



**MINUTES OF THE
NCCSIF BOARD OF DIRECTORS MEETING
TELECONFERENCE
AUGUST 21, 2013**

MEMBERS PRESENT

Jeff Kiser, City of Anderson
John Brewer, City of Corning
Steve Johnson, City of Dixon
Bruce Cline, City of Folsom
Karin Helvey, City of Gridley
Ed Pattison, City of Ione
Michael Daly, City of Jackson
John Lee, City of Lincoln
Matt Michaelis, City of Marysville
Catrina Olson, City of Nevada City
Liz Ehrenstrom, City of Oroville
Sandy Ryan, City of Red Bluff
Joe Tanner, City of Rio Vista
Russell Hildebrand, City of Rocklin
Steve Kroeger, City of Yuba City

MEMBERS ABSENT

Andy Heath, City of Auburn
Shelly Kittle, City of Colusa
Steve Johnson, City of Dixon
Paula Islas, City of Galt
Dave Warren, City of Placerville
Crystal Peters, Town of Paradise

GUESTS & CONSULTANTS

Michael Simmons, Alliant Insurance Services, Inc.
Susan Adams, Alliant Insurance Services, Inc.
Johnny Yang, Alliant Insurance Services, Inc.
Alana Theiss, James Marta & Company
Craig Wheaton, York Risk Services



A. CALL TO ORDER

The meeting was called to order at 2:05 p.m.

B. PUBLIC COMMENTS

There were no public comments.

C. APPROVAL OF AGENDA AS POSTED

A motion was made to approve the Agenda as posted.

MOTION: Bruce Cline **SECOND:** Michael Daly **MOTION CARRIED**

D. MINUTES AND REPORTS

D1. Draft Minutes – Executive Committee Teleconference Meeting August 9, 2013

Ms. Adams advised these minutes are provided as information only explaining that the Executive Committee met on August 9, 2013 to discuss the City of Elk Grove joining NCCSIF's Workers' Compensation program and approve Elk Grove's 13-14 Workers' Compensation Deposit Calculation.

E. JPA BUSINESS

E1. Approval of City of Elk Grove's Workers' Compensation Membership

Ms. Adams explained that the City of Elk Grove contacted Program Administration requesting information on NCCSIF to determine if they wanted to pursue admission to NCCSIF's Workers' Compensation program effective September 1, 2013.

The City of Elk Grove is currently insured by Travelers Insurance Company on a guaranteed cost first dollar program. Travelers currently administer all their claims. Their current premium is approximately \$1,400,000.

Elk Grove submitted a Workers' Compensation application and loss data which were reviewed by staff and used in the calculation of the deposit premium in accordance with NCCSIF policies and procedures. The deposit calculations are based on an estimated 13-14 payroll of \$31,105,303.

Susan Adams, Johnny Yang and Marilyn Kelley met with Mr. Jim Ramsey (Risk Analyst), Ms. Laura Brunson (Director of HR) and Mr. Brad Koehn (Director of Finance) at the City of Elk Grove on July 31, 2013 to present an indication and determine their interest in joining NCCSIF subject to NCCSIF Executive Committee and Board approval. Elk Grove will also need to obtain approval from their City Council on August 28, 2013.



The city's exposures are similar to other members of NCCSIF. They have Police operations but are contracting out Fire services. The most frequent and severe losses originate from Police which is comparable with other NCCSIF members. Their payroll is \$31,105,303 which places them between Folsom \$37,979,031 and Yuba City at \$18,476,018. During discussions with the City of Elk Grove staff they indicated interests in all of the loss control services NCCSIF offers, including the Police Risk Management Committee meeting. It appears they will be a very active participant in NCCSIF.

The Risk Management staff will be recommending to their City Council to joining NCCSIF as of September 1, 2013, pending NCCSIF Board approval.

Mr. Bruce Cline advised that he has spoke with Mr. Jim Ramsey at the City of Elk Grove and suggested that they are a well squared away city in a solid region with a very comprehensive and would be a good addition to NCCSIF.

Mr. Mike Simmons explained that the City of Elk Grove used to be with PARSAC prior to purchasing first dollar coverage with Travelers. In 2008 NCCSIF did provide a study to the City of Elk Grove but they did not join.

Mr. Steve Kroeger asked what the worst case scenario would be in having the City of Elk Grove join NCCSIF and if Mr. James Marta had any opinion in Elk Grove joining NCCSIF.

Mr. Simmons advised that with any City it would depend on their losses. He noted that Elk Grove's risk control programs have been very effective. They have had very steady growth. They expanded their Police Department at the right time and they have done a lot with the infrastructure of their City.

Ms. Adams noted the rated experience modification factor of 1.07 which is the lower of those calculated for NCCSIF members who ranges from 1.0 to 1.42.

Mr. Simmons gave a brief explanation of the credibility factor to the board members.

A motion was made to approve the City of Elk Grove's Membership into NCCSIF's Workers' Compensation program.

MOTION: Michael Daly **SECOND:** Bruce Cline **MOTION CARRIED**

F. ADJOURNMENT

The meeting was adjourned at 2:28 p.m.