



**NORTHERN CALIFORNIA CITIES SELF INSURANCE FUND
EXECUTIVE COMMITTEE MINUTES
SPECIAL ZOOM TELECONFERENCE
DECEMBER 2, 2021**

COMMITTEE MEMBERS PRESENT

Kristina Miller, City of Corning
Kara Reddig, City of Elk Grove
Michael Rock, City of Ione
Dave Warren, City of Placerville- **Chair**
Sandy Ryan, City of Red Bluff
Jose Jasso, City of Rio Vista- **Vice- Chair**
Jennifer Styczynski, City of Marysville – **Secretary**
Spencer Morrison, City of Yuba City

COMMITTEE MEMBERS ABSENT

Yvonne Kimball, City of Jackson
Jen Lee, City of Rio Vista

CONSULTANTS & GUESTS

Marcus Beverly, Alliant Insurance Services
Jenna Wirkner, Alliant Insurance Services.
Devora Brainard- DeLong, Sedgwick
James Marta, James Marta and Company
Erik Baumle, Sedgwick

Conor Boughey, Alliant Insurance Services
Eric Lucero, Sedgwick
Steven Scott, Sedgwick
Tom Kline, Sedgwick

A. CALL TO ORDER

Chair Dave Warren called the meeting to order at 10:05 a.m.

B. ROLL CALL

Roll call was made and the above mentioned members were present constituting a quorum.

C. AUTHORIZATION TO MEET VIA TELECONFERENCE

Mr. Beverly discussed the Authorization to meet via teleconference. We want to make sure we were addressing the code in the Brown Act.

D. PUBLIC COMMENTS

There were no public comments

E. GENERAL RISK MANAGEMENT ISSUES

Members discussed the new strain of the COVID variant in California.



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F. ADMINISTRATION REPORTS

F.1. President's Report

Mr. Warren thanked the Committee members for attending the Long-Range Planning Meeting and participating in the discussion.

F.2. CJPRMA Update

Mr. Beverly discussed the CJPRMA Meeting on December 9th. We will know if they will be instating a surge charge for members with over 100% loss runs. This is the first year that this was discussed with CJPRMA.

F.3. Program Administrator's Report

Mr. Beverly thanked members for participating in the Long-Range Planning Meeting. Mr. Beverly delivered the resolution to Mike Simmons.

F.4. Summary of Board of Directors and Long-Range Planning Meeting on October 27th, 2021

Mr. Beverly discussed a summary of the Board of Directors and Long- Range Planning Meeting on October 27th. We will be discussing the Long-Range Planning summary at the Board of Directors Meeting on December 16th.

G. NCCSIF Service Provider Contract Renewal Review

G.1.c. James Marta and Company Financial Accounting & Consulting

Mr. Beverly discussed the proposal for James Marta that will be effective July 1, 2022. We do have a COLA increase of 3.5% in each year and the first year with an increase of 13.5%. The issues related to the claims conversion and reporting capabilities have been discussed and continue to be addressed by working together and closely monitoring the reports.

James Marta discussed what James Marta and Company is doing for NorCal Cities. They somewhat act as a CFO and the accounting work with Sedgwick Claims. Mr. Marta discussed the changes in software with Sedgwick and having to deal with the issues. Mr. Marta discussed that the extra work with Sedgwick was taking an extra 20 hours a month and now it's down to 10 hours per month. Mr. Marta mentioned that he is willing to work with us on some of the bumps and issues, however were 17 months into the process and this is what we expect going forward.



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Mr. Beverly mentioned that Herb Duffy has retired from Sedgwick.

Mr. Warren discussed the additional time that Marta's staff has had to work with Sedgwick, what it was that was causing the extra work. Mr. Marta discussed that it was mostly the checks and occasionally the reporting issues. Mr. Warren also discussed maybe doing a Property Banking layer in the future and if that were an extra cost. We would have to revisit the contract if we wanted to have a property banking layer.

A motion was made to approve the agreement with James Marta and Company.

MOTION: Kristina Miller

SECOND: Michael Rock

**MOTION CARRIED
UNANIMOUSLY**

Ayes: Miller, Reddig, Rock, Warren, Ryan, Jasso, Styczynski, Morrison

Nays: None

James Marta left the meeting at 10:31 a.m.

G.1.a. Sedgwick Safety & Risk Control Services

Mr. Beverly discussed the changes on the contract moving forward. They reduced the number of hours for the risk assessments by doing them every other year instead of every year. They added additional time to phone and email consultations. They have been at the hourly rate of \$155 since 2012. The new amount will be \$184,320 annually and it will be flat for the next three years. We will set out a schedule of meetings for Program Administration, Sedgwick and Members.

Eric Lucero discussed the changes in Sedgwick uses after COVID and offering more virtual trainings and meetings. Members discussed knowing more about the resources that are available to them. Members are trying to coordinate an ergonomic training at the City level. Mr. Lucero will reach out monthly or quarterly.

Members discussed having access to different staff that members can pool from for specific resources. Members discussed being reminded of the services available and continue to check in with members.

Members discussed having additional hours for phone/email and the cost associated with it.

A motion was made to recommend approval of the Sedgwick Safety and Risk Control Services Agreement.

MOTION: Michael Rock

SECOND: Spencer Morrison

**MOTION CARRIED
UNANIMOUSLY**

Ayes: Miller, Reddig, Rock, Warren, Ryan, Jasso, Styczynski, Morrison,

Nays: None



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Eric Lucero left the meeting at 10:48 a.m.

G.1.b. Sedgwick Workers' Compensation Claims Administration

Mr. Beverly discussed the renewal with Sedgwick Workers' Compensation Claims Administration. The bill review is increasing from \$12 to \$13 per bill while utilization review is remaining flat at \$149 per review. Physician and Peer Review has increased from \$149 to \$200 per review but is less than current new client rate of \$250.

Devora Brainard- DeLong gave an overview on how Dori Zumwalt was doing. The target is to have Dori Zumwalt return sometime in January. Ms. Brainard DeLong let us know that Herb McDuffy has retired from Sedgwick as of November. Juan Rangel has worked with Sedgwick for 10 years and is experienced in Finance and Reporting.

Ms. Brainard -DeLong discussed the 3% increase in the pricing for 2022-2025. The per bill rate also includes PPO. Ms. Brainard- DeLong discussed staffing changes in 2020 and 2021. Sedgwick is working with the team and members to bring them up to speed. We have three Sedgwick team members working closely with NCCSIF while Dori Zumwalt is out. Ms. DeLong-Brainard asked members if they would like a file review in the first quarter of 2022. Sedgwick will send out loss runs to members so they can discuss claims they want to review.

Members discussed it being a good idea to have a Client Review with members next year.

Mr. Brainard- DeLong discussed having a cost saving presentation for Sedgwick.

Members discussed what Sedgwick was doing when adjusters were out of the office. Sedgwick does have back up when members are out of the office. The Adjusters should have an out of office email set-up when they will be out of the office.

Members discussed a performance plan going forward for payments and communication with members.

A motion was made to recommend the Agreement with Sedgwick including the implementation of a performance plan that discusses check writing and reporting and communications.

MOTION: Jose Jasso

SECOND: Sandy Ryan

**MOTION CARRIED
UNANIMOUSLY**

Ayes: Miller, Reddig, Rock, Warren, Ryan, Jasso, Styczynski, Morrison,

Nays: None

Tom Kline left the meeting at 11:14 a.m.



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G.2. Company Nurse Agreement

Mr. Beverly discussed members using Company Nurse. This was requested by the City of Elk Grove. You will find that you will have more First Aid claims with the use of Company Nurse. They don't charge for incidents or injuries. They only charge if it becomes a claim.

A motion was made to approve the Company Nurse Agreement.

MOTION: Sandy Ryan **SECOND:** Jose Jasso **MOTION CARRIED**
Ayes: Miller, Reddig, Rock, Warren, Ryan, Jasso, Styczynski, Morrison
Nays: None.

H. INFORMATION ITEMS

1. NCCSIF Organizational Chart
2. NCCSIF 2021-2022 Meeting Calendar

There was no discussion on these items.

I. ADJOURNMENT

The meeting was adjourned at 11:28a.m.

Respectfully Submitted,



Jennifer Styczynski, Secretary

4-1-2022
Date