



President
Mr. Dave Warren
City of Placerville

Vice President
Ms. Liz Ehrenstrom
City of Oroville

Treasurer
Mr. Tim Sailsbery
City of Willows

Secretary
Gina Will
Town of Paradise

**NORTHERN CALIFORNIA CITIES SELF INSURANCE FUND
CLAIMS COMMITTEE SPECIAL MEETING
AGENDA**

Date: Monday, November 19, 2018

Time: 2:30 p.m.

Location: Rocklin Event Center - Room 107
2650 Sunset Blvd.
Rocklin, CA 95677

A – Action

I – Information

1 – Attached

2 – Hand Out

3 – Separate Cover

4 – Verbal

MISSION STATEMENT

The Northern California Cities Self Insurance Fund, or NCCSIF, is an association of municipalities joined to protect member resources by stabilizing risk costs in a reliable, economical and beneficial manner while providing members with broad coverage and quality services in risk management and claims management.

A. CALL TO ORDER

B. APPROVAL OF AGENDA AS POSTED

A 1

C. PUBLIC COMMENTS

This time is reserved for members of the public to address the Committee on matters pertaining to NCCSIF that are of interest to them.

pg. 3 **D. CONSENT CALENDAR**

A

All matters listed under the consent calendar are considered routine with no separate discussion necessary. Any member of the public or the Committee may request any item to be considered separately.

pg. 4 1. Claims Committee Meeting Minutes - September 27, 2018

1

pg. 8 **E. CLOSED SESSION TO DISCUSS PENDING CLAIMS**

A

(Per Governmental Code Section 54956.95)

*REQUESTING AUTHORITY

Workers' Compensation:

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1. NCWA-557017 v. City of Anderson*

2. NCWA-557471 v. City of Folsom*

3. NCWA-556918 v. City of Placerville*

4. NCWA-557689 v. City of Yuba City*

Liability:

1. Harrison v. City of Rio Vista*

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F. REPORT FROM CLOSED SESSION

I 4

The Committee will announce any reportable action taken in closed session

G. ADJOURNMENT

UPCOMING MEETINGS

Board of Directors Training Day and Meeting - December 13, 2018

Police Risk Management Committee Meeting - February 21, 2019

Executive Committee Meeting - March 14, 2019

Claims Committee Meeting - March 14, 2019

Risk Management Committee Meeting - April 25, 2019

Per Government Code 54954.2, persons requesting disability related modifications or accommodations, including auxiliary aids or services in order to participate in the meeting, are requested to contact Raychelle Maranan at Alliant Insurance Services at (916) 643-2712.

The Agenda packet will be posted on the NCCSIF website at www.nccsif.org. Documents and material relating to an open session agenda item that are provided to the NCCSIF Claims Committee less than 72 hours prior to a regular meeting will be available for public inspection and copying at 2180 Harvard Street, Suite 460, Sacramento, CA 95815.

Access to some buildings and offices may require routine provisions of identification to building security. However, NCCSIF does not require any member of the public to register his or her name or to provide other information, as a condition to attendance at any public meeting and will not inquire of building security concerning information so provided. See Government Code section 54953.3.



Agenda Item D.

CONSENT CALENDAR

ACTION ITEM

ISSUE: The Committee reviews items on the Consent Calendar, and if any item requires clarification or discussion a Member should ask that it be removed for separate action. The Committee should then consider action to approve the Consent Calendar excluding those items removed. Any items removed from the Consent Calendar will be placed later on the agenda in an order determined by the Chair.

RECOMMENDATION: Adoption of the Consent Calendar after review by the Committee.

FISCAL IMPACT: None.

BACKGROUND: Routine items that generally do not require discussion are regularly placed on the Consent Calendar for approval.

ATTACHMENT(S):

1. Claims Committee Meeting Minutes - September 27, 2018 (Draft)



**MINUTES OF THE
NCCSIF CLAIMS COMMITTEE MEETING
ROCKLIN EVENT CENTER, ROCKLIN, CA
SEPTEMBER 27, 2018**

COMMITTEE MEMBERS PRESENT

Liz Cottrell, City of Anderson
Liz Ehrenstrom, City of Oroville (**Chair**)
Gina Will, Town of Paradise
Dave Warren, City of Placerville

COMMITTEE MEMBERS PRESENT

Tim Salsbery, City of Willows

OTHER MEMBERS PRESENT

Yujun Du, City of Rio Vista

CONSULTANTS & GUESTS

Marcus Beverly, Alliant Insurance Services
Raychelle Maranan, Alliant Insurance Services
Dori Zumwalt, York Risk Services
Steven Scott, York Risk Services
Cameron Dewey, York Risk Services

A. CALL TO ORDER

Chair Liz Ehrenstrom called the meeting to order at 10:05 a.m.

B. APPROVAL OF AGENDA AS POSTED

A motion was made to approve the Agenda as posted.

Motion: Gina Will **Second:** Dave Warren
Ayes: Cottrell, Ehrenstrom, Will, Warren

Motion Carried

C. PUBLIC COMMENTS

No public comments were made.

D. CONSENT CALENDAR

1. Claims Committee Meeting Minutes - May 17, 2018



Motion: Dave Warren **Second:** Gina Will **Motion Carried**
Ayes: Cottrell, Ehrenstrom, Will, Warren

H. DEFENSE COUNSEL RATE INCREASE

Mr. Dewey indicated the Caulfield Law Firm provided their new hourly rates: \$225 for Senior Partners, \$210 for Partners, \$195 for Senior Associates and \$90 for Paralegals.

A motion was made to approve the new rate for Caulfield Law Firm as presented.

Motion: Gina Will **Second:** Liz Cottrell **Motion Carried**
Ayes: Cottrell, Ehrenstrom, Will, Warren

I. NCCSIF FY 17/18 LIABILITY PROGRAM CLAIMS AUDIT

Mr. Beverly stated that Rick Buys was unable to attend due to family emergency. Mr. Beverly reviewed the highlights of the audit and noted overall the results meet or exceed the standard requirements. There were two areas cited for improvement: rejection of claims within 45 days and scene investigation.

Mr. Dewey provided his response to the audit. There is no empirical data to suggest that rejecting claims at 45 days brings increased litigation. Mr. Beverly confirmed that he discussed the areas of concern as suggested in the audit with York.

A motion was made to accept and file the 17/18 Liability Program Claims Audit Report.

Motion: Dave Warren **Second:** Gina Will **Motion Carried**
Ayes: Cottrell, Ehrenstrom, Will, Warren

J. REVISION OF POLICY AND PROCEDURE A-6B WORKERS' COMPENSATION SHARED RISK LAYER SETTLEMENT AUTHORITY

The Committee reviewed the proposed change to the Policy and Procedure A-6b: Workers' Compensation Shared Risk Layer Claims Settlement Authority.

Mr. Warren suggested to change "Member's Retained Limit" to "Banking Layer" under Procedure number five, \$0 to \$100,000 level.

A motion was made to approve the Executive Committee the authority to settle claims within the Shared Risk Layer and the change to Policy and Procedure A-6b Claims Settlement Authority as amended.

Motion: Liz Cottrell **Second:** Dave Warren **Motion Carried**
Ayes: Cottrell, Ehrenstrom, Will, Warren



K. ROUND TABLE DISCUSSION

None.

L. ADJOURNMENT

This meeting was adjourned at 11:21 a.m.

Respectfully Submitted,

Gina Will, Secretary

Date

DRAFT



Agenda Item E.

CLOSED SESSION TO DISCUSS PENDING CLAIMS

(Per Governmental Code Section 54956.95)

ACTION ITEM

ISSUE: Pursuant to Government Code Section 54956.95, the Committee will hold a Closed Session to discuss the following claims:

Workers Compensation:

1. NCWA-557017 v. City of Anderson*
2. NCWA-557471 v. City of Folsom*
3. NCWA-556918 v. City of Placerville*
4. NCWA-557689 v. City of Yuba City*

Liability

1. Harrison v. City of Rio Vista*

*REQUESTING AUTHORITY

FISCAL IMPACT: Unknown.

RECOMMENDATION: The Program Administrator cannot make a recommendation at this time, as the subject matter is confidential.

BACKGROUND: Confidential.

ATTACHMENT(S): None.