



President
Mr. Dave Warren
City of Placerville

Vice President
Ms. Liz Ehrenstrom
City of Oroville

Treasurer
Mr. Tim Sailsbery
City of Willows

Secretary
Ms. Corey Shaver
City of Nevada City

NCCSIF EXECUTIVE COMMITTEE MEETING AGENDA

Date: Thursday, September 29, 2016
Time: 10:30 a.m.

Location: Rocklin Event Center - Garden Room
2650 Sunset Blvd.
Rocklin, CA 95677
(916) 625-5200

A – Action
I – Information

1 – Attached
2 – Hand Out
3 – Separate Cover
4 – Verbal
5 – Previously Mailed

MISSION STATEMENT

The Northern California Cities Self Insurance Fund, or NCCSIF, is an association of municipalities joined to protect member resources by stabilizing risk costs in a reliable, economical and beneficial manner while providing members with broad coverage and quality services in risk management and claims management.

A. CALL TO ORDER

B. APPROVAL OF AGENDA AS POSTED

A 1

C. PUBLIC COMMENTS

This time is reserved for members of the public to address the Executive Committee on matters pertaining to NCCSIF that are of interest to them.

pg. 4 **D. CONSENT CALENDAR**

A 1

All matters listed under the consent calendar are considered routine with no separate discussion necessary. Any member of the public or the Executive Committee may request any item to be considered separately.

pg. 5 1. Executive Committee Meeting Minutes - May 19, 2016

pg. 9 2. Check Register from May 1, 2016 to August 31, 2016

3. Investment Reports

pg. 12 a. Chandler Asset Management Short/Long Term - May 2016 to August 2016

pg. 44 b. Local Agency Investment Fund (LAIF) Report as of June 30, 2016

pg. 45 c. Treasurer’s Report as of June 30, 2016

E. ADMINISTRATION REPORTS

I 4

1. President’s Report

Dave Warren will address the Committee on items pertaining to NCCSIF.

2. Program Administrator’s Report

Alliant will address the Committee on items pertaining to NCCSIF.



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F. FINANCIAL REPORTS

- pg. 46 1. **Quarterly Financial Report for Period Ending June 30, 2016** A 1
James Marta & Company will present the quarterly financial report ending June 30, 2016 for the Board to Receive and File.
- pg. 75 2. **Budget-to-Actual as of June 30, 2016** I 1
The Committee will receive an update on the Budget to Actual as of June 30, 2016.
- pg. 76 3. **FY 15/16 Financial Audit Update** I 4
The Committee will receive a verbal update regarding the status of the Year Ending 2016 Financial Audits from James Marta & Company.
- pg. 77 4. **Consideration for Positive Pay Services with Tri Counties Bank** A 1
Review the proposal for positive pay services and provide direction for budgeting purposes.

G. JPA BUSINESS

1. Meeting Calendar Update

- pg. 106 a. **2016 Meeting Calendar Change** A 1
Consideration for Expanded Risk Management Committee Meeting and Finance Oriented Board Meeting in October, and cancel the Risk Management Committee Meeting in December for an all-day Board Training Day.
- pg. 108 b. **Preliminary 2017 Meeting Calendar** A 1
The Committee will be asked to recommend the Preliminary 2017 Meeting Calendar for approval at the October 27, 2016, Board Meeting.
- pg. 110 2. **Nomination of Officers - 2017** A 1
The Committee will appoint a Nominating Committee for election of 2017 Officers to be approved by the Board at the October 27, 2016 Meeting.
- pg. 116 3. **FY 16/17 Police Risk Management Grant Funds Allocation and Usage** A 1
The Committee will review and may approve the proposed budget allocation and use of the funds.
- pg. 118 4. **Claims Services**
 - a. **Approval of NCCSIF Defense Attorney List for Workers' Compensation** A 1
The Committee will be asked to approve revising the NCCSIF WC Defense Attorney List to include Isaac Escobedo and removal of Kurt Peterson as recommended by the City of Folsom.



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pg. 122	b. Approval of 2016 Workers' Compensation Claims Audit <i>The Committee will be asked to approve a proposal from Farley Consulting Services to conduct the 2016 Workers' Compensation Claims Audit.</i>	A	1
pg. 134	c. Workers' Compensation Claims Administration Performance Plan <i>Status of York Risk Services' progress to date.</i>	I	
	i. York Risk Services Update Report		1
	ii. Program Administrator's Report		4
pg. 141	5. Change in Members Transit Coverage Structure <i>The Committee will receive an update regarding changes to CalTIP's Program requirements regarding claims adjusting that affects three NCCSIF members and provide direction for possible coverage changes.</i>	A	1
pg. 143	6. December 2016 Training Day <i>The Committee will be asked to review and recommend topics for the Training Day on December 8, 2016.</i>	A	1
pg. 145	7. Round Table Discussion <i>The floor will be open to Committee members for any topics or ideas that members would like to address.</i>	I	4
	H. INFORMATION ITEMS	I	1
pg. 147	1. NCCSIF Organizational Chart		
pg. 148	2. NCCSIF Travel Reimbursement Form		
pg. 149	3. NCCSIF Resource Contact Guide		

I. ADJOURNMENT

UPCOMING MEETINGS

Risk Management Committee Meeting - October 27, 2016

Board of Directors Meeting - October 27, 2016

Police Risk Management Committee Meeting - November 3, 2016

Per Government Code 54954.2, persons requesting disability related modifications or accommodations, including auxiliary aids or services in order to participate in the meeting, are requested to contact Raychelle Maranan at Alliant Insurance Services at (916) 643-2712.

The Agenda packet will be posted on the NCCSIF website at www.nccsif.org. Documents and material relating to an open session agenda item that are provided to the NCCSIF Executive Committee less than 72 hours prior to a regular meeting will be available for public inspection and copying at 2180 Harvard Street, Suite 460, Sacramento, CA 95815.

Access to some buildings and offices may require routine provisions of identification to building security. However, NCCSIF does not require any member of the public to register his or her name or to provide other information, as a condition to attendance at any public meeting and will not inquire of building security concerning information so provided. See Government Code section 54953.3



Agenda Item D.

CONSENT CALENDAR

ACTION ITEM

ISSUE: The Executive Committee reviews items on the Consent Calendar and, if any item requires clarification or discussion, a Member should ask that it be removed for separate action. The Committee should then consider action to approve the Consent Calendar excluding those items removed. Any items removed from the Consent Calendar will be placed later on the agenda in an order determined by the President.

RECOMMENDATION: Adoption of the Consent Calendar after review by the Committee.

FISCAL IMPACT: None.

BACKGROUND: Routine items that generally do not require discussion are regularly placed on the Consent Calendar for approval.

ATTACHMENT(S):

1. Executive Committee Meeting Minutes - May 19, 2016
2. Check Register from May 1, 2016 to August 31, 2016
3. Investment Reports
 - a. Chandler Asset Management Short/Long Term - May 2016 to August 2016
 - b. Local Agency Investment Fund (LAIF) Report as of June 30, 2016
 - c. Treasurer's Report as of June 30, 2016



**MINUTES OF THE
NCCSIF EXECUTIVE COMMITTEE TELECONFERENCE MEETING
MAY 19, 2016**

COMMITTEE MEMBERS PRESENT

Jon Hanken, City of Ione	Dave Warren, City of Placerville
Michael Daly, City of Jackson	Tim Sailsbery, City of Willows
Corey Shaver, City of Nevada City	Natalie Springer, City of Yuba City
Liz Ehrenstrom, City of Oroville	

COMMITTEE MEMBERS ABSENT

Toni Benson, City of Colusa	Paula Islas, City of Galt
Jim Francis, City of Folsom	Satwant Takhar, City of Marysville

CONSULTANTS & GUESTS

Marcus Beverly, Alliant Insurance Services	Dori Zumwalt, York Risk Services
Michael Simmons, Alliant Insurance Services	Ben Burg, York Risk Services
Raychelle Maranan, Alliant Insurance Services	Lela Casey, York Risk Services

A. CALL TO ORDER

Mr. Dave Warren called the meeting to order at 11:01 a.m.

Roll call was made and the above mentioned members were present constituting a quorum.

B. APPROVAL OF AGENDA AS POSTED

A motion was made to approve the Agenda as posted.

Motion: Liz Ehrenstrom	Second: Jon Hanken	Motion Carried
Ayes: Daly, Shaver, Warren, Springer		

C. PUBLIC COMMENTS

There were no public comments.

D. CONSENT CALENDAR

1. Executive Committee Meeting Minutes - March 31, 2016
2. Executive Committee Meeting Minutes - September 24, 2015
3. Check Register from March 1, 2016 to April 30, 2016
4. Investment Reports
 - a. Chandler Asset Management Short/Long Term - April 2016
 - b. Local Agency Investment Fund (LAIF) Report as of March 31, 2016
 - c. Treasurer's Report as of March 31, 2016



F1c. Review and Approval of York’s Liability Claims Administration Contract

Mr. Marcus Beverly indicated that York Risk Services has agreed to extend their contract for Liability Claims Administration for three years, effective July 1, 2016 through June 30, 2019, with a 2% increase in the hourly rate in each year, plus adjuster’s time and expense is billed directly to the claim.

The Committee is in agreement with the three-year extension and the new terms however, the actual agreement was not included in the agenda packet.

A motion was made to approve the three-year extension of York’s Liability Claims Administration Services pending receipt of actual contract and recommended for the Board to accept and file.

Motion: Liz Ehrenstrom **Second:** Michael Daly **Motion Carried**
Ayes: Hanken, Shaver, Warren, Springer

F2. Police Risk Management Committee Grant Funds Allocation and Usage

Mr. Marcus Beverly indicated that the Police Risk Management Committee (PRMC) approved the allocation of the 15/16 grant at its May 5, 2016, meeting. As the needs of each member agency differs the PRMC would like the option to use the grant for other risk management needs specifically for those agencies that fully funded their body camera program. The process to request the use of the police grant follows the same process as the NCCSIF’s Risk Management Reserve Fund Policy.

A motion was made to approve the 15/16 Police Risk Management Grant Funds Allocation with primary use for Body Camera Program and video storage solution with option to use the grant for other risk management functions if the member agency Body Camera Program is fully funded.

Motion: Liz Ehrenstrom **Second:** Natalie Springer **Motion Carried**
Ayes: Hanken, Daly, Shaver, Warren

F3. FY 16/17 Preliminary NCCSIF Administration Budget

Mr. Marcus Beverly provided an overview of the changes in the preliminary budget for FY 16/17. Mr. Beverly noted that there was a significant increase in the State Funding/Fraud Assessment in the current year 15/16 of about 20% than what was budgeted for. Mr. Beverly indicated that he does not anticipate a significant increase this year, but noted a 5% increase in the preliminary budget for the State Funding/Fraud Assessment. The other notable change in the budget is the Computer Services for the new accounting software of \$8,400. The Lexipol Policy Manual Updates have increased significantly by 25%, \$26,296, to \$132,546. It was noted Lexipol have not had a price increase since 2012. Overall the budget increase is 4% over last year’s budget.



A motion was made to recommend the proposed budget to the Board.

Motion: Michael Daly **Second:** Liz Ehrenstrom **Motion Carried**
Ayes: Hanken, Shaver, Warren, Springer

F4. FY 16/17 Crime Insurance Renewal Update

Mr. Marcus Beverly indicated that Alliant Crime Insurance Program (ACIP) provided quote to NCCSIF this year, in the past ACIP declined to provide a quote due to loss history. ACIP provided quote for \$1 million, \$3 million and \$5 million coverage limits with \$5,000 deductible. The ACIP Program is written through AIG and through the same underwriter. ACIP provides broader coverage than the AIG stand-alone policy.

Mr. Mike Simmons provided an examples of crime claims. He mentioned that the \$1 million dollar limit does not go as far as it used to and he highly recommend members buy a higher limit of coverage.

Information only.

F5. Round Table Discussion

None.

G. INFORMATION ITEMS

1. NCCSIF Organizational Chart
2. NCCSIF 2016 Meeting Calendar
3. NCCSIF Travel Reimbursement
4. NCCSIF Resource Contact Guide

There was no discussion on these items.

H. ADJOURNMENT

This meeting was adjourned at 11:44 a.m.

NEXT MEETING DATE: September 29, 2016 in Rocklin, CA

Respectfully Submitted,

Corey Shaver, Secretary

Date

Northern California Cities Self Insurance Fund
Check Register
From 05/01/2016 to 08/31/2016

Payment Date	Payee	GL Account/Account Label	Document No	Amount
5/17/2016	VEN-1004--Alliant Insurance Services	52401--Program Admin Fee	8806	\$ 24,310.00
5/17/2016	VEN-1017--Bickmore Risk Services Inc.	52204--On Site	8807	13,351.66
5/17/2016	VEN-1184--Astrida Trupovnickis	52207--Seminars and PARMA	8808	977.78
5/17/2016	VEN-1031--Champion Awards Enterprises	52503--Board Meetings	8809	51.70
5/17/2016	VEN-1032--Chandler Asset Management, Inc.	44040--Investment Income	8810	4,155.00
5/17/2016	VEN-1044--City of Lincoln	52207--Seminars and PARMA	8811	205.15
5/17/2016	VEN-1048--City of Placerville	41060--Shared Risk Refund	8812	40,130.00
	VEN-1048--City of Placerville	41050--Banking Layer Refund	8812	
5/17/2016	VEN-1057--Crystal Peters	52202--Risk Mgmt Comm Mtg Exp	8813	86.40
5/17/2016	VEN-1062--Dave Warren	52502--Member Travel	8814	45.14
5/17/2016	VEN-1085--James Marta	52403--Accounting Services	8815	5,470.75
5/17/2016	VEN-1086--Jim Ramsey	52502--Member Travel	8816	34.56
5/17/2016	VEN-1089--Juanita Barnett	52502--Member Travel	8817	181.44
5/17/2016	VEN-1093--Kristine Haile	52502--Member Travel	8818	15.12
5/17/2016	VEN-1104--Liz Ehrenstrom	52502--Member Travel	8819	64.80
5/17/2016	VEN-1114--Matt Michaelis	52502--Member Travel	8820	41.04
5/17/2016	VEN-1182--Natalie Springer	52502--Member Travel	8821	38.88
5/17/2016	VEN-1127--Occu-Med Inc.	52214--OCCUMED	8822	1,500.00
5/17/2016	VEN-1129--PAULA ISLAS	52502--Member Travel	8823	49.68
5/17/2016	VEN-1145--Sandy Ryan	52502--Member Travel	8824	146.88
5/17/2016	VEN-1181--Satwant Takhar	52502--Member Travel	8825	48.60
5/17/2016	VEN-1177--Tom Watson	52502--Member Travel	8826	90.72
5/17/2016	VEN-1171--York	52300--Claims Admin - Monthly	8827	45,447.27
5/17/2016	VEN-1172--York Risk Services Group, Inc.	51135--Claims Admin - Liabilit	8828	35,809.82
6/3/2016	VEN-1039--City of Folsom	41050--Banking Layer Refund	8829	421,503.00
	VEN-1039--City of Folsom	41060--Shared Risk Refund	8829	
6/3/2016	VEN-1046--City of Nevada City	41060--Shared Risk Refund	8830	12,776.00
	VEN-1046--City of Nevada City	41050--Banking Layer Refund	8830	
6/3/2016	VEN-1060--Dalacie Blankenship	52502--Member Travel	8831	54.00
6/3/2016	VEN-1085--James Marta	52403--Accounting Services	8832	5,470.75
6/3/2016	VEN-1172--York Risk Services Group, Inc.	51135--Claims Admin - Liabilit	8833	38,096.10
6/22/2016	VEN-1002--ACI Specialty Benefits	52217--Wellness Optional	8834	14,880.00
6/22/2016	VEN-1004--Alliant Insurance Services	52401--Program Admin Fee	8835	74,895.00
	VEN-1004--Alliant Insurance Services	54150--Other Insurance Expense	8835	
6/22/2016	VEN-1013--Aubergine Catering	52503--Board Meetings	8836	722.00
6/22/2016	VEN-1017--Bickmore Risk Services Inc.	52204--On Site	8837	15,351.67
	VEN-1017--Bickmore Risk Services Inc.	52201--Risk Mgmt Comm Services	8837	
6/22/2016	VEN-1022--California Association of Joint Powers Association	52504--Associations Membership	8838	450.00
6/22/2016	VEN-1032--Chandler Asset Management, Inc.	44040--Investment Income	8839	4,153.00
6/22/2016	VEN-1042--City of Lone	41060--Shared Risk Refund	8840	138.00
6/22/2016	VEN-1049--City of Red Bluff	52201--Risk Mgmt Comm Services	8841	108.88
6/22/2016	VEN-1173--Corey Shaver	52502--Member Travel	8842	74.30
6/22/2016	VEN-1062--Dave Warren	52502--Member Travel	8843	41.36
6/22/2016	VEN-1067--DKF Solutions Group, LLC	52215--Online Risk Management	8844	2,100.00
6/22/2016	VEN-1086--Jim Ramsey	52502--Member Travel	8845	29.16
6/22/2016	VEN-1092--Kim Stalie	52502--Member Travel	8846	58.54
6/22/2016	VEN-1093--Kristine Haile	52502--Member Travel	8847	15.12
6/22/2016	VEN-1101--LEXIPOL LLC	52208--Police Risk Mgmt Manual	8848	123,563.00
6/22/2016	VEN-1103--Liz Cottrell	52502--Member Travel	8849	152.28
6/22/2016	VEN-1104--Liz Ehrenstrom	52502--Member Travel	8850	64.80
6/22/2016	VEN-1182--Natalie Springer	52502--Member Travel	8851	38.88
6/22/2016	VEN-1127--Occu-Med Inc.	52214--OCCUMED	8852	1,500.00
6/22/2016	VEN-1145--Sandy Ryan	52502--Member Travel	8853	150.12
6/22/2016	VEN-1181--Satwant Takhar	52502--Member Travel	8854	48.60
6/22/2016	VEN-1177--Tom Watson	52502--Member Travel	8855	86.40
6/22/2016	VEN-1171--York	52300--Claims Admin - Monthly	8856	45,447.27
7/8/2016	VEN-1004--Alliant Insurance Services	52401--Program Admin Fee	8857	24,796.33
7/8/2016	VEN-1017--Bickmore Risk Services Inc.	52204--On Site	8858	14,726.67
7/8/2016	VEN-1032--Chandler Asset Management, Inc.	44040--Investment Income	8859	4,170.00
7/8/2016	VEN-1058--CSAC Excess Insurance Authority	13500--Prepaid Expense	8860	1,184,691.00
7/8/2016	VEN-1085--James Marta	52000--Administrative Expense	8861	5,476.95
	VEN-1085--James Marta	52403--Accounting Services	8861	
7/8/2016	VEN-1129--PAULA ISLAS	52503--Board Meetings	8862	51.84
7/8/2016	VEN-1172--York Risk Services Group, Inc.	51135--Claims Admin - Liabilit	8863	45,053.79
				\$ 2,213,187.20

Northern California Cities Self Insurance Fund

Check Register

From 05/01/2016 to 08/31/2016

Payment Date	Payee	GL Account/Account Label	Document No	Amount
Voided Checks - Intacct Setup Alignment Error				
Ck #8806-8828 & 8834-8856				
5/17/2016	VEN-1017--Bickmore Risk Services Inc.	52204--On Site	Voided - 8806	0.00
5/17/2016	VEN-1184--Astrida Trupovnick	52207--Seminars and PARMA	Voided - 8807	0.00
5/17/2016	VEN-1031--Champion Awards Enterprises	52503--Board Meetings	Voided - 8807	0.00
5/17/2016	VEN-1184--Astrida Trupovnick	52207--Seminars and PARMA	Voided - 8807	0.00
5/17/2016	VEN-1017--Bickmore Risk Services Inc.	52204--On Site	Voided - 8808	0.00
5/17/2016	VEN-1032--Chandler Asset Management, Inc.	44040--Investment Income	Voided - 8808	0.00
5/17/2016	VEN-1031--Champion Awards Enterprises	52503--Board Meetings	Voided - 8809	0.00
5/17/2016	VEN-1044--City of Lincoln	52207--Seminars and PARMA	Voided - 8809	0.00
5/17/2016	VEN-1032--Chandler Asset Management, Inc.	44040--Investment Income	Voided - 8810	0.00
5/17/2016	VEN-1048--City of Placerville	41060--Shared Risk Refund	Voided - 8810	0.00
5/17/2016	VEN-1044--City of Lincoln	52207--Seminars and PARMA	Voided - 8811	0.00
5/17/2016	VEN-1057--Crystal Peters	52202--Risk Mgmt Comm Mtg Exp	Voided - 8811	0.00
5/17/2016	VEN-1048--City of Placerville	41060--Shared Risk Refund	Voided - 8812	0.00
	VEN-1048--City of Placerville	41050--Banking Layer Refund	Voided - 8812	0.00
5/17/2016	VEN-1062--Dave Warren	52502--Member Travel	Voided - 8812	0.00
5/17/2016	VEN-1057--Crystal Peters	52202--Risk Mgmt Comm Mtg Exp	Voided - 8813	0.00
5/17/2016	VEN-1085--James Marta	52403--Accounting Services	Voided - 8813	0.00
5/17/2016	VEN-1062--Dave Warren	52502--Member Travel	Voided - 8814	0.00
5/17/2016	VEN-1086--Jim Ramsey	52502--Member Travel	Voided - 8814	0.00
5/17/2016	VEN-1085--James Marta	52403--Accounting Services	Voided - 8815	0.00
5/17/2016	VEN-1089--Juanita Barnett	52502--Member Travel	Voided - 8815	0.00
5/17/2016	VEN-1086--Jim Ramsey	52502--Member Travel	Voided - 8816	0.00
5/17/2016	VEN-1093--Kristine Haile	52502--Member Travel	Voided - 8816	0.00
5/17/2016	VEN-1089--Juanita Barnett	52502--Member Travel	Voided - 8817	0.00
5/17/2016	VEN-1104--Liz Ehrenstrom	52502--Member Travel	Voided - 8817	0.00
5/17/2016	VEN-1093--Kristine Haile	52502--Member Travel	Voided - 8818	0.00
5/17/2016	VEN-1114--Matt Michaelis	52502--Member Travel	Voided - 8818	0.00
5/17/2016	VEN-1104--Liz Ehrenstrom	52502--Member Travel	Voided - 8819	0.00
5/17/2016	VEN-1182--Natalie Springer	52502--Member Travel	Voided - 8819	0.00
5/17/2016	VEN-1114--Matt Michaelis	52502--Member Travel	Voided - 8820	0.00
5/17/2016	VEN-1127--Occu-Med Inc.	52214--OCCUMED	Voided - 8820	0.00
5/17/2016	VEN-1182--Natalie Springer	52502--Member Travel	Voided - 8821	0.00
5/17/2016	VEN-1129--PAULA ISLAS	52502--Member Travel	Voided - 8821	0.00
5/17/2016	VEN-1127--Occu-Med Inc.	52214--OCCUMED	Voided - 8822	0.00
5/17/2016	VEN-1145--Sandy Ryan	52502--Member Travel	Voided - 8822	0.00
5/17/2016	VEN-1129--PAULA ISLAS	52502--Member Travel	Voided - 8823	0.00
5/17/2016	VEN-1181--Satwant Takhar	52502--Member Travel	Voided - 8823	0.00
5/17/2016	VEN-1145--Sandy Ryan	52502--Member Travel	Voided - 8824	0.00
5/17/2016	VEN-1177--Tom Watson	52502--Member Travel	Voided - 8824	0.00
5/17/2016	VEN-1181--Satwant Takhar	52502--Member Travel	Voided - 8825	0.00
5/17/2016	VEN-1171--York	52300--Claims Admin - Monthly	Voided - 8825	0.00
5/17/2016	VEN-1177--Tom Watson	52502--Member Travel	Voided - 8826	0.00
5/17/2016	VEN-1172--York Risk Services Group, Inc.	51135--Claims Admin - Liabilit	Voided - 8826	0.00
5/17/2016	VEN-1171--York	52300--Claims Admin - Monthly	Voided - 8827	0.00
5/17/2016	VEN-1172--York Risk Services Group, Inc.	51135--Claims Admin - Liabilit	Voided - 8828	0.00
6/22/2016	VEN-1002--ACI Specialty Benefits	52217--Wellness Optional	Voided - 8834	0.00
6/22/2016	VEN-1002--ACI Specialty Benefits	52217--Wellness Optional	Voided - 8834	0.00
6/22/2016	VEN-1002--ACI Specialty Benefits	52217--Wellness Optional	Voided - 8834	0.00
6/22/2016	VEN-1004--Alliant Insurance Services	52401--Program Admin Fee	Voided - 8835	0.00
	VEN-1004--Alliant Insurance Services	54150--Other Insurance Expense	Voided - 8835	0.00
6/22/2016	VEN-1004--Alliant Insurance Services	52401--Program Admin Fee	Voided - 8835	0.00
	VEN-1004--Alliant Insurance Services	54150--Other Insurance Expense	Voided - 8835	0.00
6/22/2016	VEN-1004--Alliant Insurance Services	52401--Program Admin Fee	Voided - 8835	0.00
	VEN-1004--Alliant Insurance Services	54150--Other Insurance Expense	Voided - 8835	0.00
6/22/2016	VEN-1013--Aubergine Catering	52503--Board Meetings	Voided - 8836	0.00
6/22/2016	VEN-1013--Aubergine Catering	52503--Board Meetings	Voided - 8836	0.00
6/22/2016	VEN-1013--Aubergine Catering	52503--Board Meetings	Voided - 8836	0.00
6/22/2016	VEN-1017--Bickmore Risk Services Inc.	52204--On Site	Voided - 8837	0.00
	VEN-1017--Bickmore Risk Services Inc.	52201--Risk Mgmt Comm Services	Voided - 8837	0.00
6/22/2016	VEN-1017--Bickmore Risk Services Inc.	52204--On Site	Voided - 8837	0.00
	VEN-1017--Bickmore Risk Services Inc.	52201--Risk Mgmt Comm Services	Voided - 8837	0.00
6/22/2016	VEN-1017--Bickmore Risk Services Inc.	52204--On Site	Voided - 8837	0.00
	VEN-1017--Bickmore Risk Services Inc.	52201--Risk Mgmt Comm Services	Voided - 8837	0.00
6/22/2016	VEN-1022--California Association of Joint Powers Association	52504--Associations Membership	Voided - 8838	0.00
6/22/2016	VEN-1022--California Association of Joint Powers Association	52504--Associations Membership	Voided - 8838	0.00
6/22/2016	VEN-1022--California Association of Joint Powers Association	52504--Associations Membership	Voided - 8838	0.00
6/22/2016	VEN-1032--Chandler Asset Management, Inc.	44040--Investment Income	Voided - 8839	0.00

Northern California Cities Self Insurance Fund

Check Register

From 05/01/2016 to 08/31/2016

Payment Date	Payee	GL Account/Account Label	Document No	Amount
6/22/2016	VEN-1032--Chandler Asset Management, Inc.	44040--Investment Income	Voided - 8839	0.00
6/22/2016	VEN-1032--Chandler Asset Management, Inc.	44040--Investment Income	Voided - 8839	0.00
6/22/2016	VEN-1042--City of Ione	41060--Shared Risk Refund	Voided - 8840	0.00
6/22/2016	VEN-1042--City of Ione	41060--Shared Risk Refund	Voided - 8840	0.00
6/22/2016	VEN-1042--City of Ione	41060--Shared Risk Refund	Voided - 8840	0.00
6/22/2016	VEN-1049--City of Red Bluff	52201--Risk Mgmt Comm Services	Voided - 8841	0.00
6/22/2016	VEN-1049--City of Red Bluff	52201--Risk Mgmt Comm Services	Voided - 8841	0.00
6/22/2016	VEN-1049--City of Red Bluff	52201--Risk Mgmt Comm Services	Voided - 8841	0.00
6/22/2016	VEN-1173--Corey Shaver	52502--Member Travel	Voided - 8842	0.00
6/22/2016	VEN-1173--Corey Shaver	52502--Member Travel	Voided - 8842	0.00
6/22/2016	VEN-1173--Corey Shaver	52502--Member Travel	Voided - 8842	0.00
6/22/2016	VEN-1062--Dave Warren	52502--Member Travel	Voided - 8843	0.00
6/22/2016	VEN-1062--Dave Warren	52502--Member Travel	Voided - 8843	0.00
6/22/2016	VEN-1062--Dave Warren	52502--Member Travel	Voided - 8843	0.00
6/22/2016	VEN-1067--DKF Solutions Group, LLC	52215--Online Risk Management	Voided - 8844	0.00
6/22/2016	VEN-1067--DKF Solutions Group, LLC	52215--Online Risk Management	Voided - 8844	0.00
6/22/2016	VEN-1067--DKF Solutions Group, LLC	52215--Online Risk Management	Voided - 8844	0.00
6/22/2016	VEN-1086--Jim Ramsey	52502--Member Travel	Voided - 8845	0.00
6/22/2016	VEN-1086--Jim Ramsey	52502--Member Travel	Voided - 8845	0.00
6/22/2016	VEN-1086--Jim Ramsey	52502--Member Travel	Voided - 8845	0.00
6/22/2016	VEN-1092--Kim Stalie	52502--Member Travel	Voided - 8846	0.00
6/22/2016	VEN-1092--Kim Stalie	52502--Member Travel	Voided - 8846	0.00
6/22/2016	VEN-1092--Kim Stalie	52502--Member Travel	Voided - 8846	0.00
6/22/2016	VEN-1093--Kristine Haile	52502--Member Travel	Voided - 8847	0.00
6/22/2016	VEN-1093--Kristine Haile	52502--Member Travel	Voided - 8847	0.00
6/22/2016	VEN-1093--Kristine Haile	52502--Member Travel	Voided - 8847	0.00
6/22/2016	VEN-1101--LEXIPOL LLC	52208--Police Risk Mgmt Manual	Voided - 8848	0.00
6/22/2016	VEN-1101--LEXIPOL LLC	52208--Police Risk Mgmt Manual	Voided - 8848	0.00
6/22/2016	VEN-1101--LEXIPOL LLC	52208--Police Risk Mgmt Manual	Voided - 8848	0.00
6/22/2016	VEN-1103--Liz Cottrell	52502--Member Travel	Voided - 8849	0.00
6/22/2016	VEN-1103--Liz Cottrell	52502--Member Travel	Voided - 8849	0.00
6/22/2016	VEN-1103--Liz Cottrell	52502--Member Travel	Voided - 8849	0.00
6/22/2016	VEN-1104--Liz Ehrenstrom	52502--Member Travel	Voided - 8850	0.00
6/22/2016	VEN-1104--Liz Ehrenstrom	52502--Member Travel	Voided - 8850	0.00
6/22/2016	VEN-1104--Liz Ehrenstrom	52502--Member Travel	Voided - 8850	0.00
6/22/2016	VEN-1182--Natalie Springer	52502--Member Travel	Voided - 8851	0.00
6/22/2016	VEN-1182--Natalie Springer	52502--Member Travel	Voided - 8851	0.00
6/22/2016	VEN-1182--Natalie Springer	52502--Member Travel	Voided - 8851	0.00
6/22/2016	VEN-1127--Occu-Med Inc.	52214--OCCUMED	Voided - 8852	0.00
6/22/2016	VEN-1127--Occu-Med Inc.	52214--OCCUMED	Voided - 8852	0.00
6/22/2016	VEN-1127--Occu-Med Inc.	52214--OCCUMED	Voided - 8852	0.00
6/22/2016	VEN-1145--Sandy Ryan	52502--Member Travel	Voided - 8853	0.00
6/22/2016	VEN-1145--Sandy Ryan	52502--Member Travel	Voided - 8853	0.00
6/22/2016	VEN-1145--Sandy Ryan	52502--Member Travel	Voided - 8853	0.00
6/22/2016	VEN-1181--Satwant Takhar	52502--Member Travel	Voided - 8854	0.00
6/22/2016	VEN-1181--Satwant Takhar	52502--Member Travel	Voided - 8854	0.00
6/22/2016	VEN-1181--Satwant Takhar	52502--Member Travel	Voided - 8854	0.00
6/22/2016	VEN-1177--Tom Watson	52502--Member Travel	Voided - 8855	0.00
6/22/2016	VEN-1177--Tom Watson	52502--Member Travel	Voided - 8855	0.00
6/22/2016	VEN-1177--Tom Watson	52502--Member Travel	Voided - 8855	0.00
6/22/2016	VEN-1171--York	52300--Claims Admin - Monthly	Voided - 8856	0.00
6/22/2016	VEN-1171--York	52300--Claims Admin - Monthly	Voided - 8856	0.00
6/22/2016	VEN-1171--York	52300--Claims Admin - Monthly	Voided - 8856	0.00

Monthly Account Statement

Northern CA Cities Self Ins. Fund Short Term

May 1, 2016 through May 31, 2016

Chandler Team

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Custodian

Bank of New York Mellon Trust
Company
Gaby Rodriguez
(213)630-6461

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PORTFOLIO CHARACTERISTICS

Average Duration	2.55
Average Coupon	1.34 %
Average Purchase YTM	1.41 %
Average Market YTM	1.13 %
Average S&P/Moody Rating	AA+/Aa1
Average Final Maturity	2.74 yrs
Average Life	2.62 yrs

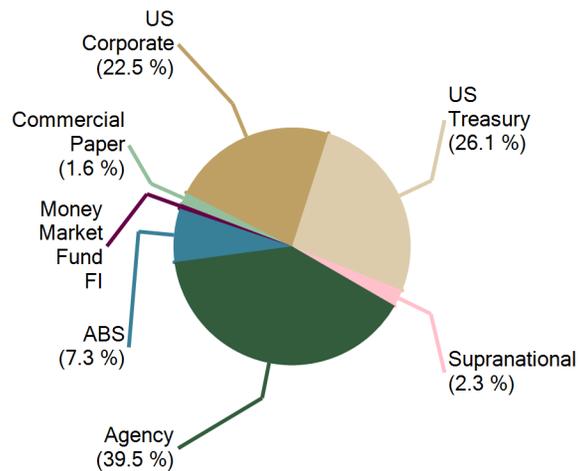
ACCOUNT SUMMARY

	Beg. Values as of 4/30/16	End Values as of 5/31/16
Market Value	23,756,975	23,734,256
Accrued Interest	71,258	65,537
Total Market Value	23,828,233	23,799,792
Income Earned	27,074	28,404
Cont/WD		0
Par	23,571,745	23,602,149
Book Value	23,519,316	23,553,441
Cost Value	23,506,506	23,526,200

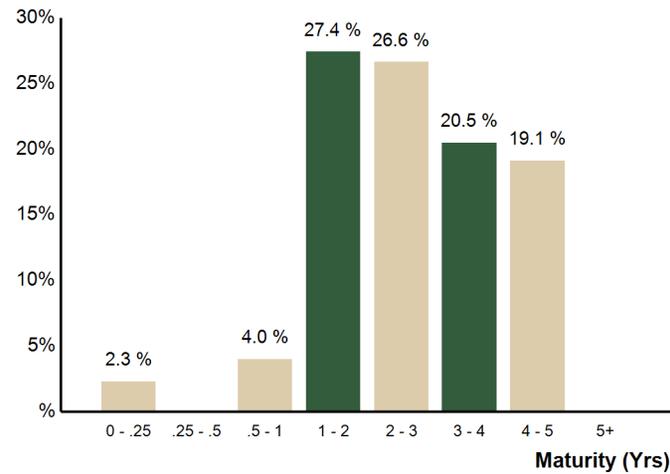
TOP ISSUERS

Issuer	% Portfolio
Government of United States	26.1 %
Federal National Mortgage Assoc	17.2 %
Federal Home Loan Mortgage Corp	11.5 %
Federal Home Loan Bank	8.4 %
Honda ABS	2.5 %
John Deere ABS	2.3 %
Intl Bank Recon and Development	2.3 %
Toyota ABS	1.7 %
Total	71.9 %

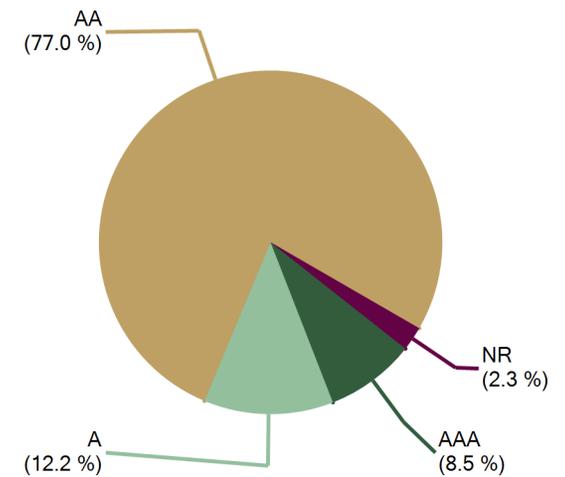
SECTOR ALLOCATION



MATURITY DISTRIBUTION



CREDIT QUALITY (S&P)



PERFORMANCE REVIEW

Total Rate of Return As of 5/31/2016	Current Month	Latest 3 Months	Year To Date	1 Yr	Annualized			Since 12/31/1997	
					3 Yrs	5 Yrs	10 Yrs		
Northern CA Cities Self Ins. Fund Short Term	-0.12 %	0.30 %	1.49 %	1.55 %	1.42 %	1.49 %	3.44 %	4.20 %	113.48 %
BAML 1-5 Yr US Treasury/Agency Index	-0.14 %	0.09 %	1.40 %	1.34 %	1.19 %	1.23 %	3.14 %	3.87 %	101.38 %
BAML 1-5 Yr US Issuers Corp/Govt Rated AAA-A Index	-0.13 %	0.24 %	1.48 %	1.46 %	1.32 %	1.39 %	3.20 %	3.98 %	105.30 %



Northern California Cities Self-Insurance Fund - Short Term

May 31, 2016

COMPLIANCE WITH INVESTMENT POLICY

The portfolio complies with State law and with the investment policy.

Category	Standard	Comment
Treasury Issues	No limitation	Complies
US Agencies	No limitation	Complies
Supranationals	Issued by IBRD, IFC or IADB only; "AA" rated or better by S&P or Moody's; 30% maximum; 5 years max maturity	Complies
Municipal Securities	5 years max maturity	Complies
Asset-backed/MBS/CMOs	20% maximum; AA by S&P or Moody; 5 years max maturity	Complies
Banker's Acceptances	40% maximum; 180 days max maturity	Complies
Commercial Paper	A1/P1 by S&P or Moody's ; 25% maximum; 270 days max maturity	Complies
Medium Term Notes	30% maximum; A rated by S&P or Moody's; 5 years max maturity	Complies
Money Market Acct	20% maximum; AAA by S&P and Moody's	Complies
Mutual Funds	20% maximum; AAA	Complies
Negotiable CDs	30% maximum; 5 years max maturity	Complies
Time Certificates of Deposit	5 years max maturity	Complies
LAIF	\$50 million	Complies
Repurchase Agreements	1 year max maturity; Not used by Investment Adviser	Complies
CMOs with collateral not specifically GNMA, FHLMC, FNMA	Prohibited	Complies
Reverse Repos	Prohibited	Complies
Futures and Options	Prohibited	Complies
Inverse floaters	Prohibited	Complies
Range notes	Prohibited	Complies
Max Per Issuer	5% (except US Treasury and US Agency issuers)	Complies
Maximum Maturity	10 years	Complies



Reconciliation Summary

As of 5/31/2016

BOOK VALUE RECONCILIATION	
Beginning Book Value	\$23,519,315.59
Acquisition	
+ Security Purchases	\$373,507.85
+ Money Market Fund Purchases	\$512,239.88
+ Money Market Contributions	\$0.00
+ Security Contributions	\$0.00
+ Security Transfers	\$0.00
Total Acquisitions	\$885,747.73
Dispositions	
- Security Sales	\$0.00
- Money Market Fund Sales	\$374,469.48
- MMF Withdrawals	\$0.00
- Security Withdrawals	\$0.00
- Security Transfers	\$0.00
- Other Dispositions	\$0.00
- Maturities	\$190,000.00
- Calls	\$221,840.91
- Principal Paydowns	\$67,366.49
Total Dispositions	\$853,676.88
Amortization/Accretion	
+/- Net Accretion	\$2,054.86
	\$2,054.86
Gain/Loss on Dispositions	
+/- Realized Gain/Loss	\$0.00
	\$0.00
Ending Book Value	\$23,553,441.30

CASH TRANSACTION SUMMARY	
BEGINNING BALANCE	\$18,680.65
Acquisition	
Contributions	\$0.00
Security Sale Proceeds	\$0.00
Accrued Interest Received	\$0.00
Interest Received	\$32,174.60
Dividend Received	\$2.32
Principal on Maturities	\$190,000.00
Interest on Maturities	\$0.00
Calls/Redemption (Principal)	\$221,840.91
Interest from Calls/Redemption	\$855.56
Principal Paydown	\$67,366.49
Total Acquisitions	\$512,239.88
Disposition	
Withdrawals	\$0.00
Security Purchase	\$373,507.85
Accrued Interest Paid	\$961.63
Total Dispositions	\$374,469.48
Ending Book Value	\$156,451.05

Monthly Account Statement

Northern Cal. Cities Self Ins. Fund Long Term

May 1, 2016 through May 31, 2016

Chandler Team

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Custodian

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Company
Gaby Rodriguez
(213)630-6461

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PORTFOLIO CHARACTERISTICS

Average Duration	3.58
Average Coupon	2.06 %
Average Purchase YTM	1.92 %
Average Market YTM	1.37 %
Average S&P/Moody Rating	AA/Aa1
Average Final Maturity	3.91 yrs
Average Life	3.78 yrs

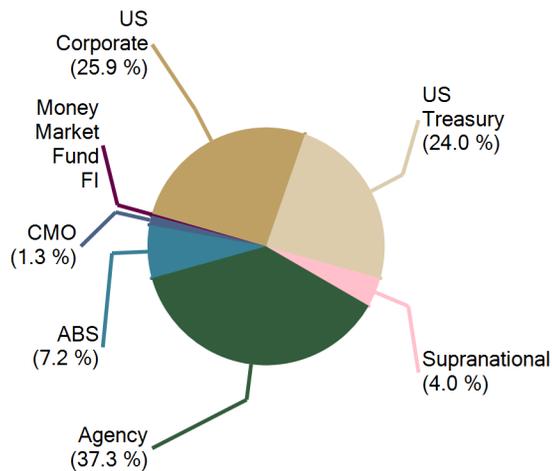
ACCOUNT SUMMARY

	Beg. Values as of 4/30/16	End Values as of 5/31/16
Market Value	24,772,040	24,772,614
Accrued Interest	138,495	111,970
Total Market Value	24,910,535	24,884,583
Income Earned	38,183	38,936
Cont/WD		0
Par	24,143,275	24,222,904
Book Value	24,194,961	24,269,271
Cost Value	24,372,805	24,422,389

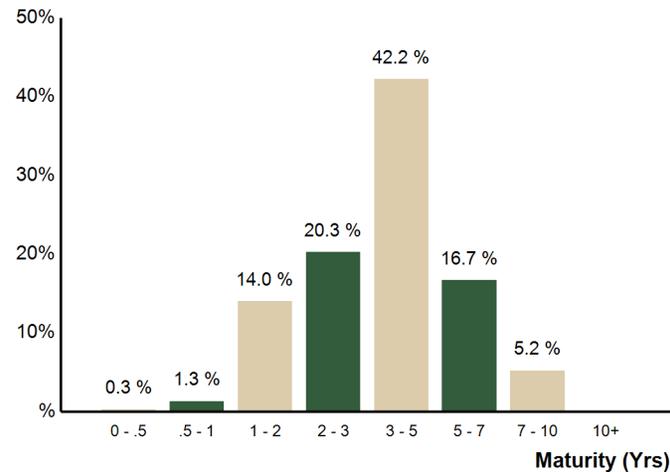
TOP ISSUERS

Issuer	% Portfolio
Government of United States	24.0 %
Federal National Mortgage Assoc	11.0 %
Federal Home Loan Mortgage Corp	10.7 %
Federal Home Loan Bank	9.0 %
Tennessee Valley Authority	7.9 %
Honda ABS	2.3 %
John Deere ABS	2.3 %
Intl Bank Recon and Development	2.3 %
Total	69.5 %

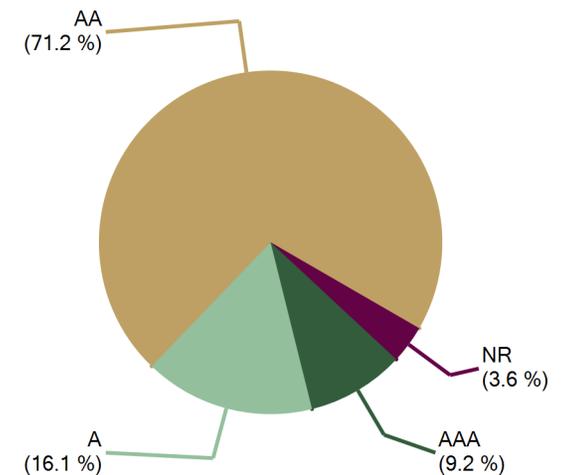
SECTOR ALLOCATION



MATURITY DISTRIBUTION



CREDIT QUALITY (S&P)



PERFORMANCE REVIEW

Total Rate of Return As of 5/31/2016	Current Month	Latest 3 Months	Year To Date	1 Yr	Annualized			Since 5/31/2006	
					3 Yrs	5 Yrs	10 Yrs		
Northern Cal. Cities Self Ins. Fund Long Term	-0.10 %	0.33 %	2.31 %	2.47 %	2.02 %	2.40 %	4.35 %	4.35 %	53.07 %
BAML 1-10 Yr US Treasury/Agency Index	-0.14 %	0.03 %	2.10 %	2.06 %	1.68 %	2.07 %	3.97 %	3.97 %	47.55 %
BAML 1-10 Yr US Corporate/Govt Rated AAA-A Index	-0.12 %	0.40 %	2.30 %	2.29 %	1.96 %	2.40 %	4.08 %	4.08 %	49.21 %



Northern California Cities Self-Insurance Fund - Long Term

May 31, 2016

COMPLIANCE WITH INVESTMENT POLICY

The portfolio complies with State law and with the investment policy.

Category	Standard	Comment
Treasury Issues	No limitation	Complies
US Agencies	No limitation	Complies
Supranationals	Issued by IBRD, IFC or IADB only; "AA" rated or better by S&P or Moody; 30% maximum; 5 years max maturity	Complies
Municipal Securities	5 years max maturity	Complies
Asset-backed/MBS/CMOs	20% maximum; AA by S&P or Moody; 5 years max maturity	Complies
Banker's Acceptances	40% maximum; 180 days max maturity	Complies
Commercial Paper	A1/P1 by S&P or Moody ; 25% maximum; 270 days max maturity	Complies
Medium Term Notes	30% maximum; A rated by S&P or Moody's; 5 years max maturity	Complies
Money Market Acct	20% maximum; AAA by S&P and Moody	Complies
Mutual Funds	20% maximum; AAA	Complies
Negotiable CDs	30% maximum; 5 years max maturity	Complies
Time Certificates of Deposit	5 years max maturity	Complies
LAIF	\$50 million	Complies
Repurchase Agreements	1 year max maturity; Not used by Investment Adviser	Complies
CMOs with collateral not specifically GNMA, FHLMC, FNMA	Prohibited	Complies
Reverse Repos	Prohibited	Complies
Futures and Options	Prohibited	Complies
Inverse floaters	Prohibited	Complies
Range notes	Prohibited	Complies
Max Per Issuer	5% (except US Treasury and US Agency issuers)	Complies
Maximum Maturity	10 years	Complies



Reconciliation Summary

As of 5/31/2016

BOOK VALUE RECONCILIATION	
Beginning Book Value	\$24,194,960.70
Acquisition	
+ Security Purchases	\$914,498.58
+ Money Market Fund Purchases	\$602,729.30
+ Money Market Contributions	\$0.00
+ Security Contributions	\$0.00
+ Security Transfers	\$0.00
Total Acquisitions	\$1,517,227.88
Dispositions	
- Security Sales	\$660,849.94
- Money Market Fund Sales	\$719,629.30
- MMF Withdrawals	\$0.00
- Security Withdrawals	\$0.00
- Security Transfers	\$0.00
- Other Dispositions	\$0.00
- Maturities	\$0.00
- Calls	\$0.00
- Principal Paydowns	\$68,470.53
Total Dispositions	\$1,448,949.77
Amortization/Accretion	
+/- Net Accretion	(\$2,816.82)
	(\$2,816.82)
Gain/Loss on Dispositions	
+/- Realized Gain/Loss	\$8,849.40
	\$8,849.40
Ending Book Value	\$24,269,271.39

CASH TRANSACTION SUMMARY	
BEGINNING BALANCE	\$180,244.13
Acquisition	
Contributions	\$0.00
Security Sale Proceeds	\$660,849.94
Accrued Interest Received	\$4,716.88
Interest Received	\$65,155.92
Dividend Received	\$2.43
Principal on Maturities	\$0.00
Interest on Maturities	\$0.00
Calls/Redemption (Principal)	\$0.00
Interest from Calls/Redemption	\$0.00
Principal Paydown	\$68,470.53
Total Acquisitions	\$799,195.70
Disposition	
Withdrawals	\$0.00
Security Purchase	\$914,498.58
Accrued Interest Paid	\$1,597.12
Total Dispositions	\$916,095.70
Ending Book Value	\$63,344.13

Monthly Account Statement

Northern CA Cities Self Ins. Fund Short Term

June 1, 2016 through June 30, 2016

Chandler Team

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Custodian

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PORTFOLIO CHARACTERISTICS

Average Duration	2.51
Average Coupon	1.35 %
Average Purchase YTM	1.42 %
Average Market YTM	0.89 %
Average S&P/Moody Rating	AA+/Aa1
Average Final Maturity	2.70 yrs
Average Life	2.57 yrs

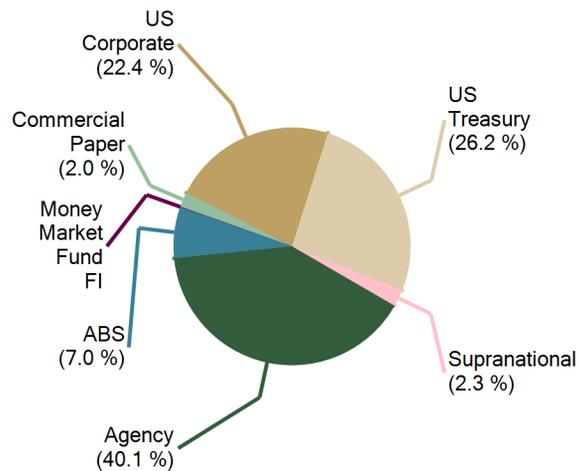
ACCOUNT SUMMARY

	Beg. Values as of 5/31/16	End Values as of 6/30/16
Market Value	23,734,256	23,917,612
Accrued Interest	65,537	75,761
Total Market Value	23,799,792	23,993,372
Income Earned	28,404	27,524
Cont/WD		0
Par	23,602,149	23,617,953
Book Value	23,553,441	23,570,741
Cost Value	23,526,200	23,542,189

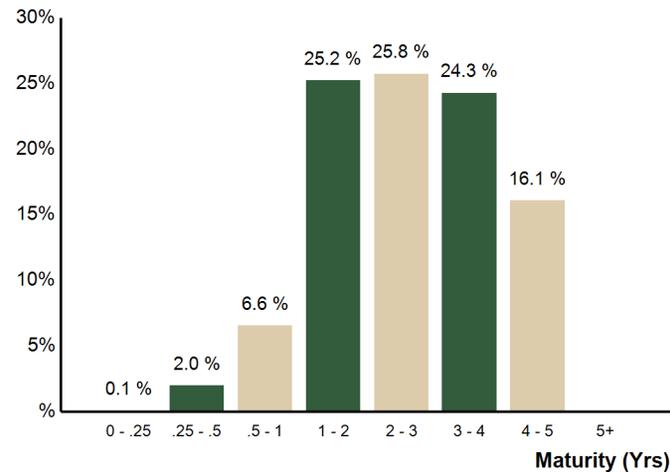
TOP ISSUERS

Issuer	% Portfolio
Government of United States	26.2 %
Federal National Mortgage Assoc	17.7 %
Federal Home Loan Mortgage Corp	11.5 %
Federal Home Loan Bank	8.3 %
Honda ABS	2.5 %
Intl Bank Recon and Development	2.3 %
John Deere ABS	2.2 %
Bank of Tokyo-Mit UFJ	2.0 %
	72.6 %

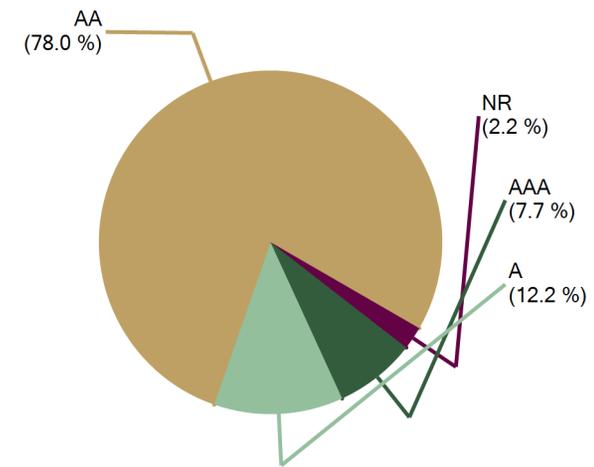
SECTOR ALLOCATION



MATURITY DISTRIBUTION



CREDIT QUALITY (S&P)



PERFORMANCE REVIEW

Total Rate of Return As of 6/30/2016	Current Month	Latest 3 Months	Year To Date	1 Yr	Annualized			Since 12/31/1997	
					3 Yrs	5 Yrs	10 Yrs		
Northern CA Cities Self Ins. Fund Short Term	0.81 %	0.74 %	2.31 %	2.54 %	1.86 %	1.67 %	3.51 %	4.23 %	115.22 %
BAML 1-5 Yr US Treasury/Agency Index	0.94 %	0.79 %	2.35 %	2.39 %	1.65 %	1.42 %	3.22 %	3.91 %	103.28 %
BAML 1-5 Yr US Issuers Corp/Govt Rated AAA-A Index	0.93 %	0.83 %	2.42 %	2.53 %	1.80 %	1.57 %	3.28 %	4.02 %	107.21 %



Northern California Cities Self-Insurance Fund - Short Term

June 30, 2016

COMPLIANCE WITH INVESTMENT POLICY

The portfolio complies with State law and with the investment policy.

Category	Standard	Comment
Treasury Issues	No limitation	Complies
US Agencies	No limitation	Complies
Supranationals	Issued by IBRD, IFC or IADB only; "AA" rated or better by S&P or Moody's; 30% maximum; 5 years max maturity	Complies
Municipal Securities	5 years max maturity	Complies
Asset-backed/MBS/CMOs	20% maximum; AA by S&P or Moody; 5 years max maturity	Complies
Banker's Acceptances	40% maximum; 180 days max maturity	Complies
Commercial Paper	A1/P1 by S&P or Moody's ; 25% maximum; 270 days max maturity	Complies
Medium Term Notes	30% maximum; A rated by S&P or Moody's; 5 years max maturity	Complies
Money Market Acct	20% maximum; AAA by S&P and Moody's	Complies
Mutual Funds	20% maximum; AAA	Complies
Negotiable CDs	30% maximum; 5 years max maturity	Complies
Time Certificates of Deposit	5 years max maturity	Complies
LAIF	\$50 million	Complies
Repurchase Agreements	1 year max maturity; Not used by Investment Adviser	Complies
CMOs with collateral not specifically GNMA, FHLMC, FNMA	Prohibited	Complies
Reverse Repos	Prohibited	Complies
Futures and Options	Prohibited	Complies
Inverse floaters	Prohibited	Complies
Range notes	Prohibited	Complies
Max Per Issuer	5% (except US Treasury and US Agency issuers)	Complies
Maximum Maturity	10 years	Complies



Reconciliation Summary

As of 6/30/2016

BOOK VALUE RECONCILIATION	
Beginning Book Value	\$23,553,441.30
Acquisition	
+ Security Purchases	\$614,275.00
+ Money Market Fund Purchases	\$471,647.22
+ Money Market Contributions	\$0.00
+ Security Contributions	\$0.00
+ Security Transfers	\$0.00
Total Acquisitions	\$1,085,922.22
Dispositions	
- Security Sales	\$0.00
- Money Market Fund Sales	\$614,481.25
- MMF Withdrawals	\$0.00
- Security Withdrawals	\$0.00
- Security Transfers	\$0.00
- Other Dispositions	\$0.00
- Maturities	\$389,097.58
- Calls	\$0.00
- Principal Paydowns	\$66,361.65
Total Dispositions	\$1,069,940.48
Amortization/Accretion	
+/- Net Accretion	\$1,317.76
	\$1,317.76
Gain/Loss on Dispositions	
+/- Realized Gain/Loss	\$0.00
	\$0.00
Ending Book Value	\$23,570,740.80

CASH TRANSACTION SUMMARY	
BEGINNING BALANCE	\$156,451.05
Acquisition	
Contributions	\$0.00
Security Sale Proceeds	\$0.00
Accrued Interest Received	\$0.00
Interest Received	\$15,284.19
Dividend Received	\$1.38
Principal on Maturities	\$389,097.58
Interest on Maturities	\$902.42
Calls/Redemption (Principal)	\$0.00
Interest from Calls/Redemption	\$0.00
Principal Paydown	\$66,361.65
Total Acquisitions	\$471,647.22
Disposition	
Withdrawals	\$0.00
Security Purchase	\$614,275.00
Accrued Interest Paid	\$206.25
Total Dispositions	\$614,481.25
Ending Book Value	\$13,617.02

Monthly Account Statement

Northern Cal. Cities Self Ins. Fund Long Term

June 1, 2016 through June 30, 2016

Chandler Team

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PORTFOLIO CHARACTERISTICS

Average Duration	3.51
Average Coupon	2.05 %
Average Purchase YTM	1.92 %
Average Market YTM	1.09 %
Average S&P/Moody Rating	AA/Aa1
Average Final Maturity	3.83 yrs
Average Life	3.71 yrs

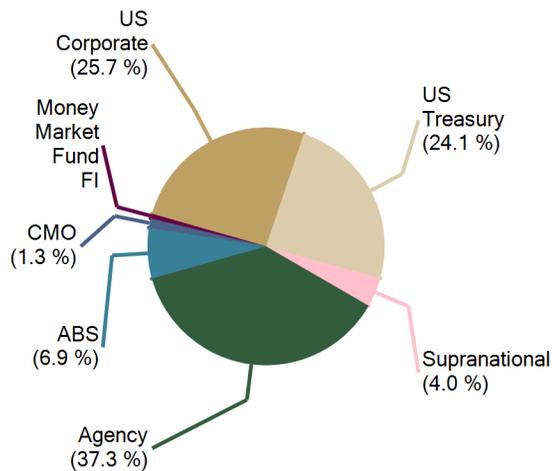
ACCOUNT SUMMARY

	Beg. Values as of 5/31/16	End Values as of 6/30/16
Market Value	24,772,614	25,065,228
Accrued Interest	111,970	119,530
Total Market Value	24,884,583	25,184,758
Income Earned	38,936	38,912
Cont/WD		0
Par	24,222,904	24,256,723
Book Value	24,269,271	24,300,623
Cost Value	24,422,389	24,456,202

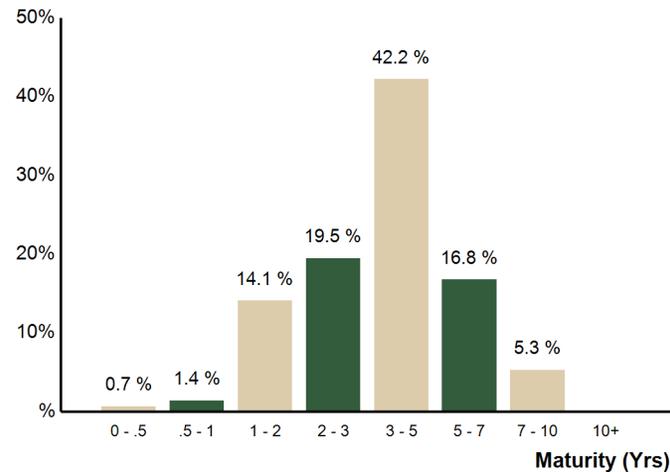
TOP ISSUERS

Issuer	% Portfolio
Government of United States	24.1 %
Federal National Mortgage Assoc	11.0 %
Federal Home Loan Mortgage Corp	10.7 %
Federal Home Loan Bank	9.0 %
Tennessee Valley Authority	7.9 %
Intl Bank Recon and Development	2.3 %
Honda ABS	2.2 %
John Deere ABS	2.2 %
Total	69.3 %

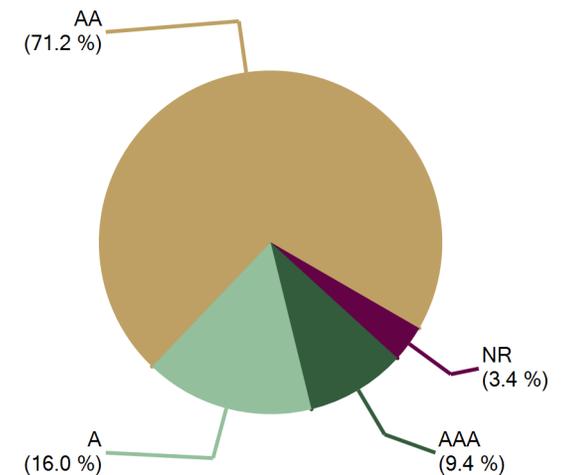
SECTOR ALLOCATION



MATURITY DISTRIBUTION



CREDIT QUALITY (S&P)



PERFORMANCE REVIEW

Total Rate of Return As of 6/30/2016	Current Month	Latest 3 Months	Year To Date	1 Yr	Annualized			Since 5/31/2006	
					3 Yrs	5 Yrs	10 Yrs		
Northern Cal. Cities Self Ins. Fund Long Term	1.21 %	1.13 %	3.54 %	4.17 %	2.86 %	2.67 %	4.45 %	4.44 %	54.91 %
BAML 1-10 Yr US Treasury/Agency Index	1.39 %	1.22 %	3.51 %	3.89 %	2.47 %	2.37 %	4.09 %	4.08 %	49.60 %
BAML 1-10 Yr US Corporate/Govt Rated AAA-A Index	1.35 %	1.33 %	3.68 %	4.17 %	2.80 %	2.71 %	4.21 %	4.19 %	51.23 %



Northern California Cities Self-Insurance Fund - Long Term
June 30, 2016

COMPLIANCE WITH INVESTMENT POLICY

The portfolio complies with State law and with the investment policy.

Category	Standard	Comment
Treasury Issues	No limitation	Complies
US Agencies	No limitation	Complies
Supranationals	Issued by IBRD, IFC or IADB only; "AA" rated or better by S&P or Moody; 30% maximum; 5 years max maturity	Complies
Municipal Securities	5 years max maturity	Complies
Asset-backed/MBS/CMOs	20% maximum; AA by S&P or Moody; 5 years max maturity	Complies
Banker's Acceptances	40% maximum; 180 days max maturity	Complies
Commercial Paper	A1/P1 by S&P or Moody ; 25% maximum; 270 days max maturity	Complies
Medium Term Notes	30% maximum; A rated by S&P or Moody's; 5 years max maturity	Complies
Money Market Acct	20% maximum; AAA by S&P and Moody	Complies
Mutual Funds	20% maximum; AAA	Complies
Negotiable CDs	30% maximum; 5 years max maturity	Complies
Time Certificates of Deposit	5 years max maturity	Complies
LAIF	\$50 million	Complies
Repurchase Agreements	1 year max maturity; Not used by Investment Adviser	Complies
CMOs with collateral not specifically GNMA, FHLMC, FNMA	Prohibited	Complies
Reverse Repos	Prohibited	Complies
Futures and Options	Prohibited	Complies
Inverse floaters	Prohibited	Complies
Range notes	Prohibited	Complies
Max Per Issuer	5% (except US Treasury and US Agency issuers)	Complies
Maximum Maturity	10 years	Complies



Reconciliation Summary

As of 6/30/2016

BOOK VALUE RECONCILIATION	
Beginning Book Value	\$24,269,271.39
Acquisition	
+ Security Purchases	\$0.00
+ Money Market Fund Purchases	\$101,543.98
+ Money Market Contributions	\$0.00
+ Security Contributions	\$0.00
+ Security Transfers	\$0.00
Total Acquisitions	\$101,543.98
Dispositions	
- Security Sales	\$0.00
- Money Market Fund Sales	\$0.00
- MMF Withdrawals	\$0.00
- Security Withdrawals	\$0.00
- Security Transfers	\$0.00
- Other Dispositions	\$0.00
- Maturities	\$0.00
- Calls	\$0.00
- Principal Paydowns	\$67,724.86
Total Dispositions	\$67,724.86
Amortization/Accretion	
+/- Net Accretion	(\$2,467.03)
	(\$2,467.03)
Gain/Loss on Dispositions	
+/- Realized Gain/Loss	\$0.00
	\$0.00
Ending Book Value	\$24,300,623.48

CASH TRANSACTION SUMMARY	
BEGINNING BALANCE	\$63,344.13
Acquisition	
Contributions	\$0.00
Security Sale Proceeds	\$0.00
Accrued Interest Received	\$0.00
Interest Received	\$33,817.67
Dividend Received	\$1.45
Principal on Maturities	\$0.00
Interest on Maturities	\$0.00
Calls/Redemption (Principal)	\$0.00
Interest from Calls/Redemption	\$0.00
Principal Paydown	\$67,724.86
Total Acquisitions	\$101,543.98
Disposition	
Withdrawals	\$0.00
Security Purchase	\$0.00
Accrued Interest Paid	\$0.00
Total Dispositions	\$0.00
Ending Book Value	\$164,888.11

Monthly Account Statement

Northern CA Cities Self Ins. Fund Short Term

July 1, 2016 through July 31, 2016

Chandler Team

For questions about your account,
please call (800) 317-4747 or
Email operations@chandlerasset.com

Custodian

Bank of New York Mellon Trust
Company
Gaby Rodriguez
(213)630-6461

Information contained herein is confidential. We urge you to compare this statement to the one you receive from your qualified custodian. Prices are provided by IDC, an independent pricing source.



PORTFOLIO CHARACTERISTICS

Average Duration	2.46
Average Coupon	1.35 %
Average Purchase YTM	1.42 %
Average Market YTM	0.92 %
Average S&P/Moody Rating	AA+/Aa1
Average Final Maturity	2.65 yrs
Average Life	2.53 yrs

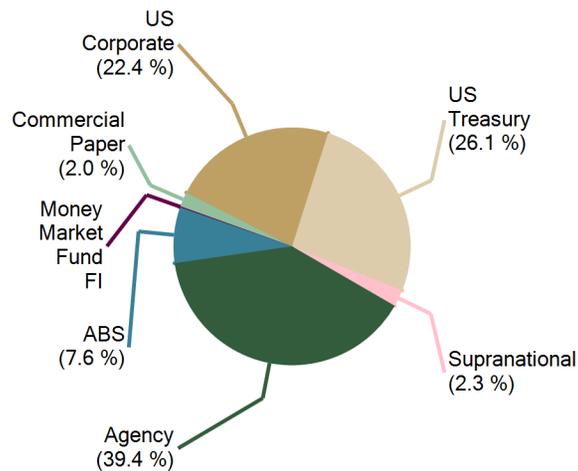
ACCOUNT SUMMARY

	Beg. Values as of 6/30/16	End Values as of 7/31/16
Market Value	23,917,612	23,926,730
Accrued Interest	75,761	76,173
Total Market Value	23,993,372	24,002,903
Income Earned	27,524	27,973
Cont/WD		0
Par	23,617,953	23,643,918
Book Value	23,570,741	23,599,413
Cost Value	23,542,189	23,569,877

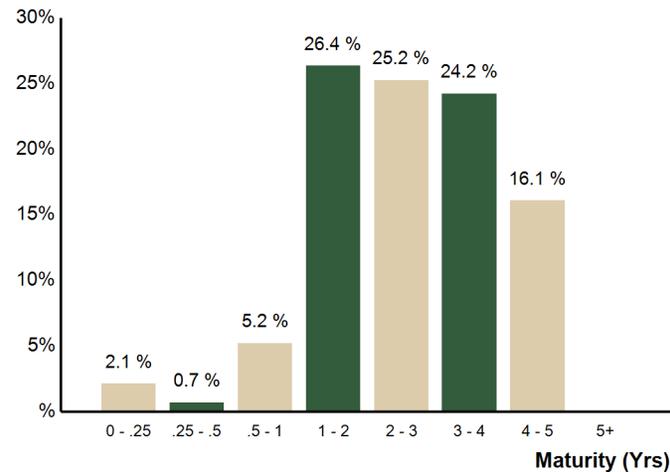
TOP ISSUERS

Issuer	% Portfolio
Government of United States	26.1 %
Federal National Mortgage Assoc	17.7 %
Federal Home Loan Mortgage Corp	11.5 %
Federal Home Loan Bank	7.7 %
John Deere ABS	3.0 %
Honda ABS	2.4 %
Intl Bank Recon and Development	2.3 %
Bank of Tokyo-Mit UFJ	2.0 %
	72.7 %

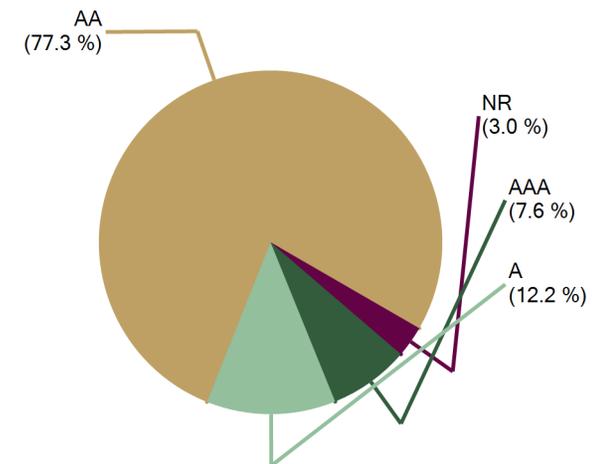
SECTOR ALLOCATION



MATURITY DISTRIBUTION



CREDIT QUALITY (S&P)



PERFORMANCE REVIEW

Total Rate of Return As of 7/31/2016	Current Month	Latest 3 Months	Year To Date	1 Yr	Annualized			Since 12/31/1997	
					3 Yrs	5 Yrs	10 Yrs		
Northern CA Cities Self Ins. Fund Short Term	0.04 %	0.73 %	2.35 %	2.41 %	1.78 %	1.54 %	3.42 %	4.21 %	115.31 %
BAML 1-5 Yr US Treasury/Agency Index	-0.04 %	0.76 %	2.31 %	2.16 %	1.56 %	1.27 %	3.12 %	3.89 %	103.19 %
BAML 1-5 Yr US Issuers Corp/Govt Rated AAA-A Index	0.00 %	0.80 %	2.42 %	2.34 %	1.70 %	1.43 %	3.19 %	4.00 %	107.21 %



Northern California Cities Self-Insurance Fund - Short Term

July 31, 2016

COMPLIANCE WITH INVESTMENT POLICY

The portfolio complies with State law and with the investment policy.

Category	Standard	Comment
Treasury Issues	No limitation	Complies
US Agencies	No limitation	Complies
Supranationals	Issued by IBRD, IFC or IADB only; "AA" rated or better by S&P or Moody's; 30% maximum; 5 years max maturity	Complies
Municipal Securities	5 years max maturity	Complies
Asset-backed/MBS/CMOs	20% maximum; AA by S&P or Moody; 5 years max maturity	Complies
Banker's Acceptances	40% maximum; 180 days max maturity	Complies
Commercial Paper	A1/P1 by S&P or Moody's ; 25% maximum; 270 days max maturity	Complies
Medium Term Notes	30% maximum; A rated by S&P or Moody's; 5 years max maturity	Complies
Money Market Acct	20% maximum; AAA by S&P and Moody's	Complies
Mutual Funds	20% maximum; AAA	Complies
Negotiable CDs	30% maximum; 5 years max maturity	Complies
Time Certificates of Deposit	5 years max maturity	Complies
LAIF	\$50 million	Complies
Repurchase Agreements	1 year max maturity; Not used by Investment Adviser	Complies
CMOs with collateral not specifically GNMA, FHLMC, FNMA	Prohibited	Complies
Reverse Repos	Prohibited	Complies
Futures and Options	Prohibited	Complies
Inverse floaters	Prohibited	Complies
Range notes	Prohibited	Complies
Max Per Issuer	5% (except US Treasury and US Agency issuers)	Complies
Maximum Maturity	10 years	Complies



Reconciliation Summary

As of 7/31/2016

BOOK VALUE RECONCILIATION	
Beginning Book Value	\$23,570,740.80
Acquisition	
+ Security Purchases	\$595,581.91
+ Money Market Fund Purchases	\$238,057.05
+ Money Market Contributions	\$0.00
+ Security Contributions	\$0.00
+ Security Transfers	\$0.00
Total Acquisitions	\$833,638.96
Dispositions	
- Security Sales	\$525,334.74
- Money Market Fund Sales	\$220,021.19
- MMF Withdrawals	\$0.00
- Security Withdrawals	\$0.00
- Security Transfers	\$0.00
- Other Dispositions	\$0.00
- Maturities	\$0.00
- Calls	\$0.00
- Principal Paydowns	\$62,071.11
Total Dispositions	\$807,427.04
Amortization/Accretion	
+/- Net Accretion	\$1,349.24
	\$1,349.24
Gain/Loss on Dispositions	
+/- Realized Gain/Loss	\$1,111.02
	\$1,111.02
Ending Book Value	\$23,599,412.98

CASH TRANSACTION SUMMARY	
BEGINNING BALANCE	\$13,617.02
Acquisition	
Contributions	\$0.00
Security Sale Proceeds	\$525,334.74
Accrued Interest Received	\$1,457.53
Interest Received	\$25,152.42
Dividend Received	\$1.69
Principal on Maturities	\$0.00
Interest on Maturities	\$0.00
Calls/Redemption (Principal)	\$0.00
Interest from Calls/Redemption	\$0.00
Principal Paydown	\$62,071.11
Total Acquisitions	\$614,017.49
Disposition	
Withdrawals	\$0.00
Security Purchase	\$595,581.91
Accrued Interest Paid	\$399.72
Total Dispositions	\$595,981.63
Ending Book Value	\$31,652.88

Monthly Account Statement

Northern Cal. Cities Self Ins. Fund Long Term

July 1, 2016 through July 31, 2016

Chandler Team

For questions about your account,
please call (800) 317-4747 or
Email operations@chandlerasset.com

Custodian

Bank of New York Mellon Trust
Company
Gaby Rodriguez
(213)630-6461

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PORTFOLIO CHARACTERISTICS

Average Duration	3.50
Average Coupon	2.04 %
Average Purchase YTM	1.92 %
Average Market YTM	1.10 %
Average S&P/Moody Rating	AA/Aa1
Average Final Maturity	3.81 yrs
Average Life	3.69 yrs

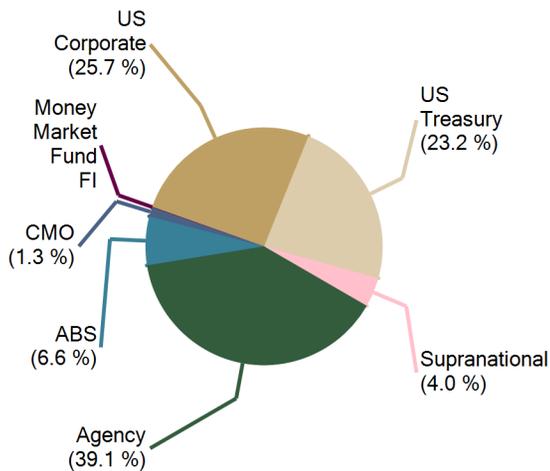
ACCOUNT SUMMARY

	Beg. Values as of 6/30/16	End Values as of 7/31/16
Market Value	25,065,228	25,089,823
Accrued Interest	119,530	127,617
Total Market Value	25,184,758	25,217,441
Income Earned	38,912	39,118
Cont/WD		0
Par	24,256,723	24,304,367
Book Value	24,300,623	24,338,895
Cost Value	24,456,202	24,490,846

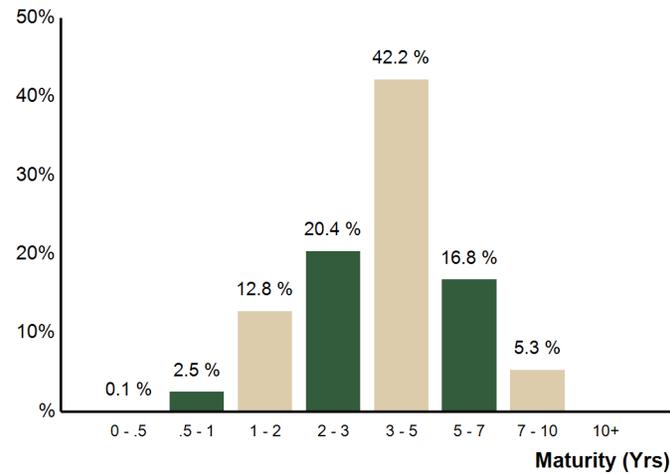
TOP ISSUERS

Issuer	% Portfolio
Government of United States	23.2 %
Federal National Mortgage Assoc	12.9 %
Federal Home Loan Mortgage Corp	10.7 %
Federal Home Loan Bank	9.0 %
Tennessee Valley Authority	7.9 %
Intl Bank Recon and Development	2.3 %
Honda ABS	2.1 %
John Deere ABS	2.1 %
Total	70.0 %

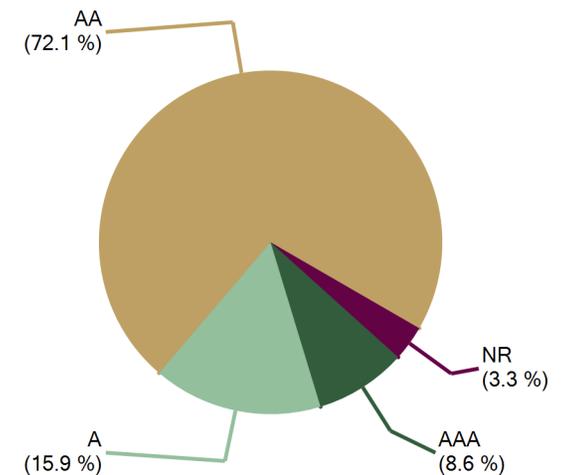
SECTOR ALLOCATION



MATURITY DISTRIBUTION



CREDIT QUALITY (S&P)



PERFORMANCE REVIEW

Total Rate of Return As of 7/31/2016	Current Month	Latest 3 Months	Year To Date	1 Yr	Annualized			5/31/2006	Since 5/31/2006
					3 Yrs	5 Yrs	10 Yrs		
Northern Cal. Cities Self Ins. Fund Long Term	0.13 %	1.23 %	3.68 %	3.93 %	2.85 %	2.46 %	4.35 %	4.41 %	55.11 %
BAML 1-10 Yr US Treasury/Agency Index	0.03 %	1.28 %	3.54 %	3.50 %	2.44 %	2.10 %	3.99 %	4.04 %	49.64 %
BAML 1-10 Yr US Corporate/Govt Rated AAA-A Index	0.16 %	1.39 %	3.85 %	3.93 %	2.78 %	2.46 %	4.11 %	4.17 %	51.47 %



Northern California Cities Self-Insurance Fund - Long Term
July 31, 2016

COMPLIANCE WITH INVESTMENT POLICY

The portfolio complies with State law and with the investment policy.

Category	Standard	Comment
Treasury Issues	No limitation	Complies
US Agencies	No limitation	Complies
Supranationals	Issued by IBRD, IFC or IADB only; "AA" rated or better by S&P or Moody; 30% maximum; 5 years max maturity	Complies
Municipal Securities	5 years max maturity	Complies
Asset-backed/MBS/CMOs	20% maximum; AA by S&P or Moody; 5 years max maturity	Complies
Banker's Acceptances	40% maximum; 180 days max maturity	Complies
Commercial Paper	A1/P1 by S&P or Moody ; 25% maximum; 270 days max maturity	Complies
Medium Term Notes	30% maximum; A rated by S&P or Moody's; 5 years max maturity	Complies
Money Market Acct	20% maximum; AAA by S&P and Moody	Complies
Mutual Funds	20% maximum; AAA	Complies
Negotiable CDs	30% maximum; 5 years max maturity	Complies
Time Certificates of Deposit	5 years max maturity	Complies
LAIF	\$50 million	Complies
Repurchase Agreements	1 year max maturity; Not used by Investment Adviser	Complies
CMOs with collateral not specifically GNMA, FHLMC, FNMA	Prohibited	Complies
Reverse Repos	Prohibited	Complies
Futures and Options	Prohibited	Complies
Inverse floaters	Prohibited	Complies
Range notes	Prohibited	Complies
Max Per Issuer	5% (except US Treasury and US Agency issuers)	Complies
Maximum Maturity	10 years	Complies



Reconciliation Summary

As of 7/31/2016

BOOK VALUE RECONCILIATION	
Beginning Book Value	\$24,300,623.48
Acquisition	
+ Security Purchases	\$474,653.25
+ Money Market Fund Purchases	\$326,782.08
+ Money Market Contributions	\$0.00
+ Security Contributions	\$0.00
+ Security Transfers	\$0.00
Total Acquisitions	\$801,435.33
Dispositions	
- Security Sales	\$228,755.92
- Money Market Fund Sales	\$475,807.77
- MMF Withdrawals	\$0.00
- Security Withdrawals	\$0.00
- Security Transfers	\$0.00
- Other Dispositions	\$0.00
- Maturities	\$0.00
- Calls	\$0.00
- Principal Paydowns	\$63,330.47
Total Dispositions	\$767,894.16
Amortization/Accretion	
+/- Net Accretion	(\$2,510.05)
	(\$2,510.05)
Gain/Loss on Dispositions	
+/- Realized Gain/Loss	\$7,240.31
	\$7,240.31
Ending Book Value	\$24,338,894.91

CASH TRANSACTION SUMMARY	
BEGINNING BALANCE	\$164,888.11
Acquisition	
Contributions	\$0.00
Security Sale Proceeds	\$228,755.92
Accrued Interest Received	\$1,314.53
Interest Received	\$33,379.39
Dividend Received	\$1.77
Principal on Maturities	\$0.00
Interest on Maturities	\$0.00
Calls/Redemption (Principal)	\$0.00
Interest from Calls/Redemption	\$0.00
Principal Paydown	\$63,330.47
Total Acquisitions	\$326,782.08
Disposition	
Withdrawals	\$0.00
Security Purchase	\$474,653.25
Accrued Interest Paid	\$1,154.52
Total Dispositions	\$475,807.77
Ending Book Value	\$15,862.42

Monthly Account Statement

Northern CA Cities Self Ins. Fund Short Term

August 1, 2016 through August 31, 2016

Chandler Team

For questions about your account,
please call (800) 317-4747 or
Email operations@chandlerasset.com

Custodian

Bank of New York Mellon
Lauren Dehner
(904)645-1918

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PORTFOLIO CHARACTERISTICS

Average Duration	2.16
Average Coupon	1.22 %
Average Purchase YTM	1.28 %
Average Market YTM	0.94 %
Average S&P/Moody Rating	AA+/Aa1
Average Final Maturity	2.34 yrs
Average Life	2.22 yrs

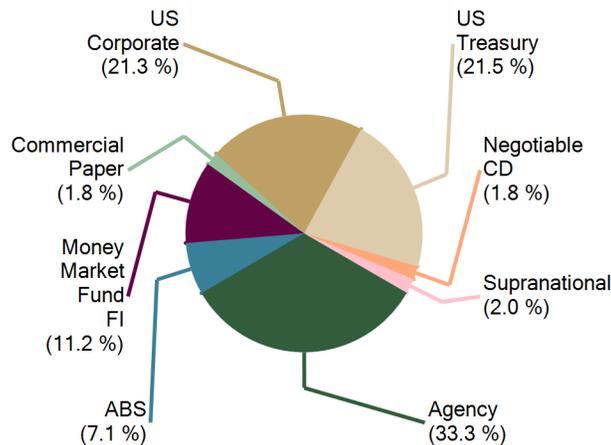
ACCOUNT SUMMARY

	Beg. Values as of 7/31/16	End Values as of 8/31/16
Market Value	23,926,730	26,879,184
Accrued Interest	76,173	72,194
Total Market Value	24,002,903	26,951,378
Income Earned	27,973	28,199
Cont/WD		3,000,000
Par	23,643,918	26,678,123
Book Value	23,599,413	26,633,171
Cost Value	23,569,877	26,599,958

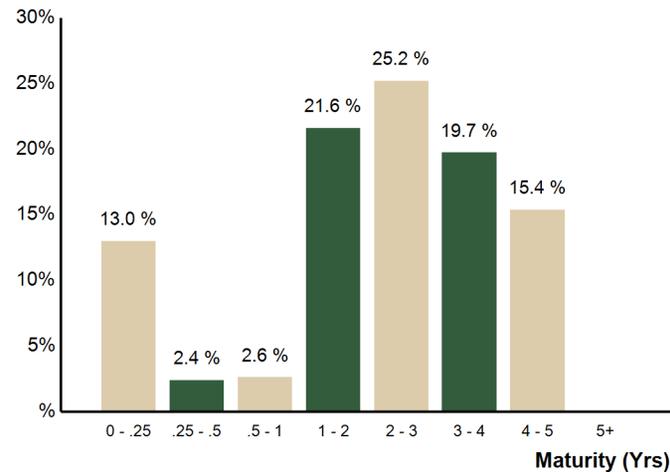
TOP ISSUERS

Issuer	% Portfolio
Government of United States	21.5 %
Federal National Mortgage Assoc	15.7 %
Dreyfus Institutional Reserves	11.2 %
Federal Home Loan Mortgage Corp	9.4 %
Federal Home Loan Bank	5.9 %
John Deere ABS	2.5 %
Honda ABS	2.1 %
Intl Bank Recon and Development	2.0 %
	70.4 %

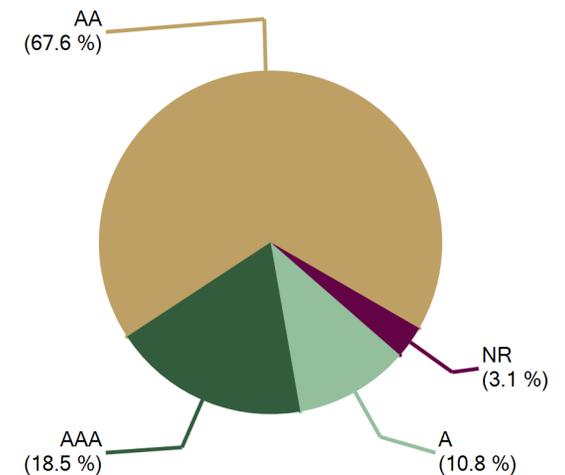
SECTOR ALLOCATION



MATURITY DISTRIBUTION



CREDIT QUALITY (S&P)



PERFORMANCE REVIEW

Total Rate of Return As of 8/31/2016	Current Month	Latest 3 Months	Year To Date	1 Yr	Annualized			Since 12/31/1997	
					3 Yrs	5 Yrs	10 Yrs		
Northern CA Cities Self Ins. Fund Short Term	-0.21 %	0.64 %	2.13 %	2.19 %	1.78 %	1.41 %	3.31 %	4.18 %	114.84 %
BAML 1-5 Yr US Treasury/Agency Index	-0.30 %	0.60 %	2.00 %	1.87 %	1.55 %	1.06 %	3.01 %	3.85 %	102.58 %
BAML 1-5 Yr US Issuers Corp/Govt Rated AAA-A Index	-0.27 %	0.66 %	2.15 %	2.09 %	1.70 %	1.26 %	3.07 %	3.97 %	106.66 %



Northern California Cities Self-Insurance Fund - Short Term
August 31, 2016

COMPLIANCE WITH INVESTMENT POLICY

The portfolio complies with State law and with the investment policy.

Category	Standard	Comment
Treasury Issues	No limitation	Complies
US Agencies	No limitation	Complies
Supranationals	Issued by IBRD, IFC or IADB only; "AA" rated or better by S&P or Moody's; 30% maximum; 5 years max maturity	Complies
Municipal Securities	5 years max maturity	Complies
Asset-backed/MBS/CMOs	20% maximum; AA by S&P or Moody; 5 years max maturity	Complies
Banker's Acceptances	40% maximum; 180 days max maturity	Complies
Commercial Paper	A1/P1 by S&P or Moody's ; 25% maximum; 270 days max maturity	Complies
Medium Term Notes	30% maximum; A rated by S&P or Moody's; 5 years max maturity	Complies
Money Market Acct	20% maximum; AAA by S&P and Moody's	Complies
Mutual Funds	20% maximum; AAA	Complies
Negotiable CDs	30% maximum; 5 years max maturity	Complies
Time Certificates of Deposit	5 years max maturity	Complies
LAIF	\$50 million	Complies
Repurchase Agreements	1 year max maturity; Not used by Investment Adviser	Complies
CMOs with collateral not specifically GNMA, FHLMC, FNMA	Prohibited	Complies
Reverse Repos	Prohibited	Complies
Futures and Options	Prohibited	Complies
Inverse floaters	Prohibited	Complies
Range notes	Prohibited	Complies
Max Per Issuer	5% (except US Treasury and US Agency issuers)	Complies
Maximum Maturity	10 years	Complies



Reconciliation Summary

As of 8/31/2016

BOOK VALUE RECONCILIATION	
Beginning Book Value	\$23,599,412.98
Acquisition	
+ Security Purchases	\$1,088,614.98
+ Money Market Fund Purchases	\$580,261.51
+ Money Market Contributions	\$3,000,000.00
+ Security Contributions	\$0.00
+ Security Transfers	\$0.00
Total Acquisitions	\$4,668,876.49
Dispositions	
- Security Sales	\$986,936.54
- Money Market Fund Sales	\$587,753.10
- MMF Withdrawals	\$0.00
- Security Withdrawals	\$0.00
- Security Transfers	\$0.00
- Other Dispositions	\$0.00
- Maturities	\$0.00
- Calls	\$0.00
- Principal Paydowns	\$63,303.95
Total Dispositions	\$1,637,993.59
Amortization/Accretion	
+/- Net Accretion	\$1,294.47
	\$1,294.47
Gain/Loss on Dispositions	
+/- Realized Gain/Loss	\$1,580.25
	\$1,580.25
Ending Book Value	\$26,633,170.60

CASH TRANSACTION SUMMARY	
BEGINNING BALANCE	\$31,652.88
Acquisition	
Contributions	\$3,000,000.00
Security Sale Proceeds	\$986,936.54
Accrued Interest Received	\$2,053.32
Interest Received	\$28,888.08
Dividend Received	\$0.87
Principal on Maturities	\$0.00
Interest on Maturities	\$0.00
Calls/Redemption (Principal)	\$0.00
Interest from Calls/Redemption	\$0.00
Principal Paydown	\$63,303.95
Total Acquisitions	\$4,081,182.76
Disposition	
Withdrawals	\$0.00
Security Purchase	\$1,088,614.98
Accrued Interest Paid	\$59.37
Total Dispositions	\$1,088,674.35
Ending Book Value	\$3,024,161.29

Monthly Account Statement

Northern Cal. Cities Self Ins. Fund Long Term

August 1, 2016 through August 31, 2016

Chandler Team

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Custodian

Bank of New York Mellon
Lauren Dehner
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PORTFOLIO CHARACTERISTICS

Average Duration	3.12
Average Coupon	1.77 %
Average Purchase YTM	1.68 %
Average Market YTM	1.11 %
Average S&P/Moody Rating	AA+/Aa1
Average Final Maturity	3.40 yrs
Average Life	3.28 yrs

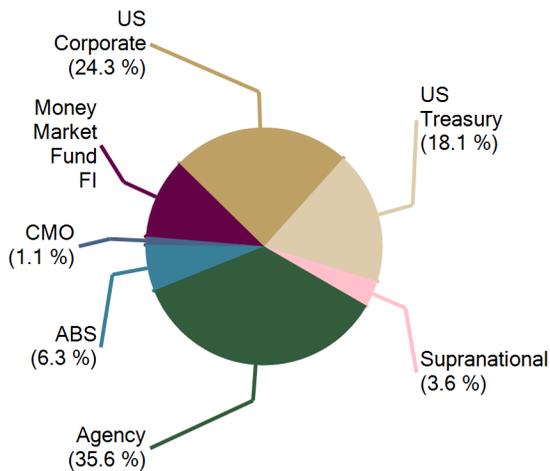
ACCOUNT SUMMARY

	Beg. Values as of 7/31/16	End Values as of 8/31/16
Market Value	25,089,823	28,023,286
Accrued Interest	127,617	106,537
Total Market Value	25,217,441	28,129,823
Income Earned	39,118	38,511
Cont/WD		3,000,000
Par	24,304,367	27,398,804
Book Value	24,338,895	27,421,921
Cost Value	24,490,846	27,549,253

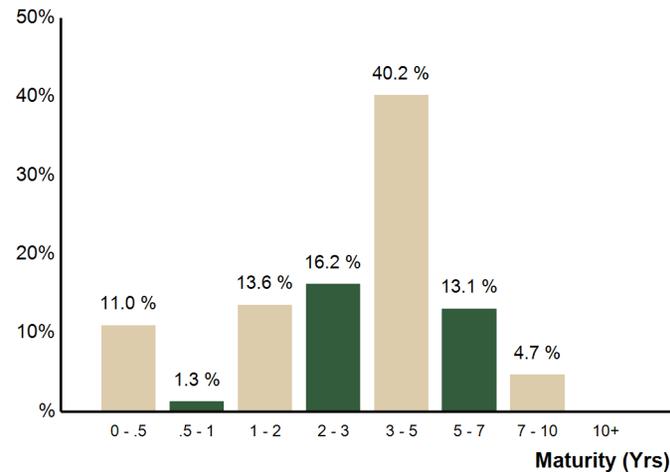
TOP ISSUERS

Issuer	% Portfolio
Government of United States	18.1 %
Federal National Mortgage Assoc	11.5 %
Federal Home Loan Mortgage Corp	11.3 %
Dreyfus Institutional Reserves	11.0 %
Federal Home Loan Bank	8.0 %
Tennessee Valley Authority	6.0 %
Intl Bank Recon and Development	2.0 %
Honda ABS	1.8 %
Total	69.6 %

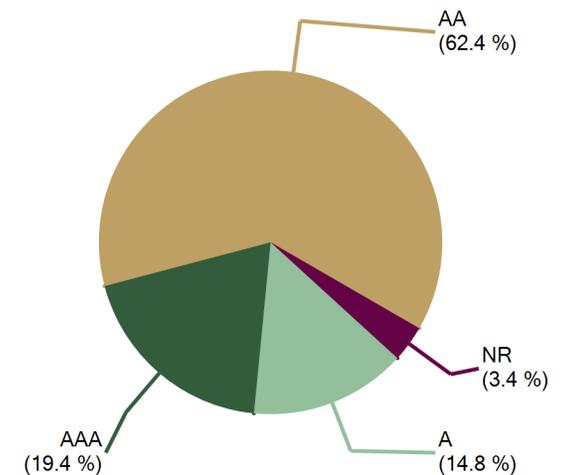
SECTOR ALLOCATION



MATURITY DISTRIBUTION



CREDIT QUALITY (S&P)



PERFORMANCE REVIEW

Total Rate of Return As of 8/31/2016	Current Month	Latest 3 Months	Year To Date	1 Yr	Annualized			5/31/2006	Since 5/31/2006
					3 Yrs	5 Yrs	10 Yrs		
Northern Cal. Cities Self Ins. Fund Long Term	-0.35 %	0.99 %	3.32 %	3.50 %	2.91 %	2.15 %	4.19 %	4.34 %	54.58 %
BAML 1-10 Yr US Treasury/Agency Index	-0.44 %	0.97 %	3.09 %	2.99 %	2.46 %	1.67 %	3.83 %	3.97 %	48.99 %
BAML 1-10 Yr US Corporate/Govt Rated AAA-A Index	-0.34 %	1.17 %	3.50 %	3.58 %	2.82 %	2.13 %	3.95 %	4.10 %	50.96 %



Northern California Cities Self-Insurance Fund - Long Term
August 31, 2016

COMPLIANCE WITH INVESTMENT POLICY

The portfolio complies with State law and with the investment policy.

Category	Standard	Comment
Treasury Issues	No limitation	Complies
US Agencies	No limitation	Complies
Supranationals	Issued by IBRD, IFC or IADB only; "AA" rated or better by S&P or Moody; 30% maximum; 5 years max maturity	Complies
Municipal Securities	5 years max maturity	Complies
Asset-backed/MBS/CMOs	20% maximum; AA by S&P or Moody; 5 years max maturity	Complies
Banker's Acceptances	40% maximum; 180 days max maturity	Complies
Commercial Paper	A1/P1 by S&P or Moody ; 25% maximum; 270 days max maturity	Complies
Medium Term Notes	30% maximum; A rated by S&P or Moody's; 5 years max maturity	Complies
Money Market Acct	20% maximum; AAA by S&P and Moody	Complies
Mutual Funds	20% maximum; AAA	Complies
Negotiable CDs	30% maximum; 5 years max maturity	Complies
Time Certificates of Deposit	5 years max maturity	Complies
LAIF	\$50 million	Complies
Repurchase Agreements	1 year max maturity; Not used by Investment Adviser	Complies
CMOs with collateral not specifically GNMA, FHLMC, FNMA	Prohibited	Complies
Reverse Repos	Prohibited	Complies
Futures and Options	Prohibited	Complies
Inverse floaters	Prohibited	Complies
Range notes	Prohibited	Complies
Max Per Issuer	5% (except US Treasury and US Agency issuers)	Complies
Maximum Maturity	10 years	Complies



Reconciliation Summary

As of 8/31/2016

BOOK VALUE RECONCILIATION	
Beginning Book Value	\$24,338,894.91
Acquisition	
+ Security Purchases	\$1,024,758.40
+ Money Market Fund Purchases	\$654,269.34
+ Money Market Contributions	\$3,000,000.00
+ Security Contributions	\$0.00
+ Security Transfers	\$0.00
Total Acquisitions	\$4,679,027.74
Dispositions	
- Security Sales	\$972,620.62
- Money Market Fund Sales	\$580,266.65
- MMF Withdrawals	\$0.00
- Security Withdrawals	\$0.00
- Security Transfers	\$0.00
- Other Dispositions	\$0.00
- Maturities	\$0.00
- Calls	\$0.00
- Principal Paydowns	\$64,565.78
Total Dispositions	\$1,617,453.05
Amortization/Accretion	
+/- Net Accretion	(\$1,982.82)
	(\$1,982.82)
Gain/Loss on Dispositions	
+/- Realized Gain/Loss	\$23,434.13
	\$23,434.13
Ending Book Value	\$27,421,920.91

CASH TRANSACTION SUMMARY	
BEGINNING BALANCE	\$15,862.42
Acquisition	
Contributions	\$3,000,000.00
Security Sale Proceeds	\$972,620.62
Accrued Interest Received	\$2,805.07
Interest Received	\$58,846.84
Dividend Received	\$0.91
Principal on Maturities	\$0.00
Interest on Maturities	\$0.00
Calls/Redemption (Principal)	\$0.00
Interest from Calls/Redemption	\$0.00
Principal Paydown	\$64,565.78
Total Acquisitions	\$4,098,839.22
Disposition	
Withdrawals	\$0.00
Security Purchase	\$1,024,758.40
Accrued Interest Paid	\$78.13
Total Dispositions	\$1,024,836.53
Ending Book Value	\$3,089,865.11



BETTY T. YEE
California State Controller

**LOCAL AGENCY INVESTMENT FUND
 REMITTANCE ADVICE**

Agency Name	NO CAL CITIES SELF INSUR FUND
Account Number	35-11-001

As of 07/15/2016, your Local Agency Investment Fund account has been directly credited with the interest earned on your deposits for the quarter ending 06/30/2016.

Earnings Ratio		.00001495296852820
Interest Rate		0.55%
Dollar Day Total	\$	493,542,661.67
Quarter End Principal Balance	\$	3,447,408.25
Quarterly Interest Earned	\$	7,379.93

NCCSIF

Northern California Cities Self Insurance Fund

c/o Alliant Insurance Services, Inc.
Corporate Insurance License No. 0C36861

Main Location: 2180 Harvard Street, Suite 460, Sacramento, CA 95815 * (916) 643-2700 * Facsimile: (916) 643-2750
Accounting Location: Mr. James Marta, James Marta & Company, 701 Howe Avenue, Suite E3, Sacramento, CA 95825 * (916) 993-9494

NCCSIF INVESTMENT REPORT FOR THE QUARTER ENDING JUNE 30, 2016

	<u>MARKET VALUE</u>
CASH:	
(1) Tri Counties Checking	\$ 270,515.08
(2) Local Agency Inv Fund (LAIF)	<u>3,447,408.25</u>
Total Cash	<u>3,717,923.33</u>
INVESTMENTS (Unrestricted):	
(3) Chandler Investments	
Account no. 170	23,917,612.00
Account no. 171	<u>25,065,228.00</u>
Total Unrestricted Investments	<u>48,982,840.00</u>
TOTAL CASH AND INVESTMENTS	<u>\$ 52,700,763.33</u>

- (1) This consists of one interest-bearing checking account and two pass-thru accounts (liability and workers comp claims). The rate of interest is 0.10%
- (2) The LAIF rate of return as of quarter ended June 30, 2016 0.55%
- (3) See attached Investment Activity Reports.

THIS PORTFOLIO IS IN COMPLIANCE WITH NCCSIF'S INVESTMENT POLICY AND IS LIQUID ENOUGH TO MEET EXPECTED CASH FLOW NEEDS OVER THE NEXT SIX MONTHS.



Tim Sailsbery, Treasurer



Date

A Joint Powers Authority

Members: Cities of Anderson, Auburn, Colusa, Corning, Dixon, Elk Grove, Folsom, Galt, Gridley, Ione, Jackson, Lincoln, Marysville, Nevada City, Oroville, Town of Paradise, Placerville, Red Bluff, Rio Vista, Rocklin, Willows and Yuba City.



BACK TO AGENDA

Northern California Cities Self Insurance Fund
Executive Committee Meeting
September 29, 2016

Agenda Item F.1.

**QUARTERLY FINANCIAL REPORT
FOR PERIOD ENDING JUNE 30, 2016**

ACTION ITEM

ISSUE: James Marta & Company will present the Quarterly Financial Report for the Quarter and year ending June 30, 2016.

RECOMMENDATION: Receive and file the Quarterly Financials as presented.

FISCAL IMPACT: None

BACKGROUND: The Executive Committee regularly reviews the quarterly financials, refers questions or issues for follow-up, and/or receives and files the report as presented.

ATTACHMENT(S): Quarterly Financial Report for Period Ending June 30, 2016

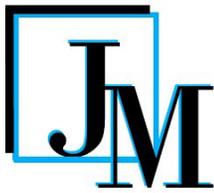
FINANCIAL REPORT

**JUNE 30, 2016
AND FOR THE
TWELVE MONTHS THEN ENDED**

Northern California Cities Self Insurance Fund

Northern California Cities Self Insurance Fund
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June 30, 2016

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James Marta & Company LLP

Certified Public Accountants

Accounting, Auditing, Tax, and Consulting

ACCOUNTANT'S COMPILATION REPORT

Board of Directors
Northern California Cities Self Insurance Fund
701 Howe Avenue, Suite E3
Sacramento, CA 95825

Management is responsible for the accompanying statement of financial position of Northern California Cities Self Insurance Fund as of June 30, 2016, and the related statement of revenues, expenses and changes in net position for the twelve months then ended and the related notes to the financial statements in accordance with accounting principles generally accepted in the United States of America. We have performed a compilation engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. We did not audit or review the financial statements nor were we required to perform any procedures to verify the accuracy or the completeness of the information provided by management. Accordingly, we do not express an opinion, a conclusion, nor provide any form of assurance on these financial statements.

Management has omitted substantially all of the disclosures that accounting principles generally accepted in the United States of America require to be presented to supplement the basic financial statements. If the omitted disclosures were included in the financial statements, they might influence the user's conclusions about the company's financial position, results of operations, comprehensive income and cash flows. Accordingly, the financial statements are not designed for those who are not informed about such matters.

The supplementary information on pages 4 through 24 is presented for purposes of additional analysis and is not a required part of the basic financial statements. The information is the representation of management. The information was subject to our compilation engagement; however, we have not audited or reviewed the information and, accordingly, do not express an opinion, a conclusion, nor provide any assurance on such information.

A statement of cash flows for the twelve months ended June 30, 2016 has not been presented. Accounting principles generally accepted in the United States of America require that such a statement of cash flows be presented when financial statements purport to present financial position and results of operations.

Management has elected to present designations of net position on the Statement of Net Position as of June 30, 2016, contrary to accounting principles generally accepted in the United States of America which bar the presentation of designations of net position on the Statement of Net Position.

We are not independent with respect to Northern California Cities Self Insurance Fund.

James Marta & Company LLP

James Marta & Company LLP
Certified Public Accountants
Sacramento, California
July 19, 2016

**Northern California Cities Self Insurance Fund
(Governmental Enterprise Fund)
Statement of Net Position
June 30, 2016**

Assets

Current Assets	
Cash and Cash Equivalents	\$ 3,717,926
Accounts Receivable	399,899
Interest Receivable	202,673
Excess Accounts Receivable	586,817
Prepaid Expense	189,478
Total Current Assets	5,096,793
Non-Current Assets	
Investments*	48,982,835
Total Assets	\$ 54,079,628

Liabilities & Net Position

Current Liabilities	
Accounts Payable	\$ 55,192
Unearned Revenue	279,855
Total Current Liabilities	335,047
Non-Current Liabilities	
Outstanding Liabilities*	38,137,943
ULAE*	1,607,081
Total Non-Current Liabilities	39,745,024
Total Liabilities	\$ 40,080,071
Net Position	
Designated for Contingency	200,000
Designated for Safety Grants	225,737
Undesignated	13,573,820
Total Net Position	13,999,557
Liability & Net Position	\$ 54,079,628

*For internal reporting purposes, investments and claim liabilities are classified as non-current.

**Northern California Cities Self Insurance Fund
(Governmental Enterprise Fund)
Statement of Revenues, Expenses and Changes in Net Position
For the Twelve Months Ended June 30, 2016**

Operating Income		
Administration Deposit	\$	745,368
Banking Layer Deposit		7,379,792
Shared Risk Layer		4,451,969
Excess Deposit/Premium		2,051,513
Property/Crime Insurance Income		979,349
Banking Layer Assessment		454,618
Shared Risk Refund		(280,809)
Shared Risk Layer Assessment		325,661
Banking Layer Refund		(840,635)
Risk Management Grants		152,449
Other Income		147,708
Excess Insurance Refund		274,337
Total Operating Income		<u>15,841,320</u>
Operating Expenses		
Claims Paid		9,153,271
O/S Liability adj.		(940,483)
ULAE		(60,654)
Consultants		48,602
Administration-Other		110
Safety Service		419,049
Claims Administration		786,459
Program Administration		357,368
Board Expenses		8,116
Excess Insurance		2,023,267
Property/Crime Insurance Expense		981,462
Member Identity Theft Protection		11,470
Total Operating Expenses		<u>12,788,037</u>
Operating Income (Loss)		3,053,283
Non-Operating Income		
Change in Fair Market Value		803,356
Investment Income		762,796
Total Non-Operating Income		<u>1,566,152</u>
Change in Net Position		4,619,435
Beginning Net Position		<u>9,380,122</u>
Ending Net Position	\$	<u>13,999,557</u>

SUPPLEMENTARY INFORMATION

Selected Information
Substantially All Disclosures Required by Generally Accepted
Accounting Principles Are Not Included

**Northern California Cities Self Insurance Fund
(Governmental Enterprise Fund)
Combining Statement of Net Position - Liability
June 30, 2016**

	Total All Layers	Admin Layer	Shared Layer	Total Banking Layer
Current Assets				
Cash and Cash Equivalents	\$ 1,035,573	\$ 6,691	\$ 64,194	\$ 964,688
Accounts Receivable	109,239	-	35,686	73,553.00
Interest Receivable	48,576	497	26,738	21,341
Excess Accounts Receivable	57,735	-	57,735	-
Prepaid Expense	159,900	109,315	50,585	-
Total Current Assets	1,411,023	116,503	234,938	1,059,582
Non-Current Assets				
Investments*	10,965,979	16,721	6,508,284	4,440,974
Total Assets	\$ 12,377,002	\$ 133,224	\$ 6,743,222	\$ 5,500,556
Current Liabilities				
Accounts Payable	\$ 48,995	\$ 3,006	\$ 93	\$ 45,896
Unearned Revenue	147,733	-	-	147,733
Total Current Liabilities	196,728	3,006	93	193,629
Non-Current Liabilities				
Outstanding Liabilities*	9,946,576	-	7,174,243	2,772,333
ULAE*	-	-	-	-
Total Non-Current Liabilities	9,946,576	-	7,174,243	2,772,333
Total Liabilities	\$ 10,143,304	\$ 3,006	\$ 7,174,336	\$ 2,965,962
Net Position				
Designated for Contingency	100,000	100,000	-	-
Undesignated	2,133,698	30,218	(431,114)	2,534,594
Total Net Position	2,233,698	130,218	(431,114)	2,534,594
Liability & Net Position	\$ 12,377,002	\$ 133,224	\$ 6,743,222	\$ 5,500,556

*For internal reporting purposes, investments and claim liabilities are classified as non-current.

**Northern California Cities Self Insurance Fund
(Governmental Enterprise Fund)
Combining Statement of Net Position - Liability
June 30, 2016**

	City of Anderson	City of Auburn	City of Colusa	City of Corning	City of Dixon	City of Folsom	City of Galt	City of Gridley	City of Ione
Current Assets									
Cash and Cash Equivalents	\$ 20,305	\$ 22,790	\$ 1,519	\$ 51,334	\$ 57,861	\$ 159,979	\$ 75,904	\$ 39,900	\$ 5,456
Accounts Receivable	-	27,227	7,046	-	-	-	-	-	-
Interest Receivable	565	652	(6)	297	710	7,263	1,316	612	92
Excess Accounts Receivable	-	-	-	-	-	-	-	-	-
Prepaid Expense	-	-	-	-	-	-	-	-	-
Total Current Assets	20,870	50,669	8,559	51,631	58,571	167,242	77,220	40,512	5,548
Non-Current Assets									
Investments*	114,304	146,092	(15)	32,442	108,989	1,637,562	256,542	118,148	13,070
Total Assets	\$ 135,174	\$ 196,761	\$ 8,544	\$ 84,073	\$ 167,560	\$ 1,804,804	\$ 333,762	\$ 158,660	\$ 18,618
Current Liabilities									
Accounts Payable	\$ 168	\$ 3,275	\$ 935	\$ 174	\$ 1,220	\$ 11,463	\$ 4,010	\$ 219	\$ 1,258
Unearned Revenue	-	14,056	6,403	-	-	-	-	7,043	-
Total Current Liabilities	168	17,331	7,338	174	1,220	11,463	4,010	7,262	1,258
Non-Current Liabilities									
Outstanding Liabilities*	32,936	221,609	12,343	75,125	40,623	778,161	193,142	57,699	24,766
ULAE*	-	-	-	-	-	-	-	-	-
Total Non-Current Liabilities	32,936	221,609	12,343	75,125	40,623	778,161	193,142	57,699	24,766
Total Liabilities	\$ 33,104	\$ 238,940	\$ 19,681	\$ 75,299	\$ 41,843	\$ 789,624	\$ 197,152	\$ 64,961	\$ 26,024
Net Position									
Designated for Contingency	-	-	-	-	-	-	-	-	-
Undesignated	102,070	(42,179)	(11,137)	8,774	125,717	1,015,180	136,610	93,699	(7,406)
Total Net Position	102,070	(42,179)	(11,137)	8,774	125,717	1,015,180	136,610	93,699	(7,406)
Liability & Net Position	\$ 135,174	\$ 196,761	\$ 8,544	\$ 84,073	\$ 167,560	\$ 1,804,804	\$ 333,762	\$ 158,660	\$ 18,618

*For internal reporting purposes, investments and claim liabilities are classified as non-current.

See Accompanying Accountant's Report

5

**Northern California Cities Self Insurance Fund
(Governmental Enterprise Fund)
Combining Statement of Net Position - Liability
June 30, 2016**

	City of Jackson	City of Lincoln	City of Marysville	City of Orville	City of Paradise	City of Red Bluff	City of Rio Vista	City of Rocklin	City of Willows	City of Yuba City
Current Assets										
Cash and Cash Equivalents	\$ 24,657	\$ 134,073	\$ 91,219	\$ 40,086	\$ 28,483	\$ 129,099	\$ 14,715	\$ 36,615	\$ 11,260	\$ 19,433
Accounts Receivable	-	-	19,720	7,529	12,031	-	-	-	-	-
Interest Receivable	84	1,681	895	665	1,040	1,153	246	1,490	255	2,331
Excess Accounts Receivable	-	-	-	-	-	-	-	-	-	-
Prepaid Expense	-	-	-	-	-	-	-	-	-	-
Total Current Assets	24,741	135,754	111,834	48,280	41,554	130,252	14,961	38,105	11,515	21,764
Non-Current Assets										
Investments*	1,657	325,439	135,798	125,776	239,907	169,121	46,216	344,732	54,400	570,794
Total Assets	\$ 26,398	\$ 461,193	\$ 247,632	\$ 174,056	\$ 281,461	\$ 299,373	\$ 61,177	\$ 382,837	\$ 65,915	\$ 592,558
Current Liabilities										
Accounts Payable	\$ 1,030	\$ 1,471	\$ 1,522	\$ 1,792	\$ 1,978	\$ 257	\$ 858	\$ 10,076	\$ 93	\$ 4,097
Unearned Revenue	-	77,416	4,534	-	-	-	2,189	-	2,098	33,994
Total Current Liabilities	1,030	78,887	6,056	1,792	1,978	257	3,047	10,076	2,191	38,091
Non-Current Liabilities										
Outstanding Liabilities*	13,799	178,246	214,357	104,324	217,923	63,959	18,986	312,211	22,367	189,757
ULAE*	-	-	-	-	-	-	-	-	-	-
Total Non-Current Liabilities	13,799	178,246	214,357	104,324	217,923	63,959	18,986	312,211	22,367	189,757
Total Liabilities	\$ 14,829	\$ 257,133	\$ 220,413	\$ 106,116	\$ 219,901	\$ 64,216	\$ 22,033	\$ 322,287	\$ 24,558	\$ 227,848
Net Position										
Designated for Contingency	-	-	-	-	-	-	-	-	-	-
Undesignated	11,569	204,060	27,219	67,940	61,560	235,157	39,144	60,550	41,357	364,710
Total Net Position	11,569	204,060	27,219	67,940	61,560	235,157	39,144	60,550	41,357	364,710
Liability & Net Position	\$ 26,398	\$ 461,193	\$ 247,632	\$ 174,056	\$ 281,461	\$ 299,373	\$ 61,177	\$ 382,837	\$ 65,915	\$ 592,558

*For internal reporting purposes, investments and claim liabilities are classified as non-current.

**Northern California Cities Self Insurance Fund
(Governmental Enterprise Fund)
Combining Statement of Revenues, Expenses and Changes in Net Position - Liability
For the Twelve Months Ended June 30, 2016**

	Total All Layers	Admin Layer	Shared Layer	Total Banking Layer
Operating Income				
Administration Deposit	\$ 397,738	\$ 397,738	\$ -	\$ -
Banking Layer Deposit	1,856,214	-	-	1,856,214
Shared Risk Layer	1,482,898	-	1,482,898	-
Excess Deposit/Premium	854,092	-	854,092	-
Property/Crime Insurance Income	979,349	-	979,349	-
Banking Layer Assessment	97,648	-	-	97,648
Shared Risk Layer Assessment	325,661	-	325,661	-
Banking Layer Refund	(371,892)	-	-	(371,892)
Excess Insurance Refund	274,337	-	274,337	-
Total Operating Income	5,896,045	397,738	3,916,337	1,581,970
Operating Expenses				
Claims Paid	3,523,128	-	2,166,372	1,356,756
O/S Liability adj.	(312,395)	-	(1,977)	(310,418)
Consultants	29,589	29,589	-	-
Administration-Other	55	55	-	-
Safety Service	188,990	188,990	-	-
Claims Administration	20,900	20,900	-	-
Program Administration	193,270	193,270	-	-
Board Expenses	4,058	4,058	-	-
Excess Insurance	926,891	-	926,891	-
Property/Crime Insurance Expense	981,462	-	981,462	-
Member Identity Theft Protection	11,470	11,470	-	-
Total Operating Expense	5,567,418	448,332	4,072,748	1,046,338
Operating Income (Loss)	328,627	(50,594)	(156,411)	535,632
Non-Operating Income				
Change in Fair Market Value	222,802	746	104,182	117,874
Investment Income	166,678	621	94,872	71,185
Total Non-Operating Income	389,480	1,367	199,054	189,059
Change in Net Position	718,107	(49,227)	42,643	724,691
Beginning Net Position	1,515,591	179,445	(473,757)	1,809,903
Ending Net Position	\$ 2,233,698	\$ 130,218	\$ (431,114)	\$ 2,534,594

See Accompanying Accountant's Report

Northern California Cities Self Insurance Fund
(Governmental Enterprise Fund)
Combining Statement of Revenues, Expenses and Changes in Net Position - Liability
For the Twelve Months Ended June 30, 2016

	City of Anderson	City of Auburn	City of Colusa	City of Corning	City of Dixon	City of Folsom	City of Galt	City of Gridley	City of Ione
Operating Income									
Administration Deposit	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Banking Layer Deposit	33,574	85,270	16,247	30,604	40,206	550,158	135,813	39,099	11,219
Shared Risk Layer	-	-	-	-	-	-	-	-	-
Excess Deposit/Premium	-	-	-	-	-	-	-	-	-
Property/Crime Insurance Income	-	-	-	-	-	-	-	-	-
Banking Layer Assessment	-	27,227	7,046	11,168	-	-	-	-	-
Shared Risk Layer Assessment	-	-	-	-	-	-	-	-	-
Banking Layer Refund	(15,966)	-	-	-	(40,101)	(162,272)	(8,400)	(8,402)	-
Excess Insurance Refund	-	-	-	-	-	-	-	-	-
Total Operating Income	17,608	112,497	23,293	41,772	105	387,886	127,413	30,697	11,219
Operating Expenses									
Claims Paid	32,781	91,961	32,688	23,336	18,283	284,521	78,352	11,780	14,077
O/S Liability adj.	(21,396)	122,256	(57,509)	(16,890)	22,141	(193,652)	27,192	42,762	21,324
Consultants	-	-	-	-	-	-	-	-	-
Administration-Other	-	-	-	-	-	-	-	-	-
Safety Service	-	-	-	-	-	-	-	-	-
Claims Administration	-	-	-	-	-	-	-	-	-
Program Administration	-	-	-	-	-	-	-	-	-
Board Expenses	-	-	-	-	-	-	-	-	-
Excess Insurance	-	-	-	-	-	-	-	-	-
Property/Crime Insurance Expense	-	-	-	-	-	-	-	-	-
Member Identity Theft Protection	-	-	-	-	-	-	-	-	-
Total Operating Expense	11,385	214,217	(24,821)	6,446	40,424	90,869	105,544	54,542	35,401
Operating Income (Loss)	6,223	(101,720)	48,114	35,326	(40,319)	297,017	21,869	(23,845)	(24,182)
Non-Operating Income									
Change in Fair Market Value	2,702	4,598	196	1,553	4,839	39,761	7,180	3,335	605
Investment Income	1,904	1,841	52	1,083	2,082	24,977	4,545	2,023	317
Total Non-Operating Income	4,606	6,439	248	2,636	6,921	64,738	11,725	5,358	922
Change in Net Position	10,829	(95,281)	48,362	37,962	(33,398)	361,755	33,594	(18,487)	(23,260)
Beginning Net Position	91,241	53,102	(59,499)	(29,188)	159,115	653,425	103,016	112,186	15,854
Ending Net Position	\$ 102,070	\$ (42,179)	\$ (11,137)	\$ 8,774	\$ 125,717	\$ 1,015,180	\$ 136,610	\$ 93,699	\$ (7,406)

**Northern California Cities Self Insurance Fund
(Governmental Enterprise Fund)
Combining Statement of Revenues, Expenses and Changes in Net Position - Liability
For the Twelve Months Ended June 30, 2016**

	City of Jackson	City of Lincoln	City of Marysville	City of Oroville	City of Paradise	City of Red Bluff	City of Rio Vista	City of Rocklin	City of Willows	City of Yuba City
Operating Income										
Administration Deposit	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Banking Layer Deposit	43,000	149,153	90,405	68,467	52,560	141,753	23,809	159,175	13,143	172,559
Shared Risk Layer	-	-	-	-	-	-	-	-	-	-
Excess Deposit/Premium	-	-	-	-	-	-	-	-	-	-
Property/Crime Insurance Income	-	-	-	-	-	-	-	-	-	-
Banking Layer Assessment	8,622	-	19,720	7,529	12,031	-	-	4,305	-	-
Shared Risk Layer Assessment	-	-	-	-	-	-	-	-	-	-
Banking Layer Refund	-	(25,758)	-	-	-	(27,913)	(9,598)	(1,514)	(2,098)	(69,870)
Excess Insurance Refund	-	-	-	-	-	-	-	-	-	-
Total Operating Income	51,622	123,395	110,125	75,996	64,591	113,840	14,211	161,966	11,045	102,689
Operating Expenses										
Claims Paid	1,381	113,053	107,403	67,663	62,673	44,393	15,875	145,853	35,755	174,928
O/S Liability adj.	11,326	30,677	(138,129)	(7,227)	(45,911)	(116,433)	8,774	76,037	2,455	(78,215)
Consultants	-	-	-	-	-	-	-	-	-	-
Administration-Other	-	-	-	-	-	-	-	-	-	-
Safety Service	-	-	-	-	-	-	-	-	-	-
Claims Administration	-	-	-	-	-	-	-	-	-	-
Program Administration	-	-	-	-	-	-	-	-	-	-
Board Expenses	-	-	-	-	-	-	-	-	-	-
Excess Insurance	-	-	-	-	-	-	-	-	-	-
Property/Crime Insurance Expense	-	-	-	-	-	-	-	-	-	-
Member Identity Theft Protection	-	-	-	-	-	-	-	-	-	-
Total Operating Expense	12,707	143,730	(30,726)	60,436	16,762	(72,040)	24,649	221,890	38,210	96,713
Operating Income (Loss)	38,915	(20,335)	140,851	15,560	47,829	185,880	(10,438)	(59,924)	(27,165)	5,976
Non-Operating Income										
Change in Fair Market Value	962	7,773	5,321	3,787	5,414	5,351	1,427	9,569	1,567	11,934
Investment Income	122	5,623	2,681	2,197	3,403	3,939	802	5,002	757	7,835
Total Non-Operating Income	1,084	13,396	8,002	5,984	8,817	9,290	2,229	14,571	2,324	19,769
Change in Net Position	39,999	(6,939)	148,853	21,544	56,646	195,170	(8,209)	(45,353)	(24,841)	25,745
Beginning Net Position	(28,430)	210,999	(121,634)	46,396	4,914	39,987	47,353	105,903	66,198	338,965
Ending Net Position	\$ 11,569	\$ 204,060	\$ 27,219	\$ 67,940	\$ 61,560	\$ 235,157	\$ 39,144	\$ 60,550	\$ 41,357	\$ 364,710

See Accompanying Accountant's Report

Northern California Cities Self Insurance Fund
(Governmental Enterprise Fund)
Combining Statement of Net Position – Workers’ Compensation
June 30, 2016

	Total			Total Banking
	All Layers	Admin Layer	Shared Layer	Layer
Current Assets				
Cash and Cash Equivalents	\$ 2,682,353	\$ 32,566	\$ 718,132	\$ 1,931,655
Accounts Receivable	290,660	-	-	290,660
Interest Receivable	154,097	1,711	74,659	77,727
Excess Accounts Receivable	529,082	-	529,082	-
Prepaid Expense	29,578	29,578	-	-
Total Current Assets	3,685,770	63,855	1,321,873	2,300,042
Non-Current Assets				
Investments*	38,016,856	383,845	19,136,630	18,496,381
Total Assets	\$ 41,702,626	\$ 447,700	\$ 20,458,503	\$ 20,796,423
Current Liabilities				
Accounts Payable	\$ 6,197	\$ 3,029	\$ 1,639	\$ 1,529
Unearned Revenue	132,122	-	10,188	121,934
Total Current Liabilities	138,319	3,029	11,827	123,463
Non-Current Liabilities				
Outstanding Liabilities*	28,191,367	-	14,503,733	13,687,634
ULAE*	1,607,081	-	826,802	780,279
Total Non-Current Liabilities	29,798,448	-	15,330,535	14,467,913
Total Liabilities	\$ 29,936,767	\$ 3,029	\$ 15,342,362	\$ 14,591,376
Net Position				
Designated for Contingency	100,000	100,000	-	-
Designated for Safety Grants	225,737	225,737	-	-
Undesignated	11,440,122	118,934	5,116,141	6,205,047
Total Net Position	11,765,859	444,671	5,116,141	6,205,047
Liability & Net Position	\$ 41,702,626	\$ 447,700	\$ 20,458,503	\$ 20,796,423

*For internal reporting purposes, investments and claim liabilities are classified as non-current.

**Northern California Cities Self Insurance Fund
(Governmental Enterprise Fund)
Combining Statement of Net Position – Workers’ Compensation
June 30, 2016**

	City of Anderson	City of Auburn	City of Colusa	City of Corning	City of Dixon	City of Elk Grove	City of Folsom	City of Galt	City of Gridley	City of Ione	City of Jackson
Current Assets											
Cash and Cash Equivalents	\$ 142,766	\$ 87,529	\$ 24,094	\$ 61,641	\$ 23,010	\$ 437,079	\$ 42,609	\$ 72,700	\$ 57,099	\$ 34,849	\$ 56,140
Accounts Receivable	38,338	-	-	-	-	83,802	-	-	-	-	-
Interest Receivable	1,219	2,742	624	1,152	3,141	4,432	22,893	3,985	1,831	401	923
Excess Accounts Receivable	-	-	-	-	-	-	-	-	-	-	-
Prepaid Expense	-	-	-	-	-	-	-	-	-	-	-
Total Current Assets	182,323	90,271	24,718	62,793	26,151	525,313	65,502	76,685	58,930	35,250	57,063
Non-Current Assets											
Investments*	197,415	641,742	134,817	234,792	804,735	794,299	5,949,329	961,679	423,741	73,284	173,622
Total Assets	\$ 379,738	\$ 732,013	\$ 159,535	\$ 297,585	\$ 830,886	\$ 1,319,612	\$ 6,014,831	\$ 1,038,364	\$ 482,671	\$ 108,534	\$ 230,685
Current Liabilities											
Accounts Payable	\$ 27	\$ 52	\$ 11	\$ 20	\$ 74	\$ 33	\$ 437	\$ 85	\$ 37	\$ 7	\$ 21
Unearned Revenue	15,691	-	-	1,084	-	9,513	-	14,126	-	-	724
Total Current Liabilities	15,718	52	11	1,104	74	9,546	437	14,211	37	7	745
Non-Current Liabilities											
Outstanding Liabilities*	465,038	430,303	86,124	184,656	718,387	1,116,501	3,048,620	709,470	137,057	22,794	143,710
ULAE*	26,510	24,530	4,910	10,527	40,953	63,647	173,790	40,444	7,813	1,299	8,192
Total Non-Current Liabilities	491,548	454,833	91,034	195,183	759,340	1,180,148	3,222,410	749,914	144,870	24,093	151,902
Total Liabilities	\$ 507,266	\$ 454,885	\$ 91,045	\$ 196,287	\$ 759,414	\$ 1,189,694	\$ 3,222,847	\$ 764,125	\$ 144,907	\$ 24,100	\$ 152,647
Net Position											
Designated for Contingency	-	-	-	-	-	-	-	-	-	-	-
Designated for Safety Grants	-	-	-	-	-	-	-	-	-	-	-
Undesignated	(127,528)	277,128	68,490	101,298	71,472	129,918	2,791,984	274,239	337,764	84,434	78,038
Total Net Position	(127,528)	277,128	68,490	101,298	71,472	129,918	2,791,984	274,239	337,764	84,434	78,038
Liability & Net Position	\$ 379,738	\$ 732,013	\$ 159,535	\$ 297,585	\$ 830,886	\$ 1,319,612	\$ 6,014,831	\$ 1,038,364	\$ 482,671	\$ 108,534	\$ 230,685

*For internal reporting purposes, investments and claim liabilities are classified as non-current.

**Northern California Cities Self Insurance Fund
(Governmental Enterprise Fund)
Combining Statement of Net Position – Workers’ Compensation
June 30, 2016**

	City of Lincoln	City of Marysville	City of Nevada City	City of Oroville	City of Paradise	City of Placerville	City of Red Bluff	City of Rio Vista	City of Rocklin	City of Willows	City of Yuba City
Current Assets											
Cash and Cash Equivalents	\$ 125,429	\$ 42,316	\$ 17,540	\$ 102,628	\$ 44,776	\$ 84,015	\$ 34,585	\$ 107,167	\$ 74,434	\$ 71,818	\$ 187,431
Accounts Receivable	-	-	-	14,385	20,980	-	133,155	-	-	-	-
Interest Receivable	3,744	3,065	1,099	2,150	2,754	2,810	2,557	979	6,984	1,154	7,088
Excess Accounts Receivable	-	-	-	-	-	-	-	-	-	-	-
Prepaid Expense	-	-	-	-	-	-	-	-	-	-	-
Total Current Assets	129,173	45,381	18,639	119,163	68,510	86,825	170,297	108,146	81,418	72,972	194,519
Non-Current Assets											
Investments*	864,740	748,071	273,107	468,351	653,387	662,061	645,215	148,937	1,772,736	206,892	1,663,429
Total Assets	\$ 993,913	\$ 793,452	\$ 291,746	\$ 587,514	\$ 721,897	\$ 748,886	\$ 815,512	\$ 257,083	\$ 1,854,154	\$ 279,864	\$ 1,857,948
Current Liabilities											
Accounts Payable	\$ (114)	\$ 68	\$ 17	\$ 50	\$ 69	\$ 37	\$ 68	\$ 16	\$ 152	\$ 27	\$ 335
Unearned Revenue	-	-	-	13,195	11,896	-	20,366	17,931	-	17,408	-
Total Current Liabilities	(114)	68	17	13,245	11,965	37	20,434	17,947	152	17,435	335
Non-Current Liabilities											
Outstanding Liabilities*	439,261	554,012	165,794	387,137	627,211	361,468	930,816	96,765	1,387,612	112,543	1,562,355
ULAE*	25,041	31,582	9,451	22,069	35,755	20,606	53,062	5,516	79,102	6,416	89,064
Total Non-Current Liabilities	464,302	585,594	175,245	409,206	662,966	382,074	983,878	102,281	1,466,714	118,959	1,651,419
Total Liabilities	\$ 464,188	\$ 585,662	\$ 175,262	\$ 422,451	\$ 674,931	\$ 382,111	\$ 1,004,312	\$ 120,228	\$ 1,466,866	\$ 136,394	\$ 1,651,754
Net Position											
Designated for Contingency	-	-	-	-	-	-	-	-	-	-	-
Designated for Safety Grants	-	-	-	-	-	-	-	-	-	-	-
Undesignated	529,725	207,790	116,484	165,063	46,966	366,775	(188,800)	136,855	387,288	143,470	206,194
Total Net Position	529,725	207,790	116,484	165,063	46,966	366,775	(188,800)	136,855	387,288	143,470	206,194
Liability & Net Position	\$ 993,913	\$ 793,452	\$ 291,746	\$ 587,514	\$ 721,897	\$ 748,886	\$ 815,512	\$ 257,083	\$ 1,854,154	\$ 279,864	\$ 1,857,948

*For internal reporting purposes, investments and claim liabilities are classified as non-current.

**Northern California Cities Self Insurance Fund
(Governmental Enterprise Fund)
Combining Statement of Revenues, Expenses and Changes in Net Position – Workers’ Compensation
For the Twelve Months Ended June 30, 2016**

	Total All Layers	Admin Layer	Shared Layer	Total Banking Layer
Operating Income				
Administration Deposit	\$ 347,630	\$ 347,630	\$ -	\$ -
Banking Layer Deposit	5,523,578	-	-	5,523,578
Shared Risk Layer	2,969,071	-	2,969,071	-
Excess Deposit/Premium	1,197,421	-	1,197,421	-
Banking Layer Assessment	356,970	-	-	356,970
Shared Risk Refund	(280,809)	-	(280,809)	-
Banking Layer Refund	(468,743)	-	-	(468,743)
Risk Management Grants	152,449	152,449	-	-
Other Income	147,708	-	-	147,708
Total Operating Income	9,945,275	500,079	3,885,683	5,559,513
Operating Expenses				
Claims Paid	5,630,143	-	1,194,259	4,435,884
O/S Liability adj.	(628,088)	-	(677,753)	49,665
ULAE	(60,654)	-	(51,726)	(8,928)
Consultants	19,013	19,013	-	-
Administration-Other	55	55	-	-
Safety Service	230,059	230,059	-	-
Claims Administration	765,559	221,083	-	544,476
Program Administration	164,098	164,098	-	-
Board Expenses	4,058	4,058	-	-
Excess Insurance	1,096,376	-	1,096,376	-
Total Operating Expenses	7,220,619	638,366	1,561,156	5,021,097
Operating Income (Loss)	2,724,656	(138,287)	2,324,527	538,416
Non-Operating Income				
Change in Fair Market Value	580,554	7,715	205,786	367,053
Investment Income	596,118	5,113	350,591	240,414
Total Non-Operating Income	1,176,672	12,828	556,377	607,467
Change in Net Position	3,901,328	(125,459)	2,880,904	1,145,883
Beginning Net Position	7,864,531	570,130	2,235,237	5,059,164
Ending Net Position	\$ 11,765,859	\$ 444,671	\$ 5,116,141	\$ 6,205,047

See Accompanying Accountant’s Report

**Northern California Cities Self Insurance Fund
(Governmental Enterprise Fund)
Combining Statement of Revenues, Expenses and Changes in Net Position – Workers’ Compensation
For the Twelve Months Ended June 30, 2016**

	City of Anderson	City of Auburn	City of Colusa	City of Corning	City of Dixon	City of Elk Grove	City of Folsom	City of Galt	City of Gridley	City of Ione	City of Jackson
Operating Income											
Administration Deposit	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Banking Layer Deposit	161,703	199,532	56,457	73,123	198,798	827,139	1,146,699	217,932	46,576	10,170	44,174
Shared Risk Layer	-	-	-	-	-	-	-	-	-	-	-
Excess Deposit/Premium	-	-	-	-	-	-	-	-	-	-	-
Banking Layer Assessment	38,338	-	-	-	18,740	83,802	-	-	-	-	-
Shared Risk Refund	-	-	-	-	-	-	-	-	-	-	-
Banking Layer Refund	-	(23,504)	(6,983)	(14,464)	-	-	(253,301)	(10,461)	-	-	(11,159)
Risk Management Grants	-	-	-	-	-	-	-	-	-	-	-
Other Income	-	-	-	-	16,708	131,000	-	-	-	-	-
Total Operating Income	200,041	176,028	49,474	58,659	234,246	1,041,941	893,398	207,471	46,576	10,170	33,015
Operating Expenses											
Claims Paid	108,084	124,807	35,128	27,746	352,289	524,102	598,455	235,054	39,932	4,089	104,547
O/S Liability adj.	41,600	(136,121)	(9,980)	82,414	47,278	136,334	(338,208)	47,992	25,595	14,464	(32,045)
ULAE	2,006	(8,248)	(652)	4,610	2,116	6,927	(22,200)	2,166	1,363	817	(1,978)
Consultants	-	-	-	-	-	-	-	-	-	-	-
Administration-Other	-	-	-	-	-	-	-	-	-	-	-
Safety Service	-	-	-	-	-	-	-	-	-	-	-
Claims Administration	15,619	14,615	4,956	12,405	20,581	38,823	113,216	31,033	9,057	1,923	8,431
Program Administration	-	-	-	-	-	-	-	-	-	-	-
Board Expenses	-	-	-	-	-	-	-	-	-	-	-
Excess Insurance	-	-	-	-	-	-	-	-	-	-	-
Total Operating Expenses	167,309	(4,947)	29,452	127,175	422,264	706,186	351,263	316,245	75,947	21,293	78,955
Operating Income (Loss)	32,732	180,975	20,022	(68,516)	(188,018)	335,755	542,135	(108,774)	(29,371)	(11,123)	(45,940)
Non-Operating Income											
Change in Fair Market Value	5,869	13,321	2,612	5,451	14,404	19,500	109,202	19,105	8,663	1,836	4,134
Investment Income	3,524	8,271	2,139	3,781	9,252	13,501	71,808	12,721	5,738	1,233	2,797
Total Non-Operating Income	9,393	21,592	4,751	9,232	23,656	33,001	181,010	31,826	14,401	3,069	6,931
Change in Net Position	42,125	202,567	24,773	(59,284)	(164,362)	368,756	723,145	(76,948)	(14,970)	(8,054)	(39,009)
Beginning Net Position	(169,653)	74,561	43,717	160,582	235,834	(238,838)	2,068,839	351,187	352,734	92,488	117,047
Ending Net Position	\$ (127,528)	\$ 277,128	\$ 68,490	\$ 101,298	\$ 71,472	\$ 129,918	\$ 2,791,984	\$ 274,239	\$ 337,764	\$ 84,434	\$ 78,038

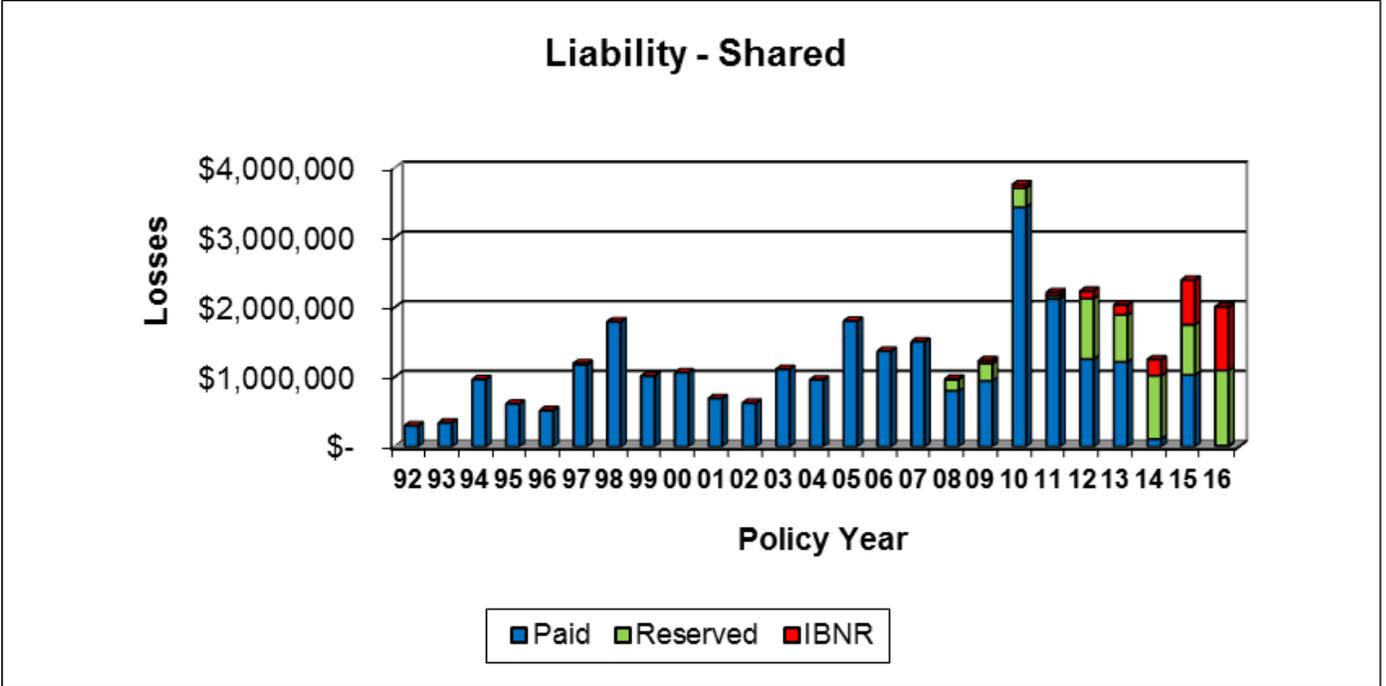
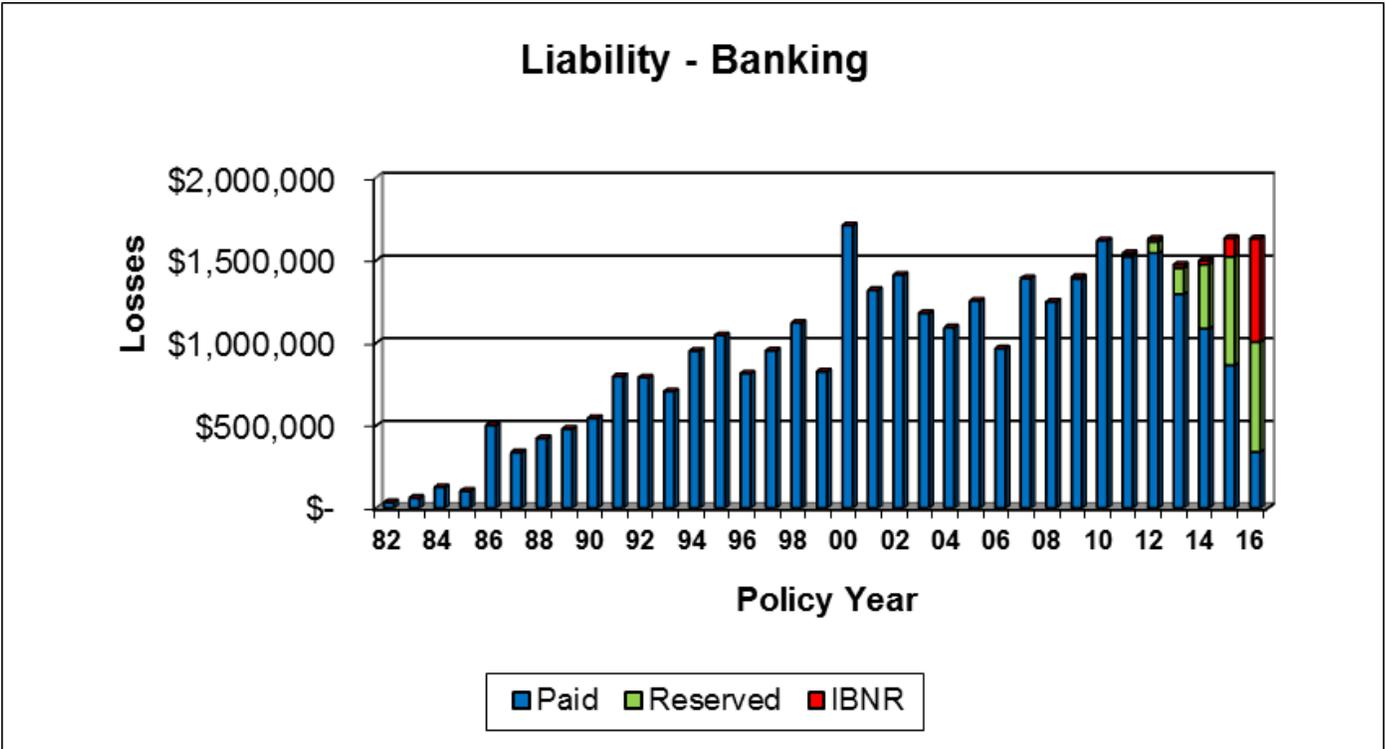
Northern California Cities Self Insurance Fund
(Governmental Enterprise Fund)
Combining Statement of Revenues, Expenses and Changes in Net Position – Workers’ Compensation
For the Twelve Months Ended June 30, 2016

	City of Lincoln	City of Marysville	City of Nevada City	City of Oroville	City of Paradise	City of Placerville	City of Red Bluff	City of Rio Vista	City of Rocklin	City of Willows	City of Yuba City
Operating Income											
Administration Deposit	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Banking Layer Deposit	379,242	160,640	61,100	149,889	122,972	164,827	287,972	60,965	384,958	87,095	681,615
Shared Risk Layer	-	-	-	-	-	-	-	-	-	-	-
Excess Deposit/Premium	-	-	-	-	-	-	-	-	-	-	-
Banking Layer Assessment	-	-	-	14,385	20,980	-	133,155	-	-	-	47,570
Shared Risk Refund	-	-	-	-	-	-	-	-	-	-	-
Banking Layer Refund	(65,753)	(10,454)	(8,184)	-	-	(29,141)	-	(17,931)	-	(17,408)	-
Risk Management Grants	-	-	-	-	-	-	-	-	-	-	-
Other Income	-	-	-	-	-	-	-	-	-	-	-
Total Operating Income	313,489	150,186	52,916	164,274	143,952	135,686	421,127	43,034	384,958	69,687	729,185
Operating Expenses											
Claims Paid	117,872	283,865	49,750	162,052	225,432	159,588	316,247	9,978	376,603	164,405	415,859
O/S Liability adj.	147,544	(216,056)	63,933	47,538	(15,414)	(146,348)	(92,431)	27,308	431,537	(131,414)	54,145
ULAE	8,159	(12,980)	3,557	2,417	(1,433)	(8,781)	(6,151)	1,497	23,776	(7,702)	1,786
Consultants	-	-	-	-	-	-	-	-	-	-	-
Administration-Other	-	-	-	-	-	-	-	-	-	-	-
Safety Service	-	-	-	-	-	-	-	-	-	-	-
Claims Administration	13,537	24,722	7,247	22,698	24,574	21,731	39,482	5,582	44,746	8,266	61,232
Program Administration	-	-	-	-	-	-	-	-	-	-	-
Board Expenses	-	-	-	-	-	-	-	-	-	-	-
Excess Insurance	-	-	-	-	-	-	-	-	-	-	-
Total Operating Expenses	287,112	79,551	124,487	234,705	233,159	26,190	257,147	44,365	876,662	33,555	533,022
Operating Income (Loss)	26,377	70,635	(71,571)	(70,431)	(89,207)	109,496	163,980	(1,331)	(491,704)	36,132	196,163
Non-Operating Income											
Change in Fair Market Value	18,310	14,602	4,710	10,219	13,658	12,557	12,136	4,714	31,885	5,934	34,231
Investment Income	11,710	9,142	3,373	6,589	8,511	8,695	7,935	2,955	21,818	3,417	21,504
Total Non-Operating Income	30,020	23,744	8,083	16,808	22,169	21,252	20,071	7,669	53,703	9,351	55,735
Change in Net Position	56,397	94,379	(63,488)	(53,623)	(67,038)	130,748	184,051	6,338	(438,001)	45,483	251,898
Beginning Net Position	473,328	113,411	179,972	218,686	114,004	236,027	(372,851)	130,517	825,289	97,987	(45,704)
Ending Net Position	\$ 529,725	\$ 207,790	\$ 116,484	\$ 165,063	\$ 46,966	\$ 366,775	\$ (188,800)	\$ 136,855	\$ 387,288	\$ 143,470	\$ 206,194

**Northern California Cities Self Insurance Fund
(Governmental Enterprise Fund)
Reconciliation of Claims Liability by Program
As of June 30, 2016 and June 30, 2015**

	Liability Banking 2016	Liability Shared Risk 2016	Total Liability Program		WC Banking 2016	WC Shared Risk 2016	Total WC Program		Totals	
			2016	2015			2016	2015	2016	2015
Unpaid claims and claim adjustment expenses at beginning of the fiscal year	\$ 3,082,750	\$ 7,176,220	\$ 10,258,970	\$ 8,621,108	\$ 14,427,176	\$ 16,060,015	\$ 30,487,191	\$ 27,805,982	\$ 40,746,161	\$ 36,427,090
Incurred claims and claim adjustment expenses:										
Provision for insured events of the current fiscal year	1,631,141	2,005,460	3,636,601	3,772,147	4,702,021	2,259,028	6,961,049	7,849,008	10,597,650	11,621,155
Increases (Decreases) in provision for insured events of prior fiscal years	(584,803)	158,935	(425,868)	131,709	(216,473)	(1,742,518)	(1,958,991)	(198,014)	(2,384,859)	(66,307)
Change in provision for ULAE in current year	-	-	-	-	(8,928)	(51,726)	(60,654)	(347,530)	(60,654)	(347,530)
Total incurred claims and claim adjustment expenses	<u>1,046,338</u>	<u>2,164,395</u>	<u>3,210,733</u>	<u>3,903,856</u>	<u>4,476,621</u>	<u>464,784</u>	<u>4,941,405</u>	<u>7,303,463</u>	<u>8,152,138</u>	<u>11,207,318</u>
Payments:										
Claims and claim adjustment expenses attributable to insured events of the current fiscal year	339,161	19,329	358,490	775,970	617,872	-	617,872	972,148	976,362	1,748,118
Claims and claim adjustment expenses attributable to insured events of prior fiscal years	1,017,595	2,147,043	3,164,638	1,490,024	3,818,011	1,194,264	5,012,275	3,650,106	8,176,913	5,140,130
Total Payments	<u>1,356,756</u>	<u>2,166,372</u>	<u>3,523,128</u>	<u>2,265,994</u>	<u>4,435,883</u>	<u>1,194,264</u>	<u>5,630,147</u>	<u>4,622,254</u>	<u>9,153,275</u>	<u>6,888,248</u>
Total unpaid claims and claim adjustment expenses at end of the fiscal year	<u>\$ 2,772,332</u>	<u>\$ 7,174,243</u>	<u>\$ 9,946,575</u>	<u>\$ 10,258,970</u>	<u>\$ 14,467,914</u>	<u>\$ 15,330,535</u>	<u>\$ 29,798,449</u>	<u>\$ 30,487,191</u>	<u>\$ 39,745,024</u>	<u>\$ 40,746,161</u>
Claims Liability	\$ 2,772,332	\$ 7,174,243	\$ 9,946,575	\$ 10,258,970	\$ 13,687,632	\$ 14,503,733	\$ 28,191,365	\$ 28,819,455	\$ 38,137,940	\$ 39,078,425
Claims ULAE	-	-	-	-	780,282	826,802	1,607,084	1,667,736	1,607,084	1,667,736
Total Claim Liabilities	<u>\$ 2,772,332</u>	<u>\$ 7,174,243</u>	<u>\$ 9,946,575</u>	<u>\$ 10,258,970</u>	<u>\$ 14,467,914</u>	<u>\$ 15,330,535</u>	<u>\$ 29,798,449</u>	<u>\$ 30,487,191</u>	<u>\$ 39,745,024</u>	<u>\$ 40,746,161</u>

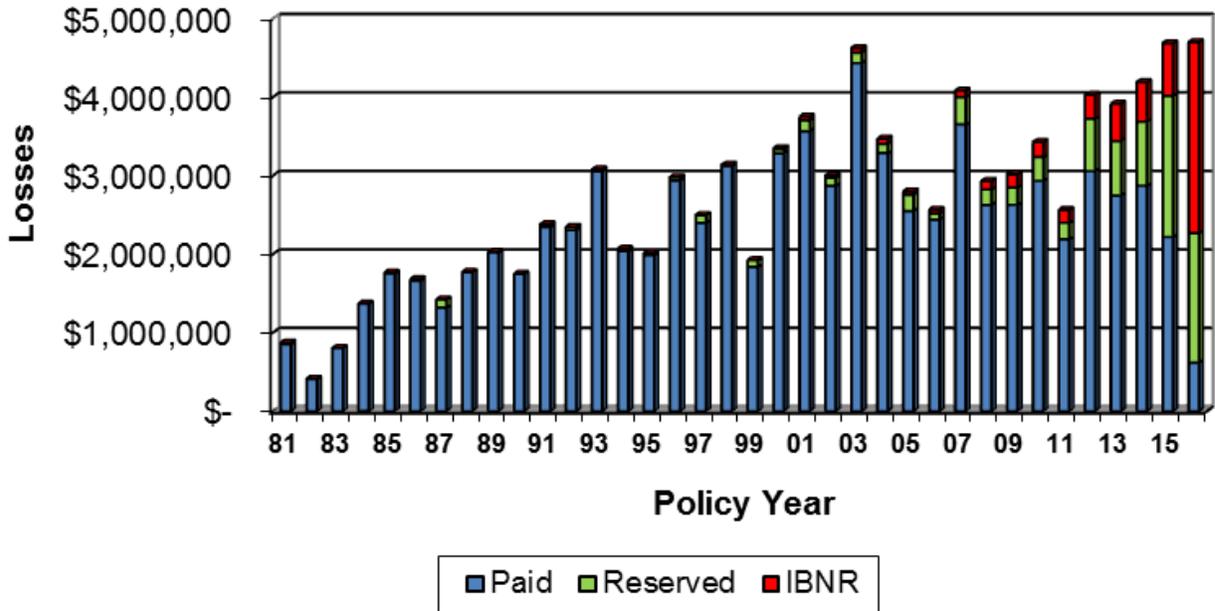
Northern California Cities Self Insurance Fund
Graphical Summary of Claims
As of June 30, 2016



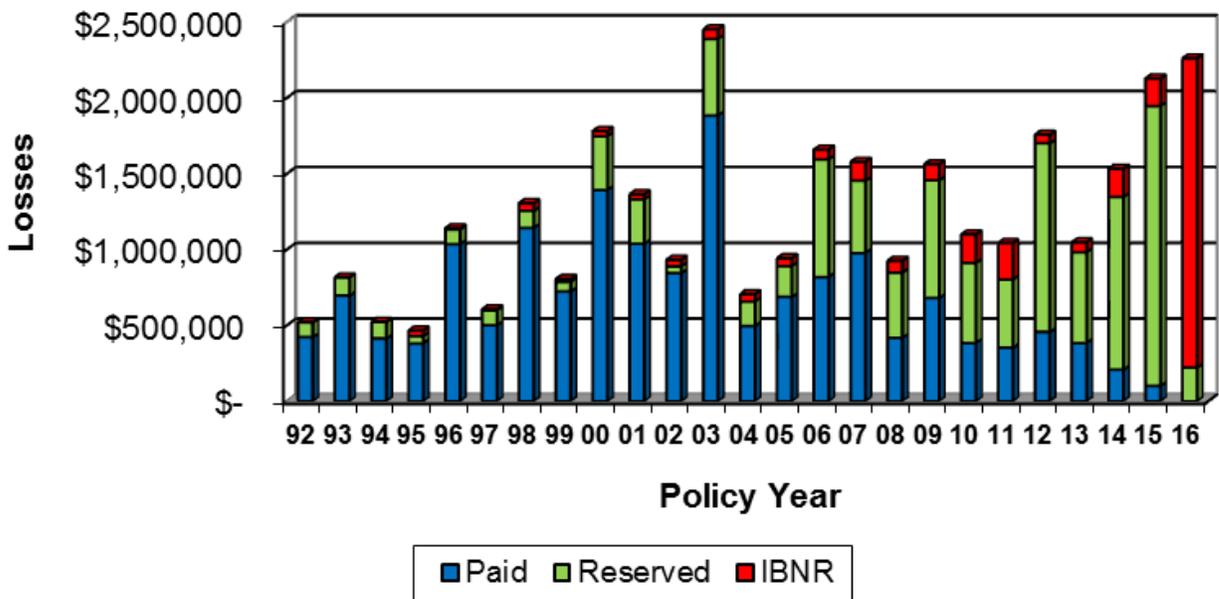
See Accompanying Accountant's Report

Northern California Cities Self Insurance Fund
Graphical Summary of Claims
As of June 30, 2016

Workers Compensation - Banking



Workers Compensation - Shared



See Accompanying Accountant's Report

Northern California Cities Self Insurance Fund
Budget to Actual
As of June 30, 2016

	Budget 2015-2016			YTD Expended 2015-2016			Remaining 2015-2016			
	Total	WC	Liab	Total	WC	Liab	Total \$	Total %	WC	Liab
ADMIN BUDGET										
Administrative Revenue										
41010 Administrative Deposit - See Note 1	\$ 745,368	\$ 347,630	\$ 397,738	\$ 745,368	\$ 347,630	\$ 397,738	\$ -	0%	\$ -	\$ -
44030 Change in Fair Value - See Note 2	-	-	-	8,461	7,715	746	(8,461)		(7,715)	(746)
44040 Interest Income - See Note 2	-	-	-	5,733	5,113	620	(5,733)		(5,113)	(620)
44080 Risk Management Grants - See Note 3	-	-	-	152,449	152,449	-	(152,449)		(152,449)	-
XXXXX Member Identity Theft Protection	16,000	-	16,000	-	-	-	16,000	100%	-	16,000
Total Admin Revenue	\$ 761,368	\$ 347,630	\$ 413,738	\$ 912,011	\$ 512,907	\$ 399,104	\$ (150,643)	-20%	\$ (165,277)	\$ 14,634
Administrative Expenses										
52101 Claims Audit	\$ 5,000	\$ -	\$ 5,000	\$ 5,945	\$ -	\$ 5,945	\$ (945)	-19%	\$ -	\$ (945)
52102 Financial Audit	26,100	13,050	13,050	26,100	13,050	13,050	-	0%	-	-
52103 Legal Services	10,000	3,000	7,000	5,075	1,608	3,467	4,925	49%	1,392	3,533
52104 Actuarial Services	11,800	5,000	6,800	9,300	3,906	5,394	2,500	21%	1,094	1,406
52106 JPA Accreditation	-	-	-	-	-	-	-		-	-
52107 Fidelity Bonds	2,200	1,100	1,100	2,182	449	1,733	18	1%	651	(633)
52109 Miscellaneous Consultants	5,000	2,500	2,500	-	-	-	5,000	100%	2,500	2,500
Total Admin Expenses	\$ 60,100	\$ 24,650	\$ 35,450	\$ 48,602	\$ 19,013	\$ 29,589	\$ 11,498	19%	\$ 5,637	\$ 5,861
Safety Services										
52201 Outside Training	\$ 30,000	\$ 15,000	\$ 15,000	\$ 12,396	\$ 6,198	\$ 6,198	\$ 17,604	59%	\$ 8,802	\$ 8,802
52202 Risk Mgmt Comm Mtg Expense	1,500	750	750	152	76	76	1,348	90%	674	674
52203 Police Risk Mgmt Comm Svcs	7,900	3,950	3,950	7,168	3,584	3,584	732	9%	366	366
52204 On Site Monthly Fee	152,320	78,410	73,910	154,764	78,183	76,581	(2,444)	-2%	227	(2,671)
52207 Seminars and PARMA	72,600	40,000	32,600	10,691	7,077	3,614	61,909	85%	32,923	28,986
52208 Police Risk Mgmt Manual	106,250	12,400	93,850	104,900	12,400	92,500	1,350	1%	-	1,350
52209 Safety Contingency	50,000	25,000	25,000	-	-	-	50,000	100%	25,000	25,000
52214 OCCUMED	18,000	18,000	-	18,000	18,000	-	-	0%	-	-
52215 Online Risk Management Services	14,000	7,000	7,000	12,600	6,300	6,300	1,400	10%	700	700
52217 Wellness Optional	15,072	15,072	-	1,318	1,180	138	13,754	91%	13,892	(138)
54200 Safety Grant Fund - See Note 3	-	-	-	97,063	97,063	-	(97,063)		(97,063)	-
Total Safety Services Expenses	\$ 467,642	\$ 215,582	\$ 252,060	\$ 419,052	\$ 230,061	\$ 188,991	\$ 48,590	10%	\$ (14,479)	\$ 63,069

Northern California Cities Self Insurance Fund
Budget to Actual
As of June 30, 2016

	Budget 2015-2016			YTD Expended 2015-2016			Remaining 2015-2016			
	Total	WC	Liab	Total	WC	Liab	Total	Total %	WC	Liab
ADMIN BUDGET CONTINUED										
Claims Administration										
52302 Claims Administration Fee	\$ 49,500	\$ 29,700	\$ 19,800	\$ 50,600	\$ 29,700	\$ 20,900	\$ (1,100)	-2%	\$ -	\$ (1,100)
52304 State Funding/Fraud Assessment	160,000	160,000	-	191,383	191,383	-	(31,383)	-20%	(31,383)	-
Total Claims Admin Expenses	\$ 209,500	\$ 189,700	\$ 19,800	\$ 241,983	\$ 221,083	\$ 20,900	\$ (32,483)	-16%	\$ (31,383)	\$ (1,100)
Program Administration										
52401 Program Administration Fee	\$ 291,720	\$ 132,600	\$ 159,120	\$ 291,720	\$ 131,274	\$ 160,446	\$ -	0%	\$ 1,326	\$ (1,326)
52403 Accounting Services	65,650	32,825	32,825	65,648	32,824	32,824	2	0%	1	1
Total Program Admin Expenses	\$ 357,370	\$ 165,425	\$ 191,945	\$ 357,368	\$ 164,098	\$ 193,270	\$ 2	0%	\$ 1,327	\$ (1,325)
Board Expenses										
52501 Executive Committee	\$ 3,000	\$ 1,500	\$ 1,500	\$ 252	\$ 126	\$ 126	\$ 2,748	92%	\$ 1,374	\$ 1,374
52502 Executive Committee Member Travel	3,000	1,500	1,500	3,064	1,532	1,532	(64)	-2%	(32)	(32)
52503 Board of Directors Meetings (includes Travel)	6,000	3,000	3,000	2,544	1,272	1,272	3,456	58%	1,728	1,728
XXXX Board of Directors Long Range Planning Session	2,000	1,000	1,000	-	-	-	2,000	100%	1,000	1,000
52504 Association Memberships	4,000	2,000	2,000	2,254	1,127	1,127	1,746	44%	873	873
Total Board Expenses	\$ 18,000	\$ 9,000	\$ 9,000	\$ 8,114	\$ 4,057	\$ 4,057	\$ 9,886	55%	\$ 4,943	\$ 4,943
Other Administration Expenses - Not identified with above budget line items										
52000 Administrative Expense	\$ -	\$ -	\$ -	\$ 110	\$ 55	\$ 55	\$ (110)		\$ (55)	\$ (55)
52900 Member Identity Theft Protection	16,000	-	16,000	11,470	-	11,470	4,530	28%	-	4,530
Total Other Admin	\$ 16,000	\$ -	\$ 16,000	\$ 11,580	\$ 55	\$ 11,525	\$ 4,420	28%	\$ (55)	\$ 4,475
Total Admin Expenses	\$ 1,128,612	\$ 604,357	\$ 524,255	\$ 1,086,699	\$ 638,367	\$ 448,332	\$ 41,913	4%	\$ (34,010)	\$ 75,923
TOTAL ADMIN REVENUE OVER EXPENSES	\$ (367,244)	\$ (256,727)	\$ (110,517)	\$ (174,688)	\$ (125,460)	\$ (49,228)	\$ (192,556)		\$ (131,267)	\$ (61,289)

Northern California Cities Self Insurance Fund
Budget to Actual
As of June 30, 2016

	Budget 2015-2016			YTD Expended 2015-2016			Remaining 2015-2016			
	Total	WC	Liab	Total	WC	Liab	Total	Total %	WC	Liab
BANKING LAYER BUDGET										
Banking Layer Revenue										
41020 Banking Layer Deposit - See Note 1	\$ 7,379,792	\$ 5,523,578	\$ 1,856,214	\$ 7,379,794	\$ 5,523,579	\$ 1,856,215	\$ (2)	0%	\$ (1)	\$ (1)
41050 Banking Layer Refund	-	-	-	(840,635)	(468,743)	(371,892)	840,635		468,743	371,892
43010 Banking Layer Assessment	-	-	-	454,618	356,970	97,648	(454,618)		(356,970)	(97,648)
44020 CJPRMA Refund Transfer - See Note 4	(251,186)	-	(251,186)	-	-	-	(251,186)	100%	-	(251,186)
44030 Change in Fair Value - See Note 2	-	-	-	484,927	367,053	117,874	(484,927)		(367,053)	(117,874)
44040 Interest Income - See Note 2	-	-	-	311,598	240,417	71,181	(311,598)		(240,417)	(71,181)
44010 Other Income	-	-	-	147,708	147,708	-	(147,708)		(147,708)	-
Total Banking Layer Revenue	\$ 7,128,606	\$ 5,523,578	\$ 1,605,028	\$ 7,938,010	\$ 6,166,984	\$ 1,771,026	\$ (809,404)	-11%	\$ (643,406)	\$ (165,998)
Banking Layer Expenses										
51100 Claims Expense - See Note 5	\$ 6,642,000	\$ 5,108,000	\$ 1,534,000	\$ 5,390,959	\$ 4,435,884	\$ 955,075	\$ 1,251,041	19%	\$ 672,116	\$ 578,925
51135 Claims Admin - Liability - See Note 5	-	-	-	401,682	-	401,682	(401,682)		-	(401,682)
51400 OS Liability Adjustment - See Note 5	-	-	-	(260,751)	49,666	(310,417)	260,751		(49,666)	310,417
51800 ULAE Adjustment - See Note 5	-	-	-	(8,930)	(8,930)	-	8,930		8,930	-
52300 Claims Admin - Monthly WC Only - See Note 5	545,361	545,361	-	544,479	544,479	-	882	0%	882	-
Total Banking Layer Expenses	\$ 7,187,361	\$ 5,653,361	\$ 1,534,000	\$ 6,067,439	\$ 5,021,099	\$ 1,046,340	\$ 1,119,922	16%	\$ 632,262	\$ 487,660
TOTAL BANKING REVENUE OVER EXPENSES	\$ (58,755)	\$ (129,783)	\$ 71,028	\$ 1,870,571	\$ 1,145,885	\$ 724,686	\$ (1,929,326)		\$ (1,275,668)	\$ (653,658)

Northern California Cities Self Insurance Fund
Budget to Actual
As of June 30, 2016

	Budget 2015-2016			YTD Expended 2015-2016			Remaining 2015-2016			
	Total	WC	Liab	Total	WC	Liab	Total	Total %	WC	Liab
SHARED RISK LAYER BUDGET										
Shared Layer Revenue										
41030 Shared Risk Layer Deposit - See Note 1	\$ 4,451,969	\$ 2,969,071	\$ 1,482,898	\$ 4,451,969	\$ 2,969,071	\$ 1,482,898	\$ -	0%	\$ -	\$ -
41040 Excess Deposit/Premium - See Note 1	2,072,421	1,197,421	875,000	2,051,513	1,197,421	854,092	20,908	1%	-	20,908
41060 Shared Risk Refund	-	-	-	(280,809)	(280,809)	-	280,809		280,809	-
43020 Shared Risk Layer Assessment	-	-	-	325,661	-	325,661	(325,661)		-	(325,661)
44020 Excess Insurance Refund - See Note 4	-	-	-	274,337	-	274,337	(274,337)		-	(274,337)
44030 Change in Fair Value	-	-	-	309,968	205,786	104,182	(309,968)		(205,786)	(104,182)
44040 Interest Income	-	-	-	445,459	350,588	94,871	(445,459)		(350,588)	(94,871)
44060 Property Premium - See Note 1	850,000	-	850,000	954,744	-	954,744	(104,744)	-12%	-	(104,744)
44070 Crime Premium - See Note 1	26,000	-	26,000	24,605	-	24,605	1,395	5%	-	1,395
Total Shared Layer Revenue	\$ 7,400,390	\$ 4,166,492	\$ 3,233,898	\$ 8,557,447	\$ 4,442,057	\$ 4,115,390	\$ (1,157,057)	-16%	\$ (275,565)	\$ (881,492)
Shared Layer Expenses										
51100 Claims Expense	\$ 4,060,000	\$ 2,684,000	\$ 1,376,000	\$ 2,629,175	\$ 464,780	\$ 2,164,395	\$ 1,430,825	35%	\$ 2,219,220	\$ (788,395)
54100 Excess Deposit/Premium Exp - See Note 6	2,072,421	1,197,421	875,000	2,023,267	1,096,376	926,891	49,154	2%	101,045	(51,891)
54150 Member Property Coverage - See Note 6	850,000	-	850,000	956,857	-	956,857	(106,857)	-13%	-	(106,857)
54150 Member Crime Coverage - See Note 6	26,000	-	26,000	24,605	-	24,605	1,395	5%	-	1,395
Total Shared Layer Expenses	\$ 7,008,421	\$ 3,881,421	\$ 3,127,000	\$ 5,633,904	\$ 1,561,156	\$ 4,072,748	\$ 1,374,517	20%	\$ 2,320,265	\$ (945,748)
TOTAL SHARED REVENUE OVER EXPENSES	\$ 391,969	\$ 285,071	\$ 106,898	\$ 2,923,543	\$ 2,880,901	\$ 42,642	\$ (2,531,574)		\$ (2,595,830)	\$ 64,256
OTHER INCOME/(EXPENSE)										
Rounding	-	-	-	9	2	7	-		-	-
Total Other Income/(Expense)	\$ -	\$ -	\$ -	\$ 9	\$ 2	\$ 7	\$ -		\$ -	\$ -
TOTAL INCOME/(EXPENSE)	\$ (34,030)	\$ (101,439)	\$ 67,409	\$ 4,619,435	\$ 3,901,328	\$ 718,107	\$ (4,653,456)		\$ (4,002,765)	\$ (650,691)

Northern California Cities Self Insurance Fund
Notes to Budget to Actual
As of June 30, 2016

1. Revenue Recognition

The budget presents revenue to be earned during the entire fiscal year. In accordance with the accrual basis of accounting, the YTD Expended columns show only the amount earned by the organization, year-to-date.

2. Investment Income

No budget is developed for the Change in Fair Value and Interest Income amounts, as it is difficult to predict the yield on the organization's portfolio.

3. Risk Management Grants

Individual members have elected to have amounts withheld from past refunds to fund risk management specific to their City. There is no budget for this income as it will be used for individual members' risk management, not for the organization as a whole. Similarly, there is no budget for expenses as expenditures are at the discretion of applicable members.

4. CJPRMA Refund

For budgeting purposes, the CJPRMA refund is recorded in the year following its approval. In accordance with the accrual basis of accounting, the refund to the organization is recorded on the books in the period it was declared.

5. Claims Expenses

Claims related expenses are budgeted based on the estimated claims expense for the year. Claims related expenses are recorded on the books in several additional categories. Review of the budget to actual performance of claims related items should take this into consideration.

6. Insurance Expense Recognition

The budget presents excess and other insurance expense based on the policy fee paid for entire fiscal year. In accordance with the accrual basis of accounting, the YTD Expended columns show only the portion of the policy used by the organization, year-to-date. The remainder of the policy fee paid, but not used to date is recorded in Prepaid Expenses on the Statement of Net Position, as applicable.

**Northern California Cities Self Insurance Fund
Safety Grant Historic Usage Report
As of June 30, 2016**

Member	ADA Grants	Risk Management Grants elected to be retained in WC admin by members from their WC shared refund						Total funds available	Total	Funds Available
	Declared in FY 2009 Board Meeting 4/24/2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	FY 2009 - FY 2015 for ADA grants and Risk Management Grants	Disbursements Paid through Last Update	
Anderson	\$ 6,496.00	\$ 8,039.00	\$ 7,650.00	\$ 7,540.00	\$ 7,451.00	\$ 3,860.00	\$ -	\$ 41,036.00	\$ 31,355.00	\$ 9,681.00
Auburn	6,397.00	-	-	8,098.00	-	-	-	14,495.00	6,397.00	8,098.00
Colusa	6,258.00	-	-	5,817.00	5,662.00	-	-	17,737.00	17,737.00	-
Corning	6,157.00	6,149.00	5,788.00	5,678.00	-	-	-	23,772.00	23,772.00	-
Dixon	6,592.00	-	-	-	10,379.00	-	10,602.00	27,573.00	11,762.47	15,810.53
Elk Grove	-	-	-	-	-	-	-	-	-	-
Folsom	16,732.00	62,977.00	-	61,737.00	61,566.00	32,328.00	57,693.00	293,033.00	245,721.00	47,312.00
Galt	7,613.00	14,375.00	14,135.00	14,171.00	14,153.00	11,310.00	16,586.00	92,343.00	84,412.00	7,931.00
Gridley	6,144.00	6,391.00	-	6,507.00	6,476.00	5,152.00	6,614.00	37,284.00	6,144.00	31,140.00
Ione	-	-	-	-	-	514.00	-	514.00	-	514.00
Jackson	5,627.00	3,510.00	3,487.00	-	-	-	4,285.00	16,909.00	5,500.00	11,409.00
Lincoln	6,303.00	8,638.00	10,028.00	-	10,854.00	-	10,078.00	45,901.00	24,969.00	20,932.00
Marysville	6,758.00	-	-	-	-	-	-	6,758.00	731.00	6,027.00
Nevada City	5,665.00	-	-	-	3,618.00	1,896.00	4,275.00	15,454.00	5,665.00	9,789.00
Oroville	7,633.00	-	-	-	-	-	12,309.00	19,942.00	17,412.50	2,529.50
Placerville	6,883.00	-	-	-	-	9,048.00	-	15,931.00	6,883.00	9,048.00
Paradise	7,182.00	-	-	-	-	-	-	7,182.00	7,182.00	-
Red Bluff	7,339.00	12,860.00	12,493.00	12,290.00	-	-	-	44,982.00	44,982.00	-
Rio Vista	5,818.00	-	4,770.00	4,766.00	-	3,759.00	-	19,113.00	15,602.50	3,510.50
Rocklin	9,178.00	24,019.00	25,254.00	25,419.00	25,476.00	20,260.00	22,851.00	152,457.00	110,451.00	42,006.00
Willows	5,856.00	4,618.00	4,412.00	-	-	3,405.00	7,156.00	25,447.00	25,448.00	(1.00)
Yuba City	8,607.00	-	-	22,184.00	-	-	-	30,791.00	30,791.00	-
	\$ 145,238.00	\$ 151,576.00	\$ 88,017.00	\$ 174,207.00	\$ 145,635.00	\$ 91,532.00	\$ 152,449.00	\$ 948,654.00	\$ 722,917.47	\$ 225,736.53



Agenda Item F.2.

BUDGET-TO-ACTUAL AS OF JUNE 30, 2016

INFORMATION ITEM

ISSUE: The Budget to Actual exhibit from the Quarterly Financial Report is placed on the agenda as a separate item, per member request, for review and discussion as needed. The Program Administrators will discuss any items that are not on track with the budget.

The only significant administrative expense that was over budget for the year was the State Funding/Fraud Assessment, by \$31,383, or 20% over the budget of \$160,000. The budget for FY 16/17 was increased to \$168,000. Overall the administrative expenses were \$41,913, or 4%, below the budgeted amount of \$1,128,612.

RECOMMENDATION: None.

FISCAL IMPACT: None.

BACKGROUND: The Executive Committee has asked that the budget-to-actual exhibit from the quarterly financials listed separately in the agenda packet to highlight any issues that may develop over the course of the fiscal year.

ATTACHMENT(S): (Please refer to pages 19-23 of the Quarterly Financial Report) for Period Ending June 30, 2016 - Budget to Actual as of June 30, 2016



BACK TO AGENDA

**Northern California Cities Self Insurance Fund
Executive Committee Meeting
September 29, 2016**

Agenda Item F.3.

FY 15/16 FINANCIAL AUDIT UPDATE

INFORMATION ITEM

ISSUE: The annual NCCSIF Financial Audit is underway. James Marta & Company will be present to provide a status on its progress. The audit report will be presented at the October 27 Board meeting.

RECOMMENDATION: None. Information only.

FISCAL IMPACT: None.

BACKGROUND: The annual financial audit has been conducted by Crowe Horwath since FY 10/11.

ATTACHMENT(S): None.



Agenda Item F.4.

**CONSIDERATION FOR POSITIVE PAY SERVICES
WITH TRI COUNTIES BANK**

ACTION ITEM

ISSUE: James Marta & Company will provide an overview of the Positive Pay Services offered by Tri Counties Bank. Positive Pay accounts require that the bank confirm a check presented for payment matches a list of issued checks provided to the bank by York or James Marta & Company, reducing the potential for fraud.

RECOMMENDATION: Review and approve proposal to add positive pay services with Tri Counties Bank.

FISCAL IMPACT: TBD, estimated at approximately \$5,400 per year, based on fee of \$500 per month, less additional interest credit of approximately \$600 per year.

BACKGROUND: NCCSIF maintains three checking accounts with Tri Counties Bank, one for each coverage program and a general fund account. None of them currently provide the Positive Pay feature to reduce the potential for fraud, considered to be a best practice for claims administration accounts in particular.

ATTACHMENT(S):

1. Tri Counties Bank Positive Pay Fund Proposal
2. Tri Counties Bank Fund BusinessVue Agreement

Banking Services Proposal For:

Northern California Cities Self Insurance Fund



NCCSIF.org

Northern California Cities Self Insurance Fund - A Joint Powers Authority

Presented by:

Katy Blakemore

VP, Cash Management Officer

Executive Summary

Thank you for the opportunity to enhance the banking services for Northern California Cities Self Insurance Fund. We have been providing banking services in California for over 40 years and look forward to continuing to service your business. Based on the information provided to us, we have outlined our understanding of your objectives and have proposed solutions to meet those objectives. Tri Counties Bank is excited to have a continued partnership with Northern California Cities Self Insurance Fund by providing the best solutions to meet the needs of your business today and in the future.

Business Needs:

- Enhanced day-to-day services
- Proactive business banking relationship

Proposed Recommendations

Positive Pay – Check & ACH

- Each check that is presented for payment is validated against the check issue file
- Reduce risk of fraud from lost, stolen, and counterfeit checks
- Full reconciliation
- Save time with a more simplified check reconciliation process
- Reduce risk of ACH debit fraud

Rate Comparison

Tri Counties Bank

Analysis Checking

Balance less than \$100,000 at 0.30%
Balance \$100,000 to \$500,000 at 0.35%
Balance \$500,000 to \$1,000,000 at 0.45%
Balance more than \$1,000,000 at 0.55%

Tri Counties Bank

Interest Checking

Interest Rate .10%

Tri Counties Bank

Interest Analysis Checking

Interest Rate .15%

Currently accounts are Interest Checking
Adding Positive Pay requires an Analysis Checking

Analysis Options

Analysis Checking

- Allows soft dollar interest credits to help offset service charges
- Average book balance for 2015: \$1,152,337: Earnings Credit Rate (ECR) of 0.55%
- Estimated monthly service charge for 3 accounts and Check & ACH fraud protection (based on last year's activity) \$100 per month

Interest Analysis Checking

- Allows hard interest at .15%
- Currently earning hard interest at .10%
- Average book balance for 2015: \$1,152,337: Interest earned last year \$1,152
- Estimated monthly service charge for 3 accounts and Check & ACH fraud protection (based on last year's activity) \$ 500 per month
- Estimated interest earning (based on average balance for 2015) \$1,728

Next Steps

- ✓ **Sign online banking agreement**
Establish online users

- ✓ **Collect sample out sanding check issue file**
TCB will test the file

- ✓ **Go Live**
Add and train users

Contact Information

Katy Blakemore | VP, Cash Management Officer
Cash Management Sales
Office 530-790-2664 | Cell 530-518-4703
katyblakemore@tcbk.com

Lisa Vierra | VP, Product Delivery Officer
Cash Management Sales
Office 916-984-2390 | Cell 916-600-3397
lisavierra@tcbk.com



NCCSIF.org

Northern California Cities Self Insurance Fund - A Joint Powers Authority

tri counties bank
PROFORMA FOR CALCULATING ACCOUNT ANALYSIS

Customer Name: Northern Ca Cities Self Insurance
Analysis Checking
Date: August 1, 2016

Activity Description	Unit Price	Volume	Total Cost	Bal. Equivalent
Account Monthly Maintenance Fee	\$15.00	3	\$45.00	\$107,037.04
Service Charge Debits	\$0.13	1039	\$135.07	\$321,277.63
Service Charge Credits	\$1.25	4	\$5.00	\$11,893.00
Checks Deposited	\$0.10	25	\$2.50	\$5,946.50
Currency Deposited/Provided	\$1.25 (per \$1000)		\$0.00	\$0.00
Charge Back/Returned Checks	\$10.00		\$0.00	\$0.00
Stop Payments	\$27.00		\$0.00	\$0.00
BusinessVue Stop Payments	\$17.50	1	\$17.50	\$41,625.52
Incoming Wires	\$15.00	1	\$15.00	\$35,679.01
Outgoing Domestic Wires In-Branch	\$30.00		\$0.00	\$0.00
Outgoing International Wires In-Branch	\$35.00		\$0.00	\$0.00
BusinessVue Wire Initiation Monthly Fee	\$10.00	1	\$10.00	\$23,786.01
BusinessVue Wire Additional Accounts	\$5.00		\$0.00	\$0.00
Outgoing Domestic Wires w/BusinessVue	\$12.50	2	\$25.00	\$59,465.02
Outgoing International Wires w/ BusinessVue	\$20.00		\$0.00	\$0.00
ACH Credits Origination Monthly Fee	\$25.00		\$0.00	\$0.00
ACH Debits Origination Monthly Fee	\$25.00		\$0.00	\$0.00
ACH Origination Additional Accounts	\$5.00		\$0.00	\$0.00
Express Deposit Capture Monthly Fee	\$25.00	1	\$25.00	\$59,465.02
Express Deposit Capture per Scanner	\$25.00	1	\$25.00	\$59,465.02
Express Deposit Capture Additional Accounts	\$5.00		\$0.00	\$0.00
Lockbox Monthly Maintenance Fee	\$100.00		\$0.00	\$0.00
Lockbox per Transaction	\$0.30		\$0.00	\$0.00
Lockbox Hand Keyed Items	\$0.04		\$0.00	\$0.00
Positive Pay Check & ACH	\$125.00		\$0.00	\$0.00
Positive Pay Check & ACH with Payee Match	\$150.00	1	\$150.00	\$356,790.14
Positive Pay Full Package	\$200.00		\$0.00	\$0.00
Positive Pay Additional Accounts	\$5.00	2	\$10.00	\$23,786.01
Positive Pay Addenda Reporting	\$25.00		\$0.00	\$0.00
Positive Pay Reconciliation	\$25.00		\$0.00	\$0.00
Cash Vault per Deposit	\$3.00		\$0.00	\$0.00
Cash Vault Cash Deposited	\$1.25 (per \$1000)		\$0.00	\$0.00
Cash Vault per Change Order	\$3.00		\$0.00	\$0.00
Cash Vault Change Order Handling	\$1.25 (per \$1000)		\$0.00	\$0.00
Cash Vault Provisional Credit	\$100.00		\$0.00	\$0.00
Account Monthly Maintenance Fee	\$11.00		\$0.00	\$0.00
Other			\$0.00	\$0.00
TOTAL OF ACTIVITY CHARGES:			\$465.07	\$1,106,215.93

All yellow areas must be filled in to calculate.

BALANCE INFORMATION

AVERAGE LEDGER BALANCE:	\$1,152,337.00
AVERAGE FLOAT:	
AVERAGE AVAILABLE BALANCE:	\$1,152,337.00

EARNINGS CREDIT SUMMARY

AVERAGE POSITIVE AVAILABLE BALANCE:	\$1,152,337.00
NUMBER OF DAYS POSITIVE POSITION:	31
RESERVES AT:	10.000% \$115,233.70
INVESTABLE BALANCE:	\$1,037,103.30
EARNINGS CREDIT FOR INVESTABLE BALANCE AT:	0.5500% \$484.46
EARNINGS CREDIT:	\$484.46
TOTAL ACTIVITY CHARGES:	\$465.07
LESS INTEREST PAID:	
NET ACCOUNT ANALYSIS:	\$19.39

Please note: The volumes, balances and pricing in this proforma are estimates based on the bank statements reviewed by Tri Counties Bank and are subject to change. Please refer to the Analysis Business Checking Product Disclosure (NA-0110) and Business Fee Schedule (ADV-1B) for detailed descriptions.



PROFORMA FOR CALCULATING ACCOUNT ANALYSIS

Customer Name: Northern Ca Cities Self Insurance

Analysis Interest Checking

Date: August 1, 2016

Activity Description	Unit Price	Volume	Total Cost	Bal. Equivalent
NUMBER OF DAYS IN MONTH: 31 <i>All yellow areas must be filled in to calculate.</i>				
Account Monthly Maintenance Fee	\$15.00	3	\$45.00	\$0.00
Service Charge Debits	\$0.13	1039	\$135.07	\$0.00
Service Charge Credits	\$1.25	4	\$5.00	\$0.00
Checks Deposited	\$0.10	25	\$2.50	\$0.00
Currency Deposited/Provided	\$1.25 (per \$1000)		\$0.00	\$0.00
Charge Back/Returned Checks	\$10.00		\$0.00	\$0.00
Stop Payments	\$27.00		\$0.00	\$0.00
BusinessVue Stop Payments	\$17.50	1	\$17.50	\$0.00
Incoming Wires	\$15.00	1	\$15.00	\$0.00
Outgoing Domestic Wires In-Branch	\$30.00		\$0.00	\$0.00
Outgoing International Wires In-Branch	\$35.00		\$0.00	\$0.00
BusinessVue Wire Initiation Monthly Fee	\$10.00	1	\$10.00	\$0.00
BusinessVue Wire Additional Accounts	\$5.00		\$0.00	\$0.00
Outgoing Domestic Wires w/BusinessVue	\$12.50	2	\$25.00	\$0.00
Outgoing International Wires w/ BusinessVue	\$20.00		\$0.00	\$0.00
ACH Credits Origination Monthly Fee	\$25.00		\$0.00	\$0.00
ACH Debits Origination Monthly Fee	\$25.00		\$0.00	\$0.00
ACH Origination Additional Accounts	\$5.00		\$0.00	\$0.00
Express Deposit Capture Monthly Fee	\$25.00	1	\$25.00	\$0.00
Express Deposit Capture per Scanner	\$25.00	1	\$25.00	\$0.00
Express Deposit Capture Additional Accounts	\$5.00		\$0.00	\$0.00
Lockbox Monthly Maintenance Fee	\$100.00		\$0.00	\$0.00
Lockbox per Transaction	\$0.30		\$0.00	\$0.00
Lockbox Hand Keyed Items	\$0.04		\$0.00	\$0.00
Positive Pay Check & ACH	\$125.00		\$0.00	\$0.00
Positive Pay Check & ACH with Payee Match	\$150.00	1	\$150.00	\$0.00
Positive Pay Full Package	\$200.00		\$0.00	\$0.00
Positive Pay Additional Accounts	\$5.00	2	\$10.00	\$0.00
Positive Pay Addenda Reporting	\$25.00		\$0.00	\$0.00
Positive Pay Reconciliation	\$25.00		\$0.00	\$0.00
Cash Vault per Deposit	\$3.00		\$0.00	\$0.00
Cash Vault Cash Deposited	\$1.25 (per \$1000)		\$0.00	\$0.00
Cash Vault per Change Order	\$3.00		\$0.00	\$0.00
Cash Vault Change Order Handling	\$1.25 (per \$1000)		\$0.00	\$0.00
Cash Vault Provisional Credit	\$100.00		\$0.00	\$0.00
Account Monthly Maintenance Fee	\$11.00	3	\$33.00	\$0.00
Other			\$0.00	\$0.00
TOTAL OF ACTIVITY CHARGES:			\$498.07	\$0.00

BALANCE INFORMATION

AVERAGE LEDGER BALANCE:	\$1,152,337.00
AVERAGE FLOAT:	
AVERAGE AVAILABLE BALANCE:	\$1,152,337.00

EARNINGS CREDIT SUMMARY

AVERAGE POSITIVE AVAILABLE BALANCE:	\$1,152,337.00
NUMBER OF DAYS POSITIVE POSITION:	31
RESERVES AT:	10.000% \$115,233.70
INVESTABLE BALANCE:	\$1,037,103.30
EARNINGS CREDIT FOR INVESTABLE BALANCE AT:	\$0.00
EARNINGS CREDIT:	\$0.00
TOTAL ACTIVITY CHARGES:	\$498.07
LESS INTEREST PAID:	
NET ACCOUNT ANALYSIS:	-\$498.07

Please note: The volumes, balances and pricing in this proforma are estimates based on the bank statements reviewed by Tri Counties Bank and are subject to change. Please refer to the Analysis Business Checking Product Disclosure (NA-0110) and Business Fee Schedule (ADV-1B) for detailed descriptions.

NORTHERN CA CITIES SELF INSURANCE
 FUND

Complete Legal Business Name

JAMES P MARTA

BusinessVue Customer – Authorized Signer

68-0302156

Federal Tax ID Number

916-993-9494

Phone Number

Alt Phone Number

Fax Number

jmarta@jpmcpa.com

Email Address / Company Website

Business Type

- Corporation/ S Corporation/ Non-Profit Corporation
- Limited Partnership General Partnership
- Limited Liability Partnership Limited Liability Company
- Lodge / Association Individual / Sole Proprietor
- Public Funds

180502981

BusinessVue Primary Account #

This Agreement, together with the attached schedules, consisting of the total number of pages set forth below, along with the BusinessVue User Terms and Conditions (collectively, the "Agreement"), constitutes the agreement under which Tri Counties Bank ("We/Us") will provide electronic cash management services to the business named above ("Customer" or "You/Your"). By your signature below, you agree to the terms and conditions set forth in the Agreement, and any attached schedules. A current copy of the BusinessVue User Terms and Conditions will be provided to you on account approval and is available for review and printing at TriCountiesBank.com. Further, your signature hereto constitutes your representation and warranty that any financial information you provided to us in connection with your application for cash management services is true and correct, and that such information provided in the future that we may request shall also be true and correct as of the date provided.

This Agreement has attached, the following Schedules which further describe and authorize your BusinessVue Pro Features:

- Schedule 1: Account Setup
- Schedule 2: Corporate Admin Designation
- Schedule 3: Service Fees & Charges
- Schedule 4: QuickBooks™ Export
- Schedule 5: Business Bill Pay
- Schedule 6: Wire Transfers
- Schedule 7: ACH
- Schedule 8: Federal Tax Payments
- Schedule 9: Positive Pay
- Schedule 9a: Positive Pay User Access

Dated: _____

BusinessVue Customer:

Authorized Signer

Printed Name: JAMES P MARTA

Title: _____

Tri Counties Bank

Authorized Signature

Printed Name: _____

Additional Account Owner Signature(s)

Signature of TIMOTHY L SAILSBERY

Signature of DAVID R WARREN

Signature of _____

Signature of ELIZABETH EHRENSTROM

Signature of _____

Signature of _____

Katy Blakemore
 Prepared by

NORTHERN CA CITIES SELF INSURANCE FUND

Complete Legal Business Name

701 HOWE AVE STE E3

Street Address

Mailing Address, if Different

SACRAMENTO CA 95825

City, State Zip

68-0302156

Federal Tax ID Number

By your signature below, you hereby acknowledge that there are inherent risks in financial transactions conducted over the Internet. Tri Counties Bank uses industry standard practices to ensure the security of your transactions and data. However, the Bank cannot directly monitor your electronic systems and network connections for which you agree to accept the entire responsibility. Any electronic transactions submitted through the BusinessVue system which are deemed authorized by using the accepted login, password, security challenge and ID token(s) are deemed transactions authorized by you, whether or not such transactions were in fact initiated by you. The Bank's ability to reverse electronic transactions which are initiated by fraudulent means is extremely limited (and in many instances is impossible). Even if you immediately inform the Bank of an unauthorized debit to your account(s), the Bank may not be able to reverse such debit, and unless the Bank's systems are at fault, the financial loss will be entirely yours. The Bank's ability to determine the source of such fraudulent activity is also extremely limited. You are advised to be certain of the integrity of your systems before using BusinessVue and also determine whether you should obtain appropriate insurance coverage to protect against unrecoverable losses. We remind You that the BusinessVue User Terms and Conditions contains, in part, the following provisions which govern your BusinessVue use: *"You agree to be solely responsible for your security procedures using the BusinessVue System. You will adopt internal control procedures to protect the integrity and security of your access to the system and you acknowledge that you have not relied on Tri Counties Bank for advice with respect to such internal controls. You hereby assume full responsibility for any unauthorized access to the BusinessVue System that resulted from a failure of your internal controls. We will provide initial training to set up access to the BusinessVue System. We can assist with implementing your internal controls by setting Account access limits for specific Designated Users, if requested. You agree that transactions conducted under the passwords and User IDs you provide together with applicable token codes shall be deemed authentic payment orders binding on you and us. You will be responsible for all transactions made through the User ID, password and token security system, regardless of whether such transactions were authorized. We are not liable for unauthorized use of the BusinessVue System or for any losses that may result. You will notify us immediately in the case of a lost or stolen token, or if you believe that a User ID and/or password has been used without your permission, or under any other circumstances where access rights need to be changed or terminated."*

Accepted and agreed.

Dated: _____

BusinessVue Customer:

X

 Authorized Signature / Title

Printed Name: JAMES P MARTA

Title: _____

Tri Counties Bank

X

 Authorized Signature

Printed Name: _____

tri counties bank
BusinessVue Authorization and Agreement
Schedule 3 – Service Fees and Charges

Customer: NORTHERN CA CITIES SELF INSURANCE FUND

Fees for the BusinessVue System access are debited monthly from the account identified in your BusinessVue Authorization. These fees are in addition to any fees and service charges otherwise applicable to your Account(s). We reserve the right to modify this fee schedule with 30 days' notice to you. Your continued use of the BusinessVue System after such 30 day notice constitutes your consent to fee modifications. The following fees are current for BusinessVue:

BusinessVue Online Access

BusinessVue no charge
 BusinessVue Plus..... no charge
 BusinessVue Pro no charge

Services available with BusinessVue Pro for an additional fee:

Automated Clearing House (ACH) Services

Credit Originations \$25.00 per month
 Debit Originations \$25.00 per month
 Each additional account with ACH originations..... \$5.00 per month

Wire Services

Wire Originations \$10.00 per month
 Each additional account with Wire originations \$5.00 per month
 Incoming Wire \$15.00 each
 Outgoing Domestic Wire \$12.50 each
 Outgoing International Wire..... \$20.00 each

Positive Pay

Check & ACH Positive Pay..... \$125.00 per month
 Check & ACH Positive Pay with Payee Match \$150.00 per month
 Full Package \$200.00 per month
 Option: ACH Addenda Reporting \$25.00 per month
 Option: Reconciliation..... \$25.00 per month
 Each additional account with Positive Pay \$5.00 per month

Replacement Security Tokens \$20.00 each
 Stop Payment through BusinessVue \$17.50 each
 Statement Reprints through BusinessVue no charge
 Check Images through BusinessVue..... no charge

Lockbox service fees are quoted upon request based on individual requirements.

Business BillPay (requires access through BusinessVue Plus or Pro) \$5.95 per month

Additional services:

Written correspondence to payee \$15.00 each
 Proof of payment..... \$15.00 each
 Chargeback (returned Business BillPay payment) \$5.00 each

You agree to the foregoing schedule of charges, and as modified from time to time and hereby authorize us to deduct these charges directly from the account designated on Page 1 of this BusinessVue Authorization and Agreement. You also agree to pay any additional reasonable charges for Features you request that are not covered by this Agreement and which we may provide.

BusinessVue Customer:

X

 Authorized Signature

Printed Name: JAMES P MARTA

Title: _____

Customer: NORTHERN CA CITIES SELF INSURANCE FUND

QuickBooks™ Export

You may use the QuickBooks™ Export feature of BusinessVue to import your BusinessVue data file into the Intuit QuickBooks program. This function can be initiated from within QuickBooks or the BusinessVue System. In either case, your copy of QuickBooks must be running on your PC. It is your responsibility to make a backup of your QuickBooks data file before you use the export function. Failure to do so could cause data loss in the event the export function fails. You cannot export a file more than once in order to prevent duplication. To use this feature you must have a current installed version of QuickBooks on your PC. We cannot provide QuickBooks support for any other feature other than the export function.

DATED: _____

BusinessVue Customer:

X

Authorized Signature

Printed Name: JAMES P MARTA

Title: _____

Customer: NORTHERN CA CITIES SELF INSURANCE FUND

Business Bill Pay

Tri Counties Bank Business Bill Pay service can be accessed via the Bill Pay button in the BusinessVue System. "Cut-Off Time" is 1:00 PM Pacific Time. Use of the Business Bill Pay Service is subject to the terms and conditions of the Tri Counties Bank Online Access Agreement which can be viewed at the Business Bill Pay home screen.

Business BillPay (requires access through BusinessVue Plus or Pro)..... \$5.95 per month
Additional transaction fees may apply to your Business checking account.
Consult the applicable Product Disclosure for details.

Additional services:

Written correspondence to payee.....\$15.00 each
Proof of payment\$15.00 each
Chargeback (returned Business BillPay payment).....\$5.00 each

DATED: _____

BusinessVue Customer:

X

Authorized Signature

Printed Name: na

Title: na

na

Preferred Bill Pay Account

na

Bill Pay Fee Account #

na

Email Address

Customer: NORTHERN CA CITIES SELF INSURANCE FUND

Wire Transfers

A *Wire Transfer* request transmits the data necessary to affect a wire transfer from an Account to which the Designated User has access. In order to be processed on a same-day basis, wire transfer requests must be received by us on a Business Day by no later than 1:00 pm Pacific Time. Any wire transfer request received after that time will be processed on the next Business Day. The Bank has the right to reject any wire request if there are insufficient collected funds available in the Account(s). There are no wire transfer capabilities available for Certificate of Deposit Account(s) or an available Line of Credit. Transaction limitations apply for savings or money market investment accounts to another account or to third parties and are limited to six per statement cycle. A wire transfer fee is assessed for each wire that is requested and processed through the BusinessVue System.

Account Numbers

Primary Account Number for Wire Transfers: 180502981
Additional Account Number for Wire Transfers: _____
Additional Account Number for Wire Transfers: _____

DATED: _____

BusinessVue Customer:

Daily Limits:

Domestic: \$5,000,000.00

International: _____

X

Authorized Signature

Printed Name: JAMES P MARTA

Title: _____

Customer: NORTHERN CA CITIES SELF INSURANCE FUND

You hereby authorize the Representative(s) listed below, to initiate ACH credit and/or debit entries and to initiate, if necessary, adjustments for any entries in error to the Account(s) having access through BusinessVue. You acknowledge that the origination of ACH transactions to the Account(s) must comply with the provisions of the BusinessVue User Terms and Conditions, NACHA Rules and applicable law. You will not initiate an ACH entry that is part of a payment transaction involving a financial agency's office that is not located in the territorial jurisdiction of the United States bearing an International ACH transaction (IAT) standard entry class code. The requirement to use the IAT code is imposed by law and monitored by the Office of Foreign Assets Control (OFAC). Banks and U.S. corporations are required to comply with OFAC rules. Civil and criminal penalties may be imposed for violation of the rules and may include both jail time and civil fines ranging between \$10,000 and \$10,000,000 per occurrence depending on the sanctions program that is violated. Corporate ACH transaction Originators may be directly responsible for rule violations. Fines levied for OFAC violations are property of the U.S. government and levied by the OFAC not the financial institution. If Tri Counties Bank is fined due to an OFAC violation resulting from one or more ACH transactions originated by you, you agree to indemnify and hold the Bank harmless and reimburse the Bank for any such fines or penalties levied and which are attributable to your ACH activity. If you have questions about foreign ACH transactions, discuss these questions or concerns with your Account Officer before proceeding. Restricted transactions (defined as any funds/proceeds associated with Unlawful Internet Gambling) are prohibited from being processed through your account(s) with our Bank. Please refer to the ACH section of the BusinessVue User Terms and Conditions for more information.

DEPOSITORY NAME Tri Counties Bank BRANCH na
 CITY _____ STATE _____ ZIP _____

This authorization is to remain in full force and effect until DEPOSITORY has received written notification from Customer of its termination in such time and in such manner as to afford DEPOSITORY a reasonable opportunity to act on it.

AUTHORIZED REPRESENTATIVES

Name	Signature(s)
_____	_____
_____	_____
_____	_____

DATED: _____

Customer: _____

Prefunding and Uncollected funds hold required.

Daily ACH Limit* _____

Daily Settlement Total _____

Total Warehouse _____

X

 Authorized Signature
 Printed Name: na
 Title: na

*ACH limits are for Bank's protection only. Any ACH transactions processed in excess of the above-stated limit, for any reason, remain your responsibility and are subject to the terms and conditions of your Agreement.

ACH Origination Account Numbers

Primary Account Number for ACH Origination:

na

PPD DR CR

CCD DR CR

Primary Charge Back Account Number

PPD DR CR

CCD DR CR

Additional Account Number for ACH Origination

Additional Charge Back Account Number:

Additional Account Number for ACH Origination:

PPD DR CR

CCD DR CR

Additional Charge Back Account Number:

Additional Account Number for ACH Origination:

PPD DR CR

CCD DR CR

Additional Charge Back Account Number

Customer: NORTHERN CA CITIES SELF INSURANCE FUND

Federal Tax Payments

The BusinessVue System's *Federal Tax Payment* function enables you to make Federal Treasury Tax payments electronically. With the Federal Tax Payment function, you can initiate 65 different types of tax payments directly to the Internal Revenue Service (IRS) from any of your Accounts. Each time you submit a federal tax payment, the BusinessVue System gives you the option of adding the tax payment to the Archived Tax Payments File. This file enables you to easily resend any previous tax payments by simply selecting a saved payment and making any necessary changes. You can use the Federal Tax Payment function to submit a new federal tax payment, update an archived federal tax payment, submit a new federal tax payment using an archived federal tax payment, and delete an archived federal tax payment. Like other functions in the BusinessVue System, the Federal Tax Payment function is limited by your authority level and account privileges. You can perform tax payment functions only if your user profile has federal tax payment authority for the selected Account(s). Cutoff time is 4:00 PM Pacific Time, but we strongly encourage you to submit your tax payment files one to two days prior to the effective date to allow time to resolve issues and avoid penalties.

Dated: _____

BusinessVue Customer:

BusinessVue Customer – Authorized Signer

Printed Name: na

Title: _____

Customer: NORTHERN CA CITIES SELF INSURANCE FUND

Positive Pay

The BusinessVue System's *Positive Pay* function enables you to upload a check issue file for validation of all checks presented for payment against your Account(s). Only those checks presented which are matched to the checks written by you are then authorized for payment. Unmatched checks are flagged as exceptions and will be reported to you for further instructions and a decision on whether the item should be paid, or returned. Cutoff time for receipt of your validation file is 11:00 AM Pacific Time. Exceptions not reviewed prior to the 11:00 AM cut-off time will be paid.

Account Numbers

180502981 180502993
180503018

Please select package

- Check & ACH Positive Pay
 - ACH Credits as Exceptions
 - ACH Debits as Exceptions
 - Both
- Check & ACH Positive Pay with Payee Match
 - ACH Credits as Exceptions
 - ACH Debits as Exceptions
 - Both
- Full Package
 - ACH Credits as Exceptions
 - ACH Debits as Exceptions
 - Both
- ACH Addenda Reporting
 - CSV
 - EDI
 - NACHA
 - PDF
 - XLS
 - XML
- Option: ACH Addenda Reporting
 - CSV
 - EDI
 - NACHA
 - PDF
 - XLS
 - XML
- Option: Reconciliation

180502981
Positive Pay Fee Account #

Dated: _____

BusinessVue Customer:

BusinessVue Customer – Authorized Signer

Printed Name: JAMES P MARTA

Title: _____

BusinessVue Authorization and Agreement

Schedule 9a – Positive Pay User Access

Company Name: NORTHERN CA CITIES SELF INSURANCE
FUND

Please complete the section below showing the access authorized for this Positive Pay User. Please complete this form for each authorized Positive Pay user.

Action: Add Change Remove

Authorized User:

Printed Name _____ Email Address _____
 Date of Birth _____ SS# or Mother's Maiden Name _____

Authorized Positive Pay User _____ Date _____

By signing below, the authorized signer is authorizing this user to access the Positive Pay functions specified below.

Signatures: An authorized signer on the accounts along with the authorized Positive Pay user specified above must sign this form to begin using the Positive Pay.

Dated: _____

Authorized Signer _____

Printed Name: JAMES P MARTA

Title: _____

Positive Pay Access:

Positive Pay Account #	Process Exceptions	Upload Check Issue File	ACH Addenda Reporting	Reconciliation
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

BusinessVue Authorization and Agreement

Schedule 9a – Positive Pay User Access

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FUND

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Action: Add Change Remove

Authorized User:

Printed Name _____ Email Address _____
 Date of Birth _____ SS# or Mother's Maiden Name _____

Authorized Positive Pay User

_____ Date _____

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Signatures: An authorized signer on the accounts along with the authorized Positive Pay user specified above must sign this form to begin using the Positive Pay.

Dated: _____

Authorized Signer

Printed Name: JAMES P MARTA

Title: _____

Positive Pay Access:

Positive Pay Account #	Process Exceptions	Upload Check Issue File	ACH Addenda Reporting	Reconciliation
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>



BACK TO AGENDA

Northern California Cities Self Insurance Fund
Executive Committee Meeting
September 29, 2016

Agenda Item G.1.a.

2016 MEETING CALENDAR CHANGE

ACTION ITEM

ISSUE: Consider extending the Risk Management Committee meeting scheduled for October 27, 2016, for one hour, from 10:00 a.m. to 12:30 p.m., to provide more time for claims analysis, policy review and updates to members' scorecards. The Board of Directors meeting would then start at 12:30 p.m., with lunch and a presentation by ACI regarding their services and benefits.

RECOMMENDATION: Review the proposed changes to the 2016 meeting calendar.

FISCAL IMPACT: None.

BACKGROUND: Last year's October meeting for the Risk Management Committee was extended to discuss long-range planning, and it is useful to do the same this year to provide feedback on achieving objectives and risk management services.

ATTACHMENT(S): Revised NCCSIF 2016 Meeting Calendar

NCCSIF 2016 MEETING CALENDAR

BOARD OF DIRECTORS 12:00 p.m.	EXECUTIVE COMMITTEE 12:00 p.m.	CLAIMS COMMITTEE 10:30 a.m.
April 28	March 31*	March 31*
June 9	May 19 (teleconference)	May 19 (teleconference)
October 27 (12:30pm - 3pm) Finance Focus	September 29	September 29
December 8 (All-day Board Training Day)		

RISK MANAGEMENT COMMITTEE 10:30 a.m.	POLICE RISK MANAGEMENT COMMITTEE 10:00 a.m.	FINANCE COMMITTEE 10:30 a.m.
April 28	February 4	As Needed
June 9	May 5*	
October 27 (Expanded Meeting 10am - 12:30pm) Claims Analysis	August 4	
December 8	November 3	

ALL MEETINGS ARE SCHEDULED ON THURSDAYS

Board of Directors and Risk Management Committee meetings are on the same date.

Executive Committee and Claims Committee meetings are on the same date.

MEETING LOCATION

Rocklin Event Center - Garden Room
2650 Sunset Boulevard
Rocklin, CA 95677

*Rocklin Community Center - Springview Hall
5480 5th Street
Rocklin, CA 95677

CJPRMA 2016 MEETING DATES

EXECUTIVE COMMITTEE	BOARD OF DIRECTORS
January 21	March 17
April 21	May 17, 18 & 19
July 21	June 16
September 13	October 26 & 27
November 17	December 15



BACK TO AGENDA

Northern California Cities Self Insurance Fund
Executive Committee Meeting
September 29, 2016

Agenda Item G.1.b.

PRELIMINARY 2017 MEETING CALENDAR

ACTION ITEM

ISSUE: The proposed NCCSIF 2017 Meeting Calendar is presented for review to determine if any dates should be modified due to conflicts. The Program Administrators are recommending eliminating the December Risk Management Committee (RMC) meeting, to provide more time for the Board meeting, and extending the October meeting of the RMC by one hour.

RECOMMENDATION: Review the proposed dates and recommend a Meeting Calendar to the Board of Directors for approval.

FISCAL IMPACT: None.

BACKGROUND: Annually, the Executive Committee reviews and recommends the meeting calendar for NCCSIF Board, Executive, Risk Management, Claims, Police Risk Management and Finance Committees.

ATTACHMENT(S): Preliminary 2017 Meeting Calendar



Preliminary 2017 MEETING CALENDAR

February 2, 2017 Police Risk Management Committee - 10:00 a.m.

March 23, 2017 Claims Committee - 10:00 a.m.
Executive Committee - 11:30 a.m.

April 27, 2017 Risk Management Committee - 10:00 a.m.
Board of Directors - 12 noon

May 4, 2017 Police Risk Management Committee - 10:00 a.m.

May 18, 2017 Claims Committee - 10:00 a.m.
Executive Committee - 11:30 a.m.

June 15, 2017 Risk Management Committee - 10:00 a.m.
Board of Directors - 12 noon

August 3, 2017 Police Risk Management Committee - 10:00 a.m.

September 21, 2017 Claims Committee - 10:00 a.m.
Executive Committee - 11:30 a.m.

October 19, 2017..... Risk Management Committee Expanded Meeting- 10:00 a.m. - 12:30 p.m.
Claims Analysis
Board of Directors - ~~12 noon~~ 1:00 p.m.
Finance Focus

November 2, 2017..... Police Risk Management Committee - 10:00 a.m.

December 7, 2017 ~~Risk Management Committee - 10:00 a.m.~~
Board of Directors - ~~12 noon~~ 10:00 a.m. - 3:00 p.m.
Long Range Planning

Meeting location: TBD

No meetings are scheduled for January or July.



Agenda Item G.2.

NOMINATION OF OFFICERS - 2017

ACTION ITEM

ISSUE: Membership on the NCCSIF Executive Committee (EC) rotates annually, and each Member serves for a two-year term. NCCSIF Officers are selected from the EC as needed. The January 1, 2017 to December 31, 2017 term for the Executive Committee will include the following Members:

2017 NCCSIF Executive Committee

City of Anderson	Jeff Kiser
City of Colusa	Toni Benson
City of Corning	Kristina Miller
City of Marysville	Satwant Takhar
City of Red Bluff	Sandy Ryan
City of Willows	Tim Sailsbery
City of Yuba City	Natalie Springer

Non-Voting Member

CJPRMA Representative	Paula Islas	City of Galt
------------------------------	-------------	--------------

The current Officers are as follows:

President: Dave Warren from Placerville is serving the remainder of the prior President’s term.

New Term January 1, 2017 to December 31, 2018

Vice President: Liz Ehrenstrom - *serving second year of two-year term*
(January 1, 2016 to December 31, 2017)

Secretary: Corey Shaver - *serving second year of two-year term*
(January 1, 2016 to December 31, 2017)

Treasurer: Tim Sailsbery

CJPRMA Rep: Paula Islas

The President position is up for nomination. Given that Dave Warren assumed the office of President less than six months ago, the Executive Committee should consider if there is a need to form a Nominating Committee to solicit nominations. The Treasurer and CJPRMA Representative positions are appointed annually by the Board.



**Northern California Cities Self Insurance Fund
Executive Committee Meeting
September 29, 2016**

Agenda Item G.2. (continued)

FISCAL IMPACT: None.

RECOMMENDATION: Determine Dave Warren's interest in continuing in the President position (considered when he assumed office early) and solicit nominations for the Treasurer and CJPRMA representative positions.

BACKGROUND: The Executive Committee is a standing committee of the Board of Directors and is comprised of seven to nine voting members, and two non-voting members. The President of the Board of Directors serves as the Chair of the Executive Committee. The President, Vice-President, Secretary, Past-President and three to five other Directors act as the seven to nine voting members. The two non-voting members are the Treasurer and the Representative to the CJPRMA Board of Directors.

Historically, the newly-elected officers (President, Vice President, Secretary and Treasurer) are nominated by the Executive Committee (acting as the Nominating Committee). The officers are chosen from the Executive Committee and are elected for a two-year term. The President is selected from the second-year Members (often the current Vice President) and the Vice President is generally selected from the first year members.

The Secretary is selected from either group of members. The Treasurer and CJPRMA Representative are appointed annually from the NCCSIF Members at large.

Executive Committee office is held by the specific assigned Board Member, not the City. This means that if an Executive Committee member is unable to attend a scheduled meeting, the Board Alternate for that City, while welcome to attend the meeting, may not vote.

The cities of Folsom, Ione, Jackson and Placerville are scheduled to rotate off the Executive Committee on December 31, 2016. The cities of Anderson, Corning, Red Bluff and Willows are schedule to rotate on to the Executive Committee at that time. The cities of Colusa, Marysville and Yuba City remain on the Committee for one more year.

Section 5 of the NCCSIF Bylaws describes the duties and responsibilities of the Officers of the Authority.

ATTACHMENT(S):

1. Section 4 and Section 5 of the NCCSIF Bylaws
2. Executive Committee Rotation Schedule Map

E. All meetings of the Board shall be called, noticed, held and conducted in accordance with the provisions of Ralph M. Brown Act (Government Code Section 54950 et seq.).

SECTION 4 Executive Committee

A. - Membership. The Executive Committee shall be composed of eight (8) *voting and two (2) non-voting* members of the Board of Directors or their alternates. The President, Vice President and Secretary shall serve as *voting* members on the Executive Committee. The remaining *voting* members shall be elected by the Board of Directors on a member rotation basis, as established by the Board of Directors. The two (2) non-voting members shall be comprised of the Treasurer and the CJPRMA Board Representative. The President shall act as Chairman.

B. - Term. The terms of all members of the Executive Board shall be two (2) years, except for those of the President, Vice President, immediate Past President and Secretary, who shall all serve for two (2) years irrespective of the member rotation. A member may be reappointed to serve on the Executive Committee, except for the immediate Past President.

C. - Powers, Duties and Responsibilities.

1. The Executive Committee shall conduct, direct and supervise the day-to-day business of the Authority and in doing so shall exercise the powers expressly granted to it by the Agreement, these Bylaws and as otherwise delegated by the Board of Directors.

2. The following duties and responsibilities shall be assumed and carried out by the Executive Committee, which shall have all powers necessary for those purposes:

- a. Provide general supervision and direction to the Program Director;
- b. Authorize payment of claims against the Authority; provided, however, that with respect to claims arising under coverage programs operated by the Authority, claim settlement authority shall be in accordance with the policies and procedures governing the particular program;
- c. Enter into contracts, within budget limits;
- d. Make payments pursuant to previously authorized contracts, within budget limits; this Authority includes the power to authorize and reimburse expenses incurred for budgeted activities, within budget limits;
- e. Review and recommend a budget to the Board no later than seventy-two (72) hours prior to the spring meeting of the Board;
- f. Act as Program Director in the absence of the Program Director;

g. Recommend policies and procedures to the Board for implementation of the Agreement, the Bylaws and the operation of specific coverage programs; and

h. Appoint a nominating committee for each election of officers and members of the Executive Committee.

i. Amend annual budget in an amount not to exceed the contingency account.

3. Subject only to such limitations as are expressly stated in the Agreement, these Bylaws or a resolution of the Board of Directors, the Executive Committee shall have and be entitled to exercise all powers which may be reasonably implied from powers expressly granted and which are reasonably necessary to conduct, direct and supervise the business of the Authority.

D. - Meetings

1. Regular Meetings. Regular meetings shall be held at times, as the Executive Committee deems appropriate.

2. Special Meetings. Special meetings of the Executive Committee may be called by the Chairman or a majority of Executive Committee members, in accordance with the provisions of California Government Code Section 54956.

3. Public Meetings. All meetings of the Executive Committee shall be open to the public, except as provided by law.

4. Quorum. Four (4) members of the Executive Committee shall constitute a quorum for the transaction of business. Except as otherwise provided, no action may be taken by the Executive Committee except by affirmative vote of not less than a majority of those Executive Committee members present. A smaller number may adjourn a meeting.

5. Removal From Executive Committee. A member may be removed from the Executive Committee in the following ways:

a. Death of a Committee member;

b. Voluntary resignation;

c. Absence from three (3) consecutive meetings without a valid reason, in which case the Chair may recommend to the Executive Committee that member be terminated from Executive Committee membership. If the Executive Committee recommends to the Board of Directors that an Executive Committee member be terminated, the Board of Directors shall vote on the matter at its next regularly scheduled meeting.

d. When a vacancy occurs under the above provisions, a replacement shall be made from among the Board of Directors.

SECTION 5
Officers of the Authority

A. The officers of the Authority shall be a President, Vice President, Secretary, and Treasurer Officers so appointed shall serve at the pleasure of the Board of Directors. The president shall chair meetings to the Board of Directors and Executive Committee; the vice president shall act in the place of the president in the president's absence. The secretary shall keep and maintain minutes of the Board meetings and Executive Committee meetings, or to direct the keeping and maintaining of such minutes, and to promptly report minutes of meetings to all members as soon as practicable after the meeting has concluded. The treasurer's duties are as described in Sections 11 and 12 of the Bylaws. Other responsibilities may be set forth by the Board of Directors.

B. The President, Vice President and Secretary shall be elected by the Board of Directors and shall serve two (2) year terms. No officer shall serve for more than two (2) complete consecutive terms in his or her respective office. The terms of each office will ordinarily commence on January 1st of each calendar year, except that if an election has not been conducted by that date, the terms shall commence as soon as the election has been held. The terms of each office shall end on December 31st of the calendar year, except that if the election of the officers to serve the next succeeding term has not been conducted, the incumbent officers shall continue to hold their offices until the election has been conducted.

C. The Treasurer shall be appointed annually by the Board of Directors and, unless the Board of Directors determines otherwise, the Treasurer shall serve at the Board of Directors' pleasure. The Treasurer shall be an officer or employee of a Member Entity or a Certified Public Accountant.

D. The Board of Directors may create such other offices and appoint such other officers as it deems necessary and advisable.

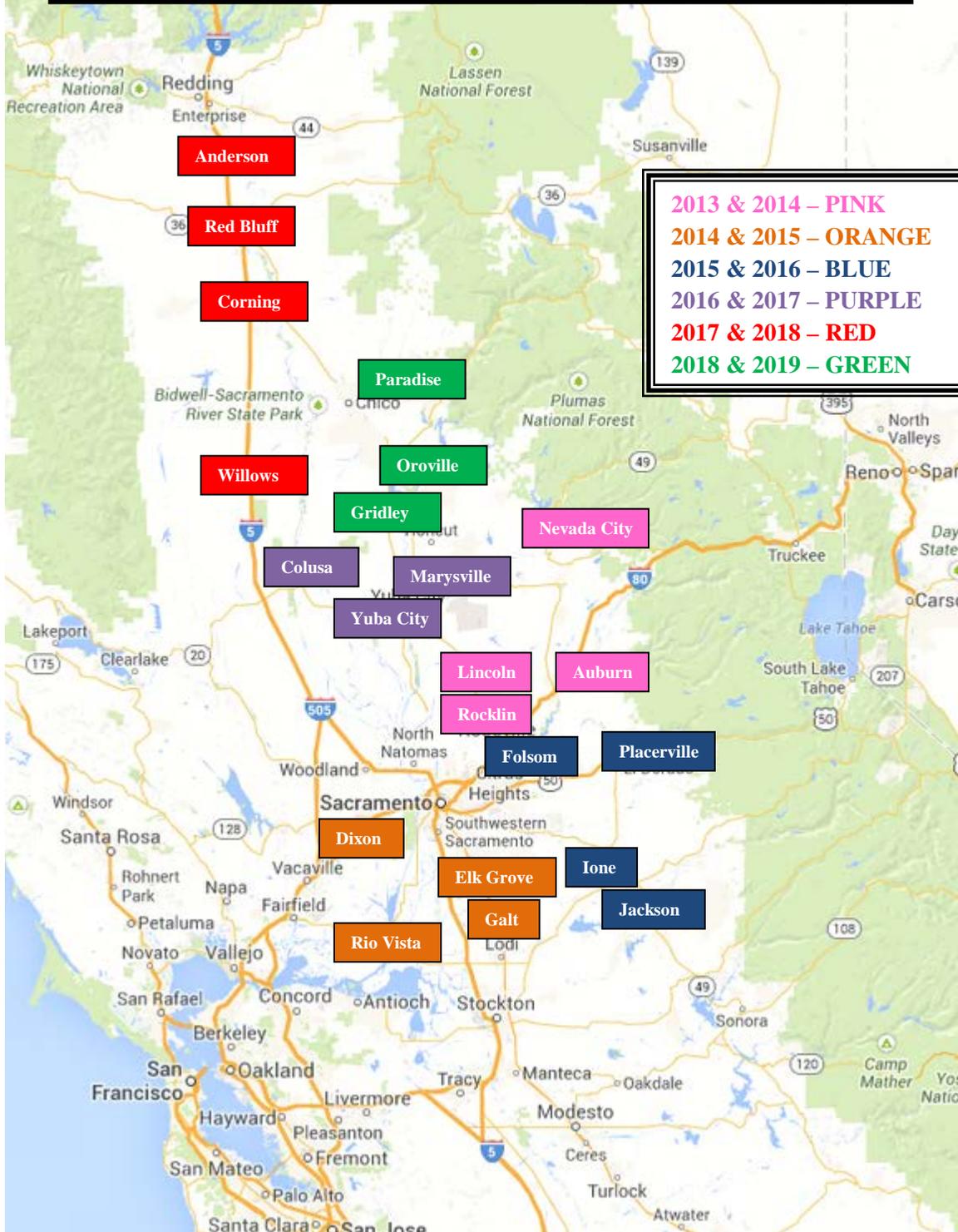
SECTION 6
Committees

Committees may be formed as necessary by either the Board of Directors or the Executive Committee for the purposes of overseeing any functions that the Board or Executive Committee has authority to control, such as, but not limited to, administration and policy direction, claims administration, investments, safety/loss control, etc.

SECTION 7
Program Director and Other Staff

A. The Board of Directors shall appoint a Program Director who shall be responsible for the general administration of the business and activities of the Authority as directed by the Executive Committee.

Northern California Cities Self Insurance Fund Executive Committee Rotation List





Agenda Item G.3.

**FY 16/17 POLICE RISK MANAGEMENT GRANT FUNDS
ALLOCATION AND USAGE**

ACTION ITEM

ISSUE: The NCCSIF Board approved a total of \$50,000 for police risk management grants for FY16/17. The Police Risk Management Committee has discussed member needs and concluded to use the FY 15/16 allocation for FY 16/17.

RECOMMENDATION: Approve the allocation of funds and provide direction regarding their use. The Program Administrators recommend using the same allocation of funds used for the previous camera grants and giving the members a choice of using the money for cameras or for storage. *(As an alternative, the Program Administrators would suggest considering allowing members who don't need cameras or storage the option of using the funds for other risk management needs, per NCCSIF's Risk Management Reserve policy for other grant funds.)*

FISCAL IMPACT: Approval to spend the \$50,000 already budgeted.

BACKGROUND: The Board approved a FY 14/15 budget of \$50,000 for the purchase of body cameras for NCCSIF's police agencies. The funds were used to purchase a total of 58 cameras directly from VieVu at a quantity discount. Two members used the funds to purchase different cameras and two have yet to take advantage of the funds. The FY 15/16 budget of \$50,000 Grant Funds were allocated to the member based on the camera allocation from 2014 with a corresponding dollar amount on the cost of the cameras with caveat that the primary use of the funds is for body camera program. If the member's body camera program is fully funded, the fund can be used for other risk management functions. The FY 16/17 budget also includes \$50,000 for police risk management grants contingent on Executive Committee approval of their use.

Attached is the camera allocation from 2014 and 15/16 with a corresponding dollar amount based on the cost of the cameras.

ATTACHMENT(S): FY 16/17 Police Risk Management Grant Funds Allocation Proposal

**POLICE RISK MANAGEMENT GRANT FUNDS
FY 16/17 Allocation of \$50,000 Budget**

		FY 14/15 \$50,000 Grant (Camera Allocation)	FY 15/16 \$50,000 Grant (Allocation of Fund*)	FY 16/17 \$50,000 Grant (Proposed Allocation same as FY 15/16)
1	Anderson	2	\$ 1,515	\$ 1,515
2	Auburn	4	\$ 3,030	\$ 3,030
3	Colusa	2	\$ 1,515	\$ 1,515
4	Corning	2	\$ 1,515	\$ 1,515
5	Dixon	4	\$ 3,030	\$ 3,030
6	Elk Grove	4	\$ 3,030	\$ 3,030
7	Folsom	5	\$ 3,788	\$ 3,788
8	Galt	4	\$ 3,030	\$ 3,030
9	Gridley	2	\$ 1,515	\$ 1,515
10	Ione	2	\$ 1,515	\$ 1,515
11	Jackson	2	\$ 1,515	\$ 1,515
12	Lincoln	4	\$ 3,030	\$ 3,030
13	Marysville	3	\$ 2,273	\$ 2,273
14	Nevada City	2	\$ 1,515	\$ 1,515
15	Oroville	4	\$ 3,030	\$ 3,030
16	Paradise	3	\$ 2,273	\$ 2,273
17	Placerville	2	\$ 1,515	\$ 1,515
18	Red Bluff	3	\$ 2,273	\$ 2,273
19	Rio Vista	2	\$ 1,515	\$ 1,515
20	Rocklin	4	\$ 3,030	\$ 3,030
21	Willows	2	\$ 1,515	\$ 1,515
22	Yuba City	4	\$ 3,030	\$ 3,030
	Total	66	\$ 49,995	\$ 49,995

*Fund Allocation is based on cost of camera at \$757.50 each



**APPROVAL OF NCCSIF DEFENSE ATTORNEY LIST
FOR WORKERS' COMPENSATION**

ACTION ITEM

ISSUE: The City of Folsom and York Risk Services are recommending the addition of Isaac Escobedo from Mullen & Filippi, LLP to the NCCSIF Defense Attorney Approved List for Workers' Compensation; and removal of Kurt Petersen from D'Andre, Peterson Bobus & Rosenberg from the NCCSIF Defense Attorney Approved List.

RECOMMENDATION: Approve as requested.

FISCAL IMPACT: None.

BACKGROUND: The Claims Committee regularly reviews and recommends changes to the Approved List of attorneys based on feedback from members and the claims administrator.

Hourly rates for the firm are: Partners, \$175; Associates, \$165; Paralegals, \$95.

ATTACHMENT(S):

1. Resume of S. Isaac Escobedo from Mullen & Filippi, LLP
2. Policy and Procedure A-9: Attachment B Defense Attorney List for Workers' Compensation

LEGAL EXPERIENCE

MULLEN & FILIPPI, LLP, Sacramento, California (June 2009 to Present)
Associate Partner

- Appear before Administrative Judges at the Workers Compensation Appeals Board in defense of Workers Compensation claims, Petitions for Serious & Willful Misconduct, and Petitions for Discrimination under Labor Code Sec 132a.
- Prepare Pleadings including Petitions, Motions, Stipulations, Orders, and settlement documents.
- Provide legal counsel to adjusters and employers regarding defense of claims and settlement strategies.
- Provide training and legal updates to insurance companies, brokers, and employers in the litigation and defense of Workers Compensation claims.
- Prepare Petitions for Reconsideration and/or Removal at the Workers Compensation Appeals Board, and prepare Writs of Review at the State Appellate Court.

CITY ATTORNEY'S OFFICE, Merced, California (Feb. 2007 to May 2009)
Deputy City Attorney/City Prosecutor

- Prosecuted all municipal code violations from inception to completion.
- Provided legal counsel to City departments and commissions, including the City Clerk's Office and Code Enforcement, Housing, and Parks Departments.
- Conducted research and drafted legal opinions for City Council, City Attorney, and other Department Heads.
- Advised and trained personnel on Substantive and Procedural Due Process, Fourth Amendment Search and Seizure, and First Amendment issues.
- Drafted and reviewed contracts, agreements, ordinances, and resolutions.

DISTRICT ATTORNEY'S OFFICE, County of Merced, California (Dec. 2003 to Feb. 2007)
Deputy District Attorney

- Reviewed police reports and filed charges.
- Interviewed witnesses and victims and provided direction to law enforcement in preparation for hearings and trial.
- Conducted preliminary examinations and other evidentiary hearings.
- Prepared People's motions and responded to defense motions and appeals.
- Felony jury trials include attempted murder, sales of narcotics with gang enhancement, elder abuse, evading arrest and driving while under the influence.

EDUCATION

SANTA CLARA SCHOOL OF LAW, Santa Clara, California
Juris Doctor (2003)

- Honor Scholarship
- Summer fellowship, East San Jose Community Law Center

UNIVERSITY OF CALIFORNIA, Davis, California
Bachelor of Arts, Economics, Minor in Religious Studies (2000)

BAR ADMISSION & ACTIVITIES

- Member, California State Bar (2003 to Present)
- Merced County Food Bank, Board of Director (2008 to 2009)

LANGUAGE SKILLS

- Fluent in Spanish.

ADMINISTRATIVE POLICY & PROCEDURE #A-9

ATTACHMENT B

**WORKERS' COMPENSATION
Approved Law Firms**

Name of Law Firm	Attorneys
Law Offices of Tim Huber 935 University Ave. Sacramento, CA 95825 (916) 929-6400	Tim Huber
Hanna, Brophy, et al P.O. Box 255267 Sacramento, CA 95825 (916) 929-9411	Laurie Dunlap Russell O. Youmans (530) 224-5003 Redding
Laughlin, Falbo, Levy & Moresi LLP 250 Hemsted Drive, Suite 300 Redding, CA 96002 (530) 222-0268	Hank Slowik David V. Huscher
Hanna, Brophy, et al P.O. Box 491720 Redding, CA 96049	Russ Youmans Mike White Leslie Tuxhorn
Lenahan, Lee, Slater, & Pearse, LLP 1030 15 th Street Sacramento, CA 95814 (916) 443-1030	Gerald Lenahan Yolanda S.G. Tuckerman Christine M. Green Colin S. Connor Charleton S. Pearse Ira Clary Charles S. Templeton
Mullen & Filippi 1335 Buenaventura Blvd #106 Redding, CA 96001 (530) 243-1133	Lawrence P. Johnson
Matthew Brueckner Law Firm 608 29 th Street Sacramento, CA 95816 (916) 448-8816	Matthew Brueckner

ADMINISTRATIVE POLICY & PROCEDURE #A-9

~~D'Andre, Peterson Bobus & Rosenberg
Sacramento Office
10995 Gold Center Drive, Suite 115
Rancho Cordova, CA 95670
(916) 364-9390~~

~~Kurt Petersen~~

Mullen & Filippi
1435 River Park Drive, Suite 300
Sacramento, CA 95815
(916) 442-4503 ext. 1001
Email: iescobedo@mulfil.com

S. Isaac Escobedo, Esq. Associate Partner

~~Revised September 24, 2015~~
Revised September 29, 2016



BACK TO AGENDA

Northern California Cities Self Insurance Fund
Executive Committee Meeting
September 29, 2016

Agenda Item G.4.b.

APPROVAL OF 2016 WORKERS' COMPENSATION CLAIMS AUDIT

ACTION ITEM

ISSUE: This year NCCSIF is scheduled to conduct a Workers' Compensation claims audit. The Program Administrators have requested and attached a proposal from Farley Consulting Services, the firm that conducted the last audit.

We originally planned to conduct the audit in October. However, we were recently notified that CSAC-EIA is auditing the NCCSIF claim files beginning October 10, 2016, so we have asked Mr. Farley to begin his audit in March of 2017.

RECOMMENDATION: Approve proposal from Farley Consulting Services.

FISCAL IMPACT: None, but will increase budget for future years. Budgeted \$8,000 and proposal is for \$10,500.

BACKGROUND: Every even year NCCSIF has a Workers' Compensation Claims Audit completed. The prior 2014 Workers' Compensation Claims Audit was conducted by Farley Consulting Services in May 2015, also due to conflict with CSAC-EIA audit. Going forward we will recommend the Workers' Compensation audit be conducted every odd year, as long as CSAC-EIA continues their audit schedule.

ATTACHMENT(S): Proposal from Farley Consulting Services

Proposal for Workers' Compensation Claims Audit Services – 2016

for

Northern California Cities Self Insurance Fund (NCCSIF)



August 30, 2016



F A R L E Y
CONSULTING SERVICES, LLC

P.O. Box 5928 ~ Oceanside, CA 92052
Cell: 760.533-3439 ~ Fax: 760.722.1760
farleyconsulting@cox.net

**An Independent Claims Management
Consulting Firm**



August 30, 2016

Northern California Cities Self Insurance Fund
c/o Alliant Insurance Services
2180 Harvard Street, Suite 460
Sacramento, CA 95815

Attn: Mr. Marcus Beverly
Program Administrator

by email: Marcus.Beverly@alliant.com

Proposal for Workers' Compensation Claims Audit Services – 2016

Farley Consulting Services (FCS) is pleased to present this proposal to conduct an audit of workers' compensation claims handling for the Northern California Cities Self Insurance Fund (NCCSIF).

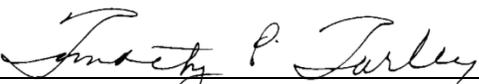
FCS has completed more than 800 similar audits and can provide a comparison of claims handling performance of York Insurance Services Group (York) with other claims administration arrangements. That comparison will identify areas of claims handling where York may not be complying with accepted industry standards or its own internal standards.

FCS will provide its insurance information to NCCSIF if it is selected to conduct the audit.

This proposal is valid for 120 days from the date on this document.

Respectfully submitted,

FARLEY CONSULTING SERVICES

by 

Timothy P. Farley, CPCU
President

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Appendix

Resume

I. Consultant Corporate Data

A. FCS Qualifications

All activity for this project will be performed by Timothy P. Farley, CPCU.

Mr. Farley began his claims management consulting career in 1991 and formed Farley Consulting Services in 2000. FCS is a national, *independent* claims management consulting firm headquartered in Oceanside, California.

FCS has completed more than 800 similar audits.

Mr. Farley's resume is appended to this report.

B. Project Team

Mr. Farley is the sole consultant of FCS. His responsibilities for this project will be:

- Managing the project
- Performing the audit
- Completing the report
- Presenting the report to NCCSIF via teleconference at a subsequent board meeting, if requested.

Mr. Farley has an extensive claims administration background. He has been a multi-line claims adjuster and a claims supervisor. The claims unit he supervised handled high exposure workers' compensation claims.

Mr. Farley has conducted more than 800 similar audits for entities such as NCCSIF. His claims, legal, and risk management background enables him to take the fiscal and legislative concerns of these entities into consideration when evaluating claims administration effectiveness.

Mr. Farley's resume is in the Appendix to this proposal.

C. References

FCS has provided similar audit services to more than 200 public entities, primarily in California. FCS encourages NCCSIF to contact these individuals.

Bay Cities Joint Powers Insurance Authority	
Client address	Oakland, California
Client contact	Ms. Jackie Miller
Telephone/email	(800) 541-4591 / jmiller@bickmore.net
Type of business	California Cities Insurance Pool
Services provided	Claims audit
Date services provided	Bi-annually since 1994
Individuals involved in providing services for this client	Timothy P. Farley, CPCU President

Small Cities Organized Risk Effort (SCORE)	
Client address	San Francisco, California
Client contact	Ms. Laurence Voiculescu
Telephone/email	(916) 643-2702 / lvoiculescu@alliant.com
Type of business	California Cities Insurance Pool
Services provided	Claims audit
Date services provided	Bi-annually since 1998
Individuals involved in providing services for this client	Timothy P. Farley, CPCU President

Central San Joaquin Valley Risk Management Authority (CSJVRMA)	
Client address	Fresno, California
Client contact	Ms. Jeanette Workman
Telephone/email	(800) 541-4591 / jworkman@bickmore.net
Type of business	California Cities Insurance Pool
Services provided	Workers' Compensation claims audit
Date services provided	Bi-annually since 1994
Individuals involved in providing services for this client	Timothy P. Farley, CPCU President

FCS will provide additional references, if requested.

II. Recommendations/Scope and Approach

A. Project Objective

NCCSIF seeks assurance that its workers' compensation TPA (York) is providing effective claims administration and is adhering to California workers' compensation statutory guidelines. FCS will incorporate the review of key areas of claims administration identified by NCCSIF and used for past NCCSIF audits. They are standard points of observation in all audits FCS conducts.

B. Plan of Action

Audit Sample Selection

NCCSIF has indicated that this project must involve the following audit samples:

- **90 open active indemnity claims.** At least 50% of these will have incurred costs of \$25,000 or more.
- **10 closed** indemnity claims. FCS recommends that these claims will have been closed in the past 18 months. Again, at least half of these should be claims that have generated incurred costs of \$25,000 or more. The 18-month cut off point is recommended to ensure that the most *current* claims handling activity is evaluated.
- **25 open** medical only claims

Other Audit Steps

To complete this project, FCS will:

1. Conduct an initial telephone discussion with York to review data requirements and timing of the work. During this interview, FCS will also attempt to identify specific areas of concern (not expressed in the RFP) that NCCSIF would like to have evaluated.
2. Receive a current loss run of open claims in Excel spreadsheet format from York from which the audit sample will be selected.
3. Develop the list of claims to be reviewed and provide that list to York approximately three weeks before the start of the audit. FCS welcomes NCCSIF's input on the sample selection.
4. Conduct necessary telephone interviews to confirm audit timing.
5. Complete the audit. The review will be done remotely via access to York's claims information system.

6. Conduct follow-up telephone interviews with York personnel to refine the understanding of such issues as:
 - Settlement authority of York
 - York's or NCCSIF's standards for contesting questionable claims
7. Organize, tabulate, and analyze all information received, and develop conclusions.
8. Submit a draft report of findings to NCCSIF. The report will be a practical, working tool that is clear and concise in setting forth study results. The assessment of York claims administration performance will be clear. Recommended action to be taken will be supported with discussion and exhibits. The draft report will be provided electronically in a PDF file.
9. Discuss the draft report with NCCSIF.
10. Issue the final report electronically in PDF.
11. Present the report via teleconference at a subsequent NCCSIF Board meeting if requested.

This proposal assumes the audit of NCCSIF will be performed remotely via access to the York Claims Connect information system.

C. Timing

The review of 125 claims will require an entire week. FCS proposes to conduct the audit during the week of 10/3/16.

A draft report of audit findings will be provided by mid-November 2016.

III. Cost of Service

FCS will complete this project for a flat fee of \$10,500. This fee includes all related expenses. There will be no additional charges. This is the guaranteed not-to-exceed fee.

An invoice will be submitted following completion of the draft report.

IV. Insurance Requirements

FCS maintains the required insurance coverage and will provide specific insurance coverage verification if awarded the project.

Resume

Timothy P. Farley, CPCU President

EXPERIENCE

- FARLEY CONSULTING SERVICES** – 2000 to present
President and primary consultant of national, independent claims management consulting firm.
- ADVANCED RISK MANAGEMENT TECHNIQUES, INC.** – 1991 to 2000
Senior Claims Consultant. Consultant to various corporations and public agencies on risk management subjects, with an emphasis on claims audits, claims administrator selection and evaluation, and other claims management issues.
- ALEXANDER & ALEXANDER** – 1989 to 1991
Marketing Manager. Responsible for market placement of all new and renewal retail business.
- TRANSCO INSURANCE SERVICES** – 1988 to 1989
Home Office Claims Supervisor. Supervision of independent claims adjusting firms handling litigated liability claims, including products liability and construction defect claims. Duties also included reports to various members of reinsurance treaties.
- INSURANCE CO. OF THE WEST** – 1986 to 1988
Claims Supervisor. Supervision of claims unit handling liability, automobile and workers' compensation claims.
- USF&G INSURANCE CO.** – 1983 to 1986
Claims Adjustor. Responsible for full handling of property, liability and workers' compensation claims from first report to final resolution.

ACADEMIC BACKGROUND

- University of Wisconsin – Madison, Wisconsin
Graduate level courses on risk management
- Western State University College of Law
Graduate level courses in contracts, torts, civil procedures, property and criminal law
- University of Wisconsin – La Crosse, Wisconsin
Bachelor of Science degree in Business Administration
Academic All-American
- American Institute for Property and Liability Underwriters, Inc.
Chartered Property Casualty Underwriter (CPCU) designation
Instructor CPCU 1 and 6

PROFESSIONAL SOCIETIES

- Society of Chartered Property Casualty Underwriters



**WORKERS' COMPENSATION CLAIMS ADMINISTRATION
PERFORMANCE PLAN - YORK UPDATE REPORT**

INFORMATION ITEM

ISSUE: York has provided the attached draft Quarterly Report for review and comment before being presented to the Board. The Report is one aspect of the attached Performance Plan that was agreed-upon with York as a result of feedback from the members.

RECOMMENDATION: Review and comment on report contents.

FISCAL IMPACT: None.

BACKGROUND: NCCSIF's regular Service Provider Survey revealed concerns with the Workers' Compensation (WC) claims management provided by York. A subsequent survey and Board discussion regarding the WC claims administration led to a meeting with York and select Executive Committee members to agree on a Performance Plan to address member concerns. Part of that plan is a quarterly report that York will prepare for the Board to update members on progress in reaching the goals set out in the Plan.

ATTACHMENT(S):

1. York Draft Quarterly Report
2. NCCSIF Workers' Compensation Performance Plan

Workers' Compensation Program Highlights for the Quarter:

- File Reviews with City of Elk Grove, City of Folsom, City of Galt, City of Marysville, Town of Paradise, City of Rocklin, and City of Yuba City.
- Workers' Compensation 101 trainings with City of Lincoln and City of Marysville. Please contact Dori Zumwalt to schedule Workers' Compensation 101 training with your city!
- Trending Reports presented to City of Galt, City of Marysville, and Town of Paradise.
- Baby News!!! Sara Marshall is expecting her second daughter (Grace Sara) on December 1, 2016. Sara will be going on maternity leave approximately November 7, 2016 and is expected to return by March 2017. More news to follow! 😊

Workers' Compensation Program Results:

<u>3 Months ending:</u>	<u>11/30/2015</u>	<u>2/29/2016</u>	<u>5/31/2016</u>	<u>8/31/2016</u>
Medical Only				
Beginning Inventory	58	45	39	46
Newly Entered	43	35	48	60
Reopened	1	3	1	1
Closed	48	36	35	44
Transfers to Indemnity	11	8	11	9
Ending Medical Only	43	39	42	54
Indemnity				
Beginning Inventory	466	465	470	469
Newly Entered	31	39	40	43
Reopened	13	2	6	12
Closed	54	44	54	75
Transfers from MO	11	8	11	9
Ending Indemnity	467	470	473	458
Closing Ratio				
Beginning Inventory	524	510	509	515
Newly Entered	74	74	88	103
Reopened	14	5	7	13
Closed	102	80	89	119
Ratio	116%	101%	94%	103%
Ending Inventory	510	509	515	512

<u>Open Inventory</u>				
<i>Numer of Open Claims at Month End</i>				
Month	Med Only	Indemnity	Fut Med	Total
Aug-15	58	210	256	524
Nov-15	45	222	243	510
Feb-16	39	236	234	509
May-16	46	243	226	515
Aug-16	56	237	218	511

<u>Claims Reported by Type</u>				
3 Months				
Ending	1st Aid	Med Only	Indemnity	Total
Aug-15	3	30	24	57
Nov-15	5	43	31	79
Feb-16	11	35	39	85
May-16	4	48	40	92
Aug-16	5	60	43	108

<u>Closing Ratios</u>			
3 Months			
Ending	Opened	Closed	Ratio
Aug-15	61	76	125%
Nov-15	88	102	116%
Feb-16	79	80	101%
May-16	95	89	94%
Aug-16	116	119	103%



Goals and Objectives

Focus	Measurement	Objective
Inventory Reduction	Files closed from Critical Listing	8 per month
Settlements	Number of Settlements	8 per month
Salvage	Salvage as % of incurred on Closed Files	10% on prior incurred value
Temporary Disability	Average Duration of TD on active TD files	22 weeks of TD on current TD files
Litigation	Newly Litigated Files as % of Newly Opened files	12% of newly opened claim files
Reserve Development	Annualized development of reserves on files DOI > 1 year	10% Annual Development

NCCSIF Quarterly Workers' Compensation Report: September 2016



Inventory Reduction	<u>11/30/2015</u>	<u>2/29/2016</u>	<u>5/31/2016</u>	<u>8/31/2016</u>
Claims Closed from Critical Listing	20	8	19	22
Settlements				
Compromise and Release	6	14	8	12
Stipulations	14	15	7	16
New Settlements in Period	20	29	15	28
Salvage on Closures				
Incurred Value of Closed Ind Files	\$2,660,729	\$1,337,668	\$1,735,701	\$2,546,111
Salvage on Closed Files	\$1,119,033	\$917,661	\$1,084,695	\$1,340,951
Salvage as % of Incurred Value	29.6%	40.7%	38.5%	34.5%
Average Duration of Active TD Files				
Num of Claims Paying TD in Period	31	31	37	32
Average Duration of TD (weeks)	25.30	23.31	18.73	19.66
Litigated Inventory				
Newly Litigated Files	5	7	9	11
Open Litigated Files	207	209	204	195
Newly Litigated Files, 6 Months Rolling	18	12	16	20
Newly Opened Files, 6 Months Rolling	128	148	162	191
Newly Litigated as % of Newly Opened	14.1%	8.1%	9.9%	10.5%
Reserve Development, DOI > 1 Year				
Change in Incurred	\$2,592,613	\$1,274,324	\$3,454,162	\$4,800,717
Annual Increase on Open Incurred	8.2%	4.0%	10.9%	15.0%

**NCCSIF Workers' Compensation Claims Management
Performance Plan**

Category	Topic	Criteria	Measurement	
Communication	Return Phone Calls	One Working Day	Audit/Survey	
	Return Emails	One Working Day	Audit/Survey	
	Written Correspondence	Five Working Days	Audit/Survey	
	Ongoing Contact – TD claimants	Minimum every 45 days	Audit	
	New Claims	3-Point Contact, Minimum 3 days	Audit	
	Claim Reviews	At least 1 per year	Quarterly Report	
	Claim Status Call	At least 30 minutes/month	Member Feedback	
	Case Load	150 Indemnity Pending		Quarterly Report
		300 Med Only/FM		Quarterly Report
Diary	Indemnity	Every 45 Days	Audit	
	MO/FM	Every 90 Days	Audit	
	Supervisor	120 Days, 180 MO/FM	Audit	
	Compensability	Within 14 days	Audit	
	AOE/COE Investigation	Within 3 days	Audit	
	Initial Reserves	Within 14 days	Audit	
	Initial Indemnity Payment	Within 14 calendar days	Audit	
Training	Work Comp 101	By December 31	Completion	
	Roles & Responsibilities			
	Return to Work Programs	Ongoing	Quarterly Report	
Reporting	Activity Summary	Quarterly	Quarterly Report	



Agenda Item G.5.

CHANGE IN MEMBERS TRANSIT COVERAGE STRUCTURE

ACTION ITEM

ISSUE: Three NCCSIF Members (Folsom, Dixon and Auburn) have **fixed route transit** exposures that are covered by the Pool's Banking and Shared Risk programs, and then excluded for coverage through CJPRMA. And as a result, they are members of the 'transit pool' called Cal TIP. Coverage attaches that \$250,000, reducing NCCSIF's exposure to this limit.

These 3 cities have their claims adjusted by York, but using the NCCSIF adjusting team. Cal TIP is now modifying their program documents, and will (most likely) no longer allow claims to be adjusted by anybody but their claims team. *(It's interesting that Cal TIP also currently uses York, but they use a special team within York to handle transit claims).*

As a result, NCCSIF needs to work with its Members and Cal TIP before Cal TIP's upcoming program renewal on May 1, 2017 to smoothly manage changes in process at nominal additional cost to these 3 members. This discussion with the EC is the first in exploring alternatives.

RECOMMENDATION: Hold group meetings with the 3 Members to 1) discuss alternatives, and 2) provide a recommendation to the full Board for consideration. *(Not all Members may wish to solve this in the same way).*

FISCAL IMPACT: If NCCSIF were to discontinue providing transit operation coverage, and these 3 cities were to join Cal TIP at lower attachments, then their additional cost *estimates* may be approximately the following:

<u>City</u>	<u>Attachment / Addt. Prem.</u>	<u>Attachment / Addt. Prem.</u>	<u>Ten Year AVG. Claims</u>
Auburn	\$50,000 / \$3,537	\$10,000 / \$8,921	\$20 incurred
Dixon	\$50,000 / \$5,495	\$10,000 / \$13,859	\$1 incurred
Folsom	\$100,000 / \$5,398	\$10,000 / \$25,325	\$30,448 paid; \$53,213 inc.

Note: the Ten Year Average Claims indicated above is provided as a comparison to the Additional Premium that may be due *(since no Contribution Credit back from NCCSIF is available to offset it – SEE DISCUSSION BELOW)*. **More analysis is needed here before final decisions are made based on this data.**



**Northern California Cities Self Insurance Fund
Executive Committee Meeting
September 29, 2016**

Agenda Item G.5. (continued)

BACKGROUND: There are a number of interrelated issues that complicate an easy transition involving these two Pool programs. NCCSIF has a funding plan that is based on **payroll** (and includes the loss experience) of the individual members. The Cal TIP rating plan is based on **miles** that buses drive.

Therefore, when a member takes this transit exposure out of NCCSIF it gets very little credit toward their contribution because they still need to report all their payroll to NCCSIF for coverage related to their transit operations that don't involve bus accidents, including employment practices liability. *There will be a reduction for Folsom based on the impact to their ex-mod for transit losses being excluded.*

But clearly, if they were to join Cal TIP at lower attachments they would have a premium charge at the various self-insured retentions offered by Cal TIP, increasing overall costs. Initially, we thought that the additional cost would be nominal when comparing them at their Banking layer Attachments in NCCSIF. *(For Dixon and Auburn this is \$50,000 SIR, and for Folsom this is \$100,000 SIR).*

After conversations with both Cal TIP and York we concluded that it was easy for NCCSIF to manage their membership in the Banking layer through NCCSIF - we can, in essence, 'journal' the claims costs when they occur in the Cal TIP Pool and need to be paid out of the NCCSIF Pool. This does not work as well with the Shared Risk layer, and therefore, we think that NCCSIF needs to consider excluding coverage for these 3 members in the Shared Risk layer -- only providing coverage reimbursement through the Banking layer, so they can consolidate their programs with each other most simply.

Because NCCSIF is not a member of Cal TIP, but the individual cities are Members, there will be a number of control points that need to put in place. We think that these details can be worked out to everyone satisfaction, but first need to know the goal of the organization(s) before proceeding.

As a side note: There are other CJPRMA members similarly impacted; they include Santa Rosa, Vacaville and Vallejo. In addition this Cal TIP change in program structure impacts many other of its insureds including about 5 counties that will similarly need to find solutions. As the process develops in the next few months we may see some alternatives that become more attractive for consideration.

ATTACHMENT(S): None



DECEMBER 2016 TRAINING DAY

ACTION ITEM

ISSUE: The Executive Committee is asked to review and make suggestions for training topics to present at the Board meeting to be held on December 8, 2016.

Attached is a list of suggested topics, format of the presentation, and estimated timeframe for review and discussion.

RECOMMENDATION: Provide direction on training topics.

FISCAL IMPACT: The cost of the meeting is included in the current NCCSIF budget for meetings.

BACKGROUND: Historically the Board meeting in December alternates between a Training Day and a Long Range Planning session. The planning session must be done at least every three years to meet CAJPA accreditation standards. The last planning session was in 2014 (rain delayed to January 2015), so the meeting in December 2017 will be a planning session.

ATTACHMENT(S): Suggested Training Day Topics

NCCSIF Board Meeting 12/8/16
Training Day Topics For Discussion

Item/Topic	Format	Timeline
Risk Management Committee Meeting Recommendations <ul style="list-style-type: none"> • Training/Services/Equipment • Funding • Loss Analysis • Scorecard Update 	Presentation of Recommendations Review/Discussion/Action	60 minutes
Funding Topics <ul style="list-style-type: none"> • Review of financial condition v. target benchmarks • Review of funding formulas 	PowerPoint presentation and discussion PowerPoint presentation and discussion	30 minutes 20- 30 minutes
Training Topics <ul style="list-style-type: none"> • Orientation for New Members • Best Practices for Work Comp Claims • Drones • Legal Update • Employment Practices Topic • SB 854 Compliance (Prevailing Wage) • Investments 101 • CJPRMA Update & Services • Lexipol Services and Update • “Lessons Learned” from bad claims • Emerging Risks • CAJPA Feedback/topics of interest from conference 	Presentation and Discussion	30-45 minutes per topic
Business Meeting Topics <ul style="list-style-type: none"> • Quarterly Financial Report • Investment Report • Annual Report • Insurance Market Update & Renewal Marketing Plan 	Presentation, Discussion, Action	90 minutes for all topics



BACK TO AGENDA

Northern California Cities Self Insurance Fund
Executive Committee Meeting
September 29, 2016

Agenda Item G.7.

ROUND TABLE DISCUSSION

INFORMATION ITEM

ISSUE: The floor will be open to the Committee for discussion.

RECOMMENDATION: None.

FISCAL IMPACT: None.

BACKGROUND: This item is added to each agenda for any topics or ideas that members would like to discuss.

ATTACHMENT(S): None.



Agenda Item H.

INFORMATION ITEMS

ISSUE: The following items are being presented as information for NCCSIF members.

RECOMMENDATION: None. This item is offered as information only.

FISCAL IMPACT: None.

BACKGROUND: None

ATTACHMENT(S):

1. NCCSIF Organizational Chart
2. NCCSIF Travel Reimbursement Form
3. NCCSIF Resource Contact Guide

2016 NCCSIF Organizational Chart

MEMBER ENTITY	BOARD OF DIRECTORS	BOARD ALTERNATES	RISK MANAGEMENT COMMITTEE	POLICE RISK MANAGEMENT COMMITTEE
City of ANDERSON	Jeff Kiser	Liz Cottrell	Juanita Barnett	Chief Michael L. Johnson
City of AUBURN	Shari Harris	Tim Rundel	Shari Harris	Chief John Ruffcorn
City of COLUSA	EC Toni Benson	<i>Vacant</i>	<i>Vacant</i>	Chief Josh Fitch
City of CORNING	Kristina Miller	Tom Watson	Tom Watson	Chief Jeremiah Fears
City of DIXON	Michelle Pellegrino	Kim Stalie	Michelle Pellegrino	Chief Jon Cox
City of ELK GROVE	Brad Koehn	Jonathan Hobbs	Jim Ramsey	Lieutenant Tim Albright
City of FOLSOM	EC Jim Francis	Kristine Haile	Kristine Haile	Chief Cynthia Renaud
City of GALT	EC Paula Islas	Steven Rudolph	Paula Islas	Chief Tod Sockman
City of GRIDLEY	Matt Michaelis	Elisa Arteaga	Matt Michaelis	Chief Dean Price
City of IONE	EC / CC Jon Hanken	Anna Daneri	Jon Hanken	Chief Tracy Busby
City of JACKSON	EC / CC Michael Daly	Dalacie Blankenship	Dalacie Blankenship	Chief Scott Morrison
City of LINCOLN	Astrida Trupovnieks	Sheila Van Zandt	Astrida Trupovnieks	Chief Brent Craft
City of MARYSVILLE	EC Satwant Takhar	Walter Munchheimer	Satwant Takhar	Chief Aaron W. Easton
City of NEVADA CITY	S / EC Corey Shaver	Catrina Olson	Corey Shaver	Chief Tim Foley
City of OROVILLE	VP / EC / CC Liz Ehrenstrom	<i>Vacant</i>	Liz Ehrenstrom	Asst. Chief Allen Byers
Town of PARADISE	Gina Will	Crystal Peters	Crystal Peters	Chief Gabriella Tazzari
City of PLACERVILLE	P / EC / CC Dave Warren	Cleve Morris	Dave Warren	Chief Scott Heller
City of RED BLUFF	Sandy Ryan	Cheryl Smith	Sandy Ryan	Chief Kyle Sanders
City of RIO VISTA	Robert Hickey	Marni Rittburg	Marni Rittburg	Chief Greg Bowman
City of ROCKLIN	Kimberly Sarkovich	Jason Johnson	Kimberly Sarkovich	Captain Chad Butler
City of WILLOWS	T / EC / CC Tim Sailsbery	<i>Vacant</i>	Wayne Peabody	Chief Jason Dahl
City of YUBA CITY	EC / CC Natalie Springer	Robin Bertagna	Natalie Springer	Chief Robert Landon

OFFICERS

P = President **VP = Vice President**
S = Secretary **T = Treasurer**

EC = Executive Committee
CC = Claims Committee

PROGRAM ADMINISTRATORS (Alliant Insurance Services)
Marcus Beverly
Michael Simmons
Raychelle Maranan
Michelle Minnick
Joan Crossley

CLAIMS ADMINISTRATORS (York Risk Services)
Dorienne Zumwalt
Ben Burg (Workers' Comp)
Cameron Dewey (Liability)

RISK CONTROL CONSULTANTS (Bickmore)
Henri Castro
Tom Kline
Jeff Johnston

ADVISORS
Byrne Conley (Legal)
James Marta (Accounting)
Alana Theiss (Accounting)

Northern California Cities Self Insurance Fund

Travel Reimbursement Expense Form

Member Representative: _____

Entity: _____

Payee Address: _____

Meeting or Committee: _____

Date of Meeting: _____

Location of Meeting: _____

Total Mileage: _____

Payment Made to:

Signature _____ Date _____

2016 NCCSIF RESOURCE CONTACT GUIDE

<p><u>PROGRAM ADMINISTRATION</u> Alliant Insurance Services, Inc. 2180 Harvard Street, Suite 460 Sacramento, CA 95815 Main: (916) 643-2700 Fax: (916) 643-2750 www.alliant.com</p>	
SUBJECT	MAIN CONTACT
<p>JPA MANAGEMENT ISSUES</p> <ul style="list-style-type: none"> ➤ Governance - policies and procedures, program budget/funding, financial analysis, program management, personnel, contracts, consultants. ➤ Coverage - coverage questions, quotations, new members, development of shared risk program coverage agreements, RFPs for services, actuary liaison, excess insurance/additional coverage marketing (Crime coverage, etc.), program development. ➤ Risk Management - Insurance Requirements in Contracts (IRIC), third party contract review, hold harmless and indemnification clauses, risk management program planning, RFPs for JPA payment approval of budgeted funds. 	<p>Marcus Beverly Michael Simmons Raychelle Maranan Michelle Minnick Joan Crossley</p>
<p>JPA ADMINISTRATIVE ISSUES</p> <ul style="list-style-type: none"> ➤ Meetings & Compliance - agendas; minutes; development/maintenance of governing documents, development/interpretation of policies & procedures, JPA state compliance, Form 700, changes in Board members, website updates. ➤ Certificates - certificates of coverage, additions/deletions of coverages, special events liability coverage, automobile identification cards, auto/mobile equipment physical damage programs. 	<p>Raychelle Maranan Michelle Minnick Marcus Beverly Joan Crossley</p>
<p>Michael Simmons (415) 403-1425 / (925) 708-3374 cell Marcus Beverly (916) 643-2704 / (916) 660-2725 cell Raychelle Maranan (916) 643-2712 Michelle Minnick (916) 643-2715 Joan Crossley (916) 643-2708</p>	<p>msimmons@alliant.com Marcus.Beverly@alliant.com Raychelle.Maranan@alliant.com Michelle.Minnick@alliant.com jcrossley@alliant.com</p>
<p style="text-align: center;"><u>ACCOUNTING SERVICES</u> James Marta & Company CPAs 701 Howe Avenue, Suite E3 Sacramento, CA 95825 Main: (916) 993-9494 · Fax: (916) 993-9489 www.jpmpca.com</p> <p>Jim Marta - jmarta@jpmpca.com Alana Theiss - atheiss@jpmpca.com</p>	<p style="text-align: center;"><u>SAFETY & RISK CONTROL SERVICES</u> Bickmore 1750 Creekside Oaks Drive, Suite 200 Sacramento, CA 95833 Main: (800) 541-4591 Fax: (855) 242-8919 www.bickmore.net</p> <p>Henri Castro - hcastro@bickmore.net - (916) 244-1107 Police Risk Management Tom Kline - tkline@bickmore.net - (916) 244-1121</p>

2016 NCCSIF RESOURCE CONTACT GUIDE

<p><u>CLAIMS ADMINISTRATION</u> York Risk Services Group, Inc. P.O. Box 619079 Roseville, CA 95661-9058 Main: (916) 783-0100 · Fax (866) 548-2637 www.yorkrsg.com</p>	<p><u>EMPLOYEE ASSISTANCE PROGRAM</u> ACI Specialty Benefits Corporation 6480 Weathers Place, Suite 300 San Diego, CA 92121 Main: (858) 452-1254 · Fax: (858) 452-7819 www.acispecialtybenefits.com Kathryn Mullis - kmullis@acispecialtybenefits.com</p>
CLAIMS LIABILITY CONTACTS	CLAIMS WORKERS' COMPENSATION CONTACTS
<p>Alex Davis, Senior Adjuster (925) 349-3890 alex.davis@yorkrsg.com <i>Handles All Cities As Needed</i></p> <p>D'Ana Seivert, Adjuster/Subro Unit Manager (916) 960-0980 dana.seivert@yorkrsg.com <i>Handles All Cities As Needed</i></p> <p>Erica Nichols, Adjuster (916) 960-1026 erica.nichols@yorkrsg.com <i>Folsom, Rocklin</i></p> <p>Irina Ganchenko, Adjuster (916) 746-8856 irina.ganchenko@yorkrsg.com <i>Marysville, Yuba City & All Cities As Needed</i></p> <p>Kathleen Turner, Adjuster (916) 960-0953 kathleen.turner@yorkrsg.com <i>Handles All Cities As Needed</i></p> <p>Kenneth Sloan, Senior Adjuster (916) 960-0927 ken.sloan@yorkrsg.com <i>Galt, Rio Vista</i></p> <p>Sarah Briasco, Recovery Specialist (916) 960-0920 sarah.briasco@yorkrsg.com <i>Handles All Cities As Needed</i></p>	<p>Dan Lamb, Senior Adjuster (209) 795-0742 dan.lamb@yorkrsg.com <i>Jackson</i></p> <p>Gianna Polli, Subrogation Specialist (916) 580-2452 gianna.polli@yorkrsg.com <i>Handles All Cities As Needed</i></p> <p>John Tucker, Senior Adjuster (209) 320-0804 john.tucker@yorkrsg.com <i>Dixon, Galt, Ione, Rio Vista</i></p> <p>Kelley Winters, Senior Adjuster (916) 960-1024 kelley.winters@yorkrsg.com <i>Auburn, Lincoln</i></p> <p>Sammie Curry, Senior Adjuster (916) 960-0964 sammie.curry@yorkrsg.com <i>Handles All Cities As Needed</i></p> <p>Shawn Millar, Senior Adjuster (530) 345-5998 shawn.millar@yorkrsg.com <i>Colusa, Gridley, Marysville, Oroville, Paradise, Willows, Yuba City</i></p> <p>Cameron Dewey, Unit Manager (530) 243-3249 cameron.dewey@yorkrsg.com <i>Anderson, Corning, Red Bluff</i></p>
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