESENT

Steve Kimbrough, City of Corning
Kristine Wilfong, City of Folsom
Paula Islas, City of Galt
Karin Helvey, City of Gridley
Michael Daly, City of Jackson
Dixon Coulter, City of Maysville
Catrina Olson, City of Nevada City
Liz Ehrenstrom, City of Oroville
Sandy Ryan, City of Red Bluff
Russell Hildebrand, City of Rocklin
Tim Sailsbery, City of Willows
Robin Bertagna, City of Yuba City
Gina Will, Town of Paradise

MEMBERS ABSENT

Jeff Kiser, City of Anderson
Andy Heath, City of Auburn
Shelly Kittle, City of Colusa
Steve Johnson, City of Dixon
Jeff Butzlaff, City of Ione
John Lee, City of Lincoln
Dave Warren, City of Placerville
Marni Rittburg, City of Rio Vista

GUESTS & CONSULTANTS

Tom Watson, City of Corning
Jason Behrman, City of Galt
Susan Adams, Alliant Insurance Services
Johnny Yang, Alliant Insurance Services
James Marta, James Marta & Company CPA
Marcus Beverly, York Risk Services
Craig Wheaton, York Risk Services
Tori Barr, ACI Specialty

A. CALL TO ORDER

The meeting was called to order at 12:09 p.m.

B. PUBLIC COMMENTS

There were no public comments made.

C. APPROVAL OF AGENDA AS POSTED

A motion was made to approve the Agenda as posted.

MOTION: Tim Sailsbery **SECOND:** Liz Ehrenstrom **MOTION CARRIED**

LUNCHTIME SPEAKER – Ms. Tori Barr from ACI Specialty

Ms. Tori Barr from ACI Specialty gave a presentation to the Board regarding the current Employee Assistance Program services provided, advising that maintaining high utilization is imperative to getting the most out of the program. NCCSIF's utilization rate for 2011 was 7.3%. She then proceeded to discuss the renewal terms for NCCSIF which is for a 3 year term at a 4% increase in the renewal rate.

D. CONSENT CALENDAR

1. Draft Minutes of the Board of Directors Meeting April 26, 2012
2. Check Register at June 5, 2012
3. Investment Reports
 - a. Chandler Asset Management Report May 2012 – Short/Long Term
 - b. LAIF as of March 31, 2012
 - c. CJPRMA Investment Report as of April 30, 2012
 - d. CSAC-EIA Investment Report as of March 31, 2012
4. Budget to Actual Report as of March 31, 2012
5. Action Taken by the Executive Committee
 - a. Approved Alliant Insurance Services Brokerage, Risk Management and Program Administration Services 3rd Anniversary Amendment
 - b. Approved James Marta & Company Contract
 - c. Approved Gibbons & Conley Contract for Legal Services
 - d. Approved York's Workers' Compensation Claims Administration Contract

A motion was made to approve the Consent Calendar.

MOTION: Russell Hildebrand **SECOND:** Liz Ehrenstrom **MOTION CARRIED**

E. COMMITTEE REPORTS

E1. Risk Management Committee Meeting June 14, 2012 – Verbal Report

Ms. Liz Ehrenstrom gave a verbal report of the Risk Management Committee Meeting advising that the Committee has decided to continue the Police Risk Management Committee on a quarterly basis and is currently developing the format for these meetings. She also mentioned that Bickmore's initial orientations have been completed for all but 3 members and the first Full Member Assessment has been completed for the City of Galt. Ms. Teri Norris will be brought on by Bickmore Risk Services to assist Ms. Henri Castro in the Member Assessments to speed up the process.

E2. Draft Minutes – Executive Committee Meeting May 10, 2012

E3. Minutes – Risk Management Committee Meeting April 26, 2012

E4. CJPRMA Annual Retreat and BOD Meeting Summary – May 16 – 18, 2012

F. ADMINISTRATION REPORTS

F1. President's Report

Mr. Steve Kimbrough advised that the City of Corning has hired a new City Manager. He inquired if another board member would be interested in assuming the role of NCCSIF Board President as he felt that he should resign as he is not a city employee any longer, he is a contract employee

F2. Program Administrator Report

Ms. Susan Adams advised that information regarding CAJPA's Annual Conference to be held September 18-21, 2012 in S. Lake Tahoe has been included in today's Agenda Packet reminding the Board that annually each member has \$3,000 available in the budget for Seminars and Conferences.

G. FINANCIAL REPORTS

G1. Quarterly Financial Report for Period Ending March 31, 2012

Mr. James Marta gave a brief Quarterly Financial Reporting advising that Liability Shared Risk claims have grown leading to the depletion of NCCSIF's liability reserves as discussed at the previous Board of Directors meeting in April.

A motion was made to approve the Quarterly Financial Report for Period Ending March 31, 2012.

MOTION: Tim Sailsbery **SECOND:** Dixon Coulter **MOTION CARRIED**

H. JPA BUSINESS

H1. Loss Portfolio Transfer – Alliant’s offer to reimburse costs spent

Ms. Adams advised that at the last NCCSIF Board of Directors meeting, a member requested the offer by Alliant to be re-visited, addressed and approved by the full Board. The Executive Committee had previously taken action that may not have been within their authority.

A motion was made to decline Alliant’s offer to reimburse the costs incurred for due diligence of the Loss Portfolio Transfer.

MOTION: Tim Sailsbery **SECOND:** Dixon Coulter **MOTION CARRIED**

H2. Approval of One Year extension of York’s Liability Claims Administration Contract

Ms. Adams explained that at the last NCCSIF Board of Directors meeting a member also requested to re-visit this item to be addressed and approved by the full Board as well.

A motion was made to approve the One Year extension of York’s Liability Claims Administration Contract.

MOTION: Karin Helvey **SECOND:** Robin Bertagna **MOTION CARRIED**

H3. Conflict of Interest Code

Ms. Adams advised that the Conflict of Interest Code is to be reviewed and approved by the Board of Directors every even numbered year and a Mutli-County Agenda Biennial Notice is to be sent to the California Fair Political Practices Commission (FPPC) advising whether there are updates. NCCSIF’s Conflict of Interest Code has been amended to comply with the new FPPC Filing requirements.

A motion was made to approve the Amended Conflict of Interest Code.

MOTION: Tim Sailsbery **SECOND:** Dixon Coulter **MOTION CARRIED**

H4. Coverage Issues: RDA Successor Agencies (And Oversight Boards)

Ms. Adams addressed the coverage issues regarding Redevelopment Successor Agencies and Oversight Boards explaining that CJPRMA will be reviewing the issue at their upcoming Board meeting. Ms. Adams recommends that the Board give authority to the Executive Committee to approve the final endorsement wording, effective retroactive to February 1, 2012 to follow form with CJPRMA wording if they make any changes.

A motion was made to authorize the Executive Committee to approve the final endorsement wording as needed.

MOTION: Dixon Coulter **SECOND:** Liz Ehrenstrom **MOTION CARRIED**
ABSTAIN: Michael Daly

H5. NCCSIF 2012/2013 Memorandums of Coverage

H5a. Workers' Compensation

Ms. Adams advised that CSAC-EIA, NCCSIF's Excess Workers' Compensation provider, has amended their coverage documents effective July 1, 2012 as respects coverage for Occupational Disease to mirror the Labor Code LC 5500.5. Employers liable for occupational disease or cumulative injury (States in part:) "...as determined pursuant to Section 5412, or the last date on which the employee was employed in an occupation exposing him or her to the hazards of the... occupational disease or cumulative injury, whichever comes first."

A motion was made to approve the NCCSIF 2012/2013 Workers' Compensation Memorandum of Coverage incorporating the changes noted above.

MOTION: Liz Ehrenstrom **SECOND:** Tim Sailsbery **MOTION CARRIED**

H5b. Liability

Ms. Adams explained that the NCCSIF Liability Memorandum of Coverage has been amended to correct a discrepancy under Section 2 Limits of Liability. The current language states "The Limits of Liability applicable to this Memorandum are as stated under Item 6 of the Declarations". Staff recommends correcting this statement to reflect "Item 7 of the Declarations".

A motion was made to approve the NCCSIF 2012/2013 Liability Memorandum of Coverage incorporating the changes noted above.

MOTION: Liz Ehrenstrom **SECOND:** Michael Daly **MOTION CARRIED**

H6. Final 2012/13 Deposit Calculations

H6a. Workers' Compensation

H6b. Liability

A motion was made to approve the 2012/2013 Deposit Calculations for Workers' Compensation and Liability as presented.

MOTION: Karin Helvey **SECOND:** Gina Will **MOTION CARRIED**

H7. 2012/13 Property Program Renewal

Ms. Adams explained that staff did market the Property program with CJPRMA and a wholesaler. The wholesaler refused to quote the program as they did not wish to market against PEPiP. Ms. Adams then gave an overview of the coverage provided by CJPRMA vs. PEPiP noting that CJPRMA's property program has a \$25,000 deductible and PEPiP has a \$5,000 deductible. Ms. Adams also advised the Board that the agenda item included a comparison of coverages and that the Board should take notice that PEPiP does include coverage for Cyber Liability in their program and CJPRMA's does not.

Mr. Marta explained that the lower deductible provided by PEPiP offers stability over the losses incurred. Ms. Kristine Wilfong requested that staff provide quotes with different deductible options for next year's property renewal.

A motion was made to approve renewal of the 2012/13 Property Program with Alliant's PEPiP program.

MOTION: Russell Hildebrand **SECOND:** Kristine Wilfong **MOTION CARRIED**

H8. 2012/13 Crime Program Renewal

Ms. Adams advised that the premium has increased by 3% from the prior year.

A motion was made to approve the renewal of the 2012/13 Crime Program with National Union Fire Insurance Company of Pittsburg, PA as presented at today's meeting.

MOTION: Gina Will **SECOND:** Sandy Ryan **MOTION CARRIED**

H9. Final 2012/13 NCCSIF Budget

Ms. Adams explained the Risk Management Committee has amended their budget at the prior Risk Management Committee meeting removing the funds allocated to BackSafe (FIT), and reallocating \$40,000 to Injury and Prevention Training reducing the total Risk Management budget by \$40,000.

A motion was made to approve the 2012/13 NCCSIF Budget with the amended changes.

MOTION: Russell Hildebrand **SECOND:** Michael Daly **MOTION CARRIED**

H10. California Association of Joint Powers Authorities (CAJPA) Accreditation Update

Ms. Adams advised that NCCSIF has been accredited with Excellence pending the receipt of one item which has been requested by staff. Mr. Marta advised that upon receiving a CAJPA Accreditation with Excellence NCCSIF will also receive a \$7,500 annual credit off of their CSAC-EIA (excess workers' compensation) premium.

I. CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION 54956.95.

A motion was made to enter into closed session at 2:05 p.m. to discuss the following claims.

1. Liability

- a. Wright v. City of Oroville
- b. Van Warmerdam v. City of Red Bluff
- c. Daniels v. City of Folsom
- d. Bobbit, Antoinette v. City of Folsom

MOTION: Dixon Coulter **SECOND:** Liz Ehrenstrom **MOTION CARRIED**

The Board came out of closed session at 2:21 p.m.

J. INFORMATION ITEMS

K1. NCCSIF Meeting Calendar 2012

K2. NCCSIF Resource Contact Guide

K3. NCCSIF Board Member and Alternates

K4. California Association of Joint Powers Authorities (CAJPA) Annual Fall Conference and Training Seminar – September 18 – 21, 2012

The Information Items are provided as an update only.

L. ADJOURNMENT

The meeting was adjourned at 2:22 p.m.



**MINUTES OF THE
NCCSIF RISK MANAGEMENT COMMITTEE MEETING
BONANZA INN CONFERENCE CENTER, YUBA CITY, CA
JUNE 14, 2012**

MEMBERS PRESENT

Tom Watson, City of Corning
Paula Islas, City of Galt
Elisa Arteaga, City of Gridley
Paul Shelgren, City of Lincoln
Dixon Coulter, City of Marysville
Liz Ehrenstom, City of Oroville
Sandy Ryan, City of Red Bluff
Russell Hildebrand, City of Rocklin
Natalie Walter, City of Yuba City
Crystal Peters, Town of Paradise

MEMBERS ABSENT

Juanita Barnett, City of Anderson
Robert Richardson, City of Auburn
Shelly Kittle, City of Corning
Kim Stalie, City of Dixon
Loo Ng, City of Folsom
Jeff Butzlaff, City of Ione

Carla Soracco, City of Jackson
John Lee, City of Lincoln
Catrina Olson, City of Nevada City
Dave Warren, City of Placerville
Marni Rittburg, City of Rio Vista
Wayne Peabody, City of Willows

GUESTS & CONSULTANTS

Don Atkins, City of Corning
Bill Bowen, City of Galt
Gary Keeler, City of Gridley
Paul Shelgren, City of Lincoln
Allen Byers, City of Oroville
Paul Nanfито, City of Red Bluff
Ron Lawrence, City of Rocklin
Susan Adams, Alliant Insurance Services
Johnny Yang, Alliant Insurance Services
Henri Castro, Bickmore Risk Services
Jeff Johnston, Bickmore Risk Services

Tom Kline, Bickmore Risk Services

A. CALL TO ORDER

The meeting was called to order at 9:33 a.m.

B. PUBLIC COMMENTS

There were no public comments made.

C. APPROVAL OF AGENDA AS POSTED

A motion was made to approve the Agenda as posted.

MOTION: Dixon Coulter **SECOND:** Natalie Walter **MOTION CARRIED**

D. CONSENT CALENDAR

1. Minutes of the Risk Management Committee Meeting – April 26, 2012

A motion was made to approve the consent calendar.

MOTION: Dixon Coulter **SECOND:** Paula Islas **MOTION CARRIED**

E. RISK MANAGEMENT BUSINESS

E1. Police Risk Management Committee Meetings

Ms. Susan Adams explained that the Board of Directors was unsure as to how valuable the Police Risk Management Committee (PRMC) Meetings were and directed staff to hold a Risk Management Committee meeting with invitations sent out to Police Chiefs to attend and give feedback and thoughts regarding the continuation and format of future PRMC meetings.

Mr. Jeff Johnston introduced the Bickmore staff consisting of Henri Castro, Tom Kline and himself and provided a brief history of the staff's background. He then proceeded to give a presentation regarding police risk management training and meetings they currently provide for another client, the Central San Joaquin Valley Risk Management Authorities (RMAs) that Bickmore hosts PRMC meetings for. Mr. Tom Kline then discussed the current formats utilized by ICRMA, BCJPA and CSJVRMA with respects to PRMC meetings. He touched on the following topics/ideas:

- Police Liability
- Police Roundtable discussion
- Police Representation on the Risk Management Committee
- Police Forums

- Use of Force
- Reducing Liability

Mr. Kline then discussed the claims exposure which needed the focus of the PRMC and touched on a few which were ethical decision making, officer involved shootings and assessments of police performance.

Ms. Henri Castro also discussed the CalOSHA regulation regarding Aerosol Transmissible Diseases and how this affects the Police Department advising of Bickmore's CalOSHA blessed program regarding the exposure.

Mr. Kline provided talking points to discuss the possible procedures and format of PRMC meetings which were as follows:

- Committee Purpose
- Formal vs. informal
- Format
- Attendance
- Meeting Times
- Accountability

The RMC asked the Police Department representatives attending the meeting for their input on future meetings, are they necessary, which do they prefer, teleconferences or in person meetings and topics and format for future meetings. There was much discussion with the majority stating that in person meetings are the most valuable, but would like the option of having telephone and/or video conferencing services available if they cannot make the meeting in person.

The consensus of the discussion by the attendees the Committee was to have quarterly PRMC meetings with teleconferencing option available. The start time of the meeting will be from 10:00 am to 12:00 pm or 9:00 am to 11:00 am. The meetings will be Agendized with minutes provided including a Round Table discussion at the end of the meeting. The Agendas would also provide Loss Analysis of the Police Department by member. These meetings are to be held on Thursday with the first meeting being held in August. It was also decided that Yuba City will be the location where the PRMC meetings will be held. Natalie Walter from Yuba City will speak to their police department about holding these meetings in their location. Staff recommended that the PRMC appoint a representative to attend the RMC meetings to advise the RMC of their meetings, what was discussed and outcomes.

A motion was made to continue the Police Risk Management Committee meetings subject to the decisions above.

MOTION: Ron Lawrence **SECOND:** Dixon Coulter **MOTION CARRIED**

E2. Risk Control Services Summary as of June 1, 2012

Ms. Henri Castro provided the Committee with a Summary of the services provided by BRS as of June 1, 2012. She also advised the Committee that the Vendor Services/Employee Training Matrices have been finalized and will be updated on an annual basis. These resources will be available on the website. Ms. Natalie Walter requested the Summary be provided showing the updates from prior meetings.

E3. Upcoming Services

Ms. Henri Castro advised the Committee that Bickmore has completed the assessment for the City of Galt. Mr. Johnston advised that Teri Norris will be brought on to assist Ms. Castro with the initial member assessments to help speed up the process of completing all of the assessments for NCCSIF members.

E4. Review and Approval of Risk Management Policy & Procedure for Volunteers

Ms. Adams explained that at the April 26, 2012 Risk Management Committee meeting, staff was directed to draft a policy and procedure regarding the use of volunteers by members. This issue was raised by various members addressing the use of volunteers and whether this increases the city's Workers' Compensation or Liability Costs.

Ms. Castro drafted a Policy and Procedure following CSAC's current Policy and Procedure regarding the use of volunteers. There was discussion regarding whether this Policy and Procedure should be provided as a requirement or a general guideline to all members. Ms. Castro was asked to revise the draft P&P to detail the areas that are required by members and those that should be used as a guideline.

E5. Fire Services Training from TargetSolutions

Ms. Adams explained that the Board of Directors and the Executive Committee has discussed the Lexipol Fire Policy Manual and determined that the information provided was not of interest and did not justify the annual cost of \$103,000. TargetSolutions provides NCCSIF online training which is purchased at a discounted cost through CSAC-EIA and they also offer Fire Training classes. NCCSIF Fire Chiefs were contacted and asked to review this training to determine if it is of interest and value to them. Staff has been directed to provide Fire Chiefs with specifics regarding the services available through TargetSolutions.

E6. BackSafe (FIT) Loss/Utilization Analysis

Ms. Adams explained that staff has been directed to provide an analysis to determine if the services received from BackSafe (FIT) resulted in reduced frequency and severity of back injury losses. Ms. Adams explained that in reviewing the analysis, there has not been significant

decrease in the severity or frequency of back losses. The majority of the losses were due to back losses from the Police and Fire Departments.

There was further discussion regarding possible alternatives to BackSafe training upon which Ms. Castro offered to look into specialized training to assist in back losses.

A motion was made to discontinue the utilization of services from BackSafe (FIT) for the 2012/13 program year.

MOTION: Russell Hildebrand **SECOND:** Dixon Coulter **MOTION CARRIED**

E7. Review and Approval of 2012/13 Risk Management Budget

Ms. Adams explained that the major changes from the prior year for Risk Management Expenses are as follows:

- Included \$15,000 for member requested training that is not included in services received from Bickmore Risk Services, i.e., Confined Space, Certificate Pool Operators, Employment Practices Liability, etc.
- Online Risk Management Services was reduced from \$41,800 to \$12,000 to more accurately reflect actual usage compared to anticipated usage
- FIT/Backsafe is increased from \$75,000 to \$80,000 to more accurately reflect usage

A motion was made to approve the 2012/2013 Risk Management Budget upon removal of \$80,000 Backsafe (FIT) budget with an allocated \$40,000 to Injury Prevention Training.

MOTION: Russell Hildebrand **SECOND:** Sandy Ryan **MOTION CARRIED**

F. INFORMATION ITEMS

F1. NCCSIF Travel Reimbursement Form

The Information Items are provided as an update only.

G. ADJOURNMENT

The meeting was adjourned at 11:55 a.m.

NORTHERN CALIFORNIA CITIES SELF INSURANCE FUND
MINUTES OF NCCSIF CLAIMS COMMITTEE MEETING
THURSDAY, JULY 19, 2012

MEMBERS PRESENT: Paula Islas, City of Galt
Karin Helvey, City of Gridley
Liz Ehrenstrom, City of Oroville
Gina Will, Town of Paradise
Sandy Ryan, City of Red Bluff
Susan Adams, Alliant Insurance Services
Johnny Yang, Alliant Insurance Services
Cameron Dewey, York Insurance Services Group, Inc.
Kelly Fahey, York Insurance Services Group, Inc.

The Claims Committee was called to order at 10:48 a.m.

A. Public Comments

There were no public comments made.

B. Approval of Minutes of April 11, 2012 Claims Committee Meeting

A motion was made to approve the Minutes of April 11, 2012 Claims Committee Meeting as posted.

MOTION: Gina Will **SECOND:** Karin Helvey **MOTION CARRIED**

C. Shared Risk Closing Reports

Mr. Craig Wheaton advised that as today's meeting is held via teleconference, the Shared Risk Closing Reports will be provided at the next Claims Committee Meeting to be held on September 13, 2012.

D. Closed Session – The Claims Committee went into closed session in accordance with Government Code Section 54956.95 at 10:50 a.m. and discussed the following claims:

- 1. Liability**
 - a. WGS v City of Oroville

- 2. Workers' Compensation**
 - a. Thomas Martin v City of Dixon

The Committee came out of closed session at 11:00 a.m.

E. Adjournment – The meeting was adjourned 11:00 a.m.

Monthly Account Statement

California Joint Powers RMA Consolidated

June 1, 2012 through June 30, 2012

Chandler Team

For questions about your account,
please call (800) 317-4747 or
Email operations@chandlerasset.com

Custodian

Bank of New York Mellon Trust
Company
Gaby Rodriguez
213-630-6461

Information contained herein is confidential. We urge you to compare this statement to the one you receive from your qualified custodian. Prices are provided by IDC, an independent pricing source.



PORTFOLIO CHARACTERISTICS

Average Duration	5.57
Average Coupon	3.67 %
Average Purchase YTM	3.06 %
Average Market YTM	1.39 %
Average S&P/Moody Rating	AA+/Aa1
Average Final Maturity	6.30 yrs
Average Life	6.30 yrs

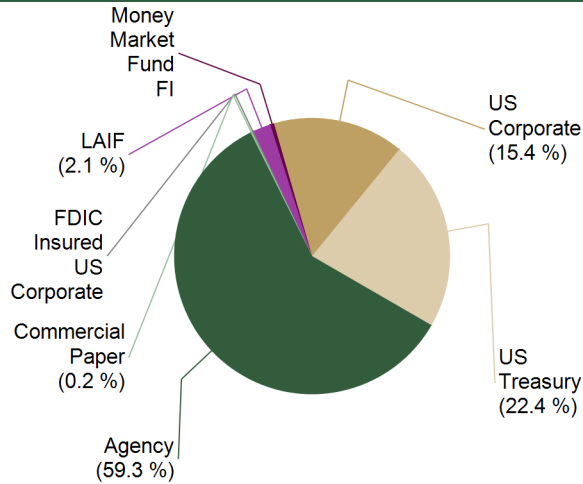
ACCOUNT SUMMARY

	Beg. Values as of 5/31/12	End Values as of 6/30/12
Market Value	91,799,789	91,610,104
Accrued Interest	825,595	764,955
Total Market Value	92,625,383	92,375,059
Income Earned	212,281	211,923
Cont/WD		
Par	80,460,540	81,001,523
Book Value	82,838,508	83,304,858
Cost Value	83,598,379	84,057,143

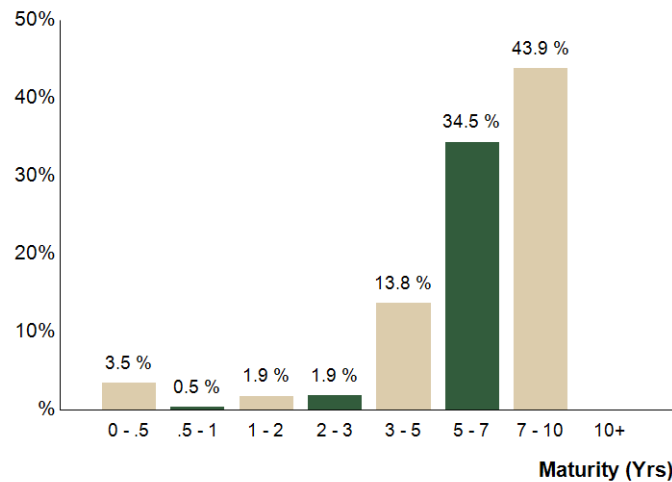
TOP ISSUERS

Issuer	% Portfolio
Government of United States	22.4 %
Federal Farm Credit Bank	15.8 %
Federal Home Loan Bank	15.7 %
Tennessee Valley Authority	11.5 %
Federal Home Loan Mortgage Corp	9.7 %
Federal National Mortgage Assoc	6.7 %
Local Agency Investment Fund	2.1 %
General Electric Co	2.0 %
	85.8 %

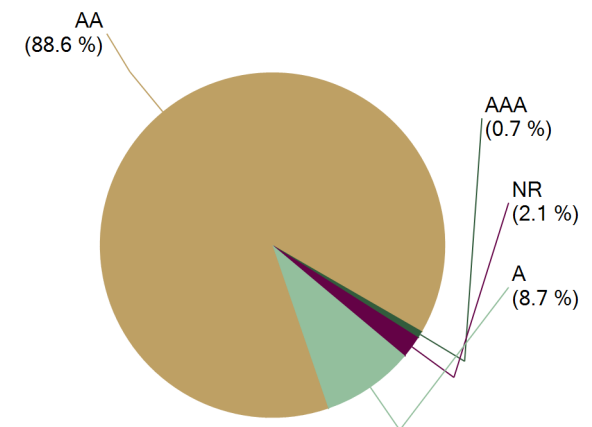
SECTOR ALLOCATION



MATURITY DISTRIBUTION



CREDIT QUALITY (S&P)



CSAC-EIA
Portfolio Management
Portfolio Summary
June 30, 2012

Investments	Par Value	Market Value	Book Value	% of Portfolio	Term	Days to Maturity	YTM 360 Equiv.	YTM 365 Equiv.
Treasury Coupon Securities	60,800,000.00	62,318,964.80	62,119,758.64	16.05	1,036	613	0.533	0.540
Federal Agency Coupon Securities	181,000,000.00	184,199,565.00	182,934,813.95	47.26	1,097	561	1.110	1.126
Corporate Bonds	137,750,000.00	142,640,983.25	142,002,985.88	36.69	862	367	1.466	1.487
Investments	379,550,000.00	389,159,513.05	387,057,558.47	100.00%	1,001	498	1.148	1.164
Cash								
Passbook/Checking (not included in yield calculations)	67,796,241.70	67,796,241.70	67,796,241.70		1	1	0.278	0.282
Total Cash and Investments	447,346,241.70	456,955,754.75	454,853,800.17		1,001	498	1.148	1.164

Total Earnings	June 30 Month Ending	Fiscal Year To Date	Fiscal Year Ending
Current Year	403,303.53	6,070,035.00	6,070,035.00
Average Daily Balance	460,593,570.86	507,203,458.27	
Effective Rate of Return	1.07%	1.19%	

Dan Calabrese-d, Investment Advisor



**Agenda Item F.1
Executive Committee
September 13, 2012**

QUARTERLY FINANCIAL REPORT FOR PERIOD ENDING JUNE 30, 2012

ACTION ITEM

ISSUE: The Executive Committee receives a quarterly report on the financial status of NCCSIF. James Marta & Company will present the Financials for Quarter ending June 30, 2012.

RECOMMENDATION: Receive and file the Quarterly Financials as presented.

FISCAL IMPACT: None.

BACKGROUND: Each quarter the Executive Committee reviews the quarterly financial for accuracy and refers questions for follow-up, or receives and files the report as presented.

ATTACHMENT(S): Quarterly Financial Reports as of 06/30/12.

Northern California Cities Self Insurance Fund

FINANCIAL REPORT

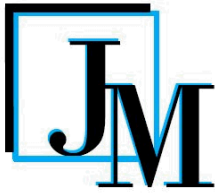
JUNE 30, 2012

AND FOR THE TWELVE MONTHS THEN ENDED

Northern California Cities Self Insurance Fund

Northern California Cities Self Insurance Fund
Table of Contents
June 30, 2012

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James Marta & Company
Certified Public Accountants

Accounting, Auditing, Tax, and Consulting

ACCOUNTANT'S REPORT

Board of Directors
Northern California Cities Self Insurance Fund
701 Howe Avenue, Suite E3
Sacramento, CA 95825

We have compiled the accompanying balance sheet of Northern California Cities Self Insurance Fund as of June 30, 2012, and the related statement of revenues, expenses and changes in members' equity for the twelve months then ended, and the supplementary information on pages 4 through 14 are presented for purposes of additional analysis and has been compiled from information that is the representation of management. We have not audited or reviewed the accompanying financial statements and supplementary information and, accordingly, do not express an opinion or provide any assurance about whether the financial statements are in accordance with accounting principles generally accepted in the United States of America

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America and for designing, implementing and maintaining internal control relevant to the preparation and fair presentation of the financial statements.

Our responsibility is to conduct the compilation in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants. The objective of a compilation is to assist management in presenting financial information in the form of financial statements without undertaking to obtain or provide any assurance that there are no material modifications that should be made to the financial statements. During our compilation, we did become aware of certain departures from accounting principles generally accepted in the United States of America that are described in the following paragraph.

A statement of cash flows for the twelve months ended June 30, 2012 has not been presented. Accounting principles generally accepted in the United States of America require that such a statement be presented when financial statements purport to present financial position and results of operations.

Management has elected to omit substantially all of the disclosures required by accounting principles generally accepted in the United States of America. If the omitted disclosures were included in the financial statements, they might influence the user's conclusions about the company's financial position, results of operations, and cash flows. Accordingly, the financial statements are not designed for those who are not informed about such matters.

We are not independent with respect to Northern California Cities Self Insurance Fund.

James Marta & Company

James Marta & Company
Certified Public Accountants
Sacramento, California
July 31, 2012

**Northern California Cities Self Insurance Fund
(Governmental Enterprise Fund)
Balance Sheet
June 30, 2012**

Assets

Current Assets	
Cash	\$ 1,798,681
Accounts Receivable	470,403
Interest Receivable	290,875
Excess Accounts Receivable	<u>1,047,317</u>
Total Current Assets	<u>3,607,276</u>
Non-Current Assets	
Investments*	<u>45,500,115</u>
Total Assets	<u>\$ 49,107,391</u>

Liabilities & Members' Equity

Current Liabilities	
Accounts Payable	\$ 2,066,645
Dividends Payable	<u>304,007</u>
Total Current Liabilities	<u>2,370,652</u>
Non-Current Liabilities	
Outstanding Liabilities*	32,003,506
ULAE*	<u>1,569,290</u>
Total Non-Current Liabilities	<u>33,572,796</u>
Total Liabilities	<u>\$ 35,943,448</u>
Members' Equity	<u>13,163,943</u>
Liability & Members' Equity	<u>\$ 49,107,391</u>

*For internal reporting purposes, investments and claim liabilities are classified as non-current.

**Northern California Cities Self Insurance Fund
(Governmental Enterprise Fund)
Statement of Revenues, Expenses and Changes in Members' Equity
For the Twelve Months Ended June 30, 2012**

Operating Income		
Administration Deposit	\$	650,034
Banking Layer Deposit		5,609,767
Shared Risk Layer		3,221,299
Excess Deposit/Premium		1,359,774
CJPRMA Program Fee		271,535
Property/Crime Insurance Income		632,107
Banking Layer Assessment		229,055
Shared Risk Refund		(2,001,097)
Banking Layer Refund		(2,416,184)
Risk Management Grants		88,017
Dividend Income		304,007
Total Operating Income		<u>7,948,314</u>
Operating Expenses		
Claims Paid		6,723,764
O/S Liability adj.		3,692,731
ULAE		54,397
Consultants		54,117
Administration-Other		12,198
Safety Service		518,726
Claims Administration		1,153,318
Program Administration		330,388
Board Expenses		11,231
Excess Insurance		1,365,764
Property/Crime Insurance Expense		629,818
Total Operating Expenses		<u>14,546,452</u>
Operating Income (Loss)		(6,598,138)
Non-Operating Income		
Change in Fair Market Value		93,680
Interest Income		1,717,750
Total Non-Operating Income		<u>1,811,430</u>
Change in Members' Equity		(4,786,708)
Beginning Members' Equity		<u>17,950,651</u>
Ending Members' Equity	\$	<u><u>13,163,943</u></u>

SUPPLEMENTARY INFORMATION

Selected Information
Substantially All Disclosures Required by Generally Accepted
Accounting Principles Are Not Included

**Northern California Cities Self Insurance Fund
(Governmental Enterprise Fund)
Combining Balance Sheet - Liability
June 30, 2012**

	L Shar	L Admin	City of Anderson	City of Auburn	City of Colusa	City of Corning	City of Dixon	City of Folsom	City of Galt	City of Gridley	City of Ione
Current Assets											
Cash	\$ 116,356	\$ 5,451	\$ 2,740	\$ 21,411	\$ 26,734	\$ 11,699	\$ 5,848	\$ 20,293	\$ 3,850	\$ 6,961	\$ 1,084
Accounts Receivable	304,007	-	-	-	-	-	-	-	55,953	-	3,101
Interest Receivable	48,828	11,692	1,618	5,025	1,018	672	1,575	26,220	3,324	782	(57)
Excess Accounts	556,321	-	-	-	-	-	-	-	-	-	-
Total Current Assets	1,025,512	17,143	4,358	26,436	27,752	12,371	7,423	46,513	63,127	7,743	4,128
Non-Current Assets											
Investments*	6,072,396	208,467	91,564	220,689	24,749	16,945	150,054	1,478,611	87,634	138,956	1,876
Total Assets	\$ 7,097,908	\$ 225,610	\$ 95,922	\$ 247,125	\$ 52,501	\$ 29,316	\$ 157,477	\$ 1,525,124	\$ 150,761	\$ 146,699	\$ 6,004
Current Liabilities											
Accounts Payable	\$ 87,919	\$ 13,191	\$ 20	\$ 79,899	\$ 15,134	\$ 6	\$ 37	\$ 262	\$ 42	\$ 25	\$ 2
Dividends Payable	304,007	-	-	-	-	-	-	-	-	-	-
Total Current Liabilities	391,926	13,191	20	79,899	15,134	6	37	262	42	25	2
Non-Current Liabilities											
Outstanding Liabilities*	7,571,173	-	11,602	85,364	44,961	58,245	26,767	484,886	125,568	10,624	7,802
Total Non-Current	7,571,173	-	11,602	85,364	44,961	58,245	26,767	484,886	125,568	10,624	7,802
Total Liabilities	\$ 7,963,099	\$ 13,191	\$ 11,622	\$ 165,263	\$ 60,095	\$ 58,251	\$ 26,804	\$ 485,148	\$ 125,610	\$ 10,649	\$ 7,804
Members' Equity	(865,191)	212,419	84,300	81,862	(7,594)	(28,935)	130,673	1,039,976	25,151	136,050	(1,800)
Liability & Members'	\$ 7,097,908	\$ 225,610	\$ 95,922	\$ 247,125	\$ 52,501	\$ 29,316	\$ 157,477	\$ 1,525,124	\$ 150,761	\$ 146,699	\$ 6,004

**Northern California Cities Self Insurance Fund
(Governmental Enterprise Fund)
Combining Balance Sheet - Liability
June 30, 2012**

	City of Jackson	City of Lincoln	City of Marysville	City of Oroville	City of Paradise	City of Red Bluff	City of Rio Vista	City of Rocklin	City of Willows	City of Yuba City	Total
Current Assets											
Cash	\$ 9,770	\$ 6,612	\$ 119	\$ 910	\$ 78,781	\$ 64,653	\$ 49,589	\$ 9,451	\$ 28,071	\$ 4,127	\$ 474,510
Accounts Receivable	-	-	-	-	-	1,883	-	-	-	-	364,944
Interest Receivable	1,631	5,575	3,904	2,808	2,608	4,269	1,534	4,534	(13)	3,045	130,592
Excess Accounts	-	-	-	-	-	-	-	-	-	-	556,321
Total Current Assets	11,401	12,187	4,023	3,718	81,389	70,805	51,123	13,985	28,058	7,172	1,526,367
Non-Current Assets											
Investments*	99,334	301,884	298,950	94,056	52,238	73,160	71,684	535,114	86,524	621,186	10,726,071
Total Assets	\$ 110,735	\$ 314,071	\$ 302,973	\$ 97,774	\$ 133,627	\$ 143,965	\$ 122,807	\$ 549,099	\$ 114,582	\$ 628,358	\$ 12,252,438
Current Liabilities											
Accounts Payable	\$ 22,856	\$ 40	\$ 81,093	\$ 32	\$ 45	\$ 42	\$ 63,891	\$ 74,427	\$ 27,906	\$ 105,955	\$ 572,824
Dividends Payable	-	-	-	-	-	-	-	-	-	-	304,007
Total Current Liabilities	22,856	40	81,093	32	45	42	63,891	74,427	27,906	105,955	876,831
Non-Current Liabilities											
Outstanding Liabilities*	51,442	178,969	79,945	50,431	147,381	119,285	44,935	128,423	11,077	286,035	9,524,915
Total Non-Current	51,442	178,969	79,945	50,431	147,381	119,285	44,935	128,423	11,077	286,035	9,524,915
Total Liabilities	\$ 74,298	\$ 179,009	\$ 161,038	\$ 50,463	\$ 147,426	\$ 119,327	\$ 108,826	\$ 202,850	\$ 38,983	\$ 391,990	\$ 10,401,746
Members' Equity	36,437	135,062	141,935	47,311	(13,799)	24,638	13,981	346,249	75,599	236,368	1,850,692
Liability & Members'	\$ 110,735	\$ 314,071	\$ 302,973	\$ 97,774	\$ 133,627	\$ 143,965	\$ 122,807	\$ 549,099	\$ 114,582	\$ 628,358	\$ 12,252,438

*For internal reporting purposes, investments and claim liabilities are classified as non-current.

Northern California Cities Self Insurance Fund
(Governmental Enterprise Fund)
Combining Statement of Revenues, Expenses and Changes in Members' Equity - Liability
For the Twelve Months Ended June 30, 2012

	L Shar	L Admin	City of Anderson	City of Auburn	City of Colusa	City of Corning	City of Dixon	City of Folsom	City of Galt	City of Gridley	City of Ione
Operating Income											
Administration Deposit	\$ -	\$ 414,750	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Banking Layer Deposit	-	-	57,066	69,629	16,655	18,860	60,457	433,416	77,603	33,231	11,169
Shared Risk Layer	1,215,921	-	-	-	-	-	-	-	-	-	-
Excess Deposit/Premium	849,081	-	-	-	-	-	-	-	-	-	-
Property/Crime Insurance	632,107	-	-	-	-	-	-	-	-	-	-
Banking Layer Assessment	-	-	-	-	-	427	-	-	55,953	-	3,101
Shared Risk Refund	(304,007)	-	-	-	-	-	-	-	-	-	-
Banking Layer Refund	-	-	(31,232)	(79,862)	(15,124)	-	(84,021)	(268,164)	-	(43,807)	-
Dividend Income	304,007	-	-	-	-	-	-	-	-	-	-
Total Operating Income	2,697,109	414,750	25,834	(10,233)	1,531	19,287	(23,564)	165,252	133,556	(10,576)	14,270
Operating Expenses											
Claims Paid	1,705,689	-	19,709	64,902	389	4,930	10,973	472,013	136,526	(701)	1,186
O/S Liability adj.	2,942,122	-	(54,869)	(40,295)	39,828	44,335	305	(118,473)	(19,416)	6,585	6,893
Consultants	-	23,598	-	-	-	-	-	-	-	-	-
Safety Service	-	213,317	-	-	-	-	-	-	-	-	-
Claims Administration	87,691	31,700	13,922	18,601	4,337	6,735	6,451	99,079	49,657	1,997	2,613
Program Administration	-	175,979	-	-	-	-	-	-	-	-	-
Board Expenses	-	5,577	-	-	-	-	-	-	-	-	-
Excess Insurance	855,071	-	-	-	-	-	-	-	-	-	-
Property/Crime Insurance Expense	629,818	-	-	-	-	-	-	-	-	-	-
Total Operating Expense	6,220,391	450,171	(21,238)	43,208	44,554	56,000	17,729	452,619	166,767	7,881	10,692
Operating Income (Loss)	(3,523,282)	(35,421)	47,072	(53,441)	(43,023)	(36,713)	(41,293)	(287,367)	(33,211)	(18,457)	3,578
Non-Operating Income											
Change in Fair Market Value	10,437	627	533	1,154	327	190	1,050	6,123	1,175	664	(13)
Interest Income	108,651	5,564	7,938	14,928	3,901	2,378	14,931	104,540	16,911	10,536	783
Total Non-Operating Income	119,088	6,191	8,471	16,082	4,228	2,568	15,981	110,663	18,086	11,200	770
Change in Members' Equity	(3,404,194)	(29,230)	55,543	(37,359)	(38,795)	(34,145)	(25,312)	(176,704)	(15,125)	(7,257)	4,348
Beginning Members' Equity	2,539,003	241,649	28,757	119,221	31,201	5,210	155,985	1,216,680	40,276	143,307	(6,148)
Ending Members' Equity	\$ (865,191)	\$ 212,419	\$ 84,300	\$ 81,862	\$ (7,594)	\$ (28,935)	\$ 130,673	\$ 1,039,976	\$ 25,151	\$ 136,050	\$ (1,800)

Northern California Cities Self Insurance Fund
(Governmental Enterprise Fund)
Combining Statement of Revenues, Expenses and Changes in Members' Equity - Liability
For the Twelve Months Ended June 30, 2012

	City of Jackson	City of Lincoln	City of Marysville	City of Orville	City of Paradise	City of Red Bluff	City of Rio Vista	City of Rocklin	City of Willows	City of Yuba City	Total
Operating Income											
Administration Deposit	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 414,750
Banking Layer Deposit	15,796	93,866	57,871	100,070	63,027	81,127	25,106	125,933	22,025	156,207	1,519,114
Shared Risk Layer	-	-	-	-	-	-	-	-	-	-	1,215,921
Excess Deposit/Premium	-	-	-	-	-	-	-	-	-	-	849,081
Property/Crime Insurance	-	-	-	-	-	-	-	-	-	-	632,107
Banking Layer Assessment	-	10,303	-	-	-	1,883	-	-	-	-	71,667
Shared Risk Refund	-	-	-	-	-	-	-	-	-	-	(304,007)
Banking Layer Refund	(22,839)	-	(81,048)	(173,361)	(96,692)	-	(63,863)	(74,328)	(27,886)	(105,862)	(1,168,089)
Dividend Income	-	-	-	-	-	-	-	-	-	-	304,007
Total Operating Income	(7,043)	104,169	(23,177)	(73,291)	(33,665)	83,010	(38,757)	51,605	(5,861)	50,345	3,534,551
Operating Expenses											
Claims Paid	3,071	142,889	32,814	26,699	32,541	163,202	16,660	32,342	594	73,938	2,940,366
O/S Liability adj.	46,394	(82,459)	19,786	(8,981)	46,667	(101,430)	38,354	21,386	7,272	119,530	2,913,534
Consultants	-	-	-	-	-	-	-	-	-	-	23,598
Safety Service	-	-	-	-	-	-	-	-	-	-	213,317
Claims Administration	5,463	39,398	17,451	26,662	14,707	26,805	15,568	27,852	2,216	32,609	531,514
Program Administration	-	-	-	-	-	-	-	-	-	-	175,979
Board Expenses	-	-	-	-	-	-	-	-	-	-	5,577
Excess Insurance	-	-	-	-	-	-	-	-	-	-	855,071
Property/Crime Insurance Expense	-	-	-	-	-	-	-	-	-	-	629,818
Total Operating Expense	54,928	99,828	70,051	44,380	93,915	88,577	70,582	81,580	10,082	226,077	8,288,774
Operating Income (Loss)	(61,971)	4,341	(93,228)	(117,671)	(127,580)	(5,567)	(109,339)	(29,975)	(15,943)	(175,732)	(4,754,223)
Non-Operating Income											
Change in Fair Market Value	429	1,134	1,208	1,137	44	1,188	404	2,615	718	2,141	33,285
Interest Income	6,449	16,320	17,873	14,486	15,177	16,854	9,855	39,812	8,217	35,624	471,728
Total Non-Operating Income	6,878	17,454	19,081	15,623	15,221	18,042	10,259	42,427	8,935	37,765	505,013
Change in Members' Equity	(55,093)	21,795	(74,147)	(102,048)	(112,359)	12,475	(99,080)	12,452	(7,008)	(137,967)	(4,249,210)
Beginning Members' Equity	91,530	113,267	216,082	149,359	98,560	12,163	113,061	333,797	82,607	374,335	6,099,902
Ending Members' Equity	\$ 36,437	\$ 135,062	\$ 141,935	\$ 47,311	\$ (13,799)	\$ 24,638	\$ 13,981	\$ 346,249	\$ 75,599	\$ 236,368	\$ 1,850,692

**Northern California Cities Self Insurance Fund
(Governmental Enterprise Fund)
Combining Balance Sheet – Workers’ Compensation
June 30, 2012**

	WC Shar	WC Admin	City of Anderson	City of Auburn	City of Colusa	City of Corning	City of Dixon	City of Folsom	City of Galt	City of Gridley	City of Ione	City of Jackson
Current Assets												
Cash	\$ 724,336	\$ 162,370	\$ 14,336	\$ 1,432	\$ 8,023	\$ 62,625	\$ 32,783	\$ 3,739	\$ 11,603	\$ 4,291	\$ 24,161	\$ 25,263
Accounts Receivable	-	-	-	-	-	17,851	40,328	-	-	-	-	-
Interest Receivable	6,017	7,841	2,747	3,803	4,804	3,121	5,044	47,762	11,164	3,341	(135)	485
Excess Accounts	490,996	-	-	-	-	-	-	-	-	-	-	-
Total Current Assets	1,221,349	170,211	17,083	5,235	12,827	83,597	78,155	51,501	22,767	7,632	24,026	25,748
Non-Current Assets												
Investments*	16,759,143	310,617	368,209	701,440	181,473	79,148	723,520	4,943,584	936,417	483,916	36,973	290,357
Total Assets	\$ 17,980,492	\$ 480,828	\$ 385,292	\$ 706,675	\$ 194,300	\$ 162,745	\$ 801,675	\$ 4,995,085	\$ 959,184	\$ 491,548	\$ 60,999	\$ 316,105
Current Liabilities												
Accounts Payable	\$ 721,904	\$ 16,724	\$ 45	\$ 83,080	\$ 6,952	\$ 13	\$ 83	\$ 592	\$ 96	\$ 56	\$ 7,561	\$ 14,870
Total Current Liabilities	721,904	16,724	45	83,080	6,952	13	83	592	96	56	7,561	14,870
Non-Current Liabilities												
Outstanding Liabilities*	12,276,018	-	275,574	381,847	111,745	168,950	509,307	2,600,752	676,398	74,328	5,873	138,790
ULAE*	857,021	-	19,239	26,658	7,801	11,795	35,556	181,565	47,221	5,189	410	9,689
Total Non-Current	13,133,039	-	294,813	408,505	119,546	180,745	544,863	2,782,317	723,619	79,517	6,283	148,479
Total Liabilities	\$ 13,854,943	\$ 16,724	\$ 294,858	\$ 491,585	\$ 126,498	\$ 180,758	\$ 544,946	\$ 2,782,909	\$ 723,715	\$ 79,573	\$ 13,844	\$ 163,349
Members' Equity	4,125,549	464,104	90,434	215,090	67,802	(18,013)	256,729	2,212,176	235,469	411,975	47,155	152,756
Liability & Members'	\$ 17,980,492	\$ 480,828	\$ 385,292	\$ 706,675	\$ 194,300	\$ 162,745	\$ 801,675	\$ 4,995,085	\$ 959,184	\$ 491,548	\$ 60,999	\$ 316,105

*For internal reporting purposes, investments and claim liabilities are classified as non-current.

**Northern California Cities Self Insurance Fund
(Governmental Enterprise Fund)
Combining Balance Sheet – Workers’ Compensation
June 30, 2012**

	City of Lincoln	City of Marysville	City of Nevada City	City of Oroville	City of Paradise	City of Placerville	City of Red Bluff	City of Rio Vista	City of Rocklin	City of Willows	City of Yuba City	Total
Current Assets												
Cash	\$ 41,984	\$ 32,132	\$ 41,875	\$ 1,354	\$ 1,893	\$ 29,159	\$ 13,262	\$ 3,536	\$ 48,127	\$ 2,206	\$ 33,681	\$ 1,324,171
Accounts Receivable	-	-	-	-	-	47,280	-	-	-	-	-	105,459
Interest Receivable	1,665	1,645	1,556	15,030	8,810	8,828	(26)	1,572	9,401	3,062	12,746	160,283
Excess Accounts	-	-	-	-	-	-	-	-	-	-	-	490,996
Total Current Assets	43,649	33,777	43,431	16,384	10,703	85,267	13,236	5,108	57,528	5,268	46,427	2,080,909
Non-Current Assets												
Investments*	612,960	807,539	202,787	591,476	853,735	561,215	824,442	535,745	1,971,771	367,240	1,630,337	34,774,044
Total Assets	\$ 656,609	\$ 841,316	\$ 246,218	\$ 607,860	\$ 864,438	\$ 646,482	\$ 837,678	\$ 540,853	\$ 2,029,299	\$ 372,508	\$ 1,676,764	\$ 36,854,953
Current Liabilities												
Accounts Payable	\$ 89	\$ 37,604	\$ 22	\$ 72	\$ 101	\$ 54	\$ 27,537	\$ 97,588	\$ 289,946	\$ 39,278	\$ 149,554	\$ 1,493,821
Total Current Liabilities	89	37,604	22	72	101	54	27,537	97,588	289,946	39,278	149,554	1,493,821
Non-Current Liabilities												
Outstanding Liabilities*	586,943	531,321	115,749	407,430	617,794	435,625	575,373	102,702	638,721	194,491	1,052,860	22,478,591
ULAE*	40,976	37,093	8,081	28,444	43,130	30,412	40,168	7,170	44,591	13,578	73,503	1,569,290
Total Non-Current	627,919	568,414	123,830	435,874	660,924	466,037	615,541	109,872	683,312	208,069	1,126,363	24,047,881
Total Liabilities	\$ 628,008	\$ 606,018	\$ 123,852	\$ 435,946	\$ 661,025	\$ 466,091	\$ 643,078	\$ 207,460	\$ 973,258	\$ 247,347	\$ 1,275,917	\$ 25,541,702
Members' Equity	28,601	235,298	122,366	171,914	203,413	180,391	194,600	333,393	1,056,041	125,161	400,847	11,313,251
Liability & Members'	\$ 656,609	\$ 841,316	\$ 246,218	\$ 607,860	\$ 864,438	\$ 646,482	\$ 837,678	\$ 540,853	\$ 2,029,299	\$ 372,508	\$ 1,676,764	\$ 36,854,953

*For internal reporting purposes, investments and claim liabilities are classified as non-current.

Northern California Cities Self Insurance Fund
(Governmental Enterprise Fund)
Combining Statement of Revenues, Expenses and Changes in Members' Equity - Workers' Compensation
For the Twelve Months Ended June 30, 2012

	WC Shar	WC Admin	City of Anderson	City of Auburn	City of Colusa	City of Corning	City of Dixon	City of Folsom	City of Galt	City of Gridley	City of Ione	City of Jackson
Operating Income												
Administration Deposit	\$ -	\$235,284	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Banking Layer Deposit	-	-	94,053	95,543	23,625	60,469	220,448	1,016,658	207,450	97,891	27,095	76,034
Shared Risk Layer	2,005,378	-	-	-	-	-	-	-	-	-	-	-
Excess Deposit/Premium	510,693	-	-	-	-	-	-	-	-	-	-	-
CJPRMA Program Fee	-	271,535	-	-	-	-	-	-	-	-	-	-
Banking Layer Assessment	(10,730)	-	-	-	-	50,720	40,328	-	-	-	-	-
Shared Risk Refund	(1,697,090)	-	-	-	-	-	-	-	-	-	-	-
Banking Layer Refund	-	-	(8,716)	(82,996)	(6,930)	-	-	(123,362)	(25,668)	(107,150)	(7,555)	(14,832)
Risk Management Grants	-	88,017	-	-	-	-	-	-	-	-	-	-
Total Operating Income	808,251	594,836	85,337	12,547	16,695	111,189	260,776	893,296	181,782	(9,259)	19,540	61,202
Operating Expenses												
Claims Paid	591,824	-	86,604	53,059	45,486	90,538	189,325	749,091	133,494	4,268	-	37,796
O/S Liability adj.	405,999	-	24,847	76,349	(36,516)	63,991	(39,438)	(299,521)	95,671	5,805	172	63,904
ULAE	28,344	-	1,735	5,330	(2,549)	4,467	(2,753)	(20,910)	6,679	405	12	4,461
Consultants	-	30,519	-	-	-	-	-	-	-	-	-	-
Administration-Other	-	12,198	-	-	-	-	-	-	-	-	-	-
Safety Service	95,481	209,928	-	-	-	-	-	-	-	-	-	-
Claims Administration	-	129,803	12,316	10,737	7,728	9,254	25,759	122,008	29,280	5,467	165	6,239
Program Administration	-	154,409	-	-	-	-	-	-	-	-	-	-
Board Expenses	-	5,654	-	-	-	-	-	-	-	-	-	-
Excess Insurance	510,693	-	-	-	-	-	-	-	-	-	-	-
Total Operating Expenses	1,632,341	542,511	125,502	145,475	14,149	168,250	172,893	550,668	265,124	15,945	349	112,400
Operating Income (Loss)	(824,090)	52,325	(40,165)	(132,928)	2,546	(57,061)	87,883	342,628	(83,342)	(25,204)	19,191	(51,198)
Non-Operating Income												
Change in Fair Market Value	28,899	600	713	1,622	474	272	1,436	7,574	1,570	884	(55)	565
Interest Income	496,735	14,293	15,651	29,426	7,683	4,649	29,497	206,460	33,345	20,844	1,569	12,766
Total Non-Operating Income	525,634	14,893	16,364	31,048	8,157	4,921	30,933	214,034	34,915	21,728	1,514	13,331
Change in Members' Equity	(298,456)	67,218	(23,801)	(101,880)	10,703	(52,140)	118,816	556,662	(48,427)	(3,476)	20,705	(37,867)
Beginning Members' Equity	4,424,005	396,886	114,235	316,970	57,099	34,127	137,913	1,655,514	283,896	415,451	26,450	190,623
Ending Members' Equity	\$ 4,125,549	\$ 464,104	\$ 90,434	\$ 215,090	\$ 67,802	\$ (18,013)	\$ 256,729	\$ 2,212,176	\$ 235,469	\$ 411,975	\$ 47,155	\$ 152,756

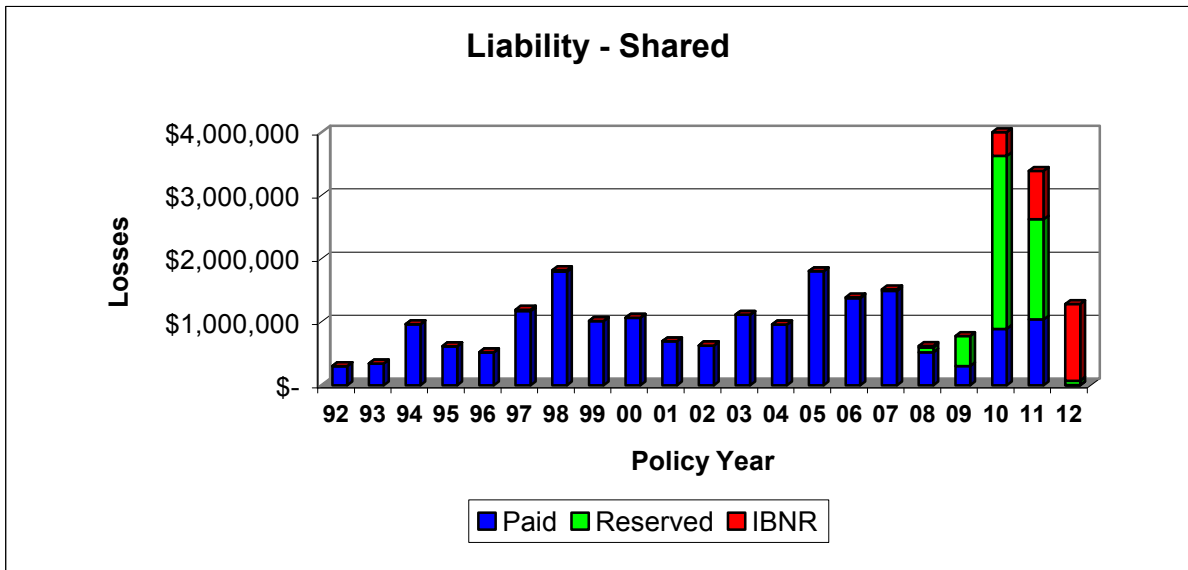
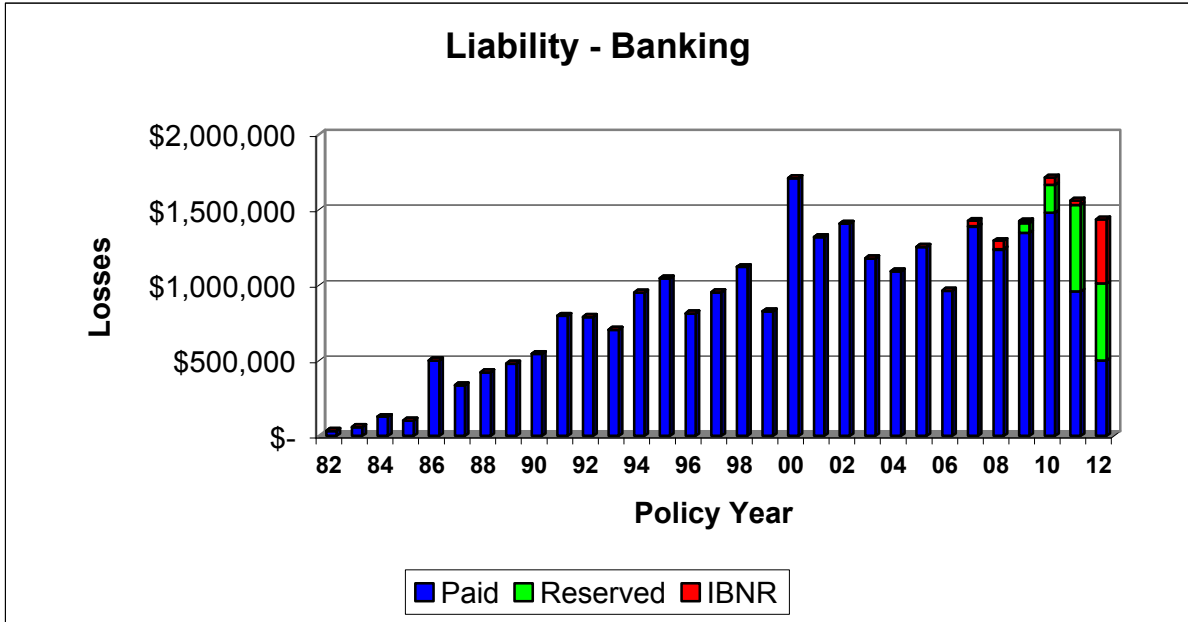
**Northern California Cities Self Insurance Fund
(Governmental Enterprise Fund)
Combining Statement of Revenues, Expenses and Changes in Members' Equity - Workers' Compensation
For the Twelve Months Ended June 30, 2012**

	City of Lincoln	City of Marysville	City of Nevada City	City of Oroville	City of Paradise	City of Placerville	City of Red Bluff	City of Rio Vista	City of Rocklin	City of Willows	City of Yuba City	Total
Operating Income												
Administration Deposit	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 235,284
Banking Layer Deposit	197,230	165,305	93,007	182,861	233,774	179,633	185,548	84,227	425,862	42,537	381,403	4,090,653
Shared Risk Layer	-	-	-	-	-	-	-	-	-	-	-	2,005,378
Excess Deposit/Premium	-	-	-	-	-	-	-	-	-	-	-	510,693
CJPRMA Program Fee	-	-	-	-	-	-	-	-	-	-	-	271,535
Banking Layer Assessment	29,790	-	-	-	-	47,280	-	-	-	-	-	157,388
Shared Risk Refund	-	-	-	-	-	-	-	-	-	-	-	(1,697,090)
Banking Layer Refund	-	(37,502)	(7,723)	(92,995)	(40,639)	-	(27,443)	(186,284)	(289,722)	(39,233)	(149,345)	(1,248,095)
Risk Management Grants	-	-	-	-	-	-	-	-	-	-	-	88,017
Total Operating Income	227,020	127,803	85,284	89,866	193,135	226,913	158,105	(102,057)	136,140	3,304	232,058	4,413,763
Operating Expenses												
Claims Paid	156,362	208,028	74,913	164,234	(234,116)	552,132	207,831	(166,443)	381,472	130,564	326,936	3,783,398
O/S Liability adj.	187,646	(102,951)	23,610	(125,477)	51,857	(89,601)	27,434	(12,418)	(79,826)	59,636	478,024	779,197
ULAE	13,100	(7,187)	1,648	(8,760)	3,620	(6,255)	1,915	(867)	(5,573)	4,163	33,372	54,397
Consultants	-	-	-	-	-	-	-	-	-	-	-	30,519
Administration-Other	-	-	-	-	-	-	-	-	-	-	-	12,198
Safety Service	-	-	-	-	-	-	-	-	-	-	-	305,409
Claims Administration	20,558	27,093	9,202	27,547	30,472	23,574	28,865	11,303	32,678	9,023	42,733	621,804
Program Administration	-	-	-	-	-	-	-	-	-	-	-	154,409
Board Expenses	-	-	-	-	-	-	-	-	-	-	-	5,654
Excess Insurance	-	-	-	-	-	-	-	-	-	-	-	510,693
Total Operating Expenses	377,666	124,983	109,373	57,544	(148,167)	479,850	266,045	(168,425)	328,751	203,386	881,065	6,257,678
Operating Income (Loss)	(150,646)	2,820	(24,089)	32,322	341,302	(252,937)	(107,940)	66,368	(192,611)	(200,082)	(649,007)	(1,843,915)
Non-Operating Income												
Change in Fair Market	1,531	1,599	247	1,651	(516)	2,228	1,614	359	3,385	1,060	2,683	60,395
Interest Income	32,125	35,291	7,362	28,513	30,455	21,357	33,189	19,644	78,541	16,159	70,468	1,246,022
Total Non-Operating Income	33,656	36,890	7,609	30,164	29,939	23,585	34,803	20,003	81,926	17,219	73,151	1,306,417
Change in Members' Equity	(116,990)	39,710	(16,480)	62,486	371,241	(229,352)	(73,137)	86,371	(110,685)	(182,863)	(575,856)	(537,498)
Beginning Members' Equity	145,591	195,588	138,846	109,428	(167,828)	409,743	267,737	247,022	1,166,726	308,024	976,703	11,850,749
Ending Members' Equity	\$ 28,601	\$ 235,298	\$ 122,366	\$ 171,914	\$ 203,413	\$ 180,391	\$ 194,600	\$ 333,393	\$1,056,041	\$ 125,161	\$ 400,847	\$ 11,313,251

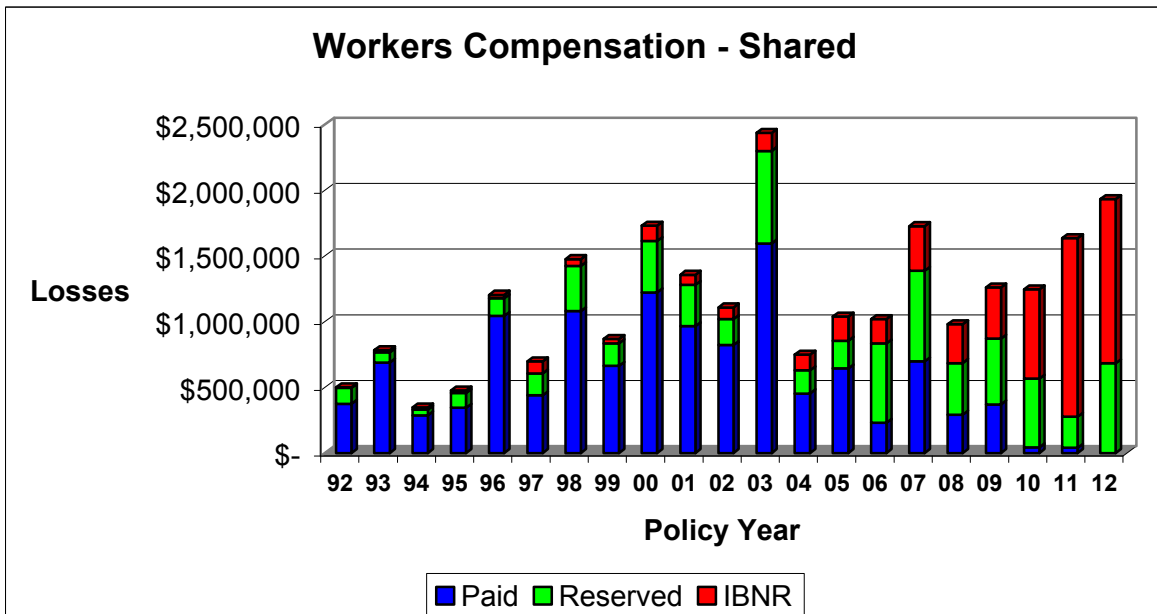
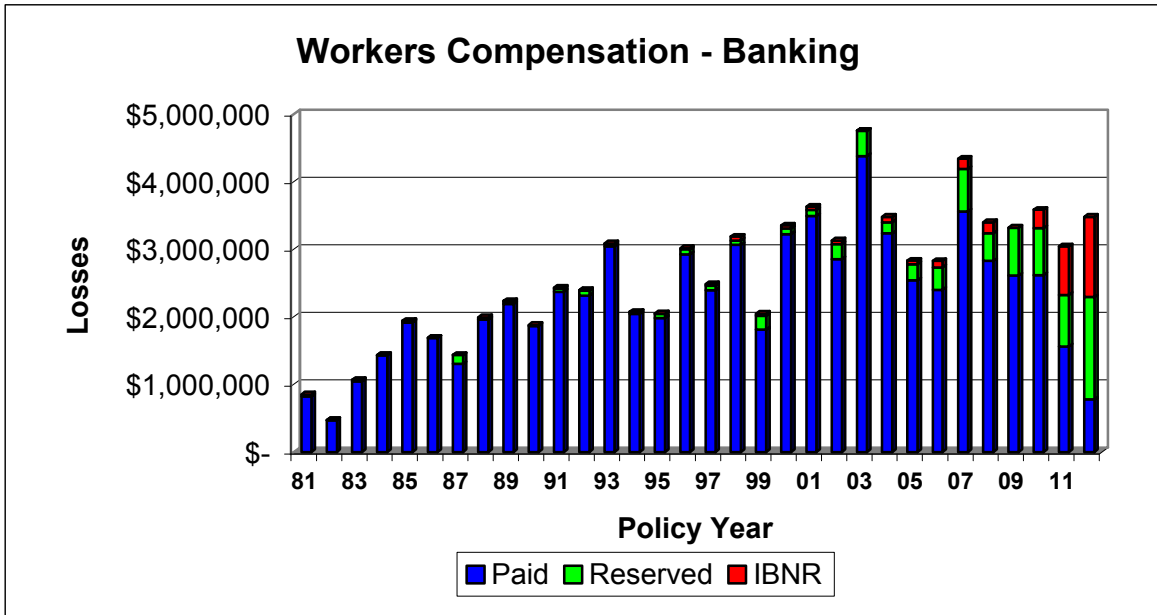
**Northern California Cities Self Insurance Fund
(Governmental Enterprise Fund)
Reconciliation of Claims Liability by Program as of
June 30, 2012**

	Liability Banking 2012	Liability Shared Risk 2012	Total Liability Program		WC Banking 2012	WC Shared Risk 2012	Total WC Program		Totals	
			2012	2011			2012	2011	2012	2011
Unpaid claims and claim adjustment expenses at beginning of the fiscal year	1,982,331	4,629,051	6,611,383	5,975,621	10,515,589	12,698,695	23,214,284	21,704,040	29,825,666	27,679,661
Incurred claims and claim adjustment expenses:										
Provision for insured events of the current fiscal year	1,437,879	1,283,641	2,721,521	2,546,752	3,479,068	1,932,000	5,411,068	5,053,668	8,132,588	7,600,420
Increases (Decreases) in provision for insured events of prior fiscal years	180,332	3,439,447	3,619,779	(116,031)	85,705	(921,763)	(836,058)	(16,810)	2,783,721	(132,841)
Change in provision for ULAE in current year	-	-	-	-	26,054	28,344	54,398	159,661	54,398	159,661
Total incurred claims and claim adjustment expenses	1,618,211	4,723,089	6,341,300	2,430,722	3,590,827	1,038,581	4,629,408	5,196,518	10,970,707	7,627,240
Payments:										
Claims and claim adjustment expenses attributable to insured events of the current fiscal year	498,975	3,037,27	502,013	453,460	777,346	-	777,346	702,844	1,279,359	1,156,304
Claims and claim adjustment expenses attributable to insured events of prior fiscal years	1,147,823	1,777,929	2,925,752	1,341,499	2,414,227	604,237	3,018,465	2,983,430	5,944,217	4,324,930
Total Payments	1,646,798	1,780,966	3,427,765	1,794,960	3,191,574	604,237	3,795,811	3,686,274	7,223,576	5,481,234
Total unpaid claims and claim adjustment expenses at end of the fiscal year	1,953,744	7,571,173	9,524,918	6,611,383	10,914,842	13,133,039	24,047,880	23,214,284	33,572,798	29,825,666
Claims Liability	1,953,744	7,571,173	9,524,918	6,611,383	10,202,573	12,276,018	22,478,591	21,699,392	32,003,508	28,310,775
Claims ULAE	-	-	-	-	712,268	857,021	1,569,289	1,514,892	1,569,289	1,514,892
Total Claim Liabilities	1,953,744	7,571,173	9,524,918	6,611,383	10,914,842	13,133,039	24,047,880	23,214,284	33,572,798	29,825,666

Northern California Cities Self Insurance Fund
Graphical Summary of Claims as of
June 30, 2012



**Northern California Cities Self Insurance Fund
Graphical Summary of Claims as of
June 30, 2012**





**Agenda Item G.1
Executive Committee
September 13, 2012**

REVIEW OF PRELIMINARY 2013 MEETING CALENDAR

ACTION ITEM

ISSUE: The Executive Committee should review the proposed NCCSIF 2013 Meeting Calendar to determine if any dates should be changed due to conflicts with other meetings and advise staff so that the calendar can be finalized at the November Executive Committee Meeting.

RECOMMENDATION: Staff recommends the Executive Committee review the proposed dates and advise staff of any changes to be made at the next Executive Committee meeting on November, 2012 so that the calendar can be approved and finalized.

FISCAL IMPACT: None.

BACKGROUND: Annually, the Executive Committee reviews and approves the meeting calendar for NCCSIF Board, Executive, Risk Management, Claims, Police Risk Management and Finance Committees.

ATTACHMENT(S): 2013 Preliminary Meeting Calendar.

2013 PRELIMINARY MEETING CALENDAR

BOARD OF DIRECTORS 12:00 p.m.	EXECUTIVE COMMITTEE 10:30 a.m.	CLAIMS COMMITTEE 12:30 p.m.
April 25	March 14	March 14
June 13	May 9	May 9
October 10	September 12	September 12
December 12	November 14	November 14

RISK MANAGEMENT COMMITTEE 9:30 a.m.	POLICE RISK MANAGEMENT COMMITTEE 10:30 a.m.	FINANCE COMMITTEE 10:30 a.m.
April 25	January	Periodically as needed
June 13	April	
October 10	August	
December 12	November	

ALL MEETINGS ARE SCHEDULED ON THURSDAYS

Risk Management Committee meetings are scheduled for 9:30 a.m.

Board of Director Meetings will start at 12:00 p.m.

**This meeting will follow the EC meeting, as the Claims Committee members will be selected at that meeting.*

CJPRMA 2013 MEETING DATES –

March 21, 2013 – Board of Directors
 May 15-17, 2013 – Annual Membership Meeting
 June 20, 2013 – Board Meeting
 October 17, 2013 – Board Meeting
 December 19, 2013 – Board Meeting



**Agenda Item G.2.a.
Executive Committee
September 13, 2012**

LONG RANGE PLANNING ITEMS LIST

INFORMATION ITEM

ISSUE: The Long Range Planning *Items List* provides the Board with a working document detailing items that have developed from Long Range Planning meetings, the action to be taken, who is responsible and the status.

RECOMMENDATION: Staff recommends the Executive Committee review the attached Long Range Planning Outstanding Items List and provide feedback and/or amendments to this timeline while also identifying any other specific topics that should be added to this document.

FISCAL IMPACT: None.

BACKGROUND: At least every three years the Board conducts a Long Range Planning meeting to consider and develop Action Items to further address during the year(s). Historically this has been held in December. The NCCSIF Board of Directors is tasked with the development of a Long Range Planning to establish its long-range vision for NCCSIF and assign responsibilities and tasks in order to accomplish its vision. The last meeting was held December 14, 2011.

ATTACHMENT(S): Long Range Planning *Items List*.

NCCSIF Long Range Planning Items List

ITEM	TITLE	ACTION	RESPONSIBILITY	STATUS/COMPLETION
1.	MEMBER GROWTH	<ol style="list-style-type: none"> 1. Identify prospective members and whether or not to share risk 2. Discuss pros and cons of prospective member becoming a member of the JPA. 3. Progress Reports 4. Evaluate prospects and determine whether or not to proceed 	<ol style="list-style-type: none"> 1. EC; BOD 2. EC; BOD 3. Alliant Staff; EC; BOD 4. Alliant Staff; EC; BOD 	<ol style="list-style-type: none"> 1. December 2011 2. March – April 2012 3. Ongoing 4. Ongoing
2.	NEW COVERAGE PROGRAMS	<p><i>Evaluate insurable risks and evaluate cost effectiveness.</i></p> <ol style="list-style-type: none"> 1. Review current NCCSIF coverages and industry trends to identify where programs can be improved or develop new program (i.e. Health Ins.; SLIP; Special Events, etc.) 2. Form Ad Hoc Committee 3. Define scope of risk 4. Discuss pros and cons of prospective program 5. Report progress of findings and recommendations 6. Evaluate results and determine whether or not to develop prospective program 	<ol style="list-style-type: none"> 1. Alliant Staff; EC; BOD 2. EC; BOD 3. Ad Hoc; Alliant Staff 4. Ad Hoc; Alliant Staff 5. Ad Hoc; Alliant Staff; EC; BOD 6. Alliant Staff; EC; BOD 	<ol style="list-style-type: none"> 1. Ongoing 2. March – April 2012 3. Ongoing 4. Ongoing 5. Ongoing 6. Ongoing
<p>2012 – Marketed the property insurance program and crime program. Found that the current programs have the best coverage and price.</p> <p>We will look at JPA Board Errors and Omissions coverage in the spring for 2013. We previously were asked to obtain a quote. But when we reported the costs of the other JPA's who purchase this coverage in San Francisco, it was decided not to pursue at that time.</p>				
3.	RISK MANAGEMENT	<p><i>Enhance services to provide improved loss control.</i></p> <ol style="list-style-type: none"> 1. Communicate training matrix 2. Coordinate training between all Service Providers 3. Provide sample list of available training to members via Training Matrix and website 4. Create "Safety Awards" to be presented annually 	<ol style="list-style-type: none"> 1. Alliant/BRS Staff 2. Alliant/BRS Staff 3. Alliant Staff 4. Staff; BOD 	<ol style="list-style-type: none"> 1. Ongoing 2. Ongoing 3. Ongoing 4. Ongoing

NCCSIF Long Range Planning Items List

ITEM	TITLE	ACTION	RESPONSIBILITY	STATUS/COMPLETION
		5. Distribute Quarterly Risk Management newsletter 6. ADA Transition Plans 7. Develop Scorecard to monitor compliance	5. BOD 6. Alliant/BRS Staff 7. BRS Staff	5. Ongoing 6. Ongoing 7. Ongoing
<p>Jan. 2012, NCCSIF contracted with Bickmore Risk Services for risk management services. BRS completed a matrix which has been presented to the Board and is available on the website. The Matrix provides the types of training available and how to avail the training, i.e., on site or on line and the cost if any. BRS will be issuing quarterly newsletters.</p> <p>BRS is currently evaluating each member by doing assessments of the cities. They will provide a scorecard after these are finalized and develop training needs for individual members as well as the entire JPA as a whole.</p>				
4.	MARKETING EXCESS PLACEMENTS	<i>Consideration of marketing excess placements</i> 1. Review of current Excess Placements and identify placements for prospective marketing 2. Define prospective markets 3. Report progress of findings and recommendations 4. Evaluate results and determine whether or not to market	1. EC; BOD 2. Alliant Staff; EC; BOD 3. Alliant Staff; EC; BOD 4. EC; BOD	1. Ongoing 2. Ongoing 3. Ongoing 4. Ongoing
<p>We have looked at alternatives for the Excess Workers' Compensation program as well as the Excess Liability program and found that they are not as competitive and the terms and conditions are not as favorable.</p>				
5.	NEW BOARD MEMBER ORIENTATION	<i>Enhance the education process for new Board members</i> 1. Review of current new BOD member orientation 2. Define areas for improvement and develop orientation 3. Survey BOD members "what do you want to know about..." 4. Report findings from survey and offer recommendations 5. Develop timeline for conducting orientations; conduct orientations	1. Alliant Staff 2. Alliant Staff 3. Alliant Staff; BOD 4. Alliant Staff; BOD 5. Alliant Staff; BOD	1. Dec 2011 – March 2012 2. Dec 2011 – March 2012 3. April 2012 BOD Meeting 4. June 2012 BOD Meeting 5. June 2012 - Ongoing
<p>Staff has provided new Board members and their staff with orientations presentation on who NCCSIF is, programs, etc. During 2011/12 we have met with Folsom, Marysville, Red Bluff and Rocklin.</p>				

NCCSIF Long Range Planning Items List

ITEM	TITLE	ACTION	RESPONSIBILITY	STATUS/COMPLETION
6.	WHAT CAN NCCSIF DO FOR ITS MEMBERS	<p><i>Define services NCCSIF can provide to the members (i.e. talk to member's City Council; Develop additional Risk Management Committees or Sub-Committees</i></p> <ol style="list-style-type: none"> 1. Identify areas where NCCSIF can assist the members (i.e. talk to City Council; develop additional RMC, etc.) 2. Survey BOD members "what do you want to know about..." 3. Report findings from survey and offer recommendations 4. Develop process and timeline 5. Become more involved in legislative issues that affect members. 	<ol style="list-style-type: none"> 1. Alliant Staff 2. Alliant Staff; BOD 3. Alliant Staff; BOD 4. Alliant Staff; BOD 5. Alliant Staff; BOD 	<ol style="list-style-type: none"> 1. Alliant Staff 2. Alliant Staff; BOD 3. Alliant Staff; BOD 4. Alliant Staff; BOD 5. Alliant Staff; BOD
<p>Staff has met with members to provide educational presentations on Insurance Requirements in Contract – risk transfer; Special Events programs – which members can purchase to transfer risk.</p>				
7.	WEBSITE ENHANCEMENTS	<ol style="list-style-type: none"> 1. Survey membership and determine possible enhancements 2. Report findings from survey and offer recommendations 3. Develop timeline and implement enhancements 	<ol style="list-style-type: none"> 1. Alliant Staff 2. Alliant Staff; BOD 3. Alliant Staff 	<ol style="list-style-type: none"> 1. Alliant Staff 2. Alliant Staff; BOD 3. Alliant Staff
<p>We are continuing to update the website to contain current member information, staff information, claims administrator information and risk management services contact information. The website also contains agendas, minutes, governing documents and risk control information. The website should be the first stop for members looking for information.</p>				



**Agenda Item G.2.b.
Executive Committee
September 13, 2012**

DISCUSSION OF 2012 LONG RANGE PLANNING (LRP) MEETING

ACTION ITEM

ISSUE: The Executive Committee should discuss the need for Long Range Planning meeting to be held in December 2012 to continue discussions and plans on items developed during the 2011 LRP meeting.

RECOMMENDATION: Staff recommends considering Long Range Planning session, as part of a regular Board meeting to address the financial components of the NCCSIF pool that are currently impacted due to the economy which would include:

1. Confidence level funding
2. Investment income rates used for discounting losses
3. Assessments and Distributions from Retrospective Rating programs
4. Financial solvency of members.

FISCAL IMPACT: The cost of the meeting is included in the current NCCSIF budget for meetings.

BACKGROUND: The NCCSIF Board of Directors is tasked with the development of a Long Range Plan to establish its strategic vision for NCCSIF, and as part of this process, to assign responsibilities of tasks in order to accomplish this vision. The last meeting was held December 14, 2011 in combination with the Board meeting.

ATTACHMENT(S): None.



**Agenda Item G.3
Executive Committee
September 13, 2012**

DISCUSSION OF LUNCHTIME PRESENTATIONS

ACTION ITEM

ISSUE: The Executive Committee is asked to review and approve the topics for the lunchtime presentations for the Board Meetings and make any recommendations as necessary.

RECOMMENDATION: None.

FISCAL IMPACT: TBD.

BACKGROUND: At the March 22, 2012 Executive Committee meeting the topics recommended were as follows:

1. Alliant Special Events Program
2. Bickmore Risk Control presentations items
3. ADA Issues
4. Risk Management Perspectives from other agencies
5. York presentations on Risk Transfer Best Practices
6. Investment Report from Chandler
7. Alliant presentation; “*Emerging Risks – Things to Think about for the Future*”

ATTACHMENT(S): None.



**Agenda Item G.4
Executive Committee
September 13, 2012**

PROPERTY APPRAISALS

ACTION ITEM

ISSUE: Staff will provide the Committee with the Property Appraisal Proposal Comparison for their recommendation and authority to contract for these services.

RECOMMENDATION: Staff is recommending that due to the proposed costs are in excess of what was approved for budget, we do not contract for these services this year.

FISCAL IMPACT: \$70,000 was budgeted for these services. Proposals ranged from \$120,000 - \$175,000.

BACKGROUND: At the March 22, 2012 Executive Committee meeting staff was directed to obtain Property Appraisals as NCCSIF has not had appraisals done for their members' locations since 2006. An Appraisal will assist in maintaining an up to date property schedule with respects to values and locations.

Staff issued a Request for Proposal (RFP) which was sent to seven (7) vendors for proposals. We received 3 proposals as of the due date of August 31, 2012. The proposals include property and contents for all members based on the current schedule of locations that is used for the PEPPIP program.

ATTACHMENT(S): Property Appraisal Proposal Comparison.

NCCSIF Property Appraisal Service Responses to RFP

SERVICE PROVIDERS	Total Cost	Cost per structure	Property Structure Appraisal	Contents Appraisal	Flood Zone Certification	Digital Photos of each location	Comparison of Appraised Value vs. Current Insured Value	Summary Appraisal Report	OASYS System Compatibility
American Appraisal	\$ 175,550	\$ 150	X	x	Optional	x	x	x	x
AssetWorks	\$ 120,500	\$ 90	x	x	x	x	No	x	x
Cbiz	\$ 145,000	\$ 110	x	x		x	x	x	Excel Format
(* = Web-based Services)									
blank = unclear/unknown									



**Agenda Item G.5
Executive Committee
September 13, 2012**

CAJPA ACCREDITATION UPDATE

INFORMATION ITEM

ISSUE: The CAJPA Audit was finalized at the June 11, 2012 CAJPA Accreditation Board meeting and NCCSIF was approved for “Accreditation with Excellence”.

RECOMMENDATION: It is the recommendation of Staff that the Executive Committee approve the final CAJPA Accreditation Report for NCCSIF.

FISCAL IMPACT: \$5,850 was budgeted and paid for the 2011/12 fiscal year for this review. Accreditation with Excellence results in a \$7,500 credit towards our Excess Workers’ Compensation premium with CSAC-EIA.

BACKGROUND: CAJPA sponsors what is considered the nations’ first risk management accreditation program for Joint Power Authorities. This Accreditation Program is designed to ensure quality and professional standards for all risk management pools regardless of size, scope of operations or membership structure. Every three years the California Association of Joint Powers Authorities (CAJPA) performs an audit on the administration of NCCSIF including the pool’s legal and operation documents, risk management, loss control and claims programs, and statutory compliance. For the past three audits, NCCSIF has maintained the “Accreditation with Excellence” rating. This audit process involves a detailed program study and evaluation, committee review and issuance of reports. NCCSIF was first awarded the “Accreditation with Excellence” designation in 2006.

ATTACHMENT(S):

1. NCCSIF Cover Letter for Accreditation Report
2. NCCSIF Final CAJPA Accreditation Report



June 12, 2012

Alliant Insurance Services, Inc.
1792 Tribute Rd, Suite 450
Sacramento, CA 95815

Attention: Ms. Susan Adams and Ms. Joan Crossley

ACCREDITATION REPORT OF
NORTHERN CALIFORNIA CITIES SELF-INSURANCE FUND (NCCSIF)

Dear Susan and Joan:

Your attendance at yesterday's meeting was greatly appreciated by me and the CAJPA Accreditation Committee; we always enjoy seeing that level of participation.

Enclosed is one copy of the Final Accreditation Report for Northern California Cities Self-Insured Fund (NCCSIF). The Accreditation Committee has approved NCCSIF's Conditional Accreditation pending their completion of the specified requirement.

A six month timeframe from June 11, 2012 would be applicable to providing evidence in compliance with the requirements for Full Accreditation.

Please contact me if you have any questions regarding compliance. You may forward all documentation to me. I would like to extend a note of gratitude to the Northern California Cities Self-Insurance Fund and the Alliant Insurance Services' staff for your combined cooperation and patience throughout the process and continued support of the CAJPA Accreditation process.

Sincerely,

CAROL J. WELLS, ARM
Vice-President

GM: cjw

Enclosure

cc: Simone Parker/C. Smith, CAJPA Accreditation Administration



***California Association
Of
Joint Powers Authorities
Accreditation Report
Of***

***Northern California Cities Self-Insured
Fund
(NCCSIF)***

Prepared by

Carol Wells

FINAL

September 26, 2011

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Appendix A	Member Listing
Appendix B	Target Equity Sheet

I. BACKGROUND

A. Description of JPA

Northern California Cities Self Insurance Fund (NCCSIF) was established in 1979 and operates as an excess liability and workers' compensation pool. It is one of the first pooled municipal insurance programs in the State (its original target audience was medium sized Northern California cities).

NCCSIF has a Board of Directors of 21 member representatives appointed by the City Council of each member agency. The Executive Committee of the Board consists of seven voting members and two non-voting members of the Board and acts as a steering committee for overall operations of the Joint Powers Authority (JPA).

Exposure Data: 2011/2012 Payroll is \$152,624,595. Property TIV of \$750 million in 2011.

MISSION STATEMENT:

The Northern California Cities Self Insurance Fund (NCCSIF) is an association of municipalities joined together in 1979 to protect Member resources by stabilizing risk costs in a reliable, economical and beneficial manner while providing members with broad coverage and quality services in risk management and claims management.

<u>SUMMARY OF COVERAGE FOR VARIOUS PROGRAMS</u>

NCCSIF also continues a group purchase arrangement for their **Property Program** through PEP (Public Entity Property Insurance Program) which is an all-risk program subject to a \$1 billion limit per occurrence and is subject to a \$5,000 deductible. Boiler and machinery is also included at a \$100 million limit with a \$2,500 deductible. Selected members also insure for auto physical damage & flood coverage excess of a \$100,000 deductible (or \$250,000 for flood zones A & V). Approximately 12 of the 20 members participate and some selected members also insure for flood coverage through the same program.

NCCSIF's **Crime Program** (group purchase) provides for employee theft coverage, forgery and computer fraud through National Union (a Chartis/AIG Company). Twelve of the twenty one members participate and the occurrence limit is \$1,000,000 subject to a deductible of \$5,000.

NCCSIF's **Physical Damage Program** is written with the Western States Public Entity Physical Damage Program, which is written through Beazley Lloyd's Syndicate. Eleven of the twenty one members participate. The deductible varies for each member as selected annually.

NCCSIF also offers an **Employee Assistance Program (EAP)** through ACI Specialty Benefits, 15 of 20 members participate through individual purchasing.

Current Program Structure for Pooled Programs

NCCSIF's Program is split into two pieces, a banking layer (each member is directly responsible for its actual losses in this layer) and a shared risk layer (losses are pooled among members).

General Liability Self-Insurance Program

Banking Layer (Funded through NCCSIF) Self-Insurance	Shared Risk Layer (Funded through NCCSIF) Self-Insurance	Excess Ins. Layers	Excess Carriers (CJPRMA)
\$0-\$50,000 (except Folsom: \$0-100,000 and City of Lone is \$0-25,000)	\$50,000-\$1,000,000 (except Folsom: \$100,000-\$1,000,000)	\$1,000,000 Per Occurrence to \$40,000,000	CA Joint Powers Risk Management Authority (joined in 1994)

Workers' Compensation/Employers Liability Self-Insurance Program

21 Cities Participate

Banking Layer (Self-Insurance)	Shared Risk Layer (Self-Insurance)	Excess Ins. Layers	Excess Carriers (CSAC)
\$0-\$100,000	\$100,000-\$500,000	\$500,000-Stat/W-Comp	CSAC Excess Insurance Authority (EIA) – joined the group in 2003.
(\$50,000 for Lone)		\$500,000-\$5,000,000 (EL)	

Service Providers

Broker	Alliant Insurance Services, Inc.
JPA Pool Administrator	Alliant Insurance Services, Inc.
Financial Accountant & Consulting Services	James Marta & Company
Financial Auditor	Crowe Horwath (acquired Perry-Smith)
Liability Claims Administration	York Insurance Services Group, Inc.
Liability Claims Auditor	RMS (Risk Management Services)
Workers' Comp Claims Administrator	York Insurance Services Group, Inc.
Workers' Comp Claims Auditor	North Bay Associates
Investment Advisor	Chandler Asset Management
Investment/Financial Custodian	Bank of New York
Actuary	Bickmore Risk Services & Consulting (BRS)
Risk Control	Bickmore Risk Services & Consulting (BRS)

B. Consultant Activities

On February 3, 2012 the Consultant received the requested materials from Joan Crossley and Susan Adams of Alliant Insurance Services, Inc. with additional information mailed on April 23, 2012.

C. Limitations

California Association of Joint Powers Authorities (CAJPA) Accreditation Program reviews the organizational structure and activities of a joint powers authority (JPA), comparing the JPA with standards adopted by the Association believed to be advantageous to the preservation and performance of the individual JPA and JPAs in California as a whole.

Our review was conducted for the purpose of forming an opinion on the general operations of the JPA, and its compliance with governmental regulations. The review also includes an examination of documents prepared by other professionals relating to actuarial soundness and financial stability of the JPA.

CAJPA does not guarantee that accreditation by CAJPA ensures the solvency or liquidity of any JPA at the time of the accreditation or any time before or after such accreditation, neither does the accreditation guarantee that an accredited JPA is administered in such a way that the JPA and its programs are, or will continue to be, financially sound.

D. Distribution and Use

This report has been prepared solely for the internal use of CAJPA as a guide in determining the applicant's compliance with the CAJPA Accreditation Standards in force at the time of the accreditation review. No further use or distribution is authorized without the prior written consent of CAJPA and Carol Wells, SRS, LLC Insurance Services.

Judgments as to the conclusions, recommendations, methods, and data contained in the report should be made only after studying the report in its entirety and understanding the limitations inherent in the analysis, as outlined in the "limitations" section. Of particular note is the limitation that we cannot assure or guarantee the financial soundness of the applicant JPA.

The supporting data, analysis, description, exhibits, and appendices to this report are provided to support the conclusions stated herein and are not necessarily suitable for any other purpose. Furthermore, CAJPA and its accreditation consultants are available to explain any matter presented herein, and it is assumed that the user of this report will seek such explanation as to any matter in question.

II. FINDINGS AND RECOMMENDATIONS

Recommendation: We find that **Northern California Cities Self Insurance Fund (NCCSIF)** is in substantial compliance with current Accreditation Standards. It is recommended that NCCSIF be granted continuing Accreditation status of Excellence pending satisfaction of the requirement contained herein. It is further recommended that accreditation be continuous, effective September 26, 2011 for a period of three years.

A. Requirements for Full Accreditation

II. Government Rules

Requirement #1: A.1-2. NCCSIF should file a notice for any membership changes with regards to the addition of the City of Ione which was effective July 1, 2010 with the Secretary of State.

B. Requirements for Excellence

None.

Suggestions

None.

I wish to express my appreciation to the staff at Alliant Insurance Services, Inc. and to the NCCSIF, Board President, for their cooperation in the preparation of this report.

Respectfully submitted,

Carol J. Wells, ARM
CAJPA Accreditation Consultant

California Association of Joint Powers Authorities (CAJPA)

ACCREDITATION WORKSHEETS

As of July 1, 2009

Key:

√ = Satisfactory (Meets or Exceeds Standards)

U = Unsatisfactory (Does Not Meet Standards)

? = Unable to Determine

N/A = Not Applicable

I. GOVERNING DOCUMENTS AND ADMINISTRATIVE CONTRACTS

Objective

To determine that the governing documents and contracts with major service providers contain all essential provisions.

CRITERIA	STATUS	DISCUSSION
A. The JPA maintains in its records a signed original of the Joint Exercise of Powers Agreement or other acceptable documentation from each member agency. (Mandatory) <i>Other = signed copy of resolution from member's board, photo copy of signed JPA agreement. If not an original, suggest JPA check with counsel about the use of resolutions.</i>	✓	No changes to JPA agreement, effective date November 17, 1992. Bylaws amended as of December 14, 2011. Resolutions also reviewed.
B. The agreement shall contain all of the provisions required in the enabling legislation in Section 6500 et. seq. of the Government Code.		
1. §6503 requires that the purpose or power to be exercised and the method by which the purpose will be accomplished or the manner in which the power is to be exercised is to be stated in the agreement. (Mandatory)	✓	JPA Agreement, Articles III and VII.
2. In accordance with provisions of §6505.5 or §6505.6 the agreement must designate a treasurer and an auditor. (mandatory) <i>If §6505.5</i> <i>a. Treasurer and auditor from same member</i> <i>b. Treasurer and auditor from same county (if under 6505.5 the auditor shall be from the same entity as the treasurer but does not have to be specifically named and can be the same person.)</i> <i>c. A Certified Public Accountant, who can serve both functions</i> <i>If §6505.6: Can be an officer or employee of the JPA for either or both positions. (Does not have to name any one particular person in the agreement. If the agreement refers to duties under 65.05.6, this includes auditor/and treasurer, we count this as met.)</i>	✓	JPA Agreement, Article XI – Bylaws and Sections 10 & 11 of the Bylaws.
3. §6511 requires that the agreement provide for the disposition, division or distribution of any property acquired as the result of the joint exercise of powers. (Mandatory)	✓	Section 15 of Bylaws and Article XIV (Dissolution) of the JPA Agreement.
4. §6512 or Sec. 6512.2 “requires that the agreement provide that any surplus money on hand after the completion of its purpose shall be returned in proportion to the contributions made.” Or may, in the alternative, in proportion to contributions made and claims or losses paid. (Mandatory)	✓	JPA Agreement, Article XIV and Bylaws Section 15.
C. The following are described in appropriate governing documents (agreement, bylaws, resolutions, master plan documents, memorandums of coverage, memorandums of understanding, adopted board policies or other similar documents):		DOCUMENTS IN WHICH ITEM CAN BE LOCATED
1. Eligibility criteria; (Mandatory)	✓	Bylaws Section 13-New Members
2. Procedure for electing officers; (Mandatory)	✓	Article IX and Bylaws Section 4.A. and 5.A-D

3. Terms of office; (Mandatory)	✓	Bylaws Section 4.B. and 5.A-D
4. Record retention policy; (Excellence only)	✓	Admin Policies/Procedures A-7
5. Power and duties of Board; (Mandatory)	✓	JPA Agreement, Article X
6. Indemnification for liability; (Excellence only) <i>The governing documents address that anyone acting in their official capacity (board/committee) is indemnified by the JPA or (not) to eliminate gray area. Employees are already covered under Gov. Code.</i>	✓	JPA Agreement, Article XVII
7. Provisions for dissolution of pool; (Mandatory) <i>There is a process specified for the members to elect to dissolve the pool.</i>	✓	Bylaws Section 15 (A-C), JPA Agreement Article XIV
8. Provisions for financial audits; (Mandatory)	✓	Bylaws Section 10.D.and A-10 of the Admin Policies/Procedures
9. Provisions for actuarial studies; (Excellence only)	✓	Admin Policies/Procedures A-10
10. Provisions for claims audits: (Excellence only)	✓	Bylaws Section 17.D. & A-10 of the Admin Policies/Procedures
11. Provisions for assessments & distributions; (Mandatory)	✓	Bylaws Section 12.B.3. & 16.A.2. and JPA Agreement, Article XIV
12. Provisions for member withdrawal from a program or JPA as a whole. These provisions shall include: <ul style="list-style-type: none"> • Notice requirements • Financial obligations and entitlements, i.e. responsibilities for future assessments or rights for future dividends. (Mandatory) 	✓	Bylaw Sections 14 (program) and 16 (from JPA itself) and JPA Agreement Article XII (Termination)
13. Provisions for termination of JPA members (such as the right to cancel for non-payment of premiums, underwriting problems, or the failure to adequately control risks); (Mandatory)	✓	JPA Agreement, Article XIII (Expulsion) and
14. Provision for annual meeting of the board; (Mandatory) <i>(The board will meet at least annually, not an annual meeting according to Roberts Rules of Order.)</i>	✓	Bylaws, Section 3: Meetings of the Board of Directors and JPA Agreement Article IX.
15. Provision for the resolution of coverage and claims disputes with its members; (Excellence only)	✓	WC MOC, Part 6: Conditions F. And Liability MOC, Section 11
16. Provision for obligations of members. (Mandatory) <i>The governing documents identify obligations of members, e.g.</i> <ul style="list-style-type: none"> • <i>Payment of premiums</i> • <i>Representative for board</i> • <i>Provide requested data</i> 	✓	
D. 1. The JPA is in substantial compliance with its governing documents. (Mandatory)	✓	To be completed after on-site audit
2. The JPA Governing Board has reviewed the prior Accreditation Report for findings and recommendations. (Excellence)	✓	
E. The JPA has written contracts with firms or individuals that provide program administration services, insurance brokerage	✓	Refer to Exhibit 4 Below

<p>services, claims administration services, or have access to JPA funds. Such contracts shall include: (Mandatory)</p> <ol style="list-style-type: none"> 1. Scope of services of the contractor; 2. Indemnification and insurance requirements; <i>(A fidelity bond is required for any contractor that has access to JPA funds. If coverage doesn't cover forgery and alteration then it would not be sufficient coverage; or is employee dishonesty enough. Optional for consultant to add as a recommendation if they believe this is a concern.)</i> 3. Compensation; 4. Term of Agreement; 5. Contract cancellation provisions; 6. Ownership of records; 7. Duty to disclose conflicts of interest including but not limited to other sources of income; and <i>(Suggest consultant inquire if there is a process to provide for this disclosure but this is not a standard requirement and may just be a suggestion.)</i> 8. Language addressing how and by whom fines and penalties are to be paid (applies to W.C. third party claims administrators only). <p><i>(For investment advisor contract see V-H)</i></p>		
<p>F. The JPA has certificates of insurance on file evidencing coverage required in contracts under E., above. (Mandatory) <i>(Consider writing a suggestion for the pool to have a process to collect and review these if they do not have them on file and must collect them during the study.)</i></p>	✓	
<p>G. If the JPA offers employee benefit programs to member agencies, a written plan description must be provided to covered employees. (Mandatory)</p>	N/A	
<p>H. The JPA keeps minutes of all meetings of its governing body and major committees. (Mandatory)</p>	✓	Section 3.C. (Bylaws)

Exhibit 4

Contracts with Major Service Providers

Name of Contractor	Scope Of Services	Indemnification & Insurance <i>Fidelity bond if they write checks</i>	Compensation	Term	Cancellation	Ownership of Records	Disclosure of conflicts of interest and other sources of income	Fines & Penalties W/C only
Alliant Insurance Services, Inc.	JPA Administration and Insurance Brokerage Services	✓	✓	✓	✓	✓	✓	N/A
York Insurance Services Insurance Group, Inc.	W.C. Claims and Liability Administrator	✓	✓	✓	✓	✓	✓	✓
James Marta & Company	Financial Accounting & Consulting Services	✓	✓	✓	✓	✓	✓	N/A

II. GOVERNMENT RULES

Objective

To determine that the JPA complies with the various reporting requirements and other mandates imposed by the State of California and its regulatory agencies.

CRITERIA	STATUS	DISCUSSION
<p>A. The JPA has filed a notice of its joint exercise of powers agreement and any amendments or membership changes with the Secretary of State identifying (GC 6503.5): (Mandatory)</p> <ol style="list-style-type: none"> 1. The name of each member; 2. The effective date; 3. The purpose or power to be exercised; and 4. A description of the amendment, if any. <p><i>If the name of the JPA changes, counsel may be asked whether a new JPA agreement must be signed.</i></p> <p><i>Required if you add a new member or delete a member</i></p> <p><i>Notice must be filed within 30 days of amendment or member changes</i></p>	U	New member added (City of Lone joined 7/1/2010). Filing has not been completed, Joan Crossley will complete within the next 30-days.
<p>B. The JPA has made the necessary Public Agency Roster filing with the Secretary of State and county clerks in the counties in which the JPA has offices. (G.C. 53051) (Mandatory)</p> <p><i>Filing required when board members or location changes.</i></p>	✓	Filed on May 24, 2012
<p>C. The JPA has adopted a Conflict of Interest Code, formally reconsiders it prior to October 1st of all even-numbered years, and oversees any required filings of the Statements of Economic Interest with the Fair Political Practices Commission or the designated filing agent. (G.C. 87306.5) (Mandatory)</p>	✓	Official filing location will be the FPPC Office (will also keep the originals). Alliant is the filing official. New Conflict of Interest Code will be presented to the Board on June 14, 2012. Completed in 2010 and 2012 is pending.
<p>D. If the JPA is subject to Education Code 17566(e) it procures triennial actuarial studies on its employee benefit programs. (Mandatory) (<i>Provision for community college districts Education Code Section 81602 actuarial study under ERISA</i>)</p>	N/A	
<p>E. The JPA's governing body approves its annual budget. (G.C. 6508) (Mandatory)</p>	✓	Per BOD Agenda and Minutes.
<p>F. The JPA has filed the "Special Districts Financial Transactions Report" with the State Controller/Division of Local Government Fiscal Affairs Special District Unit. (GC 53891) (Mandatory)</p>	✓	Filed by Jim Marta on November 18, 2011.
<p>G. The JPA has filed its Audited Financial Statement with</p> <ul style="list-style-type: none"> • the State Controller, and • with the county auditor of the county where the home office of the JPA is located within 12 months of the end of each fiscal year. (G.C. 6505 (c)) (Mandatory) 	✓	Filed December 30, 2011 (for Fiscal years ended June 30, 2011 and 2010)
<p>H. JPA and/or members have valid certificate(s) of consent to self-insure Workers' Compensation (Labor Code 3700) and files any changes in claims administrators (8Cal Code Regs Sec.15402) and the necessary annual reports with the Dept. of Industrial Relations on or before October 1st of each year. (Labor Code 3702.2) (Mandatory) (<i>This does not apply to excess pools.</i>)</p>	✓	Consent #5006

<p>I. 1. The JPA properly posts meeting notices and 2. Conducts its meetings in accordance with the Brown Act. (G.C. 54954.2, G.C. 54953.2 and 42 U.S.C. 12132) (Mandatory) <i>Board and standing committees. Check for ADA posting requirements. Note, the Attorney General has determined that valid posting means available to view 24/7 (consider posting on outside window).</i></p>		<p>Bylaws Section 3.E. and JPA Agreement, Article XIX. (Agendas are posted outside the Alliant, Sacramento office, in a locked glass case as well as being posted on the NCCSIF website and at each member's location.)</p>
<p>J. JPA's that self-insure medical benefits annually file a copy of their audit with a declaration to the Department of Managed Health Care as required for exemption from Knox-Keene requirements. (Code of Civil Procedures 2015.5) (Excellence Only)</p>	<p>N/A</p>	

III. INSURANCE AND COVERAGES

Objective

To determine that the JPA properly identifies and handles its own exposures to loss, secures any insurance required by its governing documents and/or any other legal requirement, monitors the adequacy of coverages it provides to its members and maintains permanent policy files.

CRITERIA	STATUS	DISCUSSION
A. 1. The JPA maintains an official bond as required by state law (G.C. 6505.1 and 6505.5). The JPA requires fidelity coverage for a person or persons that are entrusted with any property of the JPA. (Mandatory) <i>Pool needs coverage for treasurer, most employee dishonesty policies exclude the Treasurer; have insurance company issue an endorsement deleting this exclusion.</i>	✓	
2. The JPA insures or self-insures for the following exposures as appropriate: (Mandatory)		
a. Public Officials Errors & Omissions;	✓	Self-Insured
b. Employee Fidelity; (insurance only, self-insurance not allowed) (G.C. 6505.1)	✓	
c. Commercial General Liability;	✓	Self-Insured
d. Workers Compensation;	✓	Self-Insured
e. Fiduciary Liability; <i>Required for self-funded health and welfare plans (May review public officials Errors and Omissions coverage, look at exclusions (if it only excludes ERISA then that doesn't exclude government entities) A standard commercial general liability policy doesn't extend to fiduciary coverage.)</i>	N/A	
f. Auto Liability; and,	✓	
g. Property.	N/A	
B. The JPA evaluates its insurers, excess insurers, reinsurers and risk pools for quality, stability, and financial solvency. (Mandatory) <i>(Review of current and past insurers due to outstanding claims. See process for evaluating excess insurers and excess risk pools and reinsurers document)</i>	✓	Alliant Administrative Team performs this responsibility on behalf of NCCSIF.
C. The JPA keeps all memoranda of coverages and insurance policies permanently on file. (Mandatory)	✓	
D. The JPA maintains and distributes coverage agreements and insurance policies as appropriate. (Mandatory)	✓	

IV. ACCOUNTING & FINANCE

Objective

To determine that the JPA complies with all applicable accounting standards and has adopted an investment policy.

CRITERIA	STATUS	DISCUSSION
<p>A. The JPA materially adheres to all applicable GAAP, GASB, and other accounting standards. (Mandatory)</p> <p><i>Non compliance examples:</i></p> <ul style="list-style-type: none"> • <i>Not recording IBNR</i> • <i>Unrecorded ULAE (material)</i> • <i>Inadequate disclosures (Required Supplementary Information (RSI) #1, by line of coverage and RSI #2) loss development by line of coverage and disclosure of ceded insurance.</i> • <i>Inappropriate application of GAAP, (such as recording equity in another pool) (cannot be cured by disclosing the policy and limitations)</i> • <i>Liabilities not fairly stated (materially overstated;</i> • <i>Don't record above expected, any additional should be recorded as a designation of retained earnings).</i> • <i>GASB 31, market value of investments</i> • <i>GASB 40 Custodial Credit Risk Disclosures</i> • <i>GASB 27 Pension Liabilities</i> • <i>GASB 45 Other Post Employment Benefits</i> • <i>Capital Asset Impairments</i> • <i>Related Party Transactions</i> • <i>Extraordinary Items</i> • <i>Prior Period Adjustments</i> • <i>Contingent Liabilities</i> • <i>Recording reinsurance recoveries when received instead of netting out of claims expense when paid and setting up as a receivable.</i> • <i>The MD&A is sufficient</i> <p><i>(Consultant will review above irrespective of auditor's opinion)</i></p>	✓	
<p>B. The JPA issues to its members periodic financial reports at least annually or more frequently if required by its governing documents. (Mandatory)</p>	✓	Quarterly, Jim Marta reports to the BOD.
<p>C. 1. The JPA has undergone annual independent financial audits conducted by a CPA in accordance with generally accepted auditing standards, a report of which has been made available to all members as required by its governing documents. (Mandatory)</p>	✓	Perry Smith completed audit for year ended June 30, 2011.
<p>2. If the JPA has received an opinion other than an unqualified opinion on the audit of its financial statements, the JPA governing board has satisfactorily addressed any such qualifications of opinion, audit exceptions or negative statements. (Mandatory)</p>	N/A	

3. The independent auditor's report shall include a review of internal controls at least every three years. (Excellence only) <i>(Issue a report on internal control and compliance to meet this.)</i>	✓	
4. If a management letter or report on internal controls has been issued, the JPA governing board has addressed any recommendations. (Mandatory)	N/A	No material findings in Management's Discussion and Analysis
D. 1. The JPA has assets sufficient to pay all unpaid claims liabilities and maintains a reasonable contingency margin. The determination of whether there is a reasonable margin for contingencies will include consideration of investment income, excess of loss insurance, aggregate stop loss insurance, assess ability, size of program, volatility of risk, tolerance of membership, disclosure to board and any other relevant factors. (Excellence only) <i>(If there is a deficit and the board has made an assessment, the receivable is recorded to offset the deficit.)</i>	✓	Claims development flat for prior years. Return of equity to members for year ended June 30, 2011.
2. If the JPA does not currently have sufficient assets to pay unpaid claims liabilities, it has a reasonable financial plan in effect that will generate sufficient revenues to pay all unpaid claims liabilities and to establish a contingency margin. (Mandatory)	N/A	
For both D (1) and D (2) above, unpaid claims include: (Mandatory) a. Case reserves for reported claims; b. Incurred but unreported claims; c. Expected loss development; and, d. Allocated & unallocated loss adjusting expenses.	✓	
3. JPAs with a self-funded medical benefits plan must fund at a level sufficient to cover expected claims, including the run-out, plus a reasonable contingency for adverse experience. Absent any acceptable evidence to the contrary, the contingency for adverse experience shall be set at an amount equal to or greater than the expected run-out of claims. (Mandatory)	N/A	
4. JPA's with self-funded benefit plans other than medical must fund such programs at a level sufficient to cover expected claims and projected run-out. (Mandatory)	N/A	
E. The JPA's current contribution levels for each self-funded program is in concert with Section D, above. (Mandatory)	✓	
F. The JPA has adopted a target equity policy and considers it when evaluating funding and dividends. (Mandatory) <i>(For example see target equity worksheet)</i>	✓	Written policy in place. Presented at Strategic Planning Session in December of 2011. Board approved revised equity targets for the Banking & Shared Risk Program (to allow for release of funds).
G. Any JPA with non-risk sharing program(s) must clearly indicate in the governing documents the financial and operational structure of such program(s). (Mandatory) <i>To be considered as a W.C. non-risk sharing program, it must not be operating under a master workers' compensation certificate</i>		

<i>filed with the State Dept. of Self-Insurance Plans.</i>		
In lieu of funding standards contained in Section E above, a non-risk sharing program must:		
1. Calculate and communicate the individual member net asset balances and liabilities to the members annually.	✓	Bylaws Section 12.B.1 and 2.
2. Be sufficiently assessable to ensure that program's cash flow needs are met.	✓	Bylaws Section 12.B.3.
3. Demonstrate that it has adequate cash on hand to meet future claims costs.	✓	
H. The JPA maintains a suitable management information system that includes premium computation methods and/or allocation formulas. (Excellence only).	✓	Spreadsheets produced by Alliant Administration Team for premium allocation and formulas.

V. INVESTMENT OF FUNDS

Objective

To assure that policies and procedures are in effect to protect and preserve the JPA's financial assets.

CRITERIA	STATUS	DISCUSSION
A. The JPA has a written investment policy that contains: (Mandatory) <i>Required for all, even if they only have money in LAIF and or County Treasury.</i>		Resolution 12-01 introduced, this is the authorization for new officers to deposit or withdraw monies in LAIF.
1. A statement of objectives as required by G.C. § 53646	✓	
2. Description of permitted investments, which must be in conformity with California G.C. §53601 and reasonable under "prudent investment rule."	✓	
3. The written investment policy is reviewed annually by governing body or an investment committee pursuant to California G.C. § 53646(a).	✓	Reviewed and approved in December of 2011.
B. The JPA invests its funds in conformity with GC §53601. (G.C. 6509.5) (Mandatory)	✓	
C. The JPA provides evidence that the governing body or an investment committee periodically considers diversification of risk as to type of investment and individual institution. (Excellence only)	✓	
D. The JPA has in place internal controls that include: (Mandatory) <i>Government pooled funds excepted.</i>		
1. Separation of functions (buying and selling of securities is separate from accounting and reporting of transactions) if the size of the staff can accommodate this;	✓	
2. Separate verification of all transactions; and	✓	
3. Written documentation of procedures.	✓	Policy & Procedures: A-13
E. If the Treasurer has the authority to reinvest, sell and exchange securities:		
1. The JPA makes such delegation of authority annually. (G.C. §53607). (Mandatory)	N/A	
2. The Treasurer renders a monthly report of investment transactions to the governing board. (G.C. 53607). (Mandatory)	N/A	
THE FOLLOWING REQUIREMENTS (F, G, H & I) ONLY APPLY TO JPAs THAT MANAGE THEIR OWN INVESTMENTS, WITH OR WITHOUT THE USE OF INVESTMENT CONSULTANTS. <i>Does not apply to JPA funds that are deposited with county or state investment pools.</i>		
F. The JPA provides evidence that the Treasurer or Chief Financial Officer has submitted a quarterly report in a timely manner to the governing board containing the investment information required by	✓	

California G.C. §53646 (b) (1), a description of compliance with the statement of investment policy G.C. §53646 (b) (2), and a statement of ability to meet expenditure requirements over the next six months G.C. §53646 (b) (3). (Mandatory) <i>Should be signed by Treasurer or CEO. (Note; under 53646 it does not state that you must provide the transaction detail as described under 53607 for a treasurer that has investment authority)</i>		
G. The quarterly investment report filed with the governing body shall also contain:		
1. Type of investments; (Mandatory)	✓	
2. Issuing institution; (Mandatory)	✓	
3. Dates of purchase and maturity; (Mandatory)	✓	
4. Par and dollar amount invested on all securities; (Mandatory)	✓	
5. Investments and monies held by the JPA; (Mandatory)	✓	
6. Current market value, including source; (Mandatory)	✓	
7. Coupon rate; (Excellence only)	✓	
8. Effective yield rate; (<i>yield to maturity</i>) (Excellence only)	✓	
9. Portfolio total rate of return; (Excellence only)	✓	
10. Cash and security transactions; (Excellence only)	✓	
11. Percentage of portfolio by issuer or security type. (Excellence only)	✓	
H. JPAs that own investment securities shall have an independent custodian who shall not be from the same department of the financial institution or broker/dealer from whom the JPA buys or sells the security, or the investment advisor. (Mandatory)		
1. There shall be a written contract between the JPA and the independent custodian that includes: (Mandatory) a. Scope of services b. Compensation c. Termination	✓	Custodian: Bank of America, Investment Advisor: Chandler Asset Management
2. Monthly reports shall be sent directly from custodian to a specific person at the JPA. (Excellence only)	✓	
3. Custodial statements shall be reconciled with an in-house or investment advisor's report. (Mandatory) <i>Should be independent of the custodian and investment advisor. Should be documented in the investment accounting procedures. Recommend quarterly.</i>	✓	Policy & Procedures: A-13.
4. The third-party custodian shall maintain adequate fidelity coverage. (Excellence only)	✓	

<p>I. For JPAs that engage in services of a professional investment advisor, the following safeguards are in place:</p> <p><i>For the purpose of this Section I, an investment advisor is a person or firm that provides advice as to the value of securities or property or the advisability of purchasing or selling such securities or property. The advisor may have discretionary authority or control to purchase or sell. An investment advisor renders advice to the JPA on a regular basis with the understanding that his or her advice will be an integral factor in the investment decision-making process relative to the particular needs of the JPA. Purely clerical or ministerial duties such as record-keeping, reporting, processing, or disseminating information generally will not be classified as investment advisory activities, absent authority, discretion, or control.</i></p>		
<p>1. There is a written contract between the advisor and the JPA that includes; (Mandatory)</p> <ul style="list-style-type: none"> a. Scope of services b. Compensation c. Duty to disclose conflicts of interest d. Termination e. Disclosure to JPA of any investigation by a regulatory body for investment-related regulatory violations. 	✓	
<p>2. The JPA has a process to ensure the investment advisor has disclosed any conflict of interests (Mandatory)</p> <p><i>(This may be satisfied by a provision in the contract as addressed in (1) above or FPPC form 700, or review of Form ADV Parts 1 and 2; this should be done annually.)</i></p>	✓	
<p>3. All securities are purchased in the name of the JPA. (Mandatory) <i>Deposits in LAIF or a treasury are not "securities"</i></p>	✓	
<p>4. The advisor sends monthly reports to the JPA containing information described in Section D above. (Mandatory)</p>	✓	
<p>5. The advisor reports at least quarterly an evaluation including total rate of return and a comparison of the pool's total rate of return to reasonable benchmarks (i.e., U.S. Treasury securities, an index comprised of Treasuries, or LAIF). (Excellence only)</p>	✓	
<p>6. The investment advisor carries Investment Advisor Professional Liability Insurance with a per claim/aggregate limit of at least \$1,000,000. (Mandatory)</p>	✓	
<p>J. JPAs that place their investments in or through County or State investment pools, or in FDIC insured contracts will issue quarterly reports to the governing body, chief financial officer, and auditor in accordance with G.C. §53646 (e). (Mandatory)</p>	N/A	

VI. FUNDING AND ACTUARIAL STANDARDS

Objective

To determine that the JPA has completed actuarial studies or independent evaluations on each of its self-funded programs, there may be instances in which the provisions of this section may be waived because such studies may not be considered necessary (such as for property or vehicle physical damage programs).

Program: Liability

CRITERIA	STATUS	DISCUSSION
A. The JPA has had property or casualty (including W.C.) actuarial study (ies). Such study was conducted by a Member of the American Academy of Actuaries and addressed all of the relevant items in Sections IV. E and IV. F. Such study (ies) shall be conducted within the last three years (Mandatory) or annually. (Excellence only). <i>(The actuary should be conducted for major programs; if a pool is in run-out it still should have an actuary study, unless as determined by the committee the risk and variability has sufficiently diminished. Such considerations would be; line of coverage, the risk layer retained, whether the pool is an excess layer pool, the variability inherent in the claims and how the claims are developing.)</i>	✓	Bickmore Risk Services & Consulting (as of June 30, 2011).
B. If loss reserves requirements were computed on a discounted (present value) basis, the pay out pattern and projected rate of return were reasonable. (Mandatory) <i>Is the discount rate reasonable given; current cash and investment balances, accounts receivable or deficit balances, or the character of the assets such as buildings?</i>	✓	<u>2</u> % discount (above 90% confidence level for both the banking & shared layers individually). Previous years from 2008/2009, 60% confidence level was used for funding and the claims were recorded at expected with a 4% discount.
C. If the JPA has a self-funded medical benefits plan, it must conduct an independent rate study and fund level evaluation, including consideration of a reasonable contingency margin for adverse experience. Such study shall be conducted annually (Excellence only) or within the last 36 months. (Mandatory).	N/A	
D. If JPA has other miscellaneous self-funded programs (such as dental, vision, long-term disability or life), it must conduct independent rate studies and fund level evaluations within the last 36 months (Mandatory) or bi-annually. (Excellence only) <i>Evaluation does not have to be prepared by actuary - can be by benefit consultant.</i>	N/A	

VI. FUNDING AND ACTUARIAL STANDARDS

Objective

To determine that the JPA has completed actuarial studies or independent evaluations on each of its self-funded programs, there may be instances in which the provisions of this section may be waived because such studies may not be considered necessary (such as for property or vehicle physical damage programs).

Program: Workers' Compensation

CRITERIA	STATUS	DISCUSSION
A. The JPA has had property or casualty (including W.C.) actuarial study (ies). Such study was conducted by a Member of the American Academy of Actuaries and addressed all of the relevant items in Sections IV. E and IV. F. Such study (ies) shall be conducted within the last three years (Mandatory) or annually. (Excellence only). <i>(The actuary should be conducted for major programs; if a pool is in run-out it still should have an actuary study, unless as determined by the committee the risk and variability has sufficiently diminished. Such considerations would be; line of coverage, the risk layer retained, whether the pool is an excess layer pool, the variability inherent in the claims and how the claims are developing.)</i>	✓	Bickmore Risk Services & Consulting (as of June 30, 2011).
B. If loss reserves requirements were computed on a discounted (present value) basis, the payout pattern and projected rate of return were reasonable. (Mandatory) <i>Is the discount rate reasonable given; current cash and investment balances, accounts receivable or deficit balances, or the character of the assets such as buildings?</i>	✓	<u>2</u> % discount (above 90% confidence level for both the banking & shared layers individually). Previous years from 2008/2009, 60% confidence level was used for funding and the claims were recorded at expected with a 4% discount.
C. If the JPA has a self-funded medical benefits plan, it must conduct an independent rate study and fund level evaluation, including consideration of a reasonable contingency margin for adverse experience. Such study shall be conducted annually (Excellence only) or within the last 36 months. (Mandatory).	N/A	
D. If JPA has other miscellaneous self-funded programs (such as dental, vision, long-term disability or life), it must conduct independent rate studies and fund level evaluations within the last 36 months (Mandatory) or bi-annually. (Excellence only) <i>Evaluation does not have to be prepared by actuary - can be by benefit consultant.</i>	N/A	

VII. RISK CONTROL

Objective

To determine that the JPA actively promotes risk control principles and practices to its members and that the necessary budgetary appropriations for such services are made. An excess JPA may meet this requirement by requiring its member agencies to be responsible for having their own risk control program.

CRITERIA	STATUS	DISCUSSION
A. JPAs are active in promoting risk control principles among their member agencies. This shall include the following: (Compliance with two or more is required for Excellence) <i>Not applicable for benefit programs.</i>		Risk Management Ad Hoc Committee and Risk Management/Loss Control Contracted Service Provider.
1. Promoting a risk transfer policy that addresses additional insureds, minimum insurance limits and proof of suitable insurance coverage.	✓	Included in Risk Management Matrix.
2. Establishing risk control standards for the significant exposures of its member agencies.	✓	Through both on-site & hotline services, seminars & training sessions as well as a safety library & website access.
3. Prioritizing the use of its risk control resources, based on such factors as; (a) loss ratios, (b) frequency, and (c) severity rates.	✓	
4. Offering risk control assistance to its member agencies, including (a) conducting or facilitating risk control inspections, (b) investigating large losses, (c) conducting risk control training for its member agencies, and/or (d) providing wellness and/or employee assistance program.	✓	
5. Providing or facilitating the procurement of appraisal services, in order to maintain accurate records of its members' property components and values.	✓	In 2006, NCCSIF funded an outside physical appraisal of all member locations. This service will be continued at least every 5 to 7 years.
B. The JPA's budget provides for the above. (Excellence only)	✓	Budget annually approved (2.8% of NCCSIF's budget).
C. The JPA maintains a suitable management information system that includes: (Excellence only)		
1. Relevant information about type and quantity of exposures being assumed.	✓	Alliant has spreadsheets, data captured from applications & historical data.
2. Relevant information about the type, number and cause of accidents resulting in claims against its member agencies.	✓	Alliant continues to produce graphs and excel spreadsheets.

VIII. CLAIMS MANAGEMENT

Objective

Measure nature, scope, and quality of the claims management services provided by JPA & its contractors.

Program: Liability

CRITERIA	STATUS	DISCUSSION
A. The JPA has established a suitable claims management system. Excess JPAs must have a process to monitor primary claims handled by, or for, its member agencies. (Mandatory)	✓	Loss runs are provided by York, adjusters notes in hard file and IVOS System.
B. The JPA has established a litigation management system. (Excellence only)	✓	.
C. The JPA has conducted a claims audit on each significant self-funded program within the last 2 years. Significant self-funded programs shall include W.C., liability, and medical malpractice. (Excellence only) <i>(A periodic OBEA audit may be acceptable replacement on a self administered program (in-house administration) however; this audit does not have the same scope in review of reserves.</i> The audit should be conducted by a qualified claims auditor, independent of the JPA, the claims administrator and the insurers, and should determine whether or not:	✓	RMS (Risk Management Services), Kenneth Maiolini, performed the Liability & Property Audit on January 19-20, 2012 (40 opened & 63 closed claims) at the York offices in Roseville, California.
1. Claims are handled in a timely and organized manner;	✓	
2. The claims administrator adequately communicates with the JPA, its members, and the claimants;	✓	Noted cooperative relationship between member, adjuster & defense counsel.
3. Case reserving practices are reasonable;	✓	
4. Loss experience reports accurately reflect the case reserves and the payments. As an alternative, this determination may be made during the financial audits required in Section IV. C. of these Accreditation Standards.	✓	
5. The JPA is receiving quality claims services. General evidence of this may be indicated from the following:		
a. Staffing levels are adequate in relation to caseloads;	✓	
b. Adjusters identify claims with subrogation potential;	✓	
c. Excess insurers are notified of claims with excess potential;	✓	
d. Litigated claims are adequately managed;	✓	
e. Coverage is verified; and	✓	
f. Adequate investigations are performed.	✓	
D. The JPA has addressed all major recommendations and significant findings included in the audit report. <i>Consideration of a future standard: (An excess pool has a process of reviewing primary layer claim audit results and follow-up with</i>	✓	

<i>members</i> (Excellence only)		
E. The JPA maintains a management information system that includes relevant information about the type, number and cost of claims being reported and adjusted. (Excellence only)	✓	TPA, York Insurance Services, Group', produces data.
F. If the JPA provides employee benefit plans for its members, it must have an appeals process for handling claims and/or coverage related disputes. (Mandatory)	N/A	
G. The JPA has a written policy addressing settlement authority (Excellence only)	✓	<p>Members have authority to settle claims in their Banking layer up to \$50,000. The Claims Committee has authority up to \$250000. The BOD has authority to settle claims over \$250,000 up to the SIR of \$1,000,000.</p> <p>Liability claims authority shall not exceed \$200,000 of the Sharked Risk layer funds. The Claims Committee is granted authority to deny claims and also to refer claims to coverage counsel for opinion of coverage.</p>

VIII. CLAIMS MANAGEMENT

Objective

Measure nature, scope, and quality of the claims management services provided by JPA & its contractors.

Program: Workers' Compensation

CRITERIA	STATUS	DISCUSSION
A. The JPA has established a suitable claims management system. Excess JPAs must have a process to monitor primary claims handled by, or for, its member agencies. (Mandatory)	✓	York does with Alliant in distributing data in a graph and spreadsheet formats.
B. The JPA has established a litigation management system. (Excellence only)	✓	Litigation management is under good control & no recommendations.
C. The JPA has conducted a claims audit on each significant self-funded program within the last 2 years. Significant self-funded programs shall include W.C., liability, and medical malpractice. (Excellence only) The audit should be conducted by a qualified claims auditor, independent of the JPA, the claims administrator and the insurers, and should determine whether or not:		North Bay Associates, September 20, 2010 conducted the work comp claims audit (Robert Hoyle, President).
1. Claims are handled in a timely and organized manner;	✓	
2. The claims administrator adequately communicates with the JPA, its members, and the claimants;	✓	
3. Case reserving practices are reasonable;	✓	
4. Loss experience reports accurately reflect the case reserves and the payments. As an alternative, this determination may be made during the financial audits required in Section IV. C. of these Accreditation Standards.	✓	
5. The JPA is receiving quality claims services. General evidence of this may be indicated from the following:		
a. Staffing levels are adequate in relation to caseloads;	✓	
b. Adjusters identify claims with subrogation potential;	✓	
c. Excess insurers are notified of claims with excess potential;	✓	
d. Litigated claims are adequately managed;	✓	
e. Coverage is verified; and	✓	
f. Adequate investigations are performed.	✓	
D. The JPA has addressed all major recommendations and significant findings included in the audit report. (Excellence only)	✓	
E. The JPA maintains a management information system that includes relevant information about the type, number and cost of claims being reported and adjusted. (Excellence only)	✓	York provides data and Alliant uses that data to get informational spreadsheets.
F. If the JPA provides employee benefit plans for its members, it must have an appeals process for handling claims and/or	N/A	

coverage related disputes. (Mandatory)		
G. The JPA has a written policy addressing settlement authority (Excellence only)	✓	Members have authority to settle claims in their Banking layer up to \$100,000. The Claims Committee has authority up to \$250000. The BOD has authority to settle claims over \$250,000 up to the SIR of \$500,000.

IX. OPERATIONS AND ADMINISTRATIVE MANAGEMENT

Objective

To determine that the JPA (A) has a process for developing and implementing a strategic plan setting forth its goals and objectives for the future, (B) regularly and effectively communicates with its members (C) actively involves its governing board members and staff in education and training programs offered by relevant professional associations and (D) maintains procedures and policies relating to information systems.

CRITERIA	STATUS	DISCUSSION
A. The JPA conducts an effective strategic planning process to guide its future efforts. This should include an analysis of the environmental trends and the organizational strengths, weaknesses, opportunities and threats. Such a process may also include the following: (Excellence only)		December, 2011
1. A survey of member expectations and related perceptions; <i>(either formally or informally)</i>	✓	
2. A mission statement with supporting goals, objectives and tasks.	✓	
3. Consideration of the target equity policy.	✓	
B. The JPA regularly communicates with its member entities. Such communication may include (Excellence only) <i>One or more or related communication efforts with members</i>		
1. Annual reports, newsletters, or similar media;	✓	
2. Notice of major policy issues;	✓	
3. Periodic workshops, seminars, or similar educational activities;	✓	Travel expenses broadened to include educational conferences.
4. Surveys of its member agencies, its service providers, and staff.	✓	Conduct annually by Alliant on behalf of NCCSIF
5. JPA website for communication with members	✓	www.nccsif.org
C. The JPA governing board and staff are actively involved in education and training programs. Such involvement may be indicated by the following: (Excellence only)		
1. Participation in one or more of the following organizations:		
a. CAJPA (California Association of Joint Powers Authorities)	✓	
b. PARMA (Public Agency Risk Managers Association)	✓	
c. PRIMA (Public Risk Management Association)		
d. CPCU Society (Chartered Property and Casualty Underwriters)		
e. RIMS (Risk and Insurance Management Society)		
f. CASBO (California Association of School Business Officials)		
g. COSIPA (Council of Self-Insured Public Agencies)		

h. CSIA (California Self-Insurers Association)		
i. PASMA (Public Agency Safety Management Association)	✓	
j. AGRiP (Association of Governmental Risk Insurance Pools)	✓	
k. IEA (Insurance Educational Association)	✓	
l. ASSE (American Society of Safety Engineers)		
m. SCIC (Society of Certified Insurance Counselors)		
2. Top management has attended at least two professional conferences or seminars in the preceding 12 months.	✓	
3. The governing body members participate in pool management and risk management training.	✓	
4. There is formal training of all key personnel. <i>(As needed)</i>	✓	
5. The JPA's budget provides for the above participation and training.	✓	
D. The JPA has developed and implemented processes and procedures relating to protection of electronic data, including:		
1. A suitable security and back-up system for all stored data. (Mandatory)	✓	
2. A written policy with respect to:		
a. Disaster recovery (Excellence only)	✓	
b. Physical and electronic data security (Excellence only)	✓	
c. Electronic data retention (Excellence only)	✓	
d. Protection of electronic data as required by Health Insurance Portability and Accountability Act of 1996 (HIPAA), as applicable. (Excellence only)	N/A	

APPENDIX A – NCCSIF Member Entities

Effective: July 1, 2011

City of Anderson

City of Auburn

City of Colusa

City of Corning

City of Dixon

City of Folsom

City of Galt

City of Gridley

City of Ione

City of Jackson

City of Lincoln

City of Marysville

City of Nevada City

City of Oroville

Town of Paradise

City of Placerville

City of Red Bluff

City of Rio Vista

City of Rocklin

City of Willows

City of Yuba City



**Agenda Item G.6
Executive Committee
September 13, 2012**

POLICE RISK MANAGEMENT COMMITTEE MEETING DISCUSSION

ACTION ITEM

ISSUE: The Police Risk Management Committee was held on August 23, 2012. The Committee will receive the draft minutes from the last PRMC Meeting as well as a verbal report from staff for discussion.

RECOMMENDATION: Continue Police Risk Management Committee meetings on a quarterly basis.

FISCAL IMPACT: \$5,000 has been included in the NCCSIF 2012/2013 budget for PRMC meetings.

BACKGROUND: At the June 14, 2012 Risk Management Committee staff was given direction to hold a Police Risk Management Committee meeting per the direction of the Board of Directors. The Police Departments have the highest severity and frequency of claims for NCCSIF. These meetings provide and encourage risk management practices and training for the police departments.

ATTACHMENT(S):

- a. Draft Minutes from the 08/23/12 PRMC Meeting
- b. Evaluation of Police Training (Assessing Police Performance)



**MINUTES OF THE
POLICE RISK MANGEMENT COMMITTEE MEETING
AUGUST 23, 2012**

MEMBERS PRESENT

Chief John Ruffcorn, City of Auburn
Sgt. Michael Garlock, City of Auburn
Capt. Tony Welch, City of Dixon
Sgt. Ronald Willingmyre, City of Dixon
Sgt. Chris Emery, City of Folsom
Chief Bill Bowen, City of Galt
Asst. Chief Dean Price, City of Gridley
Chief Paul Nanfito, City of Red Bluff
Lt. Kyle Sanders, City of Red Bluff
Chief Ron Lawrence, City of Rocklin
Chief Rob Landon, City of Yuba City
Chief Gabriela Tazzari-Dineen, Town of Paradise
Sgt. Steve Rowe, Town of Paradise,
Lt. Al Billington, Town of Paradise

MEMBERS ABSENT

City of Anderson
City of Colusa
City of Corning
City of Ione
City of Jackson
City of Lincoln
City of Nevada City
City of Oroville
City of Placerville
City of Rio Vista
City of Willows

GUESTS & CONSULTANTS

Paula Islas, City of Galt
Matt Michaelis, City of Marysville
Russell Hildebrand, City of Rocklin
Susan Adams, Alliant Insurance Services
Johnny Yang, Alliant Insurance Services
Tom Kline, Bickmore Risk Services

A. CALL TO ORDER

The meeting was called to order at 10:04 a.m.

B. PUBLIC COMMENTS

There were no public comments made.

C. APPROVAL OF AGENDA AS POSTED

A motion was made to approve the Agenda as posted.

MOTION: Rob Landon **SECOND:** Ron Lawrence **MOTION CARRIED**

D. BUSINESS

D1. Appointment of NCCSIF PRMC Chair and Vice-Chair

Ms. Susan Adams asked that the Committee appoint a Chair and Vice-Chair to run the Police Risk Management Committee meetings and attend the Risk Management Committee meetings reporting on matters pertaining to the Police Risk Management Committee.

Mr. John Ruffcorn, City of Auburn volunteered for the Chair position and Mr. Paul Nanfito, City of Red Bluff, volunteered for the Vice-Chair position.

E. RISK MANAGEMENT

E1. Police Liability and Workers' Compensation Claims Analysis

Mr. Tom Kline presented to the Committee the Police Liability and Workers' Compensation Claims Analysis. With respects to Liability the three most frequent Causes of Loss were Auto Liability, Civil Rights and Third Party Property Damage claims. The three most severe Causes of Loss were Auto Liability, Excessive Force and False Arrest.

With respects to Workers' Compensation the five most frequent Causes of Loss were Contagious Disease Exposure, Repetitive Motion, Slip & Fall, Strain and Struck by or Against. The most sever Causes of Loss were Miscellaneous, Repetitive Motion, Slip and Fall, Strain and Struck by or Against. Staff was asked to provide more detail on the Miscellaneous Category and show losses related to Taser Usage in future meetings.

Ms. Adams advised that claims are available through the York website via Claims Connect provided by York and if any member desires access to put in a request with the Program Administration staff.

F. ROUND TABLE DISCUSSION

Upon reviewing the Claims Analysis Mr. Kline proceeded to ask the Committee to provide any exposures that may be important to consider. The exposures discussed consisted of the following: New vehicles; Tasers; Vehicle Inspection; Technology Advances; Driver Distractions; Fleet Safety.

With respects to Workers' Compensation the Committee discussed the following exposures: Weight Training; Fitness Funding; AB2451 Pension Reform; Defensive Tactics; Equipment Weight; Taser Usage; Contagious Diseases and Aerosol Transmissible Diseases.

Mr. Kline also advised the Board of possible Aerosol Transmissible Diseases Workshops which are available for the Committee.

G. POLICE TRAINING SESSION (ASSESSING POLICE PERFORMANCE)

Mr. Mark. J. Wittenberg, a veteran police manager, hosted an intermediate to advanced level police training session. This session provided the Committee with assessment principles used to reduce police department exposure to costly litigation. Topics included:

- The five red flags of poor police performance
- The four elements of police culture that drive outcomes
- The three things you can do now to improve morale, protect jobs, and build trust with the community
- How to decide if an assessment is needed

H. INFORMATION ITEMS

H1. NCCSIF Meeting Calendar 2012

H2. NCCSIF Resource Contact Guide

These items were provided as information only.

I. ADJOURNMENT

The meeting was adjourned at 2:04 p.m.

NCCSIF

Assessing Police Performance Thursday, August 23, 2012 Yuba City Police Station

Please indicate the extent to which you agree or disagree with the following statements regarding this presentation.

6 = strongly agree, 1 = strongly disagree
(Please circle only one number)

	Strongly Agree					Strongly Disagree
1. The content of this session met my expectations.	6	5	4	3	2	1
2. The session contained ideas I can apply at work.	6	5	4	3	2	1
3. The presenter was effective in communicating information.	6	5	4	3	2	1
4. The presenter was knowledgeable about the topic.	6	5	4	3	2	1
5. The presenter kept my interest engaged throughout the class.	6	5	4	3	2	1
6. The best aspects of the class were:	<u>VERY RELEVANT</u>					
7. The class could be improved by:	<u>LONGER</u>					
8. In the future, please include topics on:	<u>?</u>					
9. Comments:	<u>GREAT TOPIC / PRESENTER / MATERIAL</u>					
Name (optional):	<u>Don Johnson</u>					

NCCSIF

Assessing Police Performance Thursday, August 23, 2012 Yuba City Police Station

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6 = strongly agree, 1 = strongly disagree
(Please circle only one number)

	Strongly Agree					Strongly Disagree
1. The content of this session met my expectations.	6	(5)	4	3	2	1
2. The session contained ideas I can apply at work.	(6)	5	4	3	2	1
3. The presenter was effective in communicating information.	(6)	5	4	3	2	1
4. The presenter was knowledgeable about the topic.	(6)	5	4	3	2	1
5. The presenter kept my interest engaged throughout the class.	6	(5)	4	3	2	1
6. The best aspects of the class were:	<u>GUEST SPEAKER HAD VALUABLE INFO.</u>					
7. The class could be improved by:	<u>N/A</u>					
8. In the future, please include topics on:	<u>UNK.</u>					
9. Comments:	_____					
Name (optional):	_____					

NCCSIF

Assessing Police Performance Thursday, August 23, 2012 Yuba City Police Station

Please indicate the extent to which you agree or disagree with the following statements regarding this presentation.

6 = strongly agree, 1 = strongly disagree
(Please circle only one number)

	Strongly Agree				Strongly Disagree
1. The content of this session met my expectations.	6	5	4	3	2 1
2. The session contained ideas I can apply at work.	6	5	4	3	2 1
3. The presenter was effective in communicating information.	6	5	4	3	2 1
4. The presenter was knowledgeable about the topic.	6	5	4	3	2 1
5. The presenter kept my interest engaged throughout the class.	6	5	4	3	2 1
6. The best aspects of the class were:	REINFORCING my BELIEFS				
7. The class could be improved by:	N/A				
8. In the future, please include topics on:	_____				
9. Comments:	_____				
Name (optional):	_____				

NCCSIF

Assessing Police Performance Thursday, August 23, 2012 Yuba City Police Station

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(Please circle only one number)

	Strongly Agree					Strongly Disagree
1. The content of this session met my expectations.	6	5	4	3	2	1
2. The session contained ideas I can apply at work.	6	5	4	3	2	1
3. The presenter was effective in communicating information.	6	5	4	3	2	1
4. The presenter was knowledgeable about the topic.	6	5	4	3	2	1
5. The presenter kept my interest engaged throughout the class.	6	5	4	3	2	1
6. The best aspects of the class were:	_____					
7. The class could be improved by:	_____					
8. In the future, please include topics on:	_____					
9. Comments:	_____					
Name (optional):	Pamela					

NCCSIF

Assessing Police Performance Thursday, August 23, 2012 Yuba City Police Station

Please indicate the extent to which you agree or disagree with the following statements regarding this presentation.

6 = strongly agree, 1 = strongly disagree
(Please circle only one number)

	Strongly Agree			Strongly Disagree		
1. The content of this session met my expectations.	6	5	4	3	2	1
2. The session contained ideas I can apply at work.	6	5	4	3	2	1
3. The presenter was effective in communicating information.	6	5	4	3	2	1
4. The presenter was knowledgeable about the topic.	6	5	4	3	2	1
5. The presenter kept my interest engaged throughout the class.	6	5	4	3	2	1
6. The best aspects of the class were:	_____					
7. The class could be improved by:	_____					
8. In the future, please include topics on:	_____					
9. Comments:	_____					
Name (optional):	_____					

NCCSIF

Assessing Police Performance Thursday, August 23, 2012 Yuba City Police Station

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(Please circle only one number)

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3. The presenter was effective in communicating information.	6	5	4	3	2	1
4. The presenter was knowledgeable about the topic.	6	5	4	3	2	1
5. The presenter kept my interest engaged throughout the class.	6	5	4	3	2	1
6. The best aspects of the class were:	_____					
7. The class could be improved by:	<u>A little Rashed for time,</u>					
8. In the future, please include topics on:	_____					
9. Comments:	_____					
Name (optional):	<u>Rob LAMON YCPD</u>					

NCCSIF

Assessing Police Performance Thursday, August 23, 2012 Yuba City Police Station

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6 = strongly agree, 1 = strongly disagree
(Please circle only one number)


	Strongly Agree					Strongly Disagree
1. The content of this session met my expectations.	6	5	4	3	2	1
2. The session contained ideas I can apply at work.	6	5	4	3	2	1
3. The presenter was effective in communicating information.	6	5	4	3	2	1
4. The presenter was knowledgeable about the topic.	6	5	4	3	2	1
5. The presenter kept my interest engaged throughout the class.	6	5	4	3	2	1
6. The best aspects of the class were:	<u>PRESENTED</u>					
7. The class could be improved by:	<u>N/A</u>					
8. In the future, please include topics on:	<u>CURRENT & SETTLED LAW SUITS</u>					
9. Comments:	_____					
Name (optional):	_____					

NCCSIF

Assessing Police Performance Thursday, August 23, 2012 Yuba City Police Station

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(Please circle only one number)

	Strongly Agree			Strongly Disagree		
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3. The presenter was effective in communicating information.	6	5	4	3	2	1
4. The presenter was knowledgeable about the topic.	6	5	4	3	2	1
5. The presenter kept my interest engaged throughout the class.	6	5	4	3	2	1
6. The best aspects of the class were:	<u>GREAT PRESENTER</u>					
7. The class could be improved by:	<u>MORE TIME TO DISCUSS</u>					
8. In the future, please include topics on:	_____					
9. Comments:	_____					
Name (optional):	<u></u>					

NCCSIF

Assessing Police Performance Thursday, August 23, 2012 Yuba City Police Station

Please indicate the extent to which you agree or disagree with the following statements regarding this presentation.

6 = strongly agree, 1 = strongly disagree
(Please circle only one number)

	Strongly Agree					Strongly Disagree
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2. The session contained ideas I can apply at work.	6	5	4	3	2	1
3. The presenter was effective in communicating information.	6	5	4	3	2	1
4. The presenter was knowledgeable about the topic.	6	5	4	3	2	1
5. The presenter kept my interest engaged throughout the class.	6	5	4	3	2	1
6. The best aspects of the class were:	<u>Good TOPIC'S</u>					
7. The class could be improved by:	<u>N/A</u>					
8. In the future, please include topics on:	<u>N/A</u>					
9. Comments:	<u>Good INSTRUCTOR & Good TOPIC'S</u>					
Name (optional):	_____					

