



**NORTHERN CALIFORNIA CITIES SELF INSURANCE FUND  
RISK MANAGEMENT COMMITTEE MEETING MINUTES  
ROCKLIN EVENT CENTER  
OCTOBER 20, 2022**

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**COMMITTEE MEMBERS PRESENT**

Nathan Bagwill, City of Auburn  
Rachel Ancheta, City of Dixon  
Alison Garcia, City of Folsom  
Chris Hancock, City of Ione  
Jennifer Styczynski, City of Marysville  
Cleve Morris, City of Placerville  
Tom Westbrook, City of Red Bluff  
Spencer Morrison, City of Yuba City

Ishrat Aziz- Khan, City of Colusa  
Jim Ramsey, City of Elk Grove  
Lorenzo Hines, City of Galt  
Yvonne Kimball, City of Jackson  
Crystal Peters, Town of Paradise  
Tom Westbrook, City of Red Bluff  
Andy Schiltz, City of Rocklin  
Marti Brown, City of Willows

**OTHER MEMBERS PRESENT**

Anjmin Mahil, City of Elk Grove (Alternate)  
Amanda Tonks, City of Rocklin

Kim Stalie, City of Dixon  
Kara Reddig, City of Elk Grove

**COMMITTEE MEMBERS ABSENT**

Liz Cottrell, City of Anderson  
Elisa Arteaga, City of Gridley  
Sean Grayson, City of Nevada City  
Jenn Lee, City of Rio Vista

Kristina Miller, City of Corning  
Veronica Rodriguez, City of Lincoln  
Liz Ehrenstrom City of Oroville

**CONSULTANTS & GUESTS**

Marcus Beverly, Alliant Insurance Services  
Dori Zumwalt, Sedgwick  
Summer Simpson, Sedgwick  
Devora Brainard, Sedgwick

Jenna Wirkner, Alliant Insurance Services  
Tom Kline, Sedgwick  
Shane Baird, Sedgwick

**A. CALL TO ORDER**

Chair Rachel Ancheta called the meeting to order at 10:02a.m.

**B. ROLL CALL**

Roll call was made, and a majority of the members were present constituting a quorum.

**C. PUBLIC COMMENTS**

There were no public comments.



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**D. CONSENT CALENDAR**

1. Minutes of the Risk Management Committee Meeting - April 21, 2022

**A motion was made to approve the Consent Calendar as posted.**

**MOTION:** Ishrat Aziz –Khan      **SECOND:** Andy Schiltz      **MOTION CARRIED  
UNANIMOUSLY**

**Ayes:** Bagwill, Ancheta, Ramsey, Garcia, Hines, Hancock, Kimball, Styczynski, Peters, Morris, Westbrook, Schiltz, Morrison

**Nays:** None

**E. GENERAL RISK MANAGEMENT ISSUES**

The Committee had no discussion on Risk Management Issues.

Mr. Beverly discussed SB 1127. Changes law. PARMA is having a webinar on November 17<sup>th</sup>. This will give a good idea of what is coming.

*Mr. Lorenzo Hones and Mr. Chris Hancock joined the Meeting at 10:22a.m.*

**F. COMMITTEE BUSINESS**

**F.1. Trending Reports for Liability Claims**

Ms. Summer Simpson and Ms. Dori Zumwalt discussed the Trending Report for Liability Claims. Ms. Dori Zumwalt and Ms. Summer Simpson discussed the top 5 claims over the last 5 years. The Police claims have increased in severity. The number of claims is down, and the severity is increased.

Mr. Beverly discussed the Liability Trending Report. Members are encouraged to review the Liability Trending Reports and ask questions.

**Information only. No motion was taken.**

**F.2. Sedgwick Risk Control Services Update**

Mr. Shane Baird discussed the Sedgwick Risk Control Services Update. Sedgwick last completed risk assessments for some members. Our goal this year is to do another risk assessment. Injury and illness prevention and ergonomic assessments. We have done trainings on Traffic Control



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Flagging, Powered Industrial trucks, COVID-19, Storm water and Sewer Risk Management (regional), Sexual Abuse and Molestation Liability (Regional), Hazardous Waste Handling, Homeless Clean up. Assessment, consulting, phone & email consultation, program development, regional training.

**Information only. No motion was taken.**

**F.3. NCCSIF FY 22/23 Risk Control Service Plan**

Mr. Shane Baird gave an update on the NCCSIF FY 22/23 Risk Control Service Plan. Ergonomic evaluations. Willows verbal judo regional training.

Sewer Backup Training on December 1<sup>st</sup>. Mr. Marcus Beverly discussed homeless encampment clean up and vendors available from CJPRMA.

**Information only. No motion was taken.**

**F.4. Police Risk Management Committee Update**

Mr. Tom Kline gave an update on the Police Risk Management Committee. Mr. Kline discussed the trainings and meetings we have had in 22/23 so far. The governor signed into law 18 bills relating to law enforcement.

November 4, 2021 – Stefanie Cruz, Transparency Engagement Advisor at Cole Pro Media, provided a training titled, *Transparency Engagement – The Next Step in Communicating with the Public*.

February 3<sup>rd</sup>, 2022 – Bruce Kilday and Derick Konz, Partners at Angelo, Kilday, and Kilduff presented a legal update on the many new California laws affecting police agencies.

May 5, 2022 – Ed Obayashi is a Sheriff Deputy/Legal Advisor for Plumas County Sheriff's Office and the legal advisor to multiple other California local and state law enforcement agencies. He presented a Use of Force Update.

August 4, 2022 – Kevin Allen, Partner at the law firm of Allen, Glaessner, Hazelwood and Werth presented on the Social Worker, Therapist, Cop: Managing Today's Police Risk.

**Information only. No motion was taken.**



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**F.5. Risk Management Policies & Best Practices**

**Mr. Beverly discussed the Risk Management Policies and Procedures.**

Members are encouraged to work with City Council and have them support Risk Management. Mr. Beverly discussed skateboard parks.

**F.5.b. Wildfire Risk Management Resources & Best Practices**

Mr. Beverly discussed the Wildfire Risk Management Best Practices. Members asked how often the scores are updated in CoreLogic.

**A motion was made to recommend approval of the Wildfire Risk Management Resources & Best Practices to the Board of Directors.**

**MOTION:** Crystal Peters

**SECOND:** Andy Schiltz

**MOTION CARRIED  
UNANIMOUSLY**

**Ayes:** Bagwill, Ancheta, Ramsey, Garcia, Hines, Hancock, Kimball, Styczynski, Peters, Morris, Westbrook, Schiltz, Morrison

**Nays:** None

**F.5.c. Cyber Risk Management**

**A motion was made to recommend approval of the Cyber Best Practices to the Board of Directors.**

Members are encouraged to use CISA and Beazley resources for cyber security.

**MOTION:** Crystal Peters

**SECOND:** Ishrat Aziz-Khan

**MOTION CARRIED  
UNANIMOUSLY**

**Ayes:** Bagwill, Ancheta, Ramsey, Garcia, Hines, Hancock, Kimball, Styczynski, Peters, Morris, Westbrook, Schiltz, Morrison

**Nays:** None

**F.5.d. Playground Inspections**

Mr. Beverly discussed playground inspections. Members discussed resources available for playground inspections.



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**Information only. No motion was taken.**

**H. ADJOURNMENT**

The meeting was adjourned at 11:39a.m.

**Next Meeting Date:** April 20, 2023

Respectfully Submitted,

  
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Jennifer Styczynski, Secretary

5-9-23  
\_\_\_\_\_  
Date